

# ENROLLMENT CHECKLIST

## STEP 1 : Apply For Admission – FREE!

- Complete application online at [mcckc.edu/apply](http://mcckc.edu/apply)
- Set up your myMCCKC Student Center\* account at [mcckc.edu](http://mcckc.edu) – the gateway to all online student services. This includes student email and Blackboard where you receive important messages from your instructors and MCC. **CHECK YOUR EMAIL REGULARLY.**

\*Your Student Center Home is your personal account where you enroll in classes, manage your student information, and view records, grades, and financial aid.

- Send official high school, HiSET/GED and ALL college transcripts to:

**MCC Student Data Center**  
3200 Broadway  
Kansas City, MO 64111

**NOTE:** If you received college credit while in high school, request an official transcript from that college(s). Faxed transcripts are not accepted.

## STEP 2 : Apply For Financial Aid – FREE!

- Apply for financial aid (Free Application for Federal Student Aid) and a personal identification number (PIN) at [fafsa.ed.gov](http://fafsa.ed.gov)  
MCC School code: **002484**
- Check your MCC student email and your myMCCKC Student Center “TO DO” list regularly to see what additional paperwork is required to complete your financial aid file.
- Bring completed, required paperwork to your MCC financial aid office and be enrolled by the priority dates below:

### Financial Aid Priority Dates:

Summer semester – May 1  
Fall semester – May 30  
Spring semester – November. 30

**NOTE:** If your aid cannot be calculated at the time of enrollment, you must choose Option 1 (pay tuition in full) or Option 2 (payment plan). If you qualify for aid and complete your file after you enroll in classes, a reimbursement will be applied to your student account.

**Missouri A+ Scholarship Students are required to complete a FAFSA.**

## SCHOLARSHIPS

For more information on scholarships, go to [mcckc.edu/scholarship](http://mcckc.edu/scholarship)

## STEP 3 : Placement Testing – FREE!

- Placement testing in reading, writing and math is required prior to enrollment.

**FIRST-TIME STUDENTS:** If you have taken the ACT within the last three years, your scores must be on file to determine if additional testing is required.

**STUDENTS WITH COLLEGE CREDIT:** All transcripts need to be sent and evaluated to determine if testing is required. (See Step 1 for address.)

**Walk-in Test Times – check in any time:** For testing center hours, check [mcckc.edu/contact/hours.aspx](http://mcckc.edu/contact/hours.aspx).

- Tests are untimed, but allow 1.5 – 2 hours.
- Photo ID is required.
- Bring MCC Student ID number.
- View sample questions at [accuplacer.collegeboard.org/students](http://accuplacer.collegeboard.org/students)

## STEP 4 : Advising & Enrollment

Enroll in classes by attending your New Student Advising and Enrollment Session. Call **816.604.1000** or contact the admissions office to schedule your appointment.

### ENROLLMENT BEGINS:

**April – Summer/Fall, November – Spring**

- Tuition and fees may be paid by check, debit or credit card (MasterCard, Visa or Discover) through your myMCCKC account. To disperse the cost of tuition, MCC offers a payment plan. For details, visit [mcckc.edu/paymentoptions](http://mcckc.edu/paymentoptions)

### IMPORTANT

**Students are required to secure payment by:**

May 15 for Summer Classes  
July 15 for Fall Classes  
December 15 for Spring Classes

MCC uses an electronic billing system. You can access your eBill online in your Student Center through myMCCKC.

## STEP 5 : Orientation

Attend your New Student Orientation, get your ID, and pick up your books [mcckc.edu/bookstores](http://mcckc.edu/bookstores).



**METROPOLITAN  
COMMUNITY COLLEGE**

## QUESTIONS?

Contact the MCC Information Center



@MCCKansasCity

**816.604.1000 | [mcckc.edu](http://mcckc.edu)**

# KEYS TO YOUR SUCCESS.

## BOOKS

### AVAILABLE AT ANY CAMPUS BOOKSTORE

- To purchase books on campus, bring photo ID and a copy of your class schedule.
- To view costs and order your books online (including online course materials), visit [mcckc.edu/bookstores](http://mcckc.edu/bookstores)

## STUDENT PHOTO ID – FREE! (Required)

### VISIT ANY CAMPUS ADMISSIONS OFFICE

- Your first MCC Student Photo ID is FREE.
- MCC student photo ID will serve as an alternative form of identification and can provide discounts to many local retailers, restaurants and more.
- You must be enrolled in class(es) and provide a state-issued photo ID.

## PARKING PERMIT – FREE! (Required)

### FOR THE LOCATION AT YOUR NEAREST CAMPUS, CALL 816.604.1000

- Student ID number, year, make, model and license plate number of your vehicle are required.
- Parking permit is FREE and good for all five MCC campuses.

## ATTEND CLASSES

Fall Classes Begin in August  
Spring Classes Begin in January  
Summer Classes Begin in June

## DISABILITY SUPPORT SERVICES

If you have a documented disability and require accommodations, visit the DSS office.  
For detailed services, go to [mcckc.edu/disability](http://mcckc.edu/disability)

The Annual Student Right to Know and Compliance Report lists crime information for MCC campuses and adjacent property.  
This report is available at [mcckc.edu/crimereport](http://mcckc.edu/crimereport) and printed copies are available on campus.

## TUITION RATES (Cost per credit hour as of Fall 2019 classes)

*Tuition rates subject to change without notice. To confirm current rates, visit [mcckc.edu/value](http://mcckc.edu/value)*

**In-District Residents**  
\$107

**Out-of-District Residents**  
\$190

**Out-of-State Residents**  
\$246

**In-District Resident** – Must reside in one of the following school districts: Belton, Blue Springs, Center, Fort Osage, Grandview, Hickman Mills, Independence, Kansas City, Lee's Summit, North Kansas City, Park Hill or Raytown.

**Out-of-District Resident** – Must reside in the state of Missouri and outside the school districts listed above.

**Out-of-State Resident** – Does not reside in the state of Missouri or is a foreign national who is in the U.S. on an approved student visa status.

## INTERESTED IN CLUBS, ORGANIZATIONS OR ATHLETICS WHILE AT MCC?

Go to [mcckc.edu/athletics](http://mcckc.edu/athletics) for further information on men's baseball, men's/women's basketball, men's/women's cross country, men's/women's golf, men's/women's soccer, women's softball and women's volleyball.



Blue River | Business & Technology | Longview | Maple Woods | Penn Valley | Online

## QUESTIONS?

Contact the MCC Information Center



**816.604.1000 | [mcckc.edu](http://mcckc.edu)**

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