

Metropolitan Community College  
Affiliate Program Student Agreement  
Kansas City Kansas Community College

Name: \_\_\_\_\_ Student ID # \_\_\_\_\_  
Address: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Metropolitan Community College (MCC) has established affiliate agreements with Kansas City Kansas Community College (KCKCC) and (referred to below as Affiliate College) in career fields not currently offered by MCC. These agreements allow MCC students who are in-district and Missouri residents to enroll in selected career programs offered at KCKCC and pay MCC's tuition rates. Affiliate agreements include the following degree and certificate programs.

Audio Engineering Technology (Degree) \*  
Forensic Chemistry (Degree) \*  
Major Appliance Technology (Certificate)  
Mortuary Science (Degree) \*  
Music Technology (Degree) \*

- Selective admission program may require prerequisite courses

### Policies and Procedures

1. A student in the Affiliate Program is responsible for tuition at the MCC rate.
2. Only courses that are not offered at MCC are covered by this Agreement. If you elect to take a course at the Affiliate College that is offered at MCC, you will be responsible for paying the out-of-state tuition.
3. Repeated course work is not covered by this Agreement. If you elect to repeat a course at the Affiliate College, you must pay the out-of-state tuition at that college.
4. Enrollment in the program is limited. Students must submit their transcripts and application for admission to the Affiliate College by the established deadline. Check with the Admissions Office at the Affiliate College. Federal financial aid may not be granted by more than one college during each enrollment period.
5. If you are seeking financial aid, contact the Financial Aid Office at the Affiliate College.
6. MCC reserves the right to make changes in the program at any time.

### Admission and Enrollment

As a student in the Affiliate Program, I have read and understand that I must follow the steps in the order outlined below to be eligible for MCC's tuition rate at the Affiliate College.

#### At MCC

1. Complete an application for admission and take a placement test.
2. Complete the Affiliate Program Student Agreement form and present it in person at any MCC Student Records office.
3. If you have questions, please contact the Registrar or Student Records Office at any MCC campus.

#### At Affiliate College

4. Complete and submit an application for admission to the Affiliate College Admissions Office. For selective admission programs you must be accepted by the program director before you can enroll in the classes.
5. See the appropriate program advisor at the Affiliate College and register for degree-specific classes. See class schedule for registration information.
6. Pay tuition and fees by affiliate due date.
7. If you are seeking financial aid, you must apply at the college granting the degree or certificate.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For Office Use Only: Residency: \_\_\_ In-District \_\_\_ Out-of-District  
Placement test verified \_\_\_ Program/Plan added \_\_\_ Student Group added \_\_\_ Verified by \_\_\_\_\_  
Distribution: Fax of Original to Affiliate College Copy to Student Original to MCC Student Data Center  
KCKCC Fax #: 913-288-7648