COURSE INFORMATION FORM

DISCIPLINE  Basic Skills

COURSE TITLE  Sentences to Paragraphs

CR.HR  1 – 3  LECT HR.  1 – 3  LAB HR.  ________  CLIN/INTERN HR.  ________  CLOCK HR.  ________

CATALOG DESCRIPTION
Moving from sentence to paragraph. Topic sentences, coherence, focus and organization.

PREREQUISITES
None

EXPECTED STUDENT OUTCOMES IN THE COURSE
Upon completion of this course, the student will be able to:
1. Understand and identify the parts of speech.
2. Understand and identify the basic sentence patterns.
3. Recognize independent and dependent clauses.
4. Recognize paragraph patterns.
5. Identify and write topic sentences.
6. Understand and identify subject and verb agreement.
7. Proofread and recognize major sentence errors (fragments, run-ons, and comma splices).
8. Recognize essay patterns.
9. Develop a personal system to improve writing skills.
CLASS-LEVEL ASSESSMENT MEASURES

Student accomplishment of expected student outcomes will be assessed using the following measures. (Identify which measures are used to assess which outcomes.)

1. Pretest (1-8)
2. Exams and quizzes (1-8)
3. Journal (9)
4. Proofreading (7)
5. Reading activities (1-8)
6. Posttest (1-8)

PROGRAM-LEVEL OUTCOMES ADDRESSED

General Education Outcomes
Specify which general education outcomes, if any, are substantially addressed by the course by completing the “Course/Program Assessment Matrix” to show the relationship between course and program outcomes and assessment measures.

Occupational Program Outcomes
Specify which occupational program outcomes, if any, are substantially addressed by the course by completing the “Course/Program Assessment Matrix” to show the relationship between course and program outcomes to assessment measures.
Individual instructors may order this outline as fits the needs of their individual courses. In addition, they may place more emphasis on some areas than on others. What is assured is that this particular list is covered in the course. Other topics may be added to a course as the instructor sees fit, and as time and interest allow. An *asterisk can be used to mark an item as optional.

I. Pretest
II. The writing process
III. Paragraph development
   A. Illustration
   B. Narration
   C. Description
   D. Process
   E. Definition
   F. Comparison and contrast
   G. Classification
   H. Cause and effect
   I. Persuasion
IV. Writing the essay
V. Revising for consistency and parallelism
VI. Sentence variety
VII. Grammar review
VIII. Proofreading
IX. Reading selections
X. Posttest