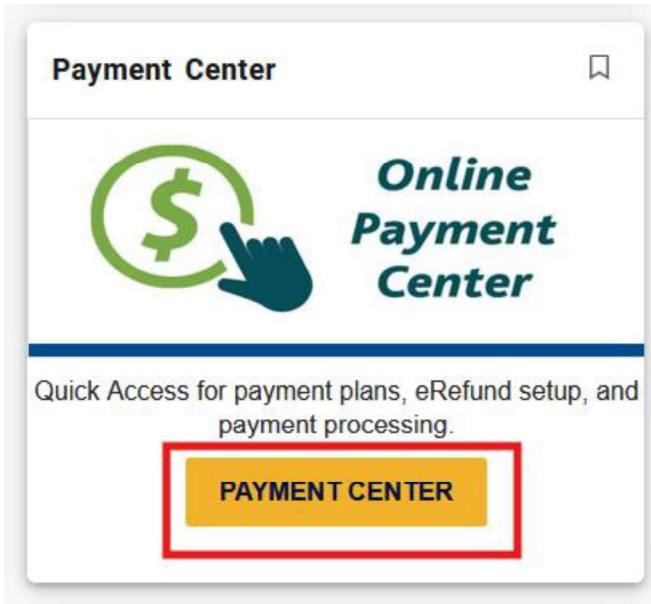


# Payment Plan Set-up



**Step 1:** Go to MCCKC.edu and select the MyMCCKC link.

## Step 2:

Select the Online Payment Center card. This page can take a few seconds to load.

Due to enhanced security, multi-factor authentication is required.

**Primary Method**

**Authenticator App (Preferred)**  
Suggested authenticator apps include Google Authenticator, Microsoft Authenticator, Authy, Duo and LastPass. Download one of these apps from the App Store or Google Play to get started!

Text message to existing or new mobile number

Email message to existing or new email address

## Step 3:

If you have never logged in to this site before, it will require you set the Multi-Factor Authentication for this site, completing a backup method is recommended. Once completed, select Continue.

Announcement

Receive refunds faster! Avoid waiting for your check to arrive in the mailbox-sign up for electronic refunds today! You can sign up for direct deposit through MCC's online payment center to have refunds, including financial aid, deposited directly into your bank account. To set-up your Refund Account, click on the [Refunds](#) tab on the menu bar to access the [eRefunds](#) page, then click [Set-Up Account](#).

To hold your Fall classes, pay in full or sign-up for one of MCC's tuition payment plans. The 3-

Student Account

Balance

[View Activity](#) [Enroll in Payment Plan](#)

Statements

Click the button to view your current account balance and details.

## NOTE:

If you have previously setup the multi factor authentication for this site, the payment center home page will open and you can make your selection from the task bar at the top of the page, see step 5 for instructions.



### Add a Payment Method

Select a payment method and securely save the account information for future use.

Method

## User Onboarding



### Set a Refund Method

#### eRefunds puts money in your account... FAST!

No more trips to your financial institution or waiting for a paper check to come in the mail. Direct Deposit is the secure and convenient way to get your refund.

**Direct Deposit**  
**Typically received in 1-2 business days**  
 Funds will be transferred to the personal checking or saving account of your choice.

A Direct Deposit account for refunds has not been set up.

**Step 4:** The Add Payment Method window will open, select the Don't Remind Me button, then Continue.

**Next,** the E-Refund window will open. Select Don't Remind Me again and Continue

 [My Account](#) [My Profile](#) [Make Payment](#) [Payment Plans](#) [Refunds](#) [Help](#)

**Announcement**

**Receive refunds faster!** Avoid waiting for your check to arrive in the mailbox—sign up for electronic refunds today! You can sign up for direct deposit through MCC's online payment center to have refunds, including financial aid, deposited directly into your bank account. To set-up your Refund Account, click on the [Refunds](#) tab on the menu bar to access the eRefunds page; then click [Set-Up Account](#).

**To hold your Fall classes, pay in full or sign-up for one of MCC's tuition payment plans.** The 3-installment plan is available through

**Student Account** ID [REDACTED]

Balance \$363.00

[View Activity](#) [Enroll in Payment Plan](#) [Make Payment](#)

**Statements**

Click the button to view your current account balance and details. [View Statement](#)

**My Profile Setup**

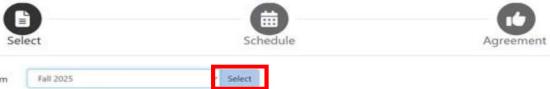
-  [Authorized Users](#)
-  [Personal Profile](#)
-  [Payment Profile](#)
-  [Security Settings](#)
-  [Electronic Refunds](#)

**Term Balances**

## **Step 5:**

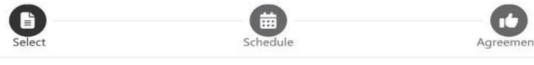
When the Home screen opens, select the Payment Plan option in the blue task bar at the top then select Enroll in Payment Plan.

## Payment Plan Enrollment



Select a term Fall 2025

## Payment Plan Enrollment



Select a term Fall 2025

| Plan Name                    | Setup Fee | Installments | Late Payment Fee | Action  |
|------------------------------|-----------|--------------|------------------|---|
| Fall 2025 3-Pay Payment Plan | \$35.00   | 3            | \$20.00          | <input type="button" value="Detail"/> <input type="button" value="Select"/> |

### Next

Select the Term from the dropdown menu and Select. Then select your payment plan option.

\* Payment plan options may vary based on the date of set up and the term.

## Payment Plan Enrollment



### Fall 2025 3-Pay Payment Plan

Please review your payment schedule carefully before completing your enrollment. Also, please note that amounts listed on this page may include account activity that is more recent than any billing statement you might have received.

#### Plan Description

\$35 non-refundable setup fee, payable at signup; 3 equal monthly installments. Installment due dates: 8/15, 9/15 and 10/15. Installment payments are auto-debited from the payer-designated payment card or bank account on the due date. Plan available for sign-up through 8/14.

#### Eligible Charges and Credits

| Description     | Charges(\$)   | Credits(\$) |
|-----------------|---------------|-------------|
| Tuition         | 363.00        |             |
| <b>Balance:</b> | <b>363.00</b> |             |

#### Payment Schedule

The payment plan schedule provided below only includes charges and credits that are eligible for the payment plan. Any additional amounts owed as reflected below will need to be paid separately. You may make a payment toward the amount not included in the plan after enrolling in the plan.

You owe an additional \$0.00

#### Installments

| Installment 1 | Due Date | Amount(\$) |
|---------------|----------|------------|
| Installment 1 | 8/15/25  | 120.99     |
| Installment 2 | 9/15/25  | 120.99     |
| Installment 3 | 10/15/25 | 121.02     |

**Total of installments:** 363.00

#### Current Charges

| Current Charges | Due Date | Amount paid(\$) | Amount Due(\$) |
|-----------------|----------|-----------------|----------------|
| Setup fee       | Due now  | 0.00            | 35.00          |

**Total amount paid:** 0.00

**Total due now:** 35.00

### NOTE:

The payment plan dates and amounts will be displayed, as well as the amount due at the time of set up. Select Continue.

## Payment Plan Enrollment

This plan requires scheduled payments.

• You must pay the plan fees before enrollment can be processed.  
• All installments are paid automatically on their due dates. The payment method you choose will be used for all these payments.  
• You are responsible for paying more than the amount of the payment plan.  
• If installments amounts change due to new charges or credits, the amounts of scheduled payments will adjust accordingly.

Amount: \$35.00 \* Indicates required information

Select Payment Method: Credit or Debit Card

**Account Information**  
\* Indicates required fields

\*Card number: 1234123412341234

Back Cancel Continue

**Step 6:** Select your method of payment from the drop-down menu and enter card information. Select Continue.

Amount: \$35.00 \* Indicates required information

Select Payment Method: Credit or Debit Card

**Account Information**  
\* Indicates required fields

\*Card account number: 1234567890123456  
\*Name on card:   
\*Card expiration date: 08 2026  
\*Card Verification Value: (CVV)  (View example)  
\* Save payment method as: (example My CreditCard)

My Visa Debit Card 

**Cardholder Billing Information**

\*Country: UNITED STATES  
\*Billing address:   
Billing address line two:   
\*City:   
\*State: Select State   
\* Postal Code:

Back Cancel Continue

**Step 7:** Complete the required fields and account information, name your Payment Method.

\* Indicates required fields.

If you have any Questions or need additional assistance please feel free to reach out to our Info Center at 816-604-1000.