

FACULTY SENATE BY-LAWS

Before each regular Senate meeting the Senate president shall prepare an agenda setting forth clearly each subject to be discussed by the Senate and shall provide each member of the faculty with a copy of the agenda.

Items shall be placed on the agenda at the request of any member of the Senate. Faculty members who want the Senate to discuss a subject should ask a Senator to place it on the agenda. If no Senator is willing to present the matter, the faculty may require the Senate to discuss the subject by presenting to the Senate president a petition signed by at least fifteen members of the faculty, at least seven days before a regularly scheduled meeting.

The requirement that the agenda be published shall in no way prohibit the Senate from discussing any matter which shall arise, but the body shall not vote on any matter not announced in the agenda, unless it is routine business, without the consent of two-thirds of the Senators present.

As soon as possible following each session the Senate president shall provide each member of the faculty and the administration with minutes of the meeting.

The standing committees of the Senate are Academic Affairs, Curriculum, Elections, Instructional Technology, Policies and Procedures, and Salary. All Senate committee chairs must be members of Senate. The Salary committee chair must be a member of MNEA and will chair the Salary negotiations team.

Special meetings may be called at the request of the Chancellor, the President of the Senate, six Senators, or fifteen faculty members. The time of the meeting shall be set so that the faculty can be notified in advance of subjects to be discussed at the meeting.