MCC METROPOLITAN COMMUNITY COLLEGE

COUNCIL OR COUNCIL-RELATED COMMITTEE
MEETING AGENDA AND NOTES
DATE: 1/14/2025
LOCATION: Remote Via Teams

GROUP PURPOSE (Can be sourced directly from charter)	INSTITUTIONAL VALUES
The committee will analyze technology district-wide for strength, weaknesses, opportunities, and threats. The analysis will cover the following areas: Administrative Technology, Campus Technology, Academic Technology, Technology Operations, Systems Infrastructure, User Support, Enterprise Applications, and Information Security. The committee will evaluate district-wide technology effectiveness and recommend a prioritized innovative list of technology projects for improvement. This body will not be an implementing body—instead, recommendations considered will be implemented by the Vice Chancellor of Effectiveness, Research and Technology, and other affected departments.	**Excellence –** We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City. **Learning –** We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce. **Equity –** Our institutional infrastructure fosters equity in employment and student learning and eliminates barriers to success for anyone. **People –** People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve, and embrace individuals of all walks of life as valued members of the MCC Wolf Pack. **Integrity –** We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve

Attendance/Members:

Ryan Acklin - **X**	Tara Allen-	John Chawana -	Kim Fernandes - **X**
Darlene Town -	Michael Korklan -	John Brendle -	Victor Meledge-Ade-
Dominque Mitchell - **X**	Leawna Parker -	Robin Stoneman - **X**	Sydney Stewart - **X**
Melissa Giese -	Doug Fox - **X**	Justin White -	Matt Wilkinson - *X*
Tumi Musamali - **X**	Neiloy Medhi - **X**	Bruce Sowers- **X**	

Time Allotted	Item and Presenter	Item Description and Action Desired Inform, Solicit Input, Decide, Other	Item Outcome	Institutional Value Alignment
2:32 PM	Review Dec 2024 Minutes			
	IT Preparations for Spring 2025 Semester: Matt Wilkinson	• Campus Tech Outposts (note that Monday campuses are closed for MLK Jr Day. | Campus	Tech Outpost Location(s)	Hours (First Week of Semester)
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Penn Valley	HU 103 Lab	Tu, Th 10am-2PM
Longview	LV LR115 (Library Classroom)	T, W, TH 10AM-1PM
Maple Woods	MW CB Cage, SC, and the Library	T, W, TH 10AM-1PM
Blue River	BR CC Lobby	T, W, TH 10AM-1PM | • Physical signs and digital signage advertising these hours and locations will be distributed/displayed.	• Third semester IT has provided front line service to students with "outposts" staged at each campus during certain days/time. Digital signage has been included on all campus TV monitors as well.	People
	New for Spring 2025: Matt Wilkinson	• Cybersecurity tips in brochure form will be prepared and included in the New Student Information Packets that are distributed during Wolfpack welcome. • **IT Help Desk x1888 will have coverage until 7PM Tues Jan 21 -Fri Jan 24**	• Increasing student awareness for Phishing/MFA. Working towards doing a big student push October 2025 for Cybersecurity awareness month. Mandatory training for employees, but not for students – seeking ways to be creative. • New to this semester: IT Help Desk stager time and shifts, to extend phone coverage on1888. Even though it is not typically for students, it is still important for adjuncts. • Amanda Elliott is assisting to put a message out to all faculty about "pre flighting a classroom"	People

			rather than minutes before the class starts, a day or a few days before to power on technology and make sure all is working to launch class. This creates more time for IT to assist with IT tickets regarding classroom technology.	
	Grant News: Matt Wilkinson	• MO Dept of Economic Development "Digital Opportunity" Grant has been submitted. The latest update is applicants will be informed of the decision no later than 5PM on Friday Jan 24.	• Application pending. This grant would allow TRIO (200) and WED (30) to have additional laptops and hotspots, specifically for these programs.	Equity
	AI Update: Matt Wilkinson	• A district-wide survey (faculty, admin & staff) will be published soon to gauge existing usage & demand. That will help inform budget discussions. • Once we have survey data, we are planning to do a presentation to the EC in Feb or Mar at the latest. • Also working on an MCC Guidelines document that will contain useful information about best practices, learning resources etc.	• Productive meeting with Drew and Dr. Meyer last week. • Survey for faculty/staff (FT & PT) to gauge how they are using AI. Survey will be brief (5-6 questions), 5-10 minutes to complete. • The survey will be helpful for the budget and discussions with the Executive cabinet. • Working on guideline document that will have learning resources and best practices to help people learn how to write better prompts, etc. • Concern about data we should not be putting on AI platform for compliance reasons.	Learning & Integrity

	VoIP Migration Status Update: Matt Wilkinson	• Our migration from GoTo to Segra FiberVoice has been completed. • We are working with some issues with the vendor with regard to using the PC Soft Client, Boomea, for answering Call Center (Queue) calls. This was impacting Info Center and IT help desk last week, but we have implemented some temporary measures that have improved things until a permanent fix is found.	• Finished with VOIP migration; no longer using Go To platform. • Working with vendor to resolve a few issues but have stabilized some. • Nimbus for smart phone, Boombeya for desktop.	People
	Round Table: All Attendees		•	