



COUNCIL OR COUNCIL-RELATED COMMITTEE

MEETING AGENDA AND NOTES

DATE: 12/10/24

LOCATION: Remote Via Teams

GROUP PURPOSE (Can be sourced directly from charter)	INSTITUTIONAL VALUES
<p>The committee will analyze technology district-wide for strength, weaknesses, opportunities, and threats.</p> <p>The analysis will cover the following areas: Administrative Technology, Campus Technology, Academic Technology, Technology Operations, Systems Infrastructure, User Support, Enterprise Applications, and Information Security.</p> <p>The committee will evaluate district-wide technology effectiveness and recommend a prioritized innovative list of technology projects for improvement.</p> <p>This body will not be an implementing body—instead, recommendations considered will be implemented by the Vice Chancellor of Effectiveness, Research and Technology, and other affected departments.</p>	<p>Excellence – We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City.</p> <p>Learning – We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce.</p> <p>Equity – Our institutional infrastructure fosters equity in employment and student learning and eliminates barriers to success for anyone.</p> <p>People – People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve, and embrace individuals of all walks of life as valued members of the MCC Wolf Pack.</p> <p>Integrity – We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve</p>

Attendance/Members:

Ryan Acklin - X	Tara Allen- X	John Chawana	Kim Fernandes - X
Darlene Town - X	Michael Korklan - X	John Brendle	Victor Meledge-Ade
Dominque Mitchell- X	Leawna Parker	Robin Stoneman- X	Sydney Stewart- X
Melissa Giese	Doug Fox - X	Justin White - X	Matt Wilkinson - X
Tumi Musamali - X	Neiloy Medhi -	Bruce Sowers- X	



Time Allotted	Item and Presenter	Item Description and Action Desired Inform, Solicit Input, Decide, Other	Item Outcome	Institutional Value Alignment
	Review 10/8/24 DTCC meeting minutes	Nov DTCC meeting was cancelled.		
	Student Loaner Laptop Update: Matt Wilkinson	<ul style="list-style-type: none">• The 200 new laptops, funded by a Kaufmann Foundation Grant, have been received and distributed 50 each to each campus library.• Original (COVID-era) laptops (approx. 800) should be retired from service at the end of the Spring 2025 because Windows 10 reaches end of life in the Fall of 2025 and those laptops cannot support Windows 11.• A new grant was recently applied to for additional student loaner laptops, but those will be specifically used for TRIO and WED programs and not the general MCC student population.• MCC IT will request additional funding for more new student loaner laptops for FY26.	<ul style="list-style-type: none">• Total of 200 that were distributed to each campus library. 800 (estimate) of original COVID laptops, working to replace all 800 and making progress.• Missouri Department of Education (Devices Grant) – student loaner laptops and hotspots to WED and TRIO.• IT will continue to seek additional funding from grants for our student loaner laptop program.	Equity
	IT Preparations for Spring 2025 Semester: Matt Wilkinson	<ul style="list-style-type: none">• Continue with existing IT preparations, which include having Desktop Techs staffing walk-up areas at each campus for	<ul style="list-style-type: none">• Repeating Physical and digital signage across campuses for beginning of Spring semester for IT support.	People



		<p>the first week of the semester</p> <p>(Example from Fall 2024)</p> <ul style="list-style-type: none">Physical signs and digital signage advertising these hours and locations will be distributed/displayed		
	New for Spring 2025: Matt Wilkinson	<ul style="list-style-type: none">Cybersecurity tips in brochure form will be prepared and included in the New Student Information Packets that are distributed during Wolfpack welcome.IT is considering trying to extend on-site tech and x1888 (IT help desk) hours into the early evening. This is still pending.	<ul style="list-style-type: none">Phishing Brochure and MFA document will be included in the New Student Orientation beginning in January.Working to see what we can do the first week of the semester to try to extend on-site tech support. Typically, hours do not extend past 5 PM but trying to see if this is possible for the first week only. TBD, but doing our best to make this happen.	People
	Grant News: Matt Wilkinson	<ul style="list-style-type: none">MO Dept of Economic Development “Digital Opportunity” Grant has been submitted. If awarded, could help fund 230 laptops and hotspots for MCC TRIO and WED programs.DHS Cybersecurity Grant withdrawn to challenges in completing grant app by deadline.	<ul style="list-style-type: none">MO Dept of Economic Development could award us funds to provide 200 laptops and 200 hotspots to TRIO and 30 laptops and 30 hotspots to WED. Awards are set to be announced by January.	Equity



			<ul style="list-style-type: none">• DHS was extremely rigorous and there was not enough time to complete the application by the deadline. Hoping to go for this grant next cycle – a lot of the information and materials we already have from starting it this cycle.	
	Pending rollout of mandatory secure printing for AC & BP Locations: Matt Wilkinson	<ul style="list-style-type: none">• Increased document security (jobs don't print until user IDs at printer)• Reduced printing costs (no more abandoned print jobs)	<ul style="list-style-type: none">• Rolling out mandatory secure printing for AC & BP locations. These buildings are first because all employees have a prox card. Print jobs are being left by printers and there is not enough privacy with direct printing.• There is not yet a set date, but most likely after the beginning of the year right after the semester starts.• There will be communication sent out with details and videos.• Overtime, this should save us a lot of money. If printing private documents, you don't have to	Learning



			worry about anyone else seeing your document because the documents will not print until you authenticate at the printer.	
	A practice discussion of AI	<ul style="list-style-type: none">• Short presentation <u>Artificial Intelligence Strategy for MCC.pptx</u>	<ul style="list-style-type: none">• In early 2024, MCC formed a task force to identify opportunities, concerns, and other aspects surrounding AI technology for MCC. The task force presented to the EC on these topics.• The need for a strategic plan for AI: AI technologies are rapidly and continuously being added to existing platforms and tools, such as zoom, but as a general use tech, there is still not a strategic direction.• MCC users are already using the free tools.• To fully unlock the benefits (including compliance and security), MCC should evaluate and choose an AI standard tool set.• Microsoft Copilot Ecosystem &	Learning



			<p>Offerings: originally launched as Bing Chat in Feb 2023, it was rebranded as Microsoft Copilot in Nov 2023. There is a paid version which would be extremely beneficial to people. \$20 a month/user.</p> <ul style="list-style-type: none">• Copilot for M365: integrating into productivity applications (Teams, word, excel, PP, outlook) the tools you use everyday would have the benefits of automation and repetitive tasks. \$30/month/user.• This would need to be an intense conversation with leadership about budgeting for this capability.• Open AI ChatGPT: free version and \$20 a month (as of now).• Current OpenAI chatGPT use at MCC: some statistics about ChatGPT use at MCC: as of 12/3/24 there are 838 MCC users registered with ChatGPT. (majority	
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			<p>students, 76 employees).</p> <ul style="list-style-type: none">• ChatGPT EDU: \$20 per seat per month (300 seat minimum) or \$12 per seat per month (10,000 seat minimum or minimum 50% of total population (students, faculty, computer-using staff)• Google Gemini: \$20 a month – integrated into Gmail, Docs, and more – 2 TB storage.• The cost of doing nothing: students and employees will continue to seek out and use various AI tools and platforms available on the internet. MCC will have no compliance and security controls or user analytics. Free tools have very limited capabilities, no economies of scale, and MCC will appear to be reactive rather than proactive when it comes to AI.	
	Round Table: All Attendees	<ul style="list-style-type: none">•	Bruce Sowers: as we use AI tools as educators, perhaps a training or education/ letting them know	



			<p>liabilities as far as FERPA. Where do we fall as far as confidentiality?</p> <ul style="list-style-type: none">• for the free versions, it will end up being a part of large language model. ChatGPT EDU does not retain that data and they are aware of FERPA and safety.• Tara: From a security perspective, if we are to adopt something – controlled and precise in programming and it would need to be the ONLY thing we use. There is only so much control we can have with what they actually do with the data. If we move forward, it needs to be understood that we all use the same one, we can't use another because we like it better. Our usage needs to be intentional, its not a free formed thing.• If we ended up going into Microsoft copilot (as an example), we have another	
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			<p>console we can set policies on that. But, we can't have others using a different platform(s). Understand this completely and looking for a way to make sure we have policies in place and are data compliant.</p>	
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