



DISTRICT INSTRUCTIONAL COORDINATING COMMITTEE (DICC)

MEETING AGENDA AND NOTES

DATE: March 25, 2025

LOCATION: Zoom

**Members:** Thomas Meyer, Carrie Pickerel-Brooks, David Gann, Jennifer Copeland, Eric Sullivan, Terry Stanely, Sara Blount, Dennis Jirkovsky, Ariel Donovan, Jim Murray, Jennifer Johnson, Nicole Fuller, Randy Leighton, Keith Townsend, Sheryl Farnan, Craig McMein, Craig Haile, Renee Portmann, Lisa Bray, Christine Howell, Tiffany Hunter, Bruce Sowers, Rebekkah Stuteville

GROUP PURPOSE (Can be sourced directly from charter)	INSTITUTIONAL VALUES
In order to carry out the mission of the district, the faculty and administration have a joint responsibility to develop degree and certificate programs which meet the educational needs of the community, and which are rigorous to maintain appropriate academic standards. The faculty and the administration also have an obligation to review all programs periodically and to revise them when necessary to assure that they are sufficiently up to date to meet all current needs.	<p><b>Excellence</b> – We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City.</p> <p><b>Learning</b> – We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce.</p> <p><b>Equity</b> – Our institutional infrastructure fosters equity in employment and student learning and eliminates barriers to success for anyone.</p> <p><b>People</b> – People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve, and embrace individuals of all walks of life as valued members of the MCC Wolf Pack.</p> <p><b>Integrity</b> – We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve</p>

Time Allotted	Item and Presenter	Item Description and Action Desired Inform, Solicit Input, Decide, Other	Item Outcome	Institutional Value Alignment
3:30-3:35	Welcome and Roll Call  <i>Dr. Meyer</i>	Dr. Meyer will call the meeting to order with roll call and introduction of guests.  <i>Other</i>	Not Present: Dennis Jirkovsky, Keith Townsend, Sheryl Farnan, and Renee Portmann	



			Guests: Roger Massey, Jerry Morrison and Chad Montouri	
3:35- 3:40	Review and Approve February 25, 2025, Minutes  <i>Dr. Meyer</i>	The committee will review the previous minutes, add corrections if needed and vote to approve.  Decide	<b>Motion: David Gann</b> <b>Second: Ariel Donovan</b> <b>Approved</b>	Integrity
3:40- 3:55	Curriculum Updates	The committee will discuss and vote to either lodge or approve curriculum changes.  Decide		Excellence
	<b>ACTION: Lodging</b> <i>CHIN 212 Study Abroad</i>  Chad Montouri	Chad Montouri will update the committee on the proposed new course.  Decide	<b>Motion: David Gann</b> <b>Second: Eric Sullivan</b> <b>Approved</b>	Excellence
	<b>ACTION: Lodging</b> <i>ARAB 212 Study Abroad</i>  Chad Montouri	Chad Montouri will update the committee on the proposed new course.  Decide	<b>Motion: David Gann</b> <b>Second: Eric Sullivan</b> <b>Approved</b>	Excellence
	<b>ACTION: Lodging</b> <i>CSIS 115 Computer Concepts and Applications</i>  Gerald Morrison	Gerald Morrison will update the committee on the course revisions.  Decide	<b>Motion: Jennifer Johnson</b> <b>Second: Ariel Donovan</b> <b>Approved</b>	Excellence
	<b>ACTION: Lodging</b> <i>CSIS 215 Advanced Computer Applications</i>  Gerald Morrison	Gerald Morrison will update the committee on the course revisions.  Decide	<b>Motion: Jennifer Johnson</b> <b>Second: Ariel Donovan</b> <b>Approved</b>	Excellence
	<b>ACTION: Lodging</b> <i>CSIS 286 Android Programming Using Java</i>  Gerald Morrison	Gerald Morrison will update the committee on the proposed new course.  Decide	<b>Motion: Jennifer Johnson</b> <b>Second: Ariel Donovan</b> <b>Approved</b>	Excellence
	<b>ACTION: Approval</b> <i>A.A.S. Physical Therapist Assistant</i>	Randy Leighton will update the committee on	<b>Motion: Lisa Bray</b> <b>Second: David Gann</b> <b>Approved</b>	Excellence



	<i>Randy Leighton</i>	the changes to the A.A.S. Degree.  Decide		
	<b>ACTION: Approval</b> <i>SURT 140 Clinical Experience</i>  Courtney Ashbee	Courtney Ashbee will update the committee on the course revisions.  Decide	<b>Motion: Lisa Bray</b> <b>Second: Randy Leighton</b> <b>Approved</b>	Excellence
3:55-4:00	Transition to Banner Financial Aid Formula Calculation  Dr. Meyer	Information regarding the financial aid issues for the fire and police programs with the transition to Banner.  Inform	In respect to awarding financial aid, we will be moving from a formula three institution to a formula one institution. There are two programs working on making significant changes to accommodate. Three other programs have work around.	Integrity
4:00-4:05	CORE 42  Dr. Meyer	Information regarding the CORE 42- equivalent database for AY 25-26.  Inform	Dr. Meyer explained the CORE 42 database for AY25-26 is available. Amanda sent the database to committee members.	Integrity
4:05-4:10	Announcements		Federal Financial Aid – Delay on New Program approval. Resp, Paralegal cert, and AI cert may be delayed in approval for financial aid.	
4:10	Adjourn		<b>Motion: David Gann</b> <b>Second: Jennifer Johnson</b>	