



DISTRICT INSTRUCTIONAL COORDINATING COMMITTEE (DICC)

MEETING AGENDA AND NOTES

DATE: February 25, 2025

LOCATION: Zoom

**Members:** Thomas Meyer, Carrie Pickerel-Brooks, David Gann, Jennifer Copeland, Eric Sullivan, Terry Stanely, Sara Blount, Dennis Jirkovsky, Arial Donovan, Jim Murray, Jennifer Johnson, Nicole Fuller, Randy Leighton, Keith Townsend, Sheryl Farnan, Craig McMein, Craig Haile, Renee Portmann, Lisa Bray, Christine Howell, Tiffany Hunter, Bruce Sowers

GROUP PURPOSE (Can be sourced directly from charter)	INSTITUTIONAL VALUES
In order to carry out the mission of the district, the faculty and administration have a joint responsibility to develop degree and certificate programs which meet the educational needs of the community and which are rigorous to maintain appropriate academic standards. The faculty and the administration also have an obligation to review all programs periodically and to revise them when necessary to assure that they are sufficiently up to date to meet all current needs.	<p><b>Excellence</b> – We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City.</p> <p><b>Learning</b> – We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce.</p> <p><b>Equity</b> – Our institutional infrastructure fosters equity in employment and student learning and eliminates barriers to success for anyone.</p> <p><b>People</b> – People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve, and embrace individuals of all walks of life as valued members of the MCC Wolf Pack.</p> <p><b>Integrity</b> – We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve</p>

Time Allotted	Item and Presenter	Item Description and Action Desired Inform, Solicit Input, Decide, Other	Item Outcome	Institutional Value Alignment
3-3:02	Welcome and Roll Call  <i>Dr. Meyer</i>	Dr. Meyer will call the meeting to order with roll call and introduction of guests.  <i>Other</i>	<b>Thomas Meyer, Carrie Pickerel-Brooks, Jennifer Copeland, Eric Sullivan, Terry Stanely, Sara Blount, Dennis Jirkovsky, Arial Donovan, Jim Murray,</b>	



			<b>Jennifer Johnson, Nicole Fuller, Randy Leighton, Sheryl Farnan, Craig McMein, Craig Haile, Renee Portmann, Lisa Bray, Christine Howell, John Hudson (for Tiffany Hunter), Bruce Sowers, Becky Stuteville, David Gann</b>  <b>Guests: Drew Wilkerson, Annalisa, Courtney Ashbee, Ryan Meador</b>	
3:03-3:05	Review and Approve January 28, 2025, Minutes  <i>Dr. Meyer</i>	The committee will review the previous minutes, add corrections if needed and vote to approve.  Decide	<b>Motion: Dennis Jirkovsky</b> <b>Second: Nicole Fuller</b> <b>Approved</b>	Integrity
3:05-3:15	Curriculum Updates	The committee will discuss and vote to either lodge or approve curriculum changes.  Decide		Excellence
	<b>ACTION: Lodging</b> <i>A.A.S. Physical Therapist Assistant</i>  <i>Randy Leighton</i>	Randy Leighton will update the committee on the changes to the A.A.S. Degree.  Decide	Dropped HLSC100, added med terminology, tightened up grade requirements for gen ed to match the rest of the program.  <b>Motion: Nicole Fuller</b> <b>Second: Renee Portmann</b>	Excellence
	<b>ACTION: Lodging</b> <i>SURT 140 Clinical Experience</i>  Courtney Ashbee	Courtney Ashbee will update the committee on the course revisions.  Decide	Revamped course to meet accrediting body requirements.  <b>Motion: Nicole Fuller</b> <b>Second: Renee Portmann</b>	Excellence
3:15 – 3:20	March Meeting  Dr. Meyer	Discussion on the start time for the March 25 <sup>th</sup> meeting due to the Maple Woods Agriculture Annex Ribbon Cutting.	Dr. Meyer reminded the committee the March 25 <sup>th</sup> meeting would start at 3:30 to accommodate the	Integrity



		Inform	Agriculture Annex ribbon cutting.	
3:20-3:25	Announcements		Dr. Meyer updated the group on the official HLC approval of the Resp program.	
3:30	Adjourn		<b>Motion: Nicole Fuller</b> <b>Second: Dennis Jirkovsky</b>	