



DISTRICT INSTRUCTIONAL COORDINATING COMMITTEE (DICC)

MEETING AGENDA AND NOTES

DATE: October 22, 2024

LOCATION: Zoom

GROUP PURPOSE (Can be sourced directly from charter)	INSTITUTIONAL VALUES
In order to carry out the mission of the district, the faculty and administration have a joint responsibility to develop degree and certificate programs which meet the educational needs of the community and which are rigorous to maintain appropriate academic standards. The faculty and the administration also have an obligation to review all programs periodically and to revise them when necessary to assure that they are sufficiently up to date to meet all current needs.	<p>Excellence – We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City.</p> <p>Learning – We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce.</p> <p>Equity – Our institutional infrastructure fosters equity in employment and student learning and eliminates barriers to success for anyone.</p> <p>People – People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve, and embrace individuals of all walks of life as valued members of the MCC Wolf Pack.</p> <p>Integrity – We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve</p>

Time Allotted	Item and Presenter	Item Description and Action Desired Inform, Solicit Input, Decide, Other	Item Outcome	Institutional Value Alignment
3:01-3:06	Welcome and Introductions <i>Dr. Wilkerson</i>	Dr. Wilkerson will call the meeting to order with roll call and introductions. <i>Other</i>	Guests of the meeting included: Breanne Dustin, Zack McNeil, Scott Haluck, Matt Patterson, and Megan Scott.	
3:06-3:08	Review and Approve September 24, 2024 Minutes	The committee will review previous minutes, add corrections if needed and vote to approve. Decide	Motioned: David Gann Second: Dennis Jirkovsky Approved	Integrity



	<i>Dr. Wilkerson</i>			
3:08-3:17 pm	Senate Curriculum Updates	The committee will discuss and vote to either lodge or approve curriculum changes. Decide		Excellence
	ACTION: Approval CSIS 114 Introduction to Artificial Intelligence <i>Joel Shaw and Scott Haluck</i>	Joel Shaw and Scott Haluck will provide an overview on the proposed new course. Decide	Scott Haluck reminded the committee this is a new course. A motion was made to approve both CSIS courses together. Motioned: David Gann Second: Craig Haile Approved	
	ACTION: Approval CSIS 134 Introduction to AI Machine Learning <i>Joel Shaw and Scott Haluck</i>	Joel Shaw and Scott Haluck will provide an overview on the proposed new course. Decide	A motion was made to approve both CSIS courses together. Approved	
	ACTION: Approval BUSN Retail Management Emphasis – A.A.S. Degree <i>Zack McNeil</i>	Zack McNeil will provide an overview on updates made to the BUSN Retail Management Emphasis – A.A.S. Degree. Decide	Zack reminded the committee the revision to program learning outcomes (PLOs). A motion was made to approve the Business certificate and both degrees together. Motioned: Christine Howell Second: Craig McMein Approved	
	ACTION: Approval BUSN Marketing Management – A.A.S. Degree <i>Zack McNeil</i>	Zack McNeil will provide an overview on the new BUSN Marketing Management – A.A.S. Degree. Decide	A motion was made to approve the Business certificate and both degrees together. Approved	



	ACTION: Approval BUSN Marketing Management - Certificate <i>Zack McNeil</i>	Zack McNeil will provide an overview on BUSN Marketing Management - Certificate. Decide	A motion was made to approve the Business certificate and both degrees together. Approved	
	ACTION: Approval Math 102 Technical and Business Math <i>Breanne Dustin and Megan Scott</i>	Breanne Dustin and Megan Scott will provide an overview on updates made to the course. Decide	Breanne and Megan reminded the committee of the updates to course description, student learning outcomes (SLOs), and course outline. Motioned: David Gann Second: Nicole Fuller Approved	
	ACTION: Approval CODE 210 Pathophysiology for Medical Coding <i>Matthew Patterson</i>	Matthew Patterson will provide an overview on the new CODE 210 course. Decide	Matthew reminded the committee CODE 210 is a new course for medical coding. A motion was made to approve the Certificate and CODE 210 together. Motioned: Nicole Fuller Second: Lisa Bray Approved	
	ACTION: Approval HIM – Medical Coding Specialist Certificate <i>Matthew Patterson</i>	Matthew Patterson will provide an overview on the updates made to the Medical Coding Specialist Certificate. Decide	Matthew reminded the committee the update to the certificate name and the addition of CODE 210. Updates. A motion was made to approve the Certificate and CODE 210 together. Approved	
3:17-3:20	Needs Analysis	Needs analysis for Automotive Mechanics, Autobody Collision, and Health Information Technologists will be shared.	Annalisa reviewed the needs analysis for Automotive Mechanics and Autobody Collision submitted by Heather Hail for new stackable credentials and possible	



	Annalisa Gramlich	Inform	A.A.S. Automotive Technology Honda track. The Health Information Technology analysis to inform the need for the creation of a cancer registrar certificate.	
3:20 pm	Adjourn		Motioned: David Gann Second: Nicole Fuller	