



DISTRICT INSTRUCTIONAL COORDINATING COMMITTEE (DICC)

MEETING AGENDA AND NOTES

DATE: September 24, 2024

LOCATION: Zoom

GROUP PURPOSE (Can be sourced directly from charter)	INSTITUTIONAL VALUES
In order to carry out the mission of the district, the faculty and administration have a joint responsibility to develop degree and certificate programs which meet the educational needs of the community and which are rigorous to maintain appropriate academic standards. The faculty and the administration also have an obligation to review all programs periodically and to revise them when necessary to assure that they are sufficiently up to date to meet all current needs.	<p>Excellence – We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City.</p> <p>Learning – We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce.</p> <p>Equity – Our institutional infrastructure fosters equity in employment and student learning and eliminates barriers to success for anyone.</p> <p>People – People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve, and embrace individuals of all walks of life as valued members of the MCC Wolf Pack.</p> <p>Integrity – We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve</p>

Time Allotted	Item and Presenter	Item Description and Action Desired Inform, Solicit Input, Decide, Other	Item Outcome	Institutional Value Alignment
3-3:02	Welcome and Introductions <i>Dr. Meyer</i>	Dr. Meyer will call the meeting to order with roll call and introductions. <i>Other</i>	Dr Meyer introduced new committee members. Sarah Blount, Dennis Jirkovsky, Ariel Donovan, and Carrie Pickerel-Brooks were introduced as new committee member. Bruce Sowers, Tiffany Hunter, and Annalisa not present and will be introduced in October.	



3:03-3:05	Review and Approve April 23, 2024 Minutes <i>Dr. Meyer</i>	The committee will review previous minutes, add corrections if needed and vote to approve. Decide	Motion: David Gann Second: Eric Sullivan Approved	Integrity
3:05-3:30	Senate Curriculum Updates	The committee will discuss and vote to either lodge or approve curriculum changes. Decide		Excellence
	ACTION: Lodging CSIS 114 Introduction to Artificial Intelligence <i>Joel Shaw and Scott Haluck</i>	Joel Shaw and Scott Haluck will provide an overview on the proposed new course. Decide	Motion: Sherly Farnan Second: Lisa Bray Lodged for Approval for the October meeting.	
	ACTION: Lodging CSIS 134 Introduction to AI Machine Learning <i>Joel Shaw and Scott Haluck</i>	Joel Shaw and Scott Haluck will provide an overview on the proposed new course. Decide	Motion: Sherly Farnan Second: Lisa Bray Lodged for Approval for the October meeting.	
	ACTION: Lodging BUSN Retail Management Emphasis – A.A.S. Degree <i>Zack McNeil</i>	Zack McNeil will provide an overview on updates made to the BUSN Retail Management Emphasis – A.A.S. Degree. Decide	Motion: Dennis Jirkovsky Second: Jennifer Johnson Lodged for Approval for the October meeting.	
	ACTION: Lodging BUSN Marketing Management – A.A.S. Degree <i>Zack McNeil</i>	Zack McNeil will provide an overview on the new BUSN Marketing Management – A.A.S. Degree. Decide	Motion: Dennis Jirkovsky Second: Jennifer Johnson Lodged for Approval for the October meeting.	
	ACTION: Lodging BUSN Marketing Management - Certificate	Zack McNeil will provide an overview on BUSN Marketing Management - Certificate.	Motion: Dennis Jirkovsky Second: Jennifer Johnson Lodged for Approval for the October meeting.	



	<i>Zack McNeil</i>	Decide		
	ACTION: Lodging Math 102 Technical and Business Math <i>Breanne Dustin and Megan Scott</i>	Breanne Dustin and Megan Scott will provide an overview on updates made to the course. Decide	Motion: Sheryl Farnan Second: Jennifer Johnson Lodged for Approval for the October meeting.	
	ACTION: Lodging CODE 210 Pathophysiology for Medical Coding <i>Matthew Patterson</i>	Matthew Patterson will provide an overview on the new CODE 210 course. Decide	Motion: Nicole Fuller Second: Lisa Bray Lodged for Approval for the October meeting.	
	ACTION: Lodging HIM – Medical Coding Specialist Certificate <i>Matthew Patterson</i>	Matthew Patterson will provide an overview on the updates made to the Medical Coding Specialist Certificate. Decide	Motion: Nicole Fuller Second: Lisa Bray Lodged for Approval for the October meeting.	
	ACTION: Approval BIOL 123 General Biology for Majors I <i>Andrew Greene</i>	Andrew Greene will provide an overview on updates to BIOL 123. Decide	Motion: Craig Haile Second: Christine Howell Course approved	
	ACTION: Approval BIOL 124 General Biology for Majors II <i>Andrew Greene</i>	Andrew Greene will provide an overview on updates to BIOL 124. Decide	Motion: Craig Haile Second: Christine Howell Course approved	
3:30-3:40	Needs Analysis <i>Dr. May and Annalisa Gramlich</i>	Inform	Dr. Meyer explained that we will be sharing any new programs needs analysis with the committee. Next month, a report on a proposed oncology program will be shared.	Integrity
3:40-4:00	Announcements		CORE 42: Dr. Meyer explained there is a new database that Core 42 representatives can use to enter approved courses. If you're unsure who your	



			representative is, just send the courses to Dr. Meyer.	
4:00	Adjourn		Motion: Dennis Jirkovsky Second: Sheryl Farnan	