




CAC Meeting


MEETING AGENDA AND NOTES

DATE: February 4, 2025

LOCATION: Penn Valley Campus, CC503, 2:30-4:30

MEETING PURPOSE			INSTITUTIONAL VALUES	
			<p><b>Excellence</b> – We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City.</p> <p><b>Learning</b> – We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce.</p> <p><b>Equity</b> – Our institutional infrastructure fosters equity in employment and student learning and eliminates barriers to success for anyone.</p> <p><b>People</b> – People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve and embrace individuals of all walks of life as valued members of the MCC Wolf Pack.</p> <p><b>Integrity</b> – We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve.</p>	
Time Allotted	Item	Item Description and Action Desired Inform, Solicit Input, Decide, Other	Item Outcome	Institutional Value Alignment
2:30	Welcome			
2:35	CAO and Organizational Structure	Follow up discussion on CAO and organizational structure anticipating Dr. Meyer's retirement.	<ul style="list-style-type: none"><li>• Follow up to previous discussions.</li><li>• Feedback received.</li><li>• Dr. Beatty presented her recommendations. This is not finalized.</li><li>• CAC has one week to provide final feedback. (Due by end of day February 12, 2025).</li><li>• Dr. Beatty will meet with the Board of Trustees to go over recommendations.</li><li>• Dr. Beatty plans to send a college-wide announcement by the end of next week.</li></ul>	People Integrity

			<ul style="list-style-type: none"> <li>The intent is to use RH Perry as the search firm.</li> </ul> <div style="text-align: center;">   CAC 225.pdf </div>	
3:00	Survey Protocol	Discuss surveys administered at MCC and the proper protocols.	<ul style="list-style-type: none"> <li>Please ensure if you are sending any kind of survey at MCC that you are working with IR. They will assist in the creation and administering of the survey.</li> </ul>	Excellence People
3:15	Shared Governance Implementation	Discuss the strategy for delivering and sustaining the shared governance infrastructure.	<ul style="list-style-type: none"> <li>Training video sent out 1/31/25 by Kristy Edmondson. The training is 45 minutes in length.</li> <li>Feedback received on training video and concerns/changes will be relayed to HR for edits.</li> <li>Please provide any additional feedback on the training video to Kristy Edmondson by February 14, 2025.</li> <li>Once feedback is received and edits made, we will send them out to all full-time employees.</li> <li>The deadline for completion will be June 30, 2025. If you do not complete the training, you will not be able to serve on a shared governance committee/council.</li> <li>Dr. Beatty will add an opening statement to show the college's commitment to the shared governance process.</li> </ul>	Excellence People
3:30	FY26 Budget Assumptions	Discuss FY 26 Budget planning cycle	<ul style="list-style-type: none"> <li>Britney Domann presented the FY 26 Budget Assumptions.</li> </ul>	Learning People Integrity

			<ul style="list-style-type: none"> <li>• This will be an incremental budget. (Start with the same budget amounts as last year).</li> <li>• Budget worksheets will go out February 24 and will be due by April 4.</li> <li>• Encourage reallocating or shifting budgets from units/departments who historically do not fully spend to units/departments who have additional needs.</li> <li>• Budget office will hold virtual “office hours” should you have any questions on completing your budgets.</li> </ul>	
4:00	Open Floor	Solicit input from all groups.	<ul style="list-style-type: none"> <li>• Appreciation payment does not affect a possible cost of living adjustment.</li> <li>• Sue Gochis sent an email to students on 2.3.25. Requested that we share that document so that we can see what the students received.</li> </ul> <div style="text-align: center;">  <p>Student Email 2.3.25.pdf</p> </div> <ul style="list-style-type: none"> <li>• Dr. Beatty is participating in the Cristo Rey Dancing with the Stars event on April 26, 2025.</li> </ul>	People