METROPOLITAN COMMUNITY COLLEGE

Administrator Association
MEETING AGENDA AND NOTES
DATE: May 15, 2025
LOCATION AND TIME: Zoom, 1:00pm – 2:00pm

MEETING PURPOSE			INSTITUTIONAL VALUES	
			Excellence – We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City.	
			Learning – We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce.	
			People – People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve, and embrace individuals of all walks of life as valued members of the MCC Wolf Pack.	
			Integrity – We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve	
Time Allotted	**Item**	**Item Description and Action Desired** Inform, Solicit Input, Decide, Other	**Item Outcome**	**Institutional Value Alignment**
1:00	Welcome		President– Kim Greene welcomed everyone and announced a new administrator to the group, Tina Haffner, Director of Total Rewards.	Integrity People
1:05	Administrators Association Election Results	*Inform*	Kim announced the President-Elect for the upcoming academic year will be Craig Haile.	Excellence People
1:10	Review of Past Year	*Inform*	• Review of Past Year o No Meeting 4th Friday o Culture: Collaboration with District Staff Association ▪ Continuous Improvement around building relationships between Staff, Faculty, and Administrators ▪ Discussion around measuring our own culture. How might we gauge the collective culture of the Administrators? Melissa Giese (IR) discouraged the use of a homegrown instrument – we can craft a tool similar to what staff used.	People Learning Integrity

			o ERP Transition o HLC Visit 2025 ▪ REMINDER: May 31, 2025 - Employee feedback window closes/Evidence Cut-Off Date ▪ HLC Mock Visit: Monday, September 8, 2025 o Administrator Onboarding: Groundwork has been established for creating programming to support new leaders in their first year at MCC. The Goal: To accelerate onboarding, foster collaboration, relationships, and build a foundation of resources	
1:20	Looking Forward	*Inform, Solicit Input*	Looking Forward: Champion a culture of collaboration and innovation.	Excellence
1:30	Professional Development Day – June 20, 11:30 – 4:00	*Inform*	Friday, June 20 at PV CC 503 See the schedule at the end of this document.	Learning People
1:40	AA Representative Updates	*Inform* AC: Drew Wilkerson BP & Online: Christine Howell BR: Keith Stiffler LV: Mindy Pettegrew MW: Terrell Tigner PV: Jon Marshall	o AC: End of year party on 5/ 14 (Ed Foley will do updates for 2025-26) o BP & Online: ▪ BP: Elevator is completed. (Fred Wise will do updates for 202526) ▪ Online: No updates (Crissy Howell will do updates for 2025-26) o BR: Faculty, staff, and student cookout was held on 5/14 (Ashley Rogers will do updates for 2025-26) o LV: Demolition of the existing AUTO building will be beginning. There will be three summer theater productions, and the student recognition event was held. (Sheryl Farnan will do updates for 2025-26) o MW: End of year award ceremonies were held. Jim Moes did his annual barbecue. The Plant	Learning People

			sale was a huge success with over $2000 made. Katelynn Kelley had her baby. The Career Services Coordinator search is on. (Terrell Tigner will do updates for 2025-26) o PV: Recognition ceremonies are being held along with pinning ceremonies. Jazz Concert was held plus a TRIO brunch. Nicole Fuller (RATE faculty) completed her Doctorate. (Craig Haile will do updates for 2025-26) o ATSI: Project MFG (Welding) was held at ATSI with 24 participants. MCC students did well, placing two students in the top three. (Lisa Bray will do updates for 2025-26)	

Professional Development Schedule:

Time	Activity
11:30am	Introduction
11:45am-2:30pm	Lunch & Murder Mystery begins
2:45pm-3:45pm	American Public Square
3:45pm-4:00pm	Wrap-Up
4:00pm	Release