



Administrator Association  
MEETING AGENDA AND NOTES

DATE: April 17, 2025

LOCATION AND TIME: Zoom, 1:00pm – 2:00pm

MEETING PURPOSE			INSTITUTIONAL VALUES	
			<p><b>Excellence</b> – We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City.</p> <p><b>Learning</b> – We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce.</p> <p><b>People</b> – People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve, and embrace individuals of all walks of life as valued members of the MCC Wolf Pack.</p> <p><b>Integrity</b> – We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve</p>	
Time Allotted	Item	Item Description and Action Desired Inform, Solicit Input, Decide, Other	Item Outcome	Institutional Value Alignment
1:00	Welcome			Integrity
1:05	Commencement Update – Chris Shobe	<i>Inform</i>	<ul style="list-style-type: none"><li>• Commencement Update: Chris Shobe<ul style="list-style-type: none"><li>o Venue: Cable Dahmer remains the preferred location – cost-effective, flexible, and supportive staff.</li><li>o Ceremonies:<ul style="list-style-type: none"><li>▪ 1:00 PM Ceremony: ~280 students registered</li><li>▪ 6:00 PM Ceremony: Approaching capacity (~450-500 students expected)</li><li>o New Elements This Year:<ul style="list-style-type: none"><li>▪ Unified reception at the Community Ice Rink (graduates, faculty, administrators together)</li><li>▪ Activities include drawings, giveaways, games, and a “drip cam” (highlighting graduate fashion) streamed to audience</li><li>o Check-In Changes:</li></ul></li></ul></li></ul></li></ul>	Excellence



			<ul style="list-style-type: none"> <li>▪ All check-ins (graduates, faculty, administrators) will be in the same area</li> <li>▪ Reminder to dress in layers due to cold rink conditions</li> <li>o Food Service: <ul style="list-style-type: none"> <li>▪ Brunch bar (replacing taco bar) before 1 PM ceremony</li> <li>▪ Pasta bar will continue in the afternoon</li> </ul> </li> <li>o Faculty Registration: <ul style="list-style-type: none"> <li>▪ Faculty who haven't registered should send their details (including ceremony time preference)</li> <li>▪ More faculty needed for 6:00 PM ceremony</li> <li>▪ Regalia orders may be delayed if not submitted already</li> </ul> </li> <li>o Regalia Update: <ul style="list-style-type: none"> <li>▪ Student gowns will now be MCC Blue (approved by students and executive cabinet)</li> </ul> </li> </ul>	
1:15	Strategic Planning – Ed Foley	<i>Inform</i>	<ul style="list-style-type: none"> <li>• Strategic Plan Week: Ed Foley <ul style="list-style-type: none"> <li>o Third annual event across all campuses and AC and BP</li> <li>o Monday includes in-person gatherings with treats, bracelet giveaways (aligned with employee values)</li> <li>o Daily activities include word searches, selfie submissions, and bracelet color days</li> </ul> </li> </ul>	People Excellence Integrity
1:25	HLC Update – Ed Foley	<i>Inform</i>	<ul style="list-style-type: none"> <li>• HLC Accreditation Visit <ul style="list-style-type: none"> <li>o Draft Assurance Argument: <ul style="list-style-type: none"> <li>▪ Feedback encouraged on content and evidence (not grammar)</li> <li>▪ Mock Visit Scheduled - September 8 with Dr. Catherine Swanson as external reviewer. The actual visit: is scheduled for end of October 2025</li> </ul> </li> </ul> </li> </ul>	Excellence
1:35	Administrator Association Updates	<i>Inform, Solicit Input</i>  *President-Elect Nominations  *Employee Directory Information	<ul style="list-style-type: none"> <li>• Administrator Association Elections &amp; Benefits <ul style="list-style-type: none"> <li>o Nominations Still Open</li> <li>▪ Benefits of Leadership Roles: <ul style="list-style-type: none"> <li>➢ Increased involvement with college leadership and CPRC</li> <li>➢ Opportunities for feedback and input on key decisions</li> <li>➢ Stipend provided (larger for President role)</li> </ul> </li> </ul> </li> </ul>	Integrity Learning People



		<p>*Professional Development – Dr. Tammie May</p>	<p>➤ Commencement stage presence and recognition</p> <ul style="list-style-type: none"><li>• Directory Update Notice<ul style="list-style-type: none"><li>o Website Contact Info:<ul style="list-style-type: none"><li>▪ Non-compliance-related contact details will be removed to reduce phishing risks</li><li>▪ Compliance-required faculty info will remain</li></ul></li></ul></li></ul>	
1:45	AA Representative Updates	<p><i>Inform</i></p> <p>AC: Drew Wilkerson</p> <p>BP &amp; Online: Christine Howell</p> <p>BR: Keith Stiffler</p> <p>LV: Mindy Pettegrew</p> <p>MW: Terrell Tigner</p> <p>PV: Jon Marshall</p>	<ul style="list-style-type: none"><li>o AC: The energy around Strategic Plan week is palpable. A dance party is coming up.</li><li>o BP &amp; Online:<ul style="list-style-type: none"><li>▪ BP: Excited about enrollment beginning and that the screen reader is working well. The elevator at BP is also doing well.</li><li>▪ Online: No updates.</li></ul></li><li>o BR: All for the Children was a great event. Enrollment Bingo is going on for students, and the student Award Ceremony is coming up.</li><li>o LV: Enrollment is busy and the Automotive expansion is coming along with interior work beginning. Kiln to Table will be from 4-7pm on May 8.</li><li>o MW: Students went to the capitol. The Ag Club will be holding a Plant Sale.</li><li>o PV: The student art show is coming to a close. HSI held the Healthcare Pathway Expo</li><li>o ATSI: No report.</li></ul>	Learning People

Next Meeting: May 15, 2025 from 1pm – 2pm