



Administrator Association
MEETING AGENDA AND NOTES

DATE: February 20, 2025

LOCATION AND TIME: Zoom, 1:00pm – 2:00pm

MEETING PURPOSE			INSTITUTIONAL VALUES	
			<p>Excellence – We deliver our very best as an employer, community partner, educator and workforce training provider for all of Kansas City.</p> <p>Learning – We promote personal, professional and lifelong learning opportunities that positively impact lives and shape the Kansas City workforce.</p> <p>People – People serve as the cornerstone of what we do and why we do it. We invest in employee development, intentionally recruit and retain a workforce that represents the communities we serve, and embrace individuals of all walks of life as valued members of the MCC Wolf Pack.</p> <p>Integrity – We conduct ourselves transparently, ethically and in ways that honor the trust placed in us by our students, employees, and communities we serve</p>	
Time Allotted	Item	Item Description and Action Desired Inform, Solicit Input, Decide, Other	Item Outcome	Institutional Value Alignment
1:00	Welcome	<i>Welcome</i>		People
1:05	CAC Updates	<i>Discuss</i> *Shared Governance Training *Future Organizational Structure *CPRC	AA aware of future training regarding Shared Governance and potential outcome of organizational structure *CAO position discussion. See board agenda for more information. Topic is being presented tonight. See diagram at end of this document. *Proposed Policy Nomenclature *Board Policy (BP) *Regulation (DR) *Operational Procedure (OP)	People Integrity



1:20	June Professional Development	<i>Solicit Input</i> Professional Development Activity	Proposed date is Friday, June 20th <ul style="list-style-type: none">• Be thinking about activities, professional development topics, and food<ul style="list-style-type: none">o Keith mentioned that Visit KC has some team building activity ideaso Could have a shared governance tie-ino Need to make sure activities are accessible and comfortable for all attendeeso Overland Park game show battle roomo American Public Square – Can we agree to disagree better?	People Excellence Learning
1:25	Administrator Association Election	Inform	<ul style="list-style-type: none">• Timeline<ul style="list-style-type: none">o March meeting: Form sent out for nominationso Mid-March – Mid-April: nominations submittedo April 25: Nominations Dueo April 28 – May: Voting• Role<ul style="list-style-type: none">o Chancellor’s Advisory Councilo CPRCo Board Meetings (Present at two)o Salaries and Conditions meetingso Compile and share feedbacko Stipend paid out in regular paychecks - \$5,000 President, \$2,500 President-Elect	People Integrity
1:30	Strategic Planning Goals	<i>Solicit Input</i>	<ul style="list-style-type: none">• Foster a collaborative and supportive environment across departments and campuses that prioritizes trust, flexibility, and a sense of belonging to our employees.<ul style="list-style-type: none">o Develop Department / Campus Specific Action Itemso DSC Sub-group participation<ul style="list-style-type: none">▪ Ask if DSC would be open to working with administrators on sub-group findings to administrators can support initiativeso Report progress to staff	Excellence Learning

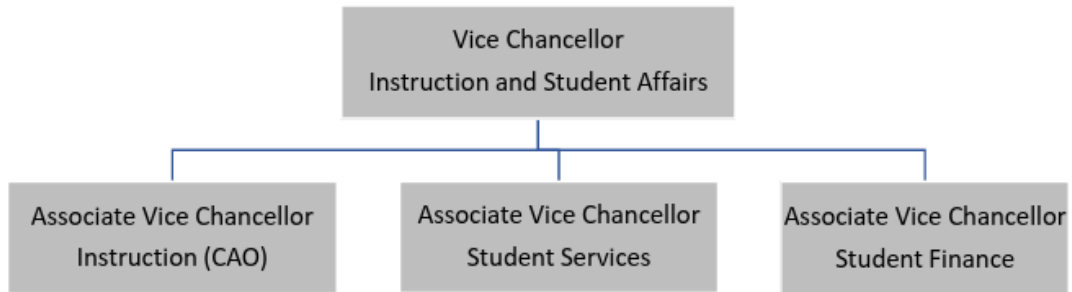


			<ul style="list-style-type: none">▪ Share updates with DSC on what actions are being taken in response to their feedback<ul style="list-style-type: none">o Enhance Communication and trust▪ Co-plan cross-functional events▪ Close the loop with conversations and feedback• Administrator Association Mentor Group – would like to have this be more active but there are a lot of active initiatives right now	
1:45	Campus Updates (If time allows)	<i>Inform</i> AC: Drew Wilkerson BP & Online: Christine Howell BR: Keith Stiffler LV: Mindy Pettegrew MW: Terrell Tigner PV: Jon Marshall	<ul style="list-style-type: none">• AC (Drew): Chili cook-off being rescheduled due to weather; Michelle Sprague retirement party is Wednesday, February 27th• BR (Keith): All for the Children is April 12th, lots of prep work; working on relationship building with area schools; Early College Program with Ft. Osage and Independence for Fall 2026.• LV (Sheryl): Completing faculty evaluations; Mardi Gras engagement event in March – Dr. Crider will be making gumbo for the staff; Automotive building has a roof, will have walls soon, meetings to coordinate move to the new building• PV (Jon): Completing faculty evaluations and searches; HIS preparing for board of nursing visit on May 2nd; ATSI success with American Welding Society certificate and ESL vocational vocabulary; Respiratory Care Suite construction done, furniture over spring break, ribbon cutting in April• Online (Bruce): eWolves Tournament is tomorrow at 5pm	Excellence Learning People



			<p>at Flip Switch. Proceeds go to student scholarship fund</p> <ul style="list-style-type: none">• MW (Terrell): Successful Donuts with the Deans today; Ag annex looks nice, extended leadership will get to see it next Friday; Ribbon cutting 3/25 at 2:30; Congratulations to Dr. Ellen Crowe for winning the PTK Paragon Award; District wide an eval team has been put together for food service RFP through 4/6, hopefully we will have food service next fall• HLC (Ed): Giving presentations to faculty and staff associations, if you hear comments or have feedback please send to Ed; work groups have a big deadline on 2/28; Ed will give HLC presentation to AA in March; district input in mid-April• Foundation (Ryan): She is on 3/7, Dr. Nicole Price is the speaker, there will be a panel discussion• HR (Amy): NISOD nominations are due 2/26	
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Next Meeting: March 27, 2025 from 1pm – 2pm



For the Online Campus: President of Innovation and Online Learning (Education Technology, Innovation, and Online Campus). The Vice President will oversee day-to-day operations.

These changes would add to the organizational chart but only add benefit cost, not a salary.