



Administrator Association

9-19-2024

1:00 pm – 2:00 pm

Location: Zoom | <https://mcckc.zoom.us/j/7437440877>

Minutes

Members in Attendance: Kim Greene (President), Tammie May (President Elect), Ed Foley, Drew Wilkerson, Mindy Pettigrew, Craig McMein, Craig Haile, Fred Wise, Keith Stiffler, Kim Poindexter, L.T. Torrence, Terrel Tigner, Matt Wilkinson, Sherly Farnan, Ryan Acklin, Samiyah Scott, Annalisa Gramlich, Amie Peak, and Keith Stiffler

- **Welcome: President and President-Elect** – Kim Greene introduced two new administrators, Dr. Tiffany Hunter (VP of Workforce and Economic Development) and Bruce Sowers (VP of Online)
- **Solicit Input:**
 - Discussion around the December 19 meeting on whether it should be a luncheon, an end of workday event, or even a brunch. No final decision was made – interest in a brunch event was strong.
- **HLC Update** – Ed Foley
 - Ed asked that the group be sure to share what they are hearing about HLC. Communication is essential. Ed shared a series of slides with the following key points noted:
 - HLC is the largest higher education accreditor
 - MCC is currently on the Standard Pathway with the goal of moving to the Open Pathway (hopefully) after the October 2025 visit.
 - A SharePoint workspace has been created for the HLC 2025 visit, and a new logo has been developed.
 - April 15, 2025, a draft of the HLC report will be available for campus-wide review.
- **Inventory Committee Memberships:**
 - SharePoint site is currently being updated for shared collaboration regarding the various committees.
 - The following administrators were identified as point people for the committees:
 - CAC: Kim Green and Ed Foley
 - CPRC: Drew Wilkerson
 - DSACC: Annalisa Gramlich
 - IT and Distance Learning: Bruce Sowers
 - DEI: VP of DEI
 - DICC: Drew Wilkerson
 - Strategic Planning: Ed Foley
 - Facilities/Sustainability Council: Jeff Ulman

- Insurance: Kim Poindexter
- Resource Stewardship: Ashley Rogers
- Learning and Development Council: Amy Peak
- Student Experience Council: Karen Moore
- WED Offsite: TBD
- Total Rewards: Fred Wise
- District Technology Coordinating Council: Matt Wilkinson
- Professional Development for June
- Campus Updates (if time allows)
 - **AC:** Drew Wilkerson
 - **BP & Online:** Kim Fernandes
 - **BR:** Keith Stiffler
 - **LV:** Mindy Pettigrew-President
Celebration on September 18 from 4-6pm.
 - **MW:** Terrell Tigner- The Workforce Summit will be held on October 28 from 8am to noon.
 - **Off-site:** Monica Johnston
 - **PV:** Jon Marshall-Carter Art Center
Opening Reception will be on September 25, 2024 from 1-2pm and 5-7pm.
The new PV President Celebration will be on September 27 from 5-6pm, and the Jazz in the Valley event will be from 6-9pm the same day.
- **Additional Updates**
 - A password reset feature is being added; manual synching will be needed. September 17 the notification for authentication will be sent out. Reset your password on your own. Communication will be coming from IT.
- **Next meeting:** October 17, 1-2 pm