Metropolitan Community College

PRACTICAL NURSING REQUIREMENTS CHECKLIST

Deadline to meet all the September application period requirements for spring semester is **September 30.**	Deadline to meet all the March application period requirements for fall semester is **March 31st.**

Note: This includes students with degrees and previous college course work.

The following five (5) items must be completed and satisfied by the deadlines to be considered:

1. **Apply to MCC.** Fill out the general MCC application at www.mcckc.edu/apply-now.

2. **Submit all non-MCCKC official transcripts.** Send official transcripts from all institutions where you have earned college credits to: MCC Student Data Center, 3200 Broadway, Kansas City, MO 64111 OR electronically at transcripts@mcckc.edu.

3. **Take *Accuplacer* test regardless of previous college course work, there are no exceptions** (ACT/SAT scores will not be accepted). Note: Failure to take all three sections of the *Accuplacer* by the deadline will result in the application being removed from the applicant pool. Test scores must be less than three (3) years old, and must meet or exceed the required scores in all three sections; Algebra, Reading, and Writing. All required scores must be obtained on either a first or second attempt when taking the test. Failure to meet the required scores on the second attempt will require the student to take the indicated required classes. Students will not be eligible to apply until the required course(s) listed (see table below) have been completed with a grade letter of "C" or higher. Please visit https://www.mcckc.edu/testing/ to review practice links. These are the required scores and classes for each section:

Subject	Score Required	Your Score	Required Classes
Algebra	**237 (AAF)**	If not a **237** in the Advance Algebra & Functions **(AAF)** level	
		***200** through **240**	MATH 31 & MATH 95 *in that order*
		***241** through **300**	MATH 95
		* Tested into Quantitative Reasoning, Algebra & Statistics **(QAS)** level	
Reading	**256**	**213** through **229**	READ 10/30, READ 11/31, READ 100, *in that order*
		230 through **247**	READ 11/31 & READ 100, *in that order*
		248 through **255**	READ 100
Writing	**246**	**200** through **231**	ENGL 28/80 & ENGL 30/90, *in that order*
		232 through **245**	ENGL 30/90

4. **Completion of prerequisite courses with a minimum letter grade of "C" or higher.** Note: "C" letter grades or higher is ideal to reach the minimum required 2.0 (Application to LPN-RN Bridge later, requires 3.0)
   - ☐ *Chem 105 Introductions to Chemistry for Health Professionals*
     - ✓ Must be six (6) years or less by the deadline
     - ✓ Maximum of two attempts in the last six (6) years
   - ☐ *Biol 109 Anatomy & Physiology or Biol 110 Human Anatomy & Biol 210 Human Physiology*
     - ✓ Must be six (6) years or less by the deadline
     - ✓ Maximum of two attempts in the last six (6) years

5. **Take the *ATI TEAS* exam.** The *ATI TEAS* exam must be taken by the deadline and a minimum total adjusted score of **58.7%** must be obtained on either a first or second attempt in a calendar year (January - December). **Note:** Failure to meet the required score on the second attempt will make you ineligible to be considered for the program during the calendar year when you tested. For study materials and register visit www.atitesting.com.

1

Ranking Points

All applicants will be selected based on ranking points. A maximum of eight (8) possible ranking points can be obtained. Please note Biol150, HIM100 and CNA certification are not required. Here is the example:

- ☐ **Prerequisite GPA**: Up to a maximum of four (4) points based on prerequisite courses.
- ☐ *Biol 150 or HIM 100 Medical Terminology :* One (1) point for completed with a grade letter of "C" or higher will be awarded.
  - ▪ **Note:** This course must be six (6) years or less by the deadline and maximum of two attempts in the last six (6) years.
- ☐ *CNA Certification:* One (1) point for students who hold a current *CNA Certification* will be awarded.
  - ▪ **Note:** Expired *CNA Certification* will not be awarded the extra point.
- ☐ *ATI TEAS* **exam scores:** One (1) point for scores in the range from 78% to 90.6%. Two (2) points for scores in the range from 90.7% and higher.

Application Process

To make sure you are ready to apply, please review the **Requirements Evaluation Checklist** located on page #3. The following three (3) steps must be completed (step #3 only if applicable):

1. Applicants must submit the online application through the link provided under "Apply" on our Practical Nursing webpage at https://mcckc.edu/programs/practical-nursing
   - ▪ **Note:** Part of the online application is to provide three (3) professional references. Each of the references will receive an e-mail with a survey which will need to be filled out and submitted by the reference by the end of the application period.
2. Attached your *ATI TEAS* score to the online application before submitting.
   - ▪ **Note:** The attachment must show **all** attempts.
3. Attached your current *CNA Certification* to the online application before submitting if applicable.
   - ▪ **Note:** Expired *CNA Certification* will not be awarded the extra point.

Admission criteria to the program are reviewed and revised annually and may be subject to change without notice. If changes are made to the admission criteria, the applicant will need to meet all requirements that are in effect at the time of application. Admission to this program is part of a selective admission process and the program reserves the right to admit based upon special circumstances including contingency admission.

Successful completion of the requirements necessary for admission to the program does not guarantee acceptance to the program.

Requirements Evaluation Checklist

Deadline to meet all the September application period requirements for spring semester is **September 30th.**	Deadline to meet all the March application period requirements for fall semester is **March 31st.**

Note: This includes those students with degrees and previous college course work.

- ☐ Apply to MCC.
- ☐ Submit all non-MCCKC official transcripts to MCC from all institutions where you have earned college credits.
- ☐ Review your MCC Advising transcript to fill out the **Requirements Evaluation Checklist.** For further assistant with this checklist please contact your academic advisor*.*
- ☐ My plan is to apply:_____**(September/March).** Year:_____
- ☐ *Accuplacer* test scores less than three years old by deadline?_____**(Yes/No).** Date(s) completed: _____
  - ▪ **Note:** This includes those students with degrees and previous college course work and maximum of two attempts are allowed (no exceptions).
- ☐ Fill out this table to confirmed scores and/or courses:

Section	Your Score	If not the required score, required class with "C" or better	Minimum Course
		Yes/No	Circle one
Math			Math 95 or 110
Reading			Read 100
Writing			English 30 or 90

- ☐ Fill out this table to confirmed the required minimum letter grade of "C" or higher, age of science courses, and maximum of two attempts**:**

Prerequisite Course	Letter Grade	Max Attempts in the Last Six (6) Years?	Six (6) Years OR Less by Deadline?	
		(One or Two)	(Yes/No)	Semester Completed
Chem 105				
Biol 109 **OR**				
Biol 110 & 210				
Combined GPA =				

- ☐ Taken ATI TEAS exam by deadline?_____**(Yes/No).**
  - ▪ **Note:** The minimum score required is 58.7% and maximum of two attempts are allowed in a calendar year (January - December).
- ☐ Are you ready to apply?_____**(Yes/No).**
- ☐ **If no, when will you be ready?** September_____(Year) **OR** March_____(Year).

Automatic disqualification. The following will result in the application being removed from the applicant pool (no exceptions):

- Not meeting the required ability to pass a drug screen once admitted to the Program.
- Not meeting the required ability to pass a background check screening once admitted to the Program.
- Previous dismissal from MCC's professional nursing program.
- Not meeting the *Accuplacer* score requirement.
- Not meeting the required *Accuplacer* scores on the second attempt and/or not completing the required math, writing, or reading course(s) with a grade letter of "C" or higher.
- Not meeting the required *ATI TEAS* exam score on the second attempt in a calendar year.
- Not meeting the minimum 3.0 GPA from *Chem 105, Biol 109 or Biol 110 & Biol 210.*
- Science prerequisites (*Chem 105, Biol 109, or Biol 110 & Biol 210*) older than 6 (six) years by the application deadline**.**
- Three (3) or more graded attempts in all prerequisites (*Chem 105, Biol 109, or Biol 110 & Biol 210,* and *Psyc 140*) within a six (6) year period.
- Not submitting official transcripts from all institutions where you have earned college credits by the deadline

3

Metropolitan Community College

Deadlines to meet all the requirements & application periods (No evening/weekend)	
Deadline to meet all the September application period requirements for spring semester is **September 30th.**	Deadline to meet all the March application period requirements for fall semester is **March 31st.**
Note: This includes those students with degrees and previous college course work.	
☐ **Deadline: March 31, 2024** (Application period from January 15 to March 31, 2024)	▪ For consideration to start **Fall 2024**
☐ **Deadline: September 30, 2024** (Application period from July 15 to September 30, 2024	▪ For consideration to start **Spring 2025**
☐ **Deadline: March 30, 2025** (Application period from January 15 to March 30, 2025)	▪ For consideration to start **Fall 2025**
☐ **Deadline: September 30, 2025** (Application period from July 15 to September 30, 2025)	▪ For consideration to start **Spring 2026**
☐ **Deadline: March 30, 2026** (Application period from January 15 to March 30, 2026)	▪ For consideration to start **Fall 2026**
☐ **Deadline: September 30, 2026** (Application period from July 15 to September 30, 2026)	▪ For consideration to start **Spring 2027**

Once accepted into the nursing program, students will attend a mandatory meeting(s) to discuss the following next steps and the required information below:

- Background check. A background check that is returned as flagged will result in immediate grounds for program dismissal.
- Health records
- Certified Profile
- Physical exam
- Immunizations for: chicken pox, measles, mumps, rubella, tetanus, diphtheria, pertussis, influenza, COVID vaccines, hepatitis B (waiver accepted for Hepatitis B immunization)
- Recent photo on file
- CPR training
- Family Care Safety Registry
- Drug screen to be done at the site required by MCC. A positive screen will result in dismissal from the program. A positive dilute will require a repeat screening for an additional fee.

- Reliable transportation: Assignments to clinical sites are done on a random basis. Many sites are not accessible by public transportation. **Note:** Clinical sites are within the 60-mile radius of MCC-Penn Valley.
- Work schedule that is flexible to accommodate class and clinical requirements. **Note:** Clinical schedules are not typically available until close to the start of the semester.
- MCC requires a plan for payment of program costs on the day of enrollment.

Our Practical Nursing Certificate program gives you hands-on experience and excellent instruction in our state-of-the-art Health Science Institute. Our program prepares you to apply for the National Council Licensure Examination for Registered Nurses. ***Completing the program does not guarantee licensing from the State Board of Nursing. For additional information, go to** https://pr.mo.gov/nursing-rules-statutes.asp

(Effective Jan 2024)

TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)

REGISTER ONLINE!

MCC-Penn Valley requires you to take the current version of ATI TEAS test prior to the start of the nursing application period.

1) **Go to <u>atitesting.com</u> and create an account if you do not already have one.**

2) **Once you've logged in to your account, click on the "*online store*" option at the very top of the page. To the far left of the next page you will see the following:**

Register for...
TEAS®

Click on the word "TEAS."

3) **Scroll to the bottom of the next page and select one of the two options:**

TEAS Online Proctored by an Institution	In-Person Proctored at an Institution
Online exam with a remote proctored service from an institution	On-campus exam at an institution with an in-person proctor
↓	↓
Visit this page for more details	Visit this page for more details
View the registration guide	View the registration guide

Note*: MCC-Penn Valley may offer the exam remotely or in person, so please check both options for availability.

Metropolitan
Community College

4) **MCC-Penn Valley test days are typically on Mondays, Wednesdays and Fridays, and Tuesdays and Thursdays @ MCC-Maple Woods.**

5) **Payment of $114 is required upon registration.**

6) *Remote testing (take online)*-**you must register 48 hours in advance of your desired test date.**

   In-Person-**you must register 24 hours in advance of your desired test date.**

Subject Area	Amount of Testing Time	Test Questions Cover These Areas
Reading	55 minutes	Key ideas and details; craft and structure; and integration of knowledge and ideas –(45 questions)
Mathematics	57 minutes	Numbers, algebra and data interpretation and measurement –(38 questions)
Science	60 minutes	Human anatomy and physiology; life and physical sciences; and scientific reasoning – (50 questions)
English	37 minutes	Conventions of standard English, knowledge of language and vocabulary acquisition – (37 questions)

Total time: 209 minutes = 3hrs 48 min

Your scores will be available immediately after testing, and you may print the scores, if desired. You can also access your scores by logging in to your ATI account @ atitesting.com → My RESULTS tab.

Additional questions about taking the TEAS?
Email pv.test@mcckc.edu or call 816-604-1000 for assistance.

PREPARE FOR THE TEST!
Search online for practice tests, flashcards, and study guides, like these:
https://www.atitesting.com/teas-prep
https://www.atitesting.com/teas/smart-prep-tutorial
https://help.atitesting.com/how-to-access-the-teas-study-manual-ebook

(Effective Jan 2024)