Metropolitan Community College

Penn Valley

APPLICATION DOCUMENTS

Occupational Therapy Assistant Program

Part-time - Summer 2026

Application Packet

Due March 1st

Please refer to the information packet for complete instructions including for the essay requirement.

DATE: _____

Metropolitan Community College - Penn Valley
OCCUPATIONAL THERAPY ASSISTANT PROGRAM
STUDENT APPLICATION - Part-time

Name(s): _____
Last First Middle

Include below additional name(s) that appear on previous educational records *if different from above*.

_____
Last First Middle

Permanent Address: _____
Number Street City State Zip

Temporary Address: _____
Number Street City State Zip

Cell Phone: _____ **E-Mail:** _____

MCC Student ID Number: _____

In case of emergency notify: _____
Name Daytime Phone

High School: Dates attended and date of graduation (or date of HiSET or GED)

_____

_____

_____

COLLEGES ATTENDED:
Beginning with *most recent*, list all colleges you have attended. Official transcripts **MUST** be sent to:

Student Data center
Metropolitan Community College
3200 Broadway
Kansas City, MO 64111-2764

College	City/State	Dates Attended	Degree Received

Work Experience:
In chronological order (beginning with most recent first), list your employment history and describe your duties in detail; *use an additional sheet of paper if needed*. **Include dates of your employment**.

Volunteer Experience:
List any volunteer experience; Be sure to specifically note any volunteer experience you have had in the field of occupational therapy or medical setting. Identify the facility and contact person as well **as the dates of the experience and hours per week** and what you did during your experience.

MCC - Occupational Therapy Assistant Program – Part-time
Curriculum Checklist EFFECTIVE Spring 2026

Name:_____ **Student ID:** _____

			Hours	Grade	Hours Earned
PROGRAM PREREQUISITES					
ENGL	101	Composition & Reading I	3		
***	100 +	Any Biological or Physical Science (BIOL, PHYS, GEOL, CHEM)	4-10		
BIOL	150	Medical Terminology	2		
OTHA	100	Introduction to Occupational Therapy (online or on-ground)	2		
HLSC or BIOL	108 or 109 or 110/210	Anatomy & Physiology Health Professions (**OR** - Biol 109 **or** Biol 110 and 210)	4-10		
PSYC	140	General Psychology	3		
COMM	100	Fundamentals of Speech OR COMM 102 OR COMM 223 OR COMM 233	3		
HIST or POLS	120,121 136	Completion of American Institutions requirement for the Associate Degree: HIST 120, HIST 121, or POLS136	3		
		TOTAL	*24-36*		
SUMMER 1 SESSION					
OTHA	102	Documentation Guidelines	2		
OTHA	114	Introduction to Fieldwork (Hybrid)	1		
		TOTAL	*3*		
FALL 1 SEMESTER					
OTHA	103	Clinical Conditions	2		
OTHA	106	Therapeutic Interventions I	4		
OTHA	116	Level I Fieldwork I	.5		
		TOTAL	*6.5*		
SPRING 1 SEMESTER					
OTHA	118	Assessment and Intervention	3		
OTHA	120	Pediatrics	2		
OTHA	121	Level I Fieldwork II	1		
		TOTAL	*6*		
SUMMER 2 SESSION					
OTHA	130	Kinesiology: Applied Analysis of Movement	4		
		TOTAL	*4*		
FALL 2 SEMESTER					
OTHA	154	Applied Neurology	2		
OTHA	202	Physical Dysfunction: Applications for Practice	3		
OTHA	203	Gerontology	2		
		TOTAL	*7*		
SPRING 2 SEMESTER					
OTHA	201	Mental Health	2.5		
OTHA	208	Therapeutic Interventions II	4		
OTHA	211	Level I Fieldwork III - Experiential	1		
		TOTAL	7.5		
SUMMER 3 SESSION					
OTHA	210	Level I Fieldwork III - Psychosocial	1		
OTHA	217	Occupational Therapy Capstone	2		
		TOTAL	*3*		
FALL 3 SEMESTER					
OTHA	222	Level II Fieldwork	12		

Application Checklist

Use the following to ensure you have completed & submitted all items needed to apply to the OTA Program

Completed	Required Item
	Admission to MCC – *Note: complete only if you have not taken courses at MCC before and are not an MCC student*
	Transcripts: • Sent to MCC from all previous college-level institutions • Sent to the OTA Program from all previous college-level institutions
	Application Page 1 – Demographics *MUST have a valid email address*
	Application Page 2 – Work/Volunteer experience (& add'l pages as needed)
	Application Page 3 – Curriculum checklist with grades entered
	NOTE – ALL prerequisites and General Education courses must be complete and meet requirements to be admitted to the part-time program
	Paper – see criteria information packet – 3-4 pages

Applicant selection is based on:

- Past and present academic performance, at least 2.5 GPA
- Completion of all prerequisites and general education courses
- Accuplacer scores
- Volunteer and work experience
- Written communication abilities
- Application paper
- Review of application and rubric
- Interview and live writing sample