

# Request for VA Education Benefits Form/Program Plan Review

## Metropolitan Community College

3200 Broadway ~ Kansas City, Missouri 64111 ~ (816) 604-1561

MCC ID: \_\_\_\_\_

Semester & Year: \_\_\_\_\_

Hours Enrolled: \_\_\_\_\_

### DO NOT SUBMIT THIS FORM UNTIL AFTER REGISTRATION IS COMPLETE

Are you currently on 'active duty'?  Yes  No

What VA education benefits are you applying for: *(choose only one)*

- Chapter 30 (Veteran)  
 Chapter 31 (Voc. Rehab.)

- Chapter 1606 (Sel. Guard/Reserve)  
 Chapter 35 (Dependent)

- Chapter 33 (Post-9/11 Veteran)  
 Chapter 33 (TOE)

Name *(Last, First, MI):* \_\_\_\_\_ Last 4 SS#: \_\_\_\_\_ DOB: \_\_\_\_\_ Vet SSN/Payee# *(Ch. 35 Only):* \_\_\_\_\_

Address *(incl. apt.):* \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone #: \_\_\_\_\_

Prior Universities or Colleges Attended: \_\_\_\_\_

**(OFFICIAL TRANSCRIPTS MUST BE RECEIVED BY END OF FIRST SEMESTER.)**

Current MCC Degree/Certificate: **(DO NOT LEAVE BLANK)** \_\_\_\_\_

I am a:  New MCC Student  Continuing MCC Student  
 New Transfer Student  Visiting Student from (list other institution): \_\_\_\_\_

**\*\*Visiting students must provide a letter from their primary institution.**

### THIS IS IMPORTANT INFORMATION REGARDING YOUR VA EDUCATION BENEFITS!

**Changes in course enrollment after the last day to drop and add courses may result in the retroactive loss of benefits** unless the VA finds mitigating circumstances involved in the change. Loss of benefits could revert back to the first day of the term.

**You will only be certified for those courses that meet degree requirements** in the educational program on file with Metropolitan Community College.

**Chapter 30, 1606 must verify continued enrollment at the end of each month** of the semester by web or toll-free number to receive payment of educational benefits. Visit <http://www.gibill.va.gov/wave> or call 1-877-823-2378.

**Chapter 33, verify enrollment** - Opt to receive text messages by calling 1-888-442-4551.

Please **ACKNOWLEDGE & INITIAL** after reading each item below **(All items must be initialed):**

\_\_\_\_\_  
Initial **EACH TERM** I must report my registration and any changes (i.e. drop/add) in my enrollment to the MCC Veterans Certifying Official at [veterans@mccckc.edu](mailto:veterans@mccckc.edu) in order to receive my benefits.

\_\_\_\_\_  
Initial I must be enrolled in an approved program of study that leads to a standard degree or certificate and have all prior (official) transcripts on file at MCC by the end of my first term of enrollment. I understand that I will not be paid by VA for classes previously passed at MCC or other institutions.

\_\_\_\_\_  
Initial **Mode of Instruction:** Classes designated as virtual/video conference, internet, and hybrid (**where classroom is virtual or video conference**) will be certified as online. ALL remedial (**below 100 level**) coursework must be taken on campus, in a classroom to be certified.

\_\_\_\_\_  
Initial I will ensure that the classes I am taking are required by my MCC degree plan.

\_\_\_\_\_  
Initial I understand that counselor advisement/error is not an acceptable reason for taking classes not applicable to my program.

\_\_\_\_\_  
Initial I give my permission for the school certifying official to review my educational record.

**PLEASE BE ADVISED:** MCC offers non-standard terms within each semester. Please note that the beginning and ending dates of each individual course will effect your monthly VA stipend. We report enrollment dates to the VA so that they can determine your monthly payment according to their regulations. When a course ends, it is no longer counted by the VA as part of your enrollment, regardless of which semester it is assigned to. **This is independent of Metropolitan Community College policy.**

By signing below, I affirm that I have read, understand, and will act in accordance with the information above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Chapter 33-Post 9/11 GI Bill Information and Responsibilities**

**FOR CHAPTER 33 BENEFITS ONLY**

---

**Housing Allowance:**

Chapter 33 housing allowance is NOT payable if you are currently active duty.  
If you are solely distance learning, your BAH will be based on ½ the national average BAH. You must be enrolled in 1 credit over half time to receive any BAH.  
The housing allowance is prorated by rate of pursuit (rounded to the nearest tenth.)

- A ¾ time student would receive 80% of the BAH rate.

---

**Tuition & Fees:**

Chapter 33 will pay a percentage of your tuition and program fees for courses that meet degree requirements in your educational program on file with Metropolitan Community College. The percentage is based on the time you spent on active duty after September 10, 2001. The percentage will vary from 50% to 100%. If MCC does not have a copy of your certificate of eligibility on file, you are responsible for tuition and fees that are incurred and you will be reimbursed when the VA makes payment to MCC. If you are less than 100% eligible, you are responsible for tuition and fees not paid by the VA.

MCC will report withdrawals and dropped classes to the VA. The VA requires schools to be financially responsible for tuition & fee benefits paid to the institution. Once MCC returns the tuition and fees to the VA, you will owe MCC. DO NOT withdraw from any class or classes without talking to the Veteran's Certifying Official regarding the amount you will have to repay to MCC. If you have Federal Financial Aid, you may also have obligations as well. For more information regarding Federal Financial Aid, please contact your campus Financial aid Office.

You should be aware that the ultimate responsibility for the payment of tuition and fees is YOUR responsibility. You will not be allowed to register for or attend any further terms until all your financial obligations to the college for the current term are met.

---

**Book Stipend:**

The book stipend is paid by the VA to the student at the beginning of each term and will be based on your benefit percentage and the number of credit hours you are taking. Maximum payment is 24 credit hours in an academic year (Fall through summer).

---

**Conditions:**

If the student is not eligible for the maximum eligibility, payment must be received by MCC unless a deferment is in place. It is the student's responsibility to make payment within the appropriate dates.

If enrollment is terminated for any reason, the unpaid balance of tuition and fees is due and payable immediately. A student who fails to make full payment of tuition and fees, including any incidental fees, by the due date may be prohibited from registering for classes until full payment is made.

Using other education benefits (e.g. ROTC Scholarship, MyCAA, etc.), may impact certain Post 9/11 benefits. Please consult the Veteran's Certifying Official for more details.

---

By signing below, I acknowledge and understand my responsibilities as described above and under Chapter 33.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Chapter 33 and Chapter 33 Transfer of Entitlement only)*