



# VA Education Benefits Request Form

SEMESTER:      SPRING

SUMMER

FALL

YEAR:

LAST NAME:		FIRST:		STUDENT ID #:	
STREET ADDRESS:				CITY:	
STATE:		ZIP:		PHONE:	
DATE OF BIRTH:      /      /		LAST 4 SSN:		EMAIL:	
CHAPTER OF BENEFITS:				CAMPUS YOU PLAN TO ATTEND:	

Are you currently on "active duty"?      Yes      No

## SECTION 1

Current Status:

**\*Visiting Students** -please list home school:

Have you previously used VA Education Benefits at MCC?

Yes

No

**\*\* Parent Letter from primary school is required.**

**Current MCC Degree/Certificate: (DO NOT LEAVE BLANK)** \_\_\_\_\_

*Failure to provide MCC Degree/Certificate information can delay benefit certification. If you need assistance, please contact your Success Advisor.*

## SECTION 2

*In order to remain in compliance with federal law, MCC is required to have and enforce a policy with regard to transfer courses, credits and previous experience for Veteran students utilizing education benefits.*

**All prior military training (JST) and coursework must be submitted for evaluation and transfer credit.**

1. Do you have previous education at any other institutions?      Yes      No

Please list previous schools you've attended \_\_\_\_\_

2. Do you have a Joint Services Transcript for military training?      Yes      No

3. Have you ordered and submitted all of your transcripts to MCC?      Yes      No

\_\_\_\_\_ **I understand that I am required to submit all transcripts for prior credit to MCC for evaluation.**

(Initial here)

## ⚠ IMPORTANT INFORMATION REGARDING YOUR VA EDUCATION BENEFITS ⚠

- **Changes in course enrollment after the last day to drop/add courses may result in the retroactive loss of benefits** unless the VA finds mitigating circumstances involved in the change. Loss of benefits could revert back to the first day of the term.
- **You will only be certified for courses that meet degree requirements** in the educational program on record with Metropolitan Community College.
- **Chapter 30 and 1606 must verify continued enrollment at the end of each month** of the semester to receive payment of education benefits. Visit <http://www.gibill.va.gov/wave> or call (877) 823-2378.
- **Chapter 33, to verify enrollment,** opt to receive text messages by calling (888) 442-4551.

**PLEASE ACKNOWLEDGE AND INITIAL** after reading each item below **(All items must be initialed):**

\_\_\_\_\_  
Initial **EACH TERM** I must report my registration and any changes (i.e. drop/add) in my enrollment to the MCC Veterans Certifying Officials at [veterans@mcckc.edu](mailto:veterans@mcckc.edu) in order to receive my benefits.

\_\_\_\_\_  
Initial **I must be enrolled in an approved program of study** that leads to a standard degree or certificate. I understand I will not be paid by VA for classes previously passed at MCC or other institutions.

\_\_\_\_\_  
Initial **Mode of instruction:** Classes designated as virtual or internet will be certified as online. ALL remedial (**below 100 level**) coursework must be taken on campus, in a classroom, to be certified.

\_\_\_\_\_  
Initial **I will ensure that the classes I am taking are required by my MCC degree plan.**

\_\_\_\_\_  
Initial **I understand that counselor/advising error is not an acceptable reason for taking classes not applicable to my degree program.**

\_\_\_\_\_  
Initial **I give my permission for the school certifying official to review my educational record.**

**PLEASE BE ADVISED:** MCC offers non-standard terms within each semester. Please note that the beginning and end dates of each individual course will affect your monthly VA stipend. We report enrollment dates to the VA so they can determine your monthly payment according to their regulations. When a course ends, it is no longer counted by the VA as part of your enrollment, regardless of which semester it is assigned to. **This is independent of Metropolitan Community College policy.**

**By signing below, I affirm that I have read, understand, and will act in accordance with the information above.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please submit this form in person at the campus you attend,  
or by email from your secure MCC student email account, to:**

[veterans@mcckc.edu](mailto:veterans@mcckc.edu)

If you have questions, please contact the Veteran Benefits Processing team at  
(816) 604-1561

## Chapter 33-Post 9/11 GI Bill Information and Responsibilities

### FOR CHAPTER 33 BENEFITS ONLY

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#### Housing Allowance:\*\*\*\*

- Chapter 33 housing allowance is NOT payable if you are currently on active duty.
- If you are enrolled in online classes only, your BAH will be based on half the national average amount for BAH.
- You must be enrolled in 1 credit over half-time to receive any BAH.
- The housing allowing is prorated by rate of pursuit (rounded to the nearest tenth.)
  - for example: a 3/4 time student would receive 80% of the BAH rate.

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#### Tuition & Fees:

- VA will pay a percentage of your tuition & fees for courses that meet degree requirements in your educational program on record with Metropolitan Community College.
  - This percentage is based on the time you spent on active duty after Septemebr 10, 2001. The percentage will vary from 50% to 100%.
  - If you are less than 100% eligible, you are responsible for tuition and fees not paid by the VA.
- MCC will report added and dropped classes to the VA.
  - The VA requires schools to be financially responsible for tuition & fee benefits paid to the institution. Once MCC returns tuition and fees to the VA, in the event of a withdrawal, you will owe MCC.
  - DO NOT withdraw from any classes without talking to the Veterans School Certifying Official regarding any amount you will need to repay MCC.
  - If you have federal financial aid, you may have other obligations, as well. For more information regarding federal financial aid, please contact your campus Financial Aid Office.
- You should be aware that the ultimate responsibility for the payment of tuition & fees is YOURS.
  - You will not be allowed to register for or attend any further terms until all of your financial obligations for the current term are met.

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#### Book Stipend:

- The book stipend is paid by the VA **to the student** at the beginning of each term, and is based on your benefit percentage and number of credits you're enrolled in.
  - Maximum payment is 24 credit hours in an Academic Year (Fall thru Summer.)

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#### Conditions:

- If the student does not qualify for the maximum eligibility, payment must be received by MCC unless a deferment is in place. It is the student's responsibility to make payments within the appropriate dates.
- If enrollment is terminated for any reason, the unpaid balance of tuition and fees is due and payable immediately. A student who fails to make full payment of tuition and fees by the due date may be prohibited from registering for classes until full payment is made.
- Using other education benefits (e.g. ROTC scholarship, MyCAA, etc.) may impact certain Post 9/11 benefits. Please consult with the Veterans Certifying Official for more details.

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By signing below, I acknowledge my responsibilities as described above, and under Chapter 33.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*(Chapter 33 and Chapter 33 Transfer of Benefits only)*