



## 2023-2024 Verification Worksheet-Tracking Group V4-Notary

**Priority Dates:** Fall—May 30 | Spring – Nov. 30 | Summer – May 1

**ALL FORMS MUST BE COMPLETED IN BLACK INK OR TYPED. ALL INITIALS AND SIGNATURES MUST BE IN INK.**

LAST NAME:	FIRST:	STUDENT ID #:		
DATE OF BIRTH:	STREET ADDRESS:			
PHONE:	CITY:	STATE:	ZIP:	
<input type="checkbox"/> BLUE RIVER	<input type="checkbox"/> LONGVIEW	<input type="checkbox"/> MAPLE WOODS	<input type="checkbox"/> PENN VALLEY	<input type="checkbox"/> ONLINE

### Federal Regulations & Guidelines

Your 2023–2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called **verification**. Metropolitan Community College (MCC) is required by Federal Regulations ([34 CFR. § 668.54](#)) to compare the information reported on your FAFSA, the information on this worksheet, and required supplemental documentation. If there are differences between the information on your application and the provided verification information, you and/or MCC may be required to make corrections to your FAFSA. The Verification process must be completed before awarding Federal Student Aid. If additional information is required after initial review, you will receive an email notification to your MCC student email.

### Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

#### Identity and Statement of Educational Purpose

If the student is unable to appear in person at Metropolitan Community College to verify his or her identity, the student must provide to the institution:

- a. A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and
- b. The original Statement of Educational Purpose, provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

#### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing  
(Print Student’s Name)

this Statement of Educational Purpose and that the Federal student financial assistance

I may receive will only be used for educational purposes and to pay the cost of attending

\_\_\_\_\_ for 2023-2024.  
(Name of Postsecondary Educational Institution)

\_\_\_\_\_  
(Student’s Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student’s ID Number)



**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and proved to me  
(Printed name of signer)

on the basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)



**Verificación de Identidad y Declaración de Propósito Educativo  
(Para ser firmadas en presencia de un notario)**

Si el estudiante no es capaz de comparecer en persona en Metropolitan Community College  
(Nombre de la institución educativa postsecundaria)  
para verificar su identidad, el mismo debe proporcionar a la institución:

(a) una copia de la de identificación con fotografía (ID) válida emitida por el gobierno que no haya expirado, que se reconoce en la declaración del notario que aparece a continuación, o que se presenta ante un notario, como una licencia de conducir, otro tipo de identificación emitida por el estado o pasaporte, entre otros; y

(b) la Declaración de Propósito Educativo original proporcionada a continuación debe ser notarizada. Si la declaración del notario aparece en una página separada de la Declaración de Propósito Educativo, se debe indicar de manera clara que la Declaración de Propósito Educativo era el documento notarizado.

**Declaración de Propósito Educativo**

Certifico que yo, \_\_\_\_\_, soy el individuo que firma esta  
[Imprimir nombre del estudiante]

Declaración de Propósito Educativo, y que la ayuda financiera federal estudiantil que yo pueda recibir sólo será utilizada para fines educativos y para pagar el costo de asistir a Metropolitan Community College para 2023–2024.  
[Imprimir nombre de institución educativa postsecundaria]

\_\_\_\_\_  
[Firma del estudiante] [Fecha]

\_\_\_\_\_  
[Número de identificación del estudiante]

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and proved to me  
(Printed name of signer)

on the basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)



Student Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

**Certification and Signatures**

By signing below, I certify that the information provided on this worksheet and the required attached documentation is true, complete, and correct to the best of my knowledge. I understand that if I purposely provide false or misleading information I may be fined, sent to prison, or both. The student and one parent whose information was reported on the FAFSA (if dependent) must sign and date.

**Student and Spouse (if applicable)**

**Parent(s), required if Dependent**

\_\_\_\_\_

\_\_\_\_\_

Print Student's Name

Student ID

\_\_\_\_\_

\_\_\_\_\_

Parent Signature

Date

\_\_\_\_\_

\_\_\_\_\_

Student's Signature (Required)

Date

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**Please note:** The student must provide the original document to the institution, along with a copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the Notary's Certificate of Acknowledgment such as, but not limited to a driver's license, other state-issued ID, or U.S. passport.