

MCC Continuing Education

Certified Medication Technician

Phone: 816.604.4022 Email: pv.cna@mcckc.edu Webpage: www.mcckc.edu/healthcare

11 Week – Certified Medication Technician Non-Credit Course

Enrollment Requirements:

- MCC Student ID number – the application is found at www.mcckc.edu/apply. For all questions regarding Online Admissions, please call 816-604-1000.

**This must be completed prior to course registration by all students*

- Student must be at least 18 years of age
- Proof of High School Diploma/GED/HiSET
- Student must have a valid Social Security Number
**This is a state requirement*
- Student must have a valid government issued Photo ID
- Six months of employment as a CNA and must be listed as active on the Missouri CNA Registry
- Letter of recommendation on company letterhead from either the administrator or Director of Nursing of the facility where you are employed stating that you are being recommended for CMT training

Registration Steps:

Call (816) 604-4022 to reserve your seat. All applicable information will be emailed to the email address provided.

**If you are working with an outside funding agency, you must provide an authorization and contact information from the approving agent at the time of registration.*

Tuition of \$660 is due in full at orientation. Please bring all enrollment requirement documentation to orientation. **(We do not accept cash or American Express)**

Pre-Requisite Clinical Requirements:

- Family Care Safety Registry

Online registrations are processed same day. To complete registration, visit <https://health.mo.gov/safety/fcsr/>. You will receive a letter in the mail from the Missouri Department of Health and Senior Services (DHSS). *Proof of payment will not be sufficient – you must have the letter from DHSS.*

If you are unable to register online, you may print the registry at <https://health.mo.gov/safety/fcsr/pdf/WorkerRegistration.pdf> and mail the completed form. This process will take 6-8 weeks to receive your DHSS letter.

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- Castle Branch Document Manager (includes background check)
- Two separate Mantoux Tuberculosis (TB) skin test results taken within the past 12 months – both must be completed within 1-3 weeks of one another.

KC Health Department	816-513-6046
Free Health Clinic	816-920-6209
TMC	816-404-1000
* Doctors' offices and some pharmacies have this available. Call location ahead of time to check costs and availability.	

Please Note:

All students whose first language is not English (ESL students) must first complete the testing process for the Applied Language Institute (ALI) and if necessary, all ESL classes that the ALI may require. Please contact (816) 604-4041 for more information.

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The electronic version of this form can be found at <https://mcckc.edu/professional-dev/healthcare/>