



MEMORANDUM

SPRING 2019 FINAL EXAM

FROM: Office of Instructional Services

RE: Final Exam Schedule–Tuesday, May 7 through Monday, May 13

DISTRICT REGULATION 6.15060 EXAMINATIONS states:

- A. A Final examination or a final means of assessment will be given in each course.
- B. Final examinations or a final means of assessment will be scheduled by the dean responsible for instructional services unless special arrangements are made with that dean.
- C. If a student fails to complete a scheduled final examination or assessment and provides a satisfactory explanation, the instructor may arrange for a make-up examination.
- D. If a student fails to complete a scheduled final examination or assessment and provides no satisfactory explanation, the instructor may award a course grade of F or I.

Last Day of Instruction:

Day classes	Monday, May 6, 2019
Evening classes	Monday, May 6, 2019
Saturday classes	Saturday, May 4, 2019

- 1. Examinations for classes with laboratories are scheduled by lecture hours. Two (2) hours are allowed for the final exam.
- 2. Please remember that students who have previously indicated physical or learning disabilities, which require extended testing time, must be allowed that same extension for finals. Specific questions on appropriate length of testing time may be addressed to the Disability Support Services office.
- 3. Students who have a conflict in examination times or have 3 or more exams scheduled on the same day may arrange to reschedule one of the exams with the permission of the instructor.

Examinations for day and evening classes will be given at the time specified by the Office of Instructional Services according to the Final Examination Schedule.

- Off-schedule classes, which finish before the end of the semester, will be given the final at the last scheduled class meeting.
- COLL 100 (First-Year Seminar) final exams will be given on the last scheduled class meeting.

Two (2) hours are allowed for the final exams. Grades are due on or before Wednesday, May 15, 2019 and must be submitted online using Metrolink/Employee Center.

- 4. HOW TO READ THE FINAL EXAM SCHEDULE:
 - a. The first column list the Course Meeting Days.
 - b. The second column list the Course Start times.
 - c. The third column list the Exam Day and Time.

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Final Exam Schedule DAY– Spring 2019

Please check the starting time of your class as listed in the table below, then find the corresponding exam time, and date shown on the right. (Time of Lecture, NOT Lab. Lab finals to be given at the last meeting of the lab.

Course Meeting Days	Course Start	Exam Date/Time
MONDAY		
M	7:45 AM	Monday, May 13, 8:00A – 10:00A
M	11:00 AM	Monday, May 13, 11:15A – 1:15P
M	11:30 AM	Monday, May 13, 11:15A – 1:15P
M	2:00 PM	Monday, May 13, 2:45P – 4:45P
MONDAY & TUESDAY		
MT	9:30 AM	Tuesday, May 7, 9:00A – 11:00A
MON,TUES, WED, THURS		
MTWR	8:00 AM	Monday, May 13, 8:00A – 10:00A
MTWR	9:00 AM	Tuesday, May 7, 9:00A – 11:00A
MTWR	9:30 AM	Monday, May 13, 9:00A – 11:00A
MTWR	11:00 AM	Thursday, May 9, 11:15A – 1:15P
MTWR	12:00 PM	Tuesday, May 7, 12:30P – 2:30P
MON,TUES, WED, FRI		
MTWF	12:30 PM	Tuesday, May 7, 12:30P – 2:30P
MONDAY & WEDNESDAY		
MW	8:00 AM	Monday, May 13, 8:00A – 10:00A
MW	9:00 AM	Wednesday, May 8, 9:00A – 11:00A
MW	9:30 AM	Wednesday, May 8, 9:00A – 11:00A
MW	10:00 AM	Monday, May 13, 10:15A – 12:15P
MW	10:30 AM	Monday, May 13, 10:15A – 12:15P
MW	11:00 AM	Wednesday, May 8, 11:15A – 1:15P
MW	12:00 PM	Monday, May 13, 12:30P – 2:30P
MW	12:30 PM	Monday, May 13, 12:30P – 2:30P
MW	1:00 PM	Wednesday, May 8, 1:30P – 3:30P
MW	2:00 PM	Monday, May 13, 2:45P – 4:45P
MW	3:00 PM	Wednesday, May 8, 3:10P – 5:10P
MW	3:30 PM	Wednesday, May 8, 3:30P – 5:30P
MW	4:00 PM	Monday, May 13, 4:00P – 6:00P
MON, WED, FRI		
MWF	8:00 AM	Monday, May 13, 8:00A – 10:00A
MWF	8:20 AM	Monday, May 13, 8:00A – 10:00A
MWF	9:00 AM	Friday, May 10, 9:00A – 11:00A
MWF	9:30 AM	Friday, May 10, 9:00A – 11:00A
MWF	10:00 AM	Monday, May 13, 10:15A – 12:15P
MWF	11:00 AM	Wednesday, May 8, 11:15A – 1:15P
MWF	12:00 PM	Friday, May 10, 12:30P – 2:30P
MWF	12:30 PM	Friday, May 10, 12:30P – 2:30P
MWF	1:00 PM	Wednesday, May 8, 1:30P – 3:30P

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Final Exam Schedule DAY– Spring 2019

Please check the starting time of your class as listed in the table below, then find the corresponding exam time, and date shown on the right. (Time of Lecture, NOT Lab. Lab finals to be given at the last meeting of the lab.

Course Meeting Days	Course Start Time	Exam Date/Time
TUESDAY		
T	12:30 PM	Tuesday, May 7, 12:30P – 2:30P
T	1:00 PM	Tuesday, May 7, 1:00P – 3:00P
T	2:00 PM	Tuesday, May 7, 2:00P – 4:00P
TUESDAY & THURSDAY		
TR	8:00 AM	Thursday, May 9, 8:00A-10:00A
TR	9:00 AM	Tuesday, May 7, 9:00A-11:00A
TR	9:30 AM	Tuesday, May 7, 9:00A-11:00A
TR	10:00 AM	Thursday, May 9, 10:15A – 12:15P
TR	10:30 AM	Thursday, May 9, 10:15A – 12:15P
TR	11:00 AM	Thursday, May 9, 11:15A-1:15P
TR	12:00 PM	Tuesday, May 7, 12:30P – 2:30P
TR	12:30 PM	Tuesday, May 7, 12:30P – 2:30P
TR	1:00 PM	Tuesday, May 7, 1:00P – 3:00P
TR	1:30 PM	Tuesday, May 7, 1:00P – 3:00P
TR	2:00 PM	Thursday, May 9, 2:30P – 4:30P
TR	4:00 PM	Thursday, May 9, 4:00P– 6:00P
WEDNESDAY		
W	12:00 PM	Wednesday, May 8, 12:30P – 2:30P
WEDNESDAY & THURSDAY		
WR	9:30 AM	Wednesday, May 8, 9:00A – 11:00A
WEDNESDAY & FRIDAY		
WF	8:00 AM	Wednesday, May 8, 8:00A – 10:00A
WF	10:00AM	Friday, May 10, 10:15A – 12:15P
WF	12:00 PM	Friday, May 10, 12:30P – 2:30P
THURSDAY		
R	2:00 PM	Thursday, May 9, 2:00P – 4:00P
FRIDAY		
F	10:00 AM	Friday, May 10, 10:00A – 12:00P
F	12:00 PM	Friday, May 10, 12:30P – 2:30P
F	1:00 PM	Friday, May 10, 1:00P – 3:00P
SATURDAY		
S	8:00 AM	Saturday, May 11, 8:00A-10:00A
S	11:00 AM	Saturday, May 11, 11:00A-1:00P

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Final Exam Schedule EVENING – Spring 2019

Please check the starting time of your class as listed in the table below, then find the corresponding exam time, and date shown on the right. EVENING COURSES START AT 5:00 P.M. OR LATER. **Time of Lecture, NOT Lab.**
Lab finals to be given at the last meeting of the lab.

Course Meeting Days	Course Start Time	Exam Date/Time
MONDAY		
M	5:45 PM	Monday, May 13, 5:30P – 7:30P
M	6:00 PM	Monday, May 13, 6:30P – 8:30P
M	6:30 PM	Monday, May 13, 7:00P – 9:00P
M	7:00 PM	Monday, May 13, 7:40P – 9:40P
M	7:10 PM	Monday, May 13, 7:40P – 9:40P
MON, TUES, WED & THURS		
MTWR	6:00 PM	Monday, May 13, 6:30P – 8:30P
MONDAY & WEDNESDAY		
MW	5:30 PM	Wednesday, May 8, 5:30P – 7:30P
MW	5:45 PM	Wednesday, May 8, 5:30P – 7:30P
MW	6:00 PM	Monday, May 13, 6:30P – 8:30P
MW	6:30 PM	Monday, May 13, 7:00P – 9:00P
MW	7:30 PM	Monday, May 13, 7:40P – 9:40P
MW	8:00 PM	Wednesday, May 8, 7:40P – 9:40P
TUESDAY		
T	5:00 PM	Tuesday, May 7, 5:30P – 7:30P
T	5:45 PM	Tuesday, May 7, 5:30P – 7:30P
T	6:00 PM	Tuesday, May 7, 6:30P – 8:30P
T	6:30 PM	Tuesday, May 7, 6:30P – 8:30P
T	7:10 PM	Tuesday, May 7, 7:40P – 9:40P
TUESDAY & THURSDAY		
TR	5:30 PM	Tuesday, May 7, 5:30P – 7:30P
TR	5:45 PM	Tuesday, May 7, 5:30P – 7:30P
TR	6:00 PM	Thursday, May 9, 6:30P – 8:30P
TR	6:30 PM	Thursday, May 9, 6:30P – 8:30P
TR	7:30 PM	Thursday, May 9, 7:40P – 9:40P
WEDNESDAY		
W	5:45 PM	Wednesday, May 8, 5:30P – 7:30P
W	6:00 PM	Wednesday, May 8, 6:30P – 8:30P
W	6:30 PM	Wednesday, May 8, 7:00P – 9:00P
W	7:10 PM	Wednesday, May 8, 7:40P – 9:40P
THURSDAY		
R	5:30 PM	Thursday, May 9, 5:30P – 7:30P
R	6:00 PM	Thursday, May 9, 6:30P – 8:30P
R	7:10 PM	Thursday, May 9, 7:40P – 9:40P