1. General Functions

1.1 The meeting was called to order by President David Disney at 6:56 p.m. The meeting was held at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.

1.2 Roll Call

Present: David L. Disney, President
        Mariann Tow, Vice President
        Robert H Martin, Trustee
        Trent M. Skaggs, Trustee
        Richard C. Tolbert, Trustee
        Mark S. James, Chancellor

1.3 Welcome of Guests and Staff Members

1.4 Communications

1.5 Board of Trustee Business

1.5.1 CONSENT AGENDA
Approval of the consent agenda means that all items appearing in the minutes that have asterisks (*) were adopted by one single motion. Each item on the Board agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and adopted.

It was moved by Trustee Martin and seconded by Trustee Tow that the consent agenda for January 17, 2013 be approved.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, and Tow
NAYS: None
ABSTENTIONS: None

*1.5.2 APPROVAL OF MINUTES
The Board of Trustees approved the minutes of the regular meeting and the work session held on December 13, 2012.

*1.5.3 WORK SESSION FEBRUARY 14, 2013
The Board of Trustees approved the February 14, 2013 work session to be held at 5:30 p.m. at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.
2. Administration

*2.1 APPLICATIONS FOR FUNDS FROM EXTERNAL SOURCES
The Board of Trustees approved the applications for funds from external sources. The
summary of projects is on page 10.

*2.2 ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES
The Board of Trustees approved the acceptance of funds from external sources as reported
in the resolution on page 12.

*2.3 REVISION OF BOARD POLICIES - LODGING
The proposed rescinding of 2.25050 DR Computer and Computer Technology Usage and
2.25050 BP Computer and Computer Technology Usage and recommendation that they be
replaced with proposed revision 2.25050 BP Computer and Computer Technology Usage
was lodged with the Board of Trustees. The lodged board policies may be found on pages
14-21.

3. Personnel

*3.1 PROFESSIONAL PERSONNEL RECOMMENDATIONS
The Board of Trustees approved the professional personnel recommendations listed on page

4. Business and Finance

4.1 TREASURER’S REPORT
It was moved by Trustee Tow and seconded by Trustee Martin that the Board of Trustees
adopt a resolution approving the disbursements for the month of December 2012. The
resolution and related documents may be found on pages 30-35.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, and Tow
NAYS: None
ABSTENTIONS: None

4.2 BIDS
It was moved by Trustee Martin and seconded by Trustee Tolbert that the Board of Trustees
adopt the resolution and approve the lowest acceptable bids meeting specifications. The
resolution and bids are on pages 38-61.

Motion carried by the following vote:
AYES: Trustees Disney, Martin, Skaggs, Tolbert, and Tow, NAYS: None ABSTENTIONS: None

4.3 **GENERAL AGREEMENTS**
It was moved by Trustee Tow and seconded by Trustee Tolbert that the Board of Trustees approve entering into the agreements listed in the resolution on page 63.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert and Tow NAYS: None ABSTENTIONS: None

*4.4 **SOLE SOURCE PURCHASES/CONTRACT PURCHASES**
The Board of Trustees approved the sole source purchases listed on page 64.

*4.5 **SURPLUS PROPERTY**
The Board of Trustees declared the items listed on page 65 as surplus and approved that they may be sold.

*4.6 **MEMBERSHIPS**
The Board of Trustees approved renewal of the institutional membership listed in the resolution on page 67.

5. Physical Facilities

6. Curriculum and Instruction

*6.1 **ALLIED HEALTH AGREEMENTS**
The Board of Trustees adopted a resolution approving the allied health agreements listed in the summary. The resolution and summary are on pages 69-70.

*6.2 **CLIENT AGREEMENTS**
The Board of Trustees approved the client agreements listed in the resolution on page 72.

*6.3 **CONTRACTED SERVICES AGREEMENTS**
The Board of Trustees approved the contracted services agreements listed in the resolution on page 75.

7. Student Personnel Services
8. Community Services
9. Unfinished Business
10. New Business
11. Public Hearing
12. Adjournment
12.1 The meeting was adjourned at 6:59 p.m.

Date Approved, Respectfully submitted,

[Signature]
Cynthia K. Johnson, Secretary to the Board of Trustees
BOARD OF TRUSTEES
Work Session Minutes
January 17, 2013

Call to Order
The meeting was called to order at 5:34 p.m.

Roll Call

Slip Sheets
Chancellor James informed the trustees of changes made to the regular Board meeting items after the draft was delivered to them. Item 4.4 Sole Source Purchases/Contract purchases – 29 desktop computers were removed from sole source purchases and identified as competitively bid contracts. Item 4.6 Memberships – the MCCA membership period was changed from 1/1/13 – 6/30/13 to 7/1/13 – 12/31/13. Item 6.2 Client Agreements – an asterisk was placed on the subject line of the agenda item background to identify it as a consent agenda item as listed on the meeting agenda.

Board Calendar and Upcoming Events
Chancellor James visited with the trustees about upcoming meetings and events. He noted that the February Board meeting as scheduled is on Valentine’s Day. The Board agreed to hold a telephonic regular meeting at 12:00 p.m. on February 14.

Personnel and Professional Recommendations
Chancellor James provided an update on the MCC-Longview and MCC-Maple Woods presidents search. He noted the increasing number of early retirements and informed the Board of a new division chair selection and training process.

Grants, Contracts, and Procurement
Vice Chancellor Tuesday Stanley informed the trustees of an emergency HVAC purchase for the MCC-Pioneer facilities. She also explained that MCC has a master maintenance plan and is in the process of developing a master facility plan.

Academic Initiatives and Technology
Vice Chancellor Paul Long discussed the MCC Associate in Arts degree review process that is currently underway.

Board Agenda Items
The Board discussed the recommended revisions of Board policies.

Articles of Interest
The trustees were provided copies of articles published about MCC during the previous month.

Vote to go into Closed Session
Following a motion duly made by Trustee Martin and seconded by Trustee Tow, the Board voted (on a roll-call vote with Trustees Disney, Martin, Skaggs, Tolbert, and Tow voting “aye”) to go into a closed meeting at 6:20 p.m. to discuss legal actions, causes of action or litigation, leasing,
purchase or sale of real estate, hiring, firing, disciplining or promotion of employees pursuant to Sections 610.021 (1, 2, and 3)) RSMo.

Adjournment
The meeting was adjourned immediately following the adjournment of the closed meeting at 6:51 p.m.
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: January 17, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 1.5.1</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>Consent Agenda</td>
<td>CATEGORY:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Board of Trustee Business</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☒ APPROVAL</td>
<td>ENCLOSURE(S)</td>
</tr>
<tr>
<td></td>
<td>☐ ACCEPTANCE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>☐ INFORMATION</td>
<td></td>
</tr>
</tbody>
</table>

BACKGROUND:

Agenda items of a routine nature will be marked with an asterisk (*) located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees approve the consent agenda items for January 17, 2013.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark S. James</td>
<td>January 17, 2013</td>
<td>January 17, 2013</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES                      DATE: January 17, 2013
FROM: CHANCELLOR                           ITEM & FILE NO.: 1.5.2
SUBJECT: *Approval of Minutes              CATEGORY: Board of Trustee Business
REASON FOR BOARD CONSIDERATION:            ENCLOSURE(S)
☐ APPROVAL                                 Minutes
☐ ACCEPTANCE
☐ INFORMATION

BACKGROUND:

The minutes of the regular meeting and work session of the Board of Trustees for December 13, 2012 are submitted for approval.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the minutes of December 13, 2012.

INITIATOR: Mark S. James  BOARD ACTION DATE: January 17, 2013  EFFECTIVE DATE: January 17, 2013
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: January 17, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 1.5.3</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Work Session</td>
<td>CATEGORY: Board of Trustee Business</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☒ APPROVAL ☐ ACCEPTANCE ☐ INFORMATION</td>
<td>ENCLOSURE(S)</td>
</tr>
</tbody>
</table>

BACKGROUND:

A work session of the Board of Trustees will be held February 14, 2013, 5:30 p.m. at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees approve the February 14, 2013 work session.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark S. James</td>
<td>January 17, 2013</td>
<td>January 17, 2013</td>
</tr>
</tbody>
</table>
TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: January 17, 2013
ITEM & FILE NO.: 2.1

SUBJECT: Applications for Funds from External Sources
CATEGORY: Administration

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S):
Summary of Projects

BACKGROUND:

Below is a summary of applications for funds from external sources. If funded, the acceptance of funds will be submitted for approval at a subsequent meeting.

National Science Foundation: Science, Technology, Engineering and Mathematics Talent Expansion Program (STEP) - Truman State University: SUCCEED Program – MCC-Districtwide: Truman State University is submitting an application to increase by 50 percent the number of students who transfer from community colleges to a baccalaureate STEM program at Truman State University. MCC would be a subcontractor along with Moberly Area Community College and St. Charles Community College. Specifically, the grant proposes to create STEM specific transfer degrees, specialized articulation agreements for new degrees and a system of reverse transfer that would allow credit earned at Truman State University to transfer back to community colleges. Each of the community colleges would receive funds for a part-time coordinator to promote the program and provide academic advising to students. Truman State University is also allocating funds for 55 $500 scholarships annually for community college students pursuing courses leading to a transfer in STEM at Truman State University. The total amount allocated to MCC, excluding scholarships, is $217,327. The contract period would be August 2013 - July 2018.

Missouri Arts Council: Storytelling Program – MCC Foundation for MCC-Maple Woods: Funding supports the Storytelling Program that culminates in the annual November four-day series of events at over 100 community sites. The funds may be used for any program activity. MCC has been a recipient of Missouri Arts Council funds for nine consecutive years. The amount requested is $30,000 and the grant period would be July 1, 2013 - June 30, 2014. No match is required.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the applications for funds from external sources.

INITIATOR:
Tuesday L. Stanley

BOARD ACTION DATE:
January 17, 2013

EFFECTIVE DATE:
January 17, 2013
Retirement Research Foundation: KC4 Aging in the Community – MCC - Institute for Workforce Innovation: Mid-America Regional Council is submitting a grant application to increase the number of paraprofessionals adequately prepared to serve the elder population. MARC is requesting $100,000 and would contract with MCC for $75,000 to provide certificate training to 100-120 individuals as community health workers or in-home health care workers. The contract period would be May 2013 – April 2014.
## SUMMARY OF PROJECTS
### REQUEST FOR FUNDS FROM EXTERNAL SOURCES

<table>
<thead>
<tr>
<th>Applications and Units Participating</th>
<th>Amount</th>
<th>Matching</th>
<th>Funding Source &amp; Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Cash</td>
<td>In-Kind</td>
</tr>
<tr>
<td><strong>STEP Program - MCC-Districtwide</strong></td>
<td>$217,327</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Storytelling Program – MCC Foundation for MCC-Maple Woods</strong></td>
<td>$30,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>KC4 Aging in the Community – MCC Institute for Workforce Innovation</strong></td>
<td>$75,000</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: January 17, 2013
ITEM & FILE NO.: 2.2

SUBJECT: *Acceptance of Funds from External Sources
CATEGORY: Administration

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)
Resolution

BACKGROUND:

The application for funds from the external source cited below has been approved by the agency indicated.

REACH Healthcare Foundation: Cultural Competency Training – MCC-IWI – The funds will cover expenses for MCC to conduct a market analysis to determine current and projected demand, both short and long-term, in companies that would invest personnel and financial resources for employee training. Should the analysis prove the market is viable for an eventual sustainable program, IWI will submit a subsequent multi-year grant funding proposal to create a cultural competency training program. The award amount is $9,885. No match is required. The grant period is December 1, 2012 – April 30, 2013.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees approve the resolution accepting funds from an external source.

INITIATOR:
Tuesday L. Stanley

BOARD ACTION DATE:
January 17, 2013

EFFECTIVE DATE:
January 17, 2013
RESOLUTION

WHEREAS, the Board of Trustees of The Junior College District of Metropolitan Kansas City, Missouri has approved the submission of an application for funds from an external source as follows:

<table>
<thead>
<tr>
<th>Applications and Units Participating</th>
<th>Amount</th>
<th>Matching</th>
<th>Funding Source &amp; Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Cash</td>
<td>In-Kind</td>
</tr>
<tr>
<td>Cultural Competency Training – MCC-IWI</td>
<td>$9,885</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>REACH Healthcare Foundation</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>December 1, 2012 – April 30, 2013</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED, that funding from the external source is accepted;

BE IT FINALLY RESOLVED, that subject to final approval by the Chancellor, the proper officers of the Board and District be, and they are hereby, authorized to execute agreements for and on behalf of The Junior College District of Metropolitan Kansas City, Missouri with the appropriate agencies for acceptance of funds.
**AGENDA ITEM BACKGROUND**

<table>
<thead>
<tr>
<th>TO: BOARD OF TRUSTEES</th>
<th>DATE: January 17, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM: CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 2.3</td>
</tr>
<tr>
<td>SUBJECT: *Revision of Board Policies - Lodging</td>
<td>CATEGORY: Administration</td>
</tr>
</tbody>
</table>

**BACKGROUND:**

The Chancellor has undertaken as an ongoing project, the compiling, revising, and updating of the total system of District Policies and Procedures. The proposed rescinded and revised policies have been developed by the Chancellor’s Policy Review Committee, which includes representatives of the shared governance groups, and successfully lodged with the Chancellor’s Cabinet.

<table>
<thead>
<tr>
<th>Lodge 2.25050 DR</th>
<th>Computer and Computer Technology Usage</th>
<th>ACTION: Rescind</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodge 2.25050 BP</td>
<td>Computer and Computer Technology Usage</td>
<td>ACTION: Rescind</td>
</tr>
<tr>
<td>Lodge 2.25050 BP</td>
<td>Computer and Computer Technology Usage</td>
<td>ACTION: Revised</td>
</tr>
</tbody>
</table>

It is recommended that this regulation be rescinded and replaced with the revised policy 2.25050 BP.

It is recommended that this policy be rescinded and replaced with the revised policy 2.25050 BP.

It is recommended that this policy be revised. This proposed revision will provide a more structured definition of the rights, responsibilities, and use of the District’s computers and computer technology.

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees approve the lodging of the proposed rescinded and revised policies.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark S. James</td>
<td>January 17, 2013</td>
<td>January 17, 2013</td>
</tr>
</tbody>
</table>
PROPOSED REVISION
METROPOLITAN COMMUNITY COLLEGE
BOARD POLICY

COMPUTER AND COMPUTER TECHNOLOGY USAGE

2.25050 BP

The board of trustees (the board) encourages utilization of computers, computer technology, and internet access for scholarship and business purposes. The board acknowledges that there is the possibility of misuse of computer technology. The board authorizes the chancellor to develop regulations governing the use of computers and computer technology. The Metropolitan Community College (the college) recognizes the value of computer and other electronic resources to improve student learning and enhance the administration and operation of its campuses. To this end, the responsible use of computers, computer networks, including the Internet, and other electronic resources in support of the mission and goals of the college are encouraged.

I. Rights and Responsibilities

A. It is the policy of the college to maintain an environment that promotes legal and responsible conduct in all online network activities by, employees, and students. It shall be a violation of this policy for any employee, student, or other individual to engage in any activity that does not conform to the established purpose and general rules and policies of the college. Within this general policy, the college recognizes its legal and ethical obligation to protect the well-being of employees, students, and any other individuals who have access to MCC resources and equipment. The college retains the following rights and recognizes the following obligations:

1. To log network use and to monitor fileserver space utilization by users and assume no responsibility or liability for files deleted due to violation of fileserver space allotments.

2. To remove a user account on the network or restrict access to college technology resources.

3. To monitor the use of online activities, which may include real-time monitoring of network activity and/or maintaining a log of Internet activity for later review, and to provide internal and external controls as appropriate and feasible, which shall include the right to determine who will have access to college-owned equipment and, specifically, to exclude those who do not abide by the acceptable use policy or other policies governing the use of college facilities, equipment, and materials. The college reserves the right to restrict online destinations through software or other means.
4. To monitor and secure the storage and use of personally identifiable information.

5. To store and manage all personally identifiable information or otherwise protected information in accordance with college data management policies, PCI and other industry requirements, and federal and state laws and regulations.

6. To monitor and manage the use of local or external digital media sources (for example, streaming, file sharing, embedded links, etc.) for acceptable use and legal compliance, including, but not limited to, ADA compliance and intellectual property rights.

7. To review and approve the purchase, acquisition, implementation, administration, and use of software, hardware, and peripherals, whether locally or remotely accessing college resources.

II. Employee Responsibilities

Employees who supervise the usage of electronic equipment or otherwise have occasion to observe use of said equipment online shall make reasonable efforts to monitor the use of this equipment to ensure that it conforms to the mission and goals of the college.

III. User Responsibilities

Use of the electronic media provided by the college is a privilege that offers a wealth of information and resources for research. Where it is available, this resource is offered to employees, students, and other individuals at no cost. In order to maintain this privilege, users agree to learn and comply with all of the provisions of this policy.

IV. Acceptable Use

A. Personal use should be subordinate and subject to the educational and business needs of the college and not interfere with the conduct of the college’s business. Use should not result in improper commercial gain for the college or personal commercial gain or private profit.

B. Network accounts are to be used only by the authorized owner of the account for the authorized purpose.

C. All communications and information accessible via the network should be assumed to be private property.

D. Representatives of the college shall exhibit responsible behavior on the network.

E. Appropriate college administrators will make determinations on whether specific uses of the network are consistent with the acceptable use practice.

V. Unacceptable Use

A. Unauthorized distribution of personal information about another person, including home address and phone number, is strictly prohibited.

B. Any use of the network for commercial or for-profit purposes not authorized by the college is prohibited.

C. Excessive use of the network for personal business shall be cause for disciplinary action.

D. Any use of the network for political activity inconsistent with college policy and procedure is prohibited.
E. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users or misrepresent other users on the network.

F. No use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified, or abused in any way.

G. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.

H. Harassment, discriminatory remarks, and other antisocial behaviors are prohibited by college policy and procedure.

I. The unauthorized installation of any software, including shareware and freeware, for use on college computers is prohibited.

J. Use of the network to access or process pornographic material or any other file (as determined by the system administrator or campus administrator), intended to compromise the integrity of the local area network is prohibited.

K. The college network may not be used for downloading entertainment software or other files not related to the mission and objectives of the college for transfer to a user's home computer, personal computer, or other media. This prohibition pertains to freeware, shareware, copyrighted commercial and non-commercial software, and all other forms of software and files not directly related to the instructional and administrative purposes of the college.

L. Downloading, copying, or otherwise duplicating and/or distributing copyrighted materials without the specific written permission of the copyright owner is prohibited, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of the United States Copyright Law (Title 17, USC).

M. Use of college resources for any unlawful purpose is prohibited.

N. Gaming is prohibited, unless specifically authorized by Network User Services.

O. Establishing network or Internet connections to live communications, including voice, audio and/or video, is prohibited, unless specifically authorized by the system administrator.

VI. Disclaimer

A. The college cannot be held accountable for the information that is retrieved via the network.

B. Pursuant to the Electronic Communications Privacy Act of 1986 (18 USC 2510 et seq.), notice is hereby given that there are no facilities provided by the college’s system for sending or receiving private or confidential electronic communications. System administrators have access to all mail and will monitor messages. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.
C. The college will not be responsible for any damages suffered by the user, including loss of data resulting from delays, non-deliveries, or service interruptions, caused by the college's own negligence or the user's errors or omissions. Use of any information obtained is at the user's own risk.

D. The college makes no warranties, expressed or implied, with respect to the content of any advice or information received by a user, or any costs or charges incurred as a result of seeing or accepting any information, or any costs, liability, or damages caused by the way the user chooses to use his or her access to the network.

Adopted: Board of Trustees
April 11, 2002

Revised: July 11, 2006

CPRC: February 10, 2012
CPRC: April 10, 2012
CPRC: May 8, 2012
CPRC: August 28, 2012

Chancellor's Cabinet: November 26, 2012
METROPOLITAN COMMUNITY COLLEGE

DISTRICT REGULATION

2.25050 DR

COMPUTER AND COMPUTER TECHNOLOGY USAGE

2.25050 DR

Reference: 3.25055 DR — Confidentiality of Student and Employee Data
3.30010 BP, DR — Sexual Harassment

The Metropolitan Community Colleges is committed to providing an educational and work climate that is conducive to the personal and professional development of each individual. MCC supports First Amendment rights and an open environment to pursue scholarly inquiry and to share information. Access to networked computer information supports the mission of the institution. Any form of illegal harassment or discrimination against any individual is inconsistent with the values and ideals of our community.

I. Use of MCC Resources

Failure to comply with MCC policies, regulations and procedures (PRPs), and applicable federal, state and international regulations may result in restriction or revocation of access to MCC computer resources:

A. Users will be permitted access to computer resources and facilities through an account established by MCC. Access and privileges on MCC’s network and computer systems will be assigned and managed by appropriate Network User Services (NUS) coordinators. Under no circumstances will users transfer or confer these privileges to other individuals, or use an account assigned to another individual, without written permission from an NUS coordinator.

B. Authorized users are accountable for the proper use of the system. Persons using MCC computing resources and facilities through MCC-owned equipment will respect the integrity of computing resources and facilities, respect the rights of other users, and comply with all relevant regulations, PRPs, and contractual agreements.

C. MCC reserves the right to limit, restrict or deny computing resources and facilities for those who violate the PRPs, state, federal, or international regulations and to take other appropriate action including expulsion in the case of students and termination in the case of employees.

II. Freedom of Expression

MCC will not limit adult users’ access to any information due to its content when access meets the standard of legality and when it is sought in connection with academic pursuits.
III. Privacy

A. MCC reserves the right to access all information stored on MCC-owned computers and equipment.

B. Missouri’s “Sunshine Law” and other state and federal freedom of information laws oblige open access to certain types of MCC communications.

C. MCC reserves the right to monitor and review the use of computer resources if there is reasonable cause to believe that criminal or illegal acts or unauthorized usage has occurred. When such reasonable cause exists:

1. The dean of students, or designee, will be responsible for the monitoring and review of specific student computer activity;

2. The vice-chancellor of education and technology, or designee, will be responsible for the monitoring and review of specific faculty computer activity;

3. The vice-chancellor of administration, or designee, will be responsible for the monitoring or review of specific computer activity of other employees.

IV. Intellectual Property

A. Users will abide by all software licenses, PRPs, applicable federal, state, and international regulations.

B. Works communicated through the Internet or MCC network are subject to copyright laws unless otherwise stated. Unless permission of the author is obtained, utilization of any electronically transmitted information must comply with the “fair-use” principle found in federal copyright law.

V. Criminal and Illegal Acts

Computing resources and facilities of MCC, which include hardware, software, and network environment, will not be used for criminal or illegal activities including, but not limited to, unauthorized access; intentional corruption of computer resources; theft; defamation; obscenity; child pornography; and harassment based on race, color, religion, sex, age, birth, ancestry, national origin, or physical handicap.

VI. Authorized Use

A. Computing resources are provided by MCC to accomplish the tasks related to its mission.
B. Incidental personal use of MCC's computer resources is acceptable if that use imposes no measurable cost, is not harmful or a hindrance to the operations of MCC and does not interfere with an individual's job or academic performance.

C. Legitimate academic research will be deemed authorized use.

VII. Individual Responsibility

Individuals using MCC's computer resources and facilities will use computer accounts only for authorized purposes and will report to the appropriate NUS coordinator any incident which appears to violate this regulation.

VIII. Sanctions

A. MCC reserves the right to suspend or terminate any activities that are deemed unauthorized or unacceptable use of computer resources, to take other appropriate action including suspension or expulsion of students or termination of employees.

B. MCC reserves the right to remove any web page, file or software from any computer owned by MCC which does not comply with this regulation.

Approved: Chancellor's Cabinet
January 17, 2002
(EDITORIAL CORRECTIONS 7/11/06)
METROPOLITAN COMMUNITY COLLEGE

BOARD POLICY

2.25050 BP

COMPUTER-AND COMPUTER-TECHNOLOGY USAGE

2.25050 BP

The board of trustees encourages utilization of computers, computer technology, and internet access for scholarship and business purposes. The board acknowledges that there is the possibility of misuse of computer technology. The board authorizes the chancellor to develop regulations governing the use of computers and computer technology.

Adopted: Board of Trustees
—— April 11, 2002
—— (Editorial Corrections 7/11/06)
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: January 17, 2013
ITEM & FILE NO.: 3.1
SUBJECT: Professional Personnel Recommendations
CATEGORY: Personnel
REASON FOR BOARD CONSIDERATION:
☑ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S):
Professional Personnel Recommendations

BACKGROUND:

The following summary highlights the personnel recommendations for the month:

A. Special Contract Faculty - New  
B. Full-Time Faculty - Probationary – Emergency Hire – Limited Duration – Revised  
C. Special Contract Faculty – Emergency Hire – Limited Duration - Revised  
D. Professional Early Retirement  

All policies, regulations and procedures for employment of personnel, including affirmative action, have been followed.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the professional personnel recommendations.

INITIATOR:
Tuesday L. Stanley

BOARD ACTION DATE:
January 17, 2013

EFFECTIVE DATE:
January 17, 2013
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Length of Contract</th>
<th>Effective Date</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davis, Kendall C.</td>
<td>Business and Technology</td>
<td>Welding Instructor</td>
<td>109 days</td>
<td>01/07/2013</td>
<td>I</td>
</tr>
<tr>
<td>Bellamy, Robin L.</td>
<td>Penn Valley-HSI</td>
<td>Nursing Instructor–ADN SCF</td>
<td>89 days</td>
<td>01/07/2013</td>
<td>III</td>
</tr>
</tbody>
</table>
A. BACKGROUND

Davis, Kendall C., Excelsior Springs, Missouri, earned an Educators Certificate in Welder/Welding Tech, issued from the State Board of Education, State of Missouri in 2010. Mr. Davis worked full-time as career agent for Missouri Farm Bureau, Richmond, Missouri from 1987 to 1995; as full-time owner/operator, for Davis Welding Services, Excelsior Springs, Missouri from 1995 to 2010; as full-time industrial welding instructor for Lexington R-V School District, Lexington, Missouri from 2010 to 2012; and as part-time instructor for Metropolitan Community College, Kansas City, Missouri in 2012.

Bellamy, Robin L., Raymore, Missouri, earned a Bachelor of Science in Nursing degree from Rockhurst University, Kansas City, Missouri in 1993 and a Master of Science degree in Rural Family Nursing from University of Central Missouri, Warrensburg, Missouri in 2012. Ms. Bellamy worked full-time as RN staff nurse for Research Medical Center, Kansas City, Missouri from 1990 to 1995; as full-time case manager, Health-Cor, Independence, Missouri from 1995 to 1997; as full-time home health case manager, CASHA Home Health, Grandview, Missouri from 1997 to 1998; as full-time house supervisor and relief educator for Foxwood Springs Living Center, Raymore, Missouri from 1998 to 2001; as full-time charge nurse weekend option for Saint Joseph Medical Center, Kansas City, Missouri from 2001 to 2002; as part-time agency staff nurse for Advantage Staffing, Lenexa, Kansas from 2003 to 2004; as part-time PRN school nurse for Raymore Peculiar School District, Peculiar, Missouri from 2008 to 2012; as part-time RN clinician 2 for Saint Joseph Medical Center, Kansas City, Missouri from 2004 to 2012; as part-time adjunct faculty for Avila University, Kansas City, Missouri in 2012; and as part-time instructor for Metropolitan Community College, Kansas City, Missouri in 2012.
<table>
<thead>
<tr>
<th>Name</th>
<th>Lee, Donald</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>Mathematics Instructor</td>
</tr>
<tr>
<td>Location</td>
<td>Penn Valley</td>
</tr>
<tr>
<td>Salary Range</td>
<td>III</td>
</tr>
<tr>
<td>Effective Date</td>
<td>08/20/2012</td>
</tr>
<tr>
<td>Length of Contract</td>
<td>09 months</td>
</tr>
<tr>
<td>Name</td>
<td>Location</td>
</tr>
<tr>
<td>---------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>Yanez, Angela</td>
<td>Penn Valley - HSI</td>
</tr>
</tbody>
</table>
### D. PROFESSIONAL EARLY RETIREMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Position</th>
<th>Length of Service</th>
<th>Effective Date</th>
<th>Incentive Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miller, Dorothy A.</td>
<td>Administrative Center</td>
<td>Director of Purchasing</td>
<td>19 years</td>
<td>06/30/2013</td>
<td>79%</td>
</tr>
<tr>
<td>Weglarz, Reinhard F.</td>
<td>Administrative Center</td>
<td>Director of Budget And Planning</td>
<td>27 years</td>
<td>06/30/2013</td>
<td>85%</td>
</tr>
<tr>
<td>Bryant, Sharon A.</td>
<td>Blue River</td>
<td>Network Support Specialist</td>
<td>10 years</td>
<td>04/30/2013</td>
<td>75%</td>
</tr>
<tr>
<td>Eubank, Jefferey M.</td>
<td>Blue River</td>
<td>Campus Network Coordinator</td>
<td>19 years</td>
<td>06/30/2013</td>
<td>79%</td>
</tr>
<tr>
<td>Lowden, Dennis J.</td>
<td>Blue River</td>
<td>Philosophy Instructor</td>
<td>12 years</td>
<td>06/30/2013</td>
<td>75%</td>
</tr>
<tr>
<td>Tepesch, Penny R.</td>
<td>Business and Technology</td>
<td>Manufacturing Technology Instructor</td>
<td>15 years</td>
<td>06/30/2013</td>
<td>75%</td>
</tr>
<tr>
<td>James, Stephen C.</td>
<td>Longview</td>
<td>Automotive Laboratory Aide</td>
<td>12 years</td>
<td>01/31/2013</td>
<td>75%</td>
</tr>
<tr>
<td>Ladas, Martha J.</td>
<td>Longview</td>
<td>Community Outreach Manager</td>
<td>20 years</td>
<td>01/31/2013</td>
<td>80%</td>
</tr>
<tr>
<td>Lancaster, Denton K.</td>
<td>Longview</td>
<td>Network Support Specialist</td>
<td>16 years</td>
<td>06/30/2013</td>
<td>76%</td>
</tr>
<tr>
<td>Serrano, Debra J.</td>
<td>Longview</td>
<td>Library Specialist</td>
<td>13 years</td>
<td>06/30/2013</td>
<td>75%</td>
</tr>
<tr>
<td>Cooke, Barbara L.</td>
<td>Maple Woods</td>
<td>Counselor</td>
<td>15 years</td>
<td>06/30/2013</td>
<td>75%</td>
</tr>
<tr>
<td>Luckey, Darla J.</td>
<td>Maple Woods</td>
<td>Library Specialist</td>
<td>30 years</td>
<td>01/31/2013</td>
<td>85%</td>
</tr>
<tr>
<td>Name</td>
<td>Location</td>
<td>Position</td>
<td>Length of Service</td>
<td>Effective Date</td>
<td>Incentive Payment</td>
</tr>
<tr>
<td>------------------</td>
<td>-----------</td>
<td>---------------------------------</td>
<td>-------------------</td>
<td>----------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>Chop, Theresa</td>
<td>Penn Valley</td>
<td>Occupation Therapy Assistant Instructor</td>
<td>19 years</td>
<td>05/31/2013</td>
<td>79%</td>
</tr>
<tr>
<td>Rosenblum, Jan A.</td>
<td>Penn Valley</td>
<td>Counselor</td>
<td>22 years</td>
<td>06/30/2013</td>
<td>82%</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: January 17, 2013
ITEM & FILE NO.: 4.1

SUBJECT: Treasurer’s Report
CATEGORY: Business and Finance

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☒ INFORMATION
ENCLOSURE(S)
Cash and Investment Summary
Check Register

BACKGROUND:

The Treasurer’s Report includes the cash and investment summary and check register reflecting disbursements for the month of December 2012 and the monthly financial reports and operational budget summary for the month of December 2012. This report is submitted for Board action in accordance with Board Policy.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees adopt a resolution approving the disbursements for the month of December 2012.

INITIATOR: Tuesday L. Stanley
BOARD ACTION DATE: January 17, 2013
EFFECTIVE DATE: January 17, 2013
RESOLUTION

RESOLVED, that the actions of Tuesday Stanley, Treasurer, in disbursing the following funds of Metropolitan Community College is hereby approved and ratified as the acts of the Board of Trustees.

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>UMB Bank</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>$ 4,944,623</td>
<td>Checks/Direct Deposits</td>
</tr>
<tr>
<td>Payroll</td>
<td>$ 3,955,006</td>
<td>Checks/Direct Deposits/ACH</td>
</tr>
<tr>
<td>Payroll Taxes</td>
<td>$ 1,430,079</td>
<td>ACH</td>
</tr>
<tr>
<td>Financial Aid &amp; Refunds</td>
<td>$ 376,314</td>
<td>Checks/Direct Deposits</td>
</tr>
<tr>
<td>Financial Aid &amp; Refunds</td>
<td>$ 50,069</td>
<td>ACH</td>
</tr>
<tr>
<td>Procurement Cards</td>
<td>$ 61,564</td>
<td>ACH</td>
</tr>
<tr>
<td>Utilities</td>
<td>$ 182,452</td>
<td>ACH</td>
</tr>
<tr>
<td>Credit Card Processing Fees</td>
<td>$ 19,237</td>
<td>ACH</td>
</tr>
<tr>
<td>Bank Analysis Service Charge</td>
<td>$ 4,202</td>
<td>ACH</td>
</tr>
</tbody>
</table>

**TOTAL DISBURSEMENTS** $ 11,023,546
<table>
<thead>
<tr>
<th></th>
<th>Budget 11/30/2012</th>
<th>Adjustments</th>
<th>Budget 12/31/2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General &amp; Special Projects Fund</td>
<td>$109,023,374</td>
<td>$</td>
<td>$109,023,374</td>
</tr>
<tr>
<td>Institute for Workforce Innovation</td>
<td>4,383,091</td>
<td></td>
<td>4,383,091</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>113,406,465</td>
<td></td>
<td>113,406,465</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General &amp; Special Projects Fund</td>
<td>109,237,954</td>
<td>-</td>
<td>109,237,954</td>
</tr>
<tr>
<td>Institute for Workforce Innovation</td>
<td>4,209,963</td>
<td>-</td>
<td>4,209,963</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>113,447,917</td>
<td>-</td>
<td>113,447,917</td>
</tr>
<tr>
<td><strong>Revenues Over (Under) Expenditures</strong></td>
<td>(41,452)</td>
<td>-</td>
<td>(41,452)</td>
</tr>
<tr>
<td><strong>Fund Transfer (To) From</strong></td>
<td>53,305</td>
<td>-</td>
<td>53,305</td>
</tr>
<tr>
<td><strong>Change in Fund Balance</strong></td>
<td>$11,853</td>
<td>$</td>
<td>$11,853</td>
</tr>
</tbody>
</table>
# Metropolitan Community College
## Cash Investment Summary
### December 31, 2012

<table>
<thead>
<tr>
<th>INVESTMENT DESCRIPTION</th>
<th>INSURED/COLLATERAL</th>
<th>PURCHASED FROM</th>
<th>PURCHASE DATE</th>
<th>YIELD RATE</th>
<th>PAR AMOUNT</th>
<th>COST</th>
<th>MATURITY DATE</th>
<th>NOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>02/27/12</td>
<td>0.425%</td>
<td>$3,000,000</td>
<td>$3,003,750</td>
<td>02/27/13</td>
<td>5</td>
</tr>
<tr>
<td>Govt Agency - Fed National Mortgage Assn.</td>
<td>n/a</td>
<td>UMB</td>
<td>09/27/12</td>
<td>0.340%</td>
<td>$3,000,000</td>
<td>$3,006,140</td>
<td>03/27/13</td>
<td>12</td>
</tr>
<tr>
<td>Govt Agency - Fed National Mortgage Assn.</td>
<td>n/a</td>
<td>UMB</td>
<td>10/18/12</td>
<td>0.316%</td>
<td>$2,000,000</td>
<td>$2,003,996</td>
<td>04/05/13</td>
<td>5</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>06/19/12</td>
<td>0.416%</td>
<td>$5,000,000</td>
<td>$5,006,500</td>
<td>05/22/13</td>
<td>4</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>06/22/12</td>
<td>0.400%</td>
<td>$6,000,000</td>
<td>$6,019,251</td>
<td>05/23/13</td>
<td>2</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>05/29/12</td>
<td>0.499%</td>
<td>$3,000,000</td>
<td>$3,007,500</td>
<td>05/23/13</td>
<td>10</td>
</tr>
<tr>
<td>Govt Agency - Fed National Mortgage Assn.*</td>
<td>n/a</td>
<td>UMB</td>
<td>06/01/12</td>
<td>0.380%</td>
<td>$3,000,000</td>
<td>$3,008,032</td>
<td>05/28/13</td>
<td>11</td>
</tr>
<tr>
<td>Govt Agency - Fed National Mortgage Assn.*</td>
<td>n/a</td>
<td>UMB</td>
<td>07/17/12</td>
<td>0.400%</td>
<td>$4,000,000</td>
<td>$4,007,979</td>
<td>07/17/13</td>
<td>7</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>08/25/12</td>
<td>0.437%</td>
<td>$5,000,000</td>
<td>$5,003,125</td>
<td>09/25/13</td>
<td>3</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>09/27/12</td>
<td>0.470%</td>
<td>$3,000,000</td>
<td>$3,006,876</td>
<td>09/27/13</td>
<td>6</td>
</tr>
<tr>
<td>Govt Agency - Fed National Mortgage Assn.*</td>
<td>n/a</td>
<td>UMB</td>
<td>11/09/12</td>
<td>0.350%</td>
<td>$3,000,000</td>
<td>$3,032,388</td>
<td>11/29/13</td>
<td>9</td>
</tr>
</tbody>
</table>

**TOTAL INVESTMENTS**

<table>
<thead>
<tr>
<th>TYPE</th>
<th>INSURED/COLLATERAL</th>
<th>BANK</th>
<th>ACCOUNT</th>
<th>RATE</th>
<th>AMOUNT</th>
<th>MCC Books</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repurchase Agreement</td>
<td>(note 1)</td>
<td>UMB</td>
<td>Main Deposit</td>
<td>0.11%</td>
<td>$18,284,448</td>
<td>9,827,864</td>
</tr>
</tbody>
</table>

TOTAL CASH & INVESTMENTS (Bank)** $58,284,448
TOTAL CASH & INVESTMENTS (MCC)** $49,827,864

---

**Cash & Investments Portfolio**

Govt Agencies, $40,000,000, 73%
Repurchase Agreements, $15,000,000, 27%

**Investments by Maturity Date**

- 2 months $3,000,000 7%
- 3 months $3,000,000 7%
- 4 months $2,000,000 5%
- 5 months $17,000,000 43%
- 6 months $4,000,000 10%
- 9 months $8,000,000 20%
- 11 months $3,000,000 8%
Notes:
Note 1 - Collateral held at the Federal Reserve
Note 2 - Callable Security - Federal Home Loan Mortgage Corp. Callable 5/23/13 - 0.40. Yield to Maturity 11/23/15 - 0.655
Note 3 - Callable Security - Federal Home Loan Mortgage Corp. Callable 9/25/13 - 0.437. Yield to Maturity 9/25/15 - 0.479
Note 4 - Callable Security - Federal Home Loan Mortgage Corp. Callable 5/22/13 - 0.416. Yield to Maturity 5/22/15 - 0.54
Note 5 - Callable Security - Federal National Mortgage Assn. Callable 4/5/13 - 0.316. Yield to Maturity 10/5/16 - 0.70
Note 6 - Callable Security - Federal Home Loan Mortgage Corp. Callable 9/27/13 - 0.47. Yield to Maturity 9/27/16 - 0.64
Note 7 - Callable Security - Federal National Mortgage Assn. Callable 7/17/13 - 0.40. Yield to Maturity 7/17/15 - 0.53
Note 8 - Callable Security - Federal Home Loan Mortgage Corp. Callable 2/27/13- 0.425. Yield to Maturity 2/27/15 - 0.508

* Unexpended Plant Fund Investments
** This amount does not reflect outstanding checks and deposits/withdrawals in transit
<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2012</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Original Annual Budget</td>
<td>Current Annual Budget</td>
<td>Monthly Activity</td>
</tr>
<tr>
<td>Revenues</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Tuition and Fees</td>
<td>$43,737,428</td>
<td>$43,737,428</td>
<td>$4,686,554</td>
</tr>
<tr>
<td>State Aid</td>
<td>$27,367,385</td>
<td>$27,367,385</td>
<td>$2,354,052</td>
</tr>
<tr>
<td>Federal, State, Local Grants &amp; Contracts</td>
<td>$3,420,369</td>
<td>$3,420,369</td>
<td>$56,564</td>
</tr>
<tr>
<td>State and County Taxes</td>
<td>$30,985,556</td>
<td>$30,985,556</td>
<td>$1,745,931</td>
</tr>
<tr>
<td>Investment Income</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$11,799</td>
</tr>
<tr>
<td>Other Income</td>
<td>$3,442,636</td>
<td>$3,442,636</td>
<td>$263,228</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>$109,023,374</td>
<td>$109,023,374</td>
<td>$9,118,128</td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional</td>
<td>$47,168,645</td>
<td>$45,346,248</td>
<td>$3,836,473</td>
</tr>
<tr>
<td>Academic Support</td>
<td>$13,012,173</td>
<td>$12,788,574</td>
<td>$879,915</td>
</tr>
<tr>
<td>Student Services</td>
<td>$12,779,346</td>
<td>$12,394,896</td>
<td>$1,029,058</td>
</tr>
<tr>
<td>Plant Operation and Maintenance</td>
<td>$12,067,543</td>
<td>$12,223,740</td>
<td>$667,930</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>$22,321,948</td>
<td>$24,652,811</td>
<td>$1,826,236</td>
</tr>
<tr>
<td>Scholarships and Fellowships</td>
<td>$1,562,355</td>
<td>$1,562,355</td>
<td>$9,714</td>
</tr>
<tr>
<td>Public Service</td>
<td>$305,944</td>
<td>$268,330</td>
<td>$24,095</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$109,237,954</td>
<td>$109,237,954</td>
<td>$8,275,421</td>
</tr>
<tr>
<td>Revenues over(under) Expenditures</td>
<td>(214,580)</td>
<td>(214,580)</td>
<td>$842,707</td>
</tr>
</tbody>
</table>
# THE METROPOLITAN COMMUNITY COLLEGE

## Auxiliary Enterprises Fund Revenues and Expenditures

Six months ended December 31, 2012 compared to December 31, 2011

<table>
<thead>
<tr>
<th>Fiscal Year 2013</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$9,839,875</td>
<td>$8,720,204</td>
<td>$1,119,671</td>
</tr>
<tr>
<td>Expense</td>
<td>$31,307</td>
<td>$140,549</td>
<td>$(109,242)</td>
</tr>
<tr>
<td>Net Income</td>
<td>$4,325,074</td>
<td>$3,542,838</td>
<td>$762,236</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fiscal Year 2012</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$9,961,440</td>
<td>$8,774,370</td>
<td>$1,207,070</td>
</tr>
<tr>
<td>Expense</td>
<td>$56,036</td>
<td>$190,534</td>
<td>$(134,498)</td>
</tr>
<tr>
<td>Net Income</td>
<td>$4,813,883</td>
<td>$3,741,396</td>
<td>$872,487</td>
</tr>
</tbody>
</table>

## Bookstore

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$345,000</td>
<td>$279,691</td>
<td>$65,309</td>
</tr>
<tr>
<td>Expense</td>
<td>$28,923</td>
<td>$10,832</td>
<td>$18,091</td>
</tr>
<tr>
<td>Net Income</td>
<td>$173,536</td>
<td>$103,206</td>
<td>$70,330</td>
</tr>
</tbody>
</table>

## Broadway Plaza

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$365,000</td>
<td>$314,883</td>
<td>$50,117</td>
</tr>
<tr>
<td>Expense</td>
<td>$28,471</td>
<td>$7,152</td>
<td>$21,319</td>
</tr>
<tr>
<td>Net Income</td>
<td>$170,823</td>
<td>$79,688</td>
<td>$91,135</td>
</tr>
</tbody>
</table>

## Northland Human Services

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$306,000</td>
<td>$360,204</td>
<td>$(54,204)</td>
</tr>
<tr>
<td>Expense</td>
<td>$29,818</td>
<td>$20,953</td>
<td>$8,865</td>
</tr>
<tr>
<td>Net Income</td>
<td>$167,510</td>
<td>$163,210</td>
<td>$4,300</td>
</tr>
</tbody>
</table>

## Recreation Centers

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$825,500</td>
<td>$782,097</td>
<td>$43,403</td>
</tr>
<tr>
<td>Expense</td>
<td>$42,714</td>
<td>$63,113</td>
<td>$(20,390)</td>
</tr>
<tr>
<td>Net Income</td>
<td>$317,124</td>
<td>$368,176</td>
<td>$(51,052)</td>
</tr>
</tbody>
</table>

## Food Service

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>9,000</td>
<td>$18,161</td>
<td>(9,161)</td>
</tr>
<tr>
<td>Expense</td>
<td>-</td>
<td>$7,756</td>
<td>(7,756)</td>
</tr>
<tr>
<td>Net Income</td>
<td>9,662</td>
<td>$23,734</td>
<td>(14,072)</td>
</tr>
</tbody>
</table>

## Pioneer

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$615,000</td>
<td>$317,163</td>
<td>$297,837</td>
</tr>
<tr>
<td>Expense</td>
<td>$51,152</td>
<td>$39,095</td>
<td>$12,057</td>
</tr>
<tr>
<td>Net Income</td>
<td>$306,358</td>
<td>$177,311</td>
<td>$128,965</td>
</tr>
</tbody>
</table>

## Parking Garage

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>180,000</td>
<td>-</td>
<td>180,000</td>
</tr>
<tr>
<td>Expense</td>
<td>18,375</td>
<td>-</td>
<td>16,375</td>
</tr>
<tr>
<td>Net Income</td>
<td>83,694</td>
<td>-</td>
<td>83,694</td>
</tr>
</tbody>
</table>

## TOTAL AUXILIARY

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$12,166,235</td>
<td>$10,591,487</td>
<td>$1,576,748</td>
</tr>
<tr>
<td>Expense</td>
<td>$196,114</td>
<td>$287,856</td>
<td>$(93,891)</td>
</tr>
<tr>
<td>Net Income</td>
<td>$5,402,425</td>
<td>$4,481,096</td>
<td>$921,329</td>
</tr>
</tbody>
</table>

## Annual Budget

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$12,213,590</td>
<td>$10,628,796</td>
<td>$1,584,794</td>
</tr>
<tr>
<td>Expense</td>
<td>$219,262</td>
<td>$265,188</td>
<td>$(95,853)</td>
</tr>
<tr>
<td>Net Income</td>
<td>$5,532,774</td>
<td>$4,500,287</td>
<td>$1,132,487</td>
</tr>
</tbody>
</table>

## Net Income %

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Monthly</th>
<th>Actual YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>12.1%</td>
<td>$(240.0)</td>
<td>18.9%</td>
</tr>
<tr>
<td>Expense</td>
<td>28.7%</td>
<td>28.7%</td>
<td>2.6%</td>
</tr>
<tr>
<td>Net Income</td>
<td>$(17.7)</td>
<td>28.7%</td>
<td>$(16.1)</td>
</tr>
</tbody>
</table>

---

*Note: The revenue and expense figures represent the actual amounts for Bookstore, Broadway Plaza, Northland Human Services, Recreation Centers, Food Service, Pioneer, and Parking Garage. The budget figures are projected amounts for the same periods.*
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: January 17, 2013
ITEM & FILE NO.: 4.2

SUBJECT: Bids: 6888, 6889, 6891, 6892, 6893, 6894, 6895, 6896, 6897, 6898, 6899, 6900, 6903, 6910, 6911, 6912, 6913
CATEGORY: Business and Finance

REASON FOR BOARD CONSIDERATION:
☑ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)
Resolution
Bid Recommendations

BACKGROUND:

The bids requested during the past month that were in excess of $10,000 are summarized below for the Board’s approval.

<table>
<thead>
<tr>
<th>BID #</th>
<th>DESCRIPTION</th>
<th>LOCATION</th>
<th>FUND SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>6888</td>
<td>Acoustical Ceiling Materials</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6889</td>
<td>Wood/Metal Doors, Frames &amp; Hardware</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6891</td>
<td>Electrical Supplies</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6892</td>
<td>Electricians</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6893</td>
<td>Glass &amp; Glazing</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6894</td>
<td>Gravel</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6895</td>
<td>Rental of Heavy Equipment &amp; Operators</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6896</td>
<td>Lighting Supplies</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6897</td>
<td>Plumbers</td>
<td>DW</td>
<td>General</td>
</tr>
</tbody>
</table>

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees adopt a resolution approving the lowest acceptable bids meeting specifications.

INITIATOR:

Tuesday L. Stanley

BOARD ACTION DATE: January 17, 2013
EFFECTIVE DATE: January 17, 2013
<table>
<thead>
<tr>
<th>BID #</th>
<th>DESCRIPTION</th>
<th>LOCATION</th>
<th>FUND SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>6898</td>
<td>Plumbing Supplies</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6899</td>
<td>Sprinkler Fitters &amp; Inspections</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6900</td>
<td>Window &amp; Door Glass Cleaning</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6903</td>
<td>Concrete Ready Mix</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6910</td>
<td>Integrated Security System Maintenance</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6911</td>
<td>Detention Pond Fence</td>
<td>BR</td>
<td>Maintenance &amp; Repair</td>
</tr>
<tr>
<td>6912</td>
<td>Gasoline &amp; Diesel Fuel</td>
<td>BR, LV, MW</td>
<td>General</td>
</tr>
<tr>
<td>6913</td>
<td>Microscopes</td>
<td>MW</td>
<td>Enhancement Grant/Perkins/General</td>
</tr>
</tbody>
</table>
**RESOLUTION**

**WHEREAS**, bids for material needs and/or services of Metropolitan Community College (the "District") have been solicited in accordance with District Policies, Regulations and Procedures, with applicable Federal and State laws and with the requirements of the Missouri Coordinating Board for Higher Education, and such bids have now been tabulated and presented to the District's Board of Trustees;

**NOW, THEREFORE, BE IT RESOLVED**, upon recommendation of the District's Chancellor, the following awards are made to bidders (or, if so indicated, to the lowest responsible in-District or Missouri bidders whose bids are within District established variance guidelines) complying with the specifications as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Bid No.</th>
<th>Successful Bidder</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acoustical Ceiling Materials</td>
<td>6888</td>
<td>Sierra Building Products, Kansas City, MO</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wood/Metal Doors, Frames &amp; Hardware</td>
<td>6889</td>
<td>Duranotic Door, Olathe, KS</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical Supplies</td>
<td>6891</td>
<td>Western Extralight Company, Kansas City, MO</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricians</td>
<td>6892</td>
<td>Brinton Electric Company, Inc., Raytown, MO</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Glass &amp; Glazing</td>
<td>6893</td>
<td>Westport Glass, Kansas City, KS</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gravel</td>
<td>6894</td>
<td>Damon Pursell Construction, Liberty, MO</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rental of Heavy Equipment &amp; Operators</td>
<td>6895</td>
<td>Damon Pursell Construction, Liberty, MO</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lighting Supplies</td>
<td>6896</td>
<td>Kansas City Electric, Lenexa, KS</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item</td>
<td>Bid No.</td>
<td>Successful Bidder</td>
<td>Amount</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>---------</td>
<td>-------------------------------------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>Plumbers Districtwide</td>
<td>6897</td>
<td>United Underground Utilities, Inc.</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kansas City, MO</td>
<td></td>
</tr>
<tr>
<td>Plumbing Supplies Districtwide</td>
<td>6898</td>
<td>KC Windustrial Company</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kansas City, MO</td>
<td></td>
</tr>
<tr>
<td>Sprinkler Fitters &amp; Inspections Districtwide</td>
<td>6899</td>
<td>Jayhawk Fire Sprinkler</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lenexa, KS</td>
<td></td>
</tr>
<tr>
<td>Window &amp; Door Glass Cleaning Districtwide</td>
<td>6900</td>
<td>Building Keepers</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kansas City, MO</td>
<td></td>
</tr>
<tr>
<td>Concrete Ready Mix Districtwide</td>
<td>6903</td>
<td>Penny's Concrete, Inc.</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Shawnee Mission, KS</td>
<td></td>
</tr>
<tr>
<td>Integrated Security System Maintenance</td>
<td>6910</td>
<td>C&amp;C Group</td>
<td>$31,500.00</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td>Lenexa, KS</td>
<td></td>
</tr>
<tr>
<td>Detention Pond Fence Blue River</td>
<td>6911</td>
<td>Acme Fence Company, Inc.</td>
<td>$14,450.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grandview, MO</td>
<td></td>
</tr>
<tr>
<td>Gasoline &amp; Diesel Fuel Blue River, Longview, Maple Woods</td>
<td>6912</td>
<td>MFA Oil Company</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Harrisonville, MO</td>
<td></td>
</tr>
<tr>
<td>Microscopes Maple Woods</td>
<td>6913</td>
<td>Sheerin Scientific Company, Inc.</td>
<td>$24,984.66</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lenexa, KS</td>
<td></td>
</tr>
</tbody>
</table>

**BE IT FINALLY RESOLVED,** that the District's Chancellor cause to be executed purchase orders and to take appropriate action incident to the foregoing awards.
Bid Request Number - 6888 - Acoustical Ceiling Materials
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 20

Various ceiling materials to be ordered as needed for the period 1/1/13 to 12/31/13
Evaluation was made based on the cost of 12 commonly used items.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sierra Building Products, Inc.</td>
<td>Kansas City, MO</td>
<td>$256.88</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Indian Enterprise & Business Council, Kansas City, MO
Arrowhead Drywall Supplies, Olathe, KS
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Continental Flooring Company, Scottsdale, AZ
E. J. Cody Company, Inc., Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Lowe's Commercial Services, Kansas City, MO
Lowe's Home Improvement, Independence, MO
LWJ Construction Providers, Kansas City, MO
Lytle Construction, Inc., Lee's Summit, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midwest Interior Systems, Inc., Mission, KS
MWA Materials, Inc., Kansas City, MO
Rew Materials, Kansas City, KS
US SBA, Kansas City, MO
Wagner Interior Supply, Kansas City, KS

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6889 - Wood/Metal Doors, Frames & Hardware
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 26

Doors, frames and hardware to be ordered as needed for the period 1/1/13 to 12/31/13
Evaluation was made based on the cost of 12 commonly used items.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duranotic Door</td>
<td>Olathe, KS</td>
<td>$2,696.00 a</td>
</tr>
<tr>
<td>Overhead Door</td>
<td>North Kansas City, MO</td>
<td>2,837.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

A Total Door, Inc., Merriam, KS
American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Door Controls, Inc., Kansas City, KS
E. J. Cody Company, Inc., Kansas City, MO
Ferguson, Kansas City, MO
Greenleaf Construction Company, Inc., Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Janssen Glass & Door, LLC, Overland Park, KS
Kansas Builders Supply Company, Merriam, KS
Lowe's Commercial Services, Kansas City, MO
Lytle Construction, Inc., Lee's Summit, MO
MBEconnect.com, Overland Park, KS
Metal Doors & Frame Company, North Kansas City, MO
Mid-America Minority Supplier Development Council, Kansas City, MO
Omega Door of Kansas City, Kansas City, KS
Siggins Company, North Kansas City, MO
Stanger Industries, Inc., Kansas City, MO
Strasser Hardware, Kansas City, KS
The Wilson Group, Greenwood, MO
US SBA, Kansas City, MO
Zipco Constructing, Inc., North Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6891 - Electrical Supplies
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 40

Electrical supplies to be ordered as needed for the period 1/1/13 to 12/31/13
Evaluation was made based on the cost of 11 commonly used items.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Western Exralite Company</td>
<td>Kansas City, MO</td>
<td>$146.95</td>
</tr>
<tr>
<td>City Lighting Products</td>
<td>Kansas City, MO</td>
<td>156.20</td>
</tr>
<tr>
<td>QTI, Inc.</td>
<td>Olathe, KS</td>
<td>171.32</td>
</tr>
<tr>
<td>Voss Lighting</td>
<td>North Kansas City, MO</td>
<td>179.81</td>
</tr>
<tr>
<td>Crescent Electric Supply Company</td>
<td>Kansas City, MO</td>
<td>208.93</td>
</tr>
<tr>
<td>Stanion Wholesale Electric</td>
<td>Liberty, MO</td>
<td>210.01</td>
</tr>
<tr>
<td>Graybar Electric</td>
<td>Kansas City, MO</td>
<td>319.50</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
B&A, Inc., Kansas City, MO
Bernie Electric Wholesale, Inc., Kansas City, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
CAP Service, Inc., Garden City, MO
City Electric Supply, Grandview, MO
City Electric Supply, Liberty, MO
Crescent Electric Supply Company, Kansas City, MO
DML Enterprises, Westphalia, MO
Gil's Sales Company, Raymore, MO
Grainger, Inc., Kansas City, MO
GSC Lighting & Supply, Belton, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
J-R Electrical, Liberty, MO
Kansas City Electrical Supply, Kansas City, MO
Kansas City Electrical Supply, Shawnee Mission, KS
Kornis Electric Supply, Inc., Lee's Summit, MO
Lowe's Commercial Services, Kansas City, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Olathe Winelectric Company, Olathe, KS
O'Neal Electric Service, Kansas City, KS
RMD Solutions, LLC, St. Charles, MO
Shaw Supply, Kansas City, MO
Stanger Industries, Inc., Kansas City, MO
US SBA, Kansas City, MO

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
Wachter Electric Company, Lenexa, KS
Watts Up, Merriam, KS
Wesco Distribution, Kansas City, MO
Western Extralite Company, Lee's Summit, MO
Whatever it Takes Electrical Contractors, LLC, Lee's Summit, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6892 - Electricians
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 51

Evaluation was made based on the total for rates of pay for three levels of skilled workers.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brinton Electric Company, Inc.</td>
<td>Raytown, MO</td>
<td>$117.00a</td>
</tr>
<tr>
<td>Mark One Electric Company, Inc.</td>
<td>Kansas City, MO</td>
<td>117.25</td>
</tr>
<tr>
<td>R. F. Fisher Electric, LLC</td>
<td>Kansas City, KS</td>
<td>118.00</td>
</tr>
<tr>
<td>Max Electric, Inc.</td>
<td>Grandview, MO</td>
<td>122.00</td>
</tr>
<tr>
<td>Pro Circuit, Inc.</td>
<td>Kansas City, MO</td>
<td>156.07</td>
</tr>
<tr>
<td>Alpha Energy &amp; Electric, Inc.</td>
<td>Kansas City, MO</td>
<td>168.24</td>
</tr>
<tr>
<td>QTI, Inc.</td>
<td>Olathe, KS</td>
<td>190.00</td>
</tr>
<tr>
<td>Westco Electric</td>
<td>Pleasant Hill, MO</td>
<td>198.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Allied Electric Construction, Inc., Smithville, MO
Al's Electric, Kansas City, KS
American Indian Enterprise & Business Council, Kansas City, MO
American Legacy Construction, Lee's Summit, MO
Arrow Circle Electric, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Black & McDonald, Inc., Kansas City, MO
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Building Control Solution, Liberty, MO
CAP Service, Inc., Garden City, MO
CCD Construction Services, Kansas City, MO
Clayco Electric Company, Kansas City, MO
Dayspring Electric, Inc., Edwardsville, KS
Eldecon, Inc., Kansas City, MO
Energize Electronics, Blue Springs, MO
Expert Electric, LLC, Richmond, MO
Four Star Electric, Kansas City, MO
Freedom Electric Professionals, Kansas City, MO
Guiding Light Electric, Inc., Grandview, MO
Hagen Electric, Kansas City, MO
Heartland Mechanical & Industrial Electrical Corporation, Kansas City, KS
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Infinite Energy Construction, Inc., Grandview, MO
Lynch Electrical, Kansas City, MO
MBEconnect.com, Overland Park, KS
McKinzie Construction, Inc., Olathe, KS
Merrill Industrial Electric Company, LLC, Independence, MO

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
Mid-America Minority Supplier Development Council, Kansas City, MO
North Kansas City Electric, North Kansas City, MO
Parker's Electric, Independence, MO
Power Source Electric, Inc., Belton, MO
Price Electrical & General Construction, Kansas City, MO
Pro Circuit Electric, Kansas City, MO
RC Electric, Lee's Summit, MO
Reynolds Electric, St. Joseph, MO
Summit Electric, Lee's Summit, MO
Sunshine Lighting Company, Kansas City, MO
US SBA, Kansas City, MO
Wachter Corporation, Lenexa, KS
Whatever It Takes Electrical Contractors, LLC, Lee's Summit, MO
Wirken Electrical Systems, Kansas City, MO
Yates Electric, North Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
Bid Request Number - 6893 - Glass & Glazing
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 30

Glass to be ordered as needed for the period 1/1/13 to 12/31/13
Evaluation was made based on the price per square foot for 3 commonly used types of glass and installation of the glass.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Westport Glass</td>
<td>Kansas City, KS</td>
<td>$90.15 a</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Glass Company, Kansas City, KS
American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
B & T Glass, Inc., Osawatomie, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Carter Glass Company, Kansas City, MO
Complete Glass & Mirror, Kansas City, KS
Forman Ford Glass, Overland Park, KS
Fountain Glass, Olathe, KS
Gate City Glass, Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Hutton Glass Products, Lee's Summit, MO
JPI Glass, Inc., Platte City, MO
Janssen Glass & Door, LLC, Overland Park, KS
Lafayette County Glass, Higginsville, MO
Lawrence Glass & Mirror, Shawnee Mission, KS
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midwest Glass & Glazing, LLC, Kansas City, KS
Olathe Glass Company, Olathe, KS
Petty Products, Inc., Olathe, KS
Precision Glass Services, Inc., Pleasant Valley, MO
Sol's Glass, Kansas City, KS
Southtown Glass, Grandview, MO
Stanger Industries, Inc., Kansas City, MO
Strasser Hardware, Kansas City, MO
The Bratton Corporation, Kansas City, MO
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
Bid Request Number - 6894 - Gravel
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 24

Gravel to be ordered as needed for the period 1/1/13 to 12/31/13
Evaluation was made based on the cost for a ton each of 3 types of rock delivered to five MCC locations.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Damon Pursell Construction</td>
<td>Liberty, MO</td>
<td>$270.83</td>
</tr>
<tr>
<td>Johnson County Aggregates</td>
<td>Olathe, KS</td>
<td>350.40</td>
</tr>
<tr>
<td>House of Rocks</td>
<td>Kansas City, KS</td>
<td>522.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Beyer Crushed Rock Company, Cleveland, MO
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Greenleaf Construction Company, Inc., Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Holiday Sand & Gravel, Lenexa, KS
Hunt Midwest Mining, Kansas City, MO
Kincaid Ready Mix, Overland Park, KS
Lee’s Summit Block & Material, Lee’s Summit, MO
Limpus Quarries, Harrisonville, MO
Martin Marietta Aggregates, Greenwood, MO
MBEconncet.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Quality Sand & Material Company, Independence, MO
Rock City, Grandview, MO
Sturgis Materials, Kansas City, KS
Sunflower Materials Company, Overland Park, KS
Trent Materials, Kansas City, MO
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
BID RECOMMENDATIONS  
For items Over $10,000

Bid Request Number - 6895 - Rental of Heavy Equipment & Operators
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 28

Equipment to be rented as needed for the period 1/1/13 to 12/31/13
Evaluation was made based on the total of the hourly rates for 8 normally rented items.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Damon Pursell Construction</td>
<td>Liberty, MO</td>
<td>$1,177.00 a</td>
</tr>
<tr>
<td>QTI, Inc.</td>
<td>Olathe, KS</td>
<td>1,382.58</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Acme Hydraulics, Inc., Kansas City, KS
American Indian Enterprise & Business Council, Kansas City, MO
Arrow Forklifts & Parts, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Blue Springs Rentals, Inc., Blue Springs, MO
BSC Equipment, Bates City, MO
Casey Associates, Inc., Kansas City, MO
Cornett Excavating, Greenwood, MO
Crane America Service, Olathe, KS
Dean Machinery Company, Kansas City, MO
G. W. Van Keppel Company, Kansas City, KS
GSM Corporation, Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Homestead Construction & Landscaping, Kansas City, MO
MBEconnect.com, Overland Park, KS
McAllister Machinery, Indianapolis, IN
Mid-America Minority Supplier Development Council, Kansas City, MO
Mid-State Crane & Hoist, Inc., Pleasant Valley, MO
Murphy Tractor & Equipment, Kansas City, MO
RSC Equipment Rental, Olathe, KS
Rueter's, Grand Junction, IA
Sellers Equipment, Olathe, KS
US SBA, Kansas City, MO
Victor L. Phillips Company, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mckkc.edu.

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
Bid Request Number - 6896 - Lighting Supplies
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 35

Lighting supplies to be ordered as needed for the period 1/1/13 to 12/31/13
Evaluation was made based on the cost of 17 commonly used items.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kansas City Electric</td>
<td>Lenexa, KS</td>
<td>$1,144.30 a</td>
</tr>
<tr>
<td>Crescent Electric Supply</td>
<td>Kansas City, MO</td>
<td>1,191.33</td>
</tr>
<tr>
<td>QTI, Inc.</td>
<td>Olathe, KS</td>
<td>1,300.05</td>
</tr>
<tr>
<td>Voss Lighting</td>
<td>North Kansas City, MO</td>
<td>NE</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Bernie Electric Wholesale, Inc., Kansas City, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
City Electric Supply, Grandview, MO
City Electric Supply, Liberty, MO
City Lighting Products, Kansas City, MO
Facility Solutions Group, Shawnee, KS
Gil's Sales Company, Raymore, MO
Grainger, Inc., Kansas City, MO
Graybar Electric, Kansas City, MO
GSC Lighting & Supply, Belton, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
J-R Electrical, Liberty, MO
Kansas City Electrical Supply, Kansas City, MO
Kornis Electric Supply, Inc., Lee’s Summit, MO
Light Bulbs, Etc., Inc., Lenexa, KS
Lowe’s Commercial Services, Kansas City, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
New Tek Energy Solutions, Red Bank, NJ
Olathe Winelectric Company, Olathe, KS
O’Neal Electric Service, Kansas City, KS
Renshivate Electric, Kansas City, MO
Shaw Supply, Kansas City, MO
US SBA, Kansas City, MO
Watts Up, Merriam, KS
Wesco Distribution, Kansas City, MO
Western Extralite Corporation, Kansas City, MO
Whatever it Takes Electrical Contractors, LLC, Lee’s Summit, MO

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
Bid Request Number - 6897 - Plumbers
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 26

Evaluation was made based on the total hourly rates of pay for three levels of skilled workers.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>United Underground Utilities, Inc.</td>
<td>Kansas City, MO</td>
<td>$156.83 a</td>
</tr>
<tr>
<td>Rand Construction Company</td>
<td>Kansas City, MO</td>
<td>183.00</td>
</tr>
<tr>
<td>America on the Go Plumbing, LLC</td>
<td>Kansas City, MO</td>
<td>204.00</td>
</tr>
<tr>
<td>Lexington Plumbing</td>
<td>Kansas City, MO</td>
<td>230.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Allstate Mechanical, Inc., Grandview, MO
American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Foley Company, Kansas City, MO
Four Star Construction Contractors, Kansas City, MO
Greenleaf Construction Company, Inc., Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Hugh Medley, Kansas City, MO
LMG Construction Services, Kansas City, MO
Luevano Hart Construction, LLC, Kansas City, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midland Metal Manufacturing, Inc., Kansas City, MO
Miller Building Services, Inc., Lenexa, KS
North Star Plumbing, Inc., Kansas City, KS
Rodriquez Mechanical Contractors, Kansas City, KS
Stanger Industries, Inc., Kansas City, MO
The Wilson Group, Inc., Greenwood, MO
United Heating & Cooling, Grandview, MO
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mccckc.edu.
Bid Request Number - 6898 - Plumbing Supplies
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 41

Plumbing supplies to be ordered as needed for the period 1/1/13 to 12/31/13
Evaluation was made based on the cost of 42 commonly used items.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KC Windustrial Company</td>
<td>Kansas City, MO</td>
<td>$2,399.74</td>
</tr>
<tr>
<td>Pyramid Pipe &amp; Supply Company</td>
<td>Grandview, MO</td>
<td>3,030.94</td>
</tr>
<tr>
<td>America on the Go Plumbing, LLC</td>
<td>Kansas City, MO</td>
<td>3,128.26</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

AmSan, Shawnee, KS
AMC Industries, LLC, Kansas City, MO
American Pipe & Supply, Kansas City, MO
ASHA Distributing, Kansas City, MO
American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Barnett, Lenexa, KS
Best Plumbing Specialties, Inc., Myersville, MD
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Dalton Plumbing Company, Lee's Summit, MO
Dorfman Plumbing Supply Company, Kansas City, MO
Kingston's Distributing, Overland Park, KS
MRS Distributors, Overland Park, KS
Ferguson, Kansas City, MO
Four Star Construction Contractors, Kansas City, MO
Graham Plumbing Supply, Raytown, MO
HEBCO, Inc., Overland Park, KS
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Hodes Company, Kansas City, MO
J. A. Saxauer, Inc., Blue Springs, MO
Kansas City Winnebago, Kansas City, KS
KRJ Systems, Inc., Bonner Springs, KS
Lowe's Commercial Services, Kansas City, MO
MBEconnect.com, Overland Park, KS
McQueeny-Lock Company, Kansas City, MO
Mid-America Minority Supplier Development Council, Kansas City, MO
Midland Metal Manufacturing, Inc., Kansas City, MO
Miller Building Services, Inc., Lenexa, KS
Morgan Miller Plumbing, Grandview, MO
Neenan Company, Kansas City, MO

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
O'Connor Company, Inc., Lenexa, KS
Plumber's Friend, Kansas City, MO
Prier Products, Inc., Grandview, MO
Reeves-Wiedeman Company, Lenexa, KS
Sexauer, Jacksonville, FL
Tiles in Style, LLC, Naperville, IL
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
Bid Request Number - 6899 - Sprinkler Fitters & Inspections
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 annually
Number of Bids Sent to Companies - 30

Award based on the hourly cost of labor for installations and repairs and annual inspections for all locations

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jayhawk Fire Sprinkler</td>
<td>Lenexa, KS</td>
<td>$ 7,014.00 a</td>
</tr>
<tr>
<td>General Automatic Sprinkler &amp; Fire Protection Company, Inc.</td>
<td>Olathe, KS</td>
<td>8,647.00</td>
</tr>
<tr>
<td>Simplex Grinnell LP</td>
<td>Lenexa, KS</td>
<td>NE</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Absolute Fire, Inc., Raytown, MO
Advanced Fire, Inc., Oak Grove, MO
Advantage Fire Protection Systems, Inc., Blue Springs, MO
Alliance Fire Protection, Lenexa, KS
American Fire Sprinkler Corporation, Mission, KS
American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Barnford Fire Sprinkler Company, Inc., Kansas City, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Century Fire Sprinklers, Inc., Kansas City, KS
Control Electric, Inc., Kansas City, MO
Ewing Irrigation, Olathe, KS
Falcon Fire Sprinkler, LLC, Kansas City, MO
Ferguson Fire & Fabrication, Kansas City, MO
Fike Corporation, Blue Springs, MO
Grainger, Inc., Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
H-O-T Fire & Safety Equipment, North Kansas City, MO
Keller Fire & Safety, Kansas City, KS
Kenco Fire Equipment, Springfield, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
National Fire Suppression, Kansas City, MO
Phoenix Fire Systems, Inc., Olathe, KS
Tyco Fire Products, Kansas City, MO
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
Bid Request Number - 6900 - Window & Door Glass Cleaning
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 annually
Number of Bids Sent to Companies - 53

Award made based on per visit cleaning rates for each location.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Keepers</td>
<td>Kansas City, MO</td>
<td>$14,065.00 a</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

A Clean Slate, Kansas City, MO
A Lot A Clean, Inc., Odessa, MO
All 4 Seasons Window Cleaning, Independence, MO
Allen Commercial Cleaning Services, LLC, Lenexa, KS
American Indian Enterprise & Business Council, Kansas City, MO
Ameriglass Cleaning, Inc., Liberty, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Best Clean Janitorial Service, Kansas City, MO
BK Construction Services, LLC, Kansas City, MO
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Building Keepers, Inc., Kansas City, MO
Burtin & Associates, Inc., Kansas City, MO
Citywide Window Washing, Inc., Shawnee Mission, KS
Cleaning Up, LLC, Olathe, KS
Clearview Window Cleaning, Grandview, MO
Complete Building Maintenance Services, LLC, Kansas City, MO
Crystal Clear Enterprise, Inc., Grandview, MO
Custom Maintenance Solutions, LLC, Overland Park, KS
Firehouse Window Cleaning, Inc., Leawood, KS
Fish Window Cleaning, Kansas City, MO
Greenway Janitorial Services, LLC, Kansas City, MO
Heart of America Window Cleaners, Shawnee, KS
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Immaculate Enterprise, LLC, Kansas City, MO
Industrial Cleaning & Maintenance, Inc., Topeka, KS
Integrity Janitorial, LLC, Blue Springs, MO
Jani-King, Lenexa, KS
J-Co Services, Inc., Lenexa, KS
Knight Maintenance Services, Inc., Grandview, MO
L R Cloverleaf, Inc., Overland Park, KS
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midwest Contract Services, Kansas City, MO
MTB Services, Lenexa, KS

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
One Way Cleaning Company, Inc., Grandview, MO
Pro Service Building, Kansas City, MO
Pro Window Cleaning Service, Inc., Kansas City, MO
Quality Window Cleaning, Lee's Summit, MO
Satellite Janitorial Company, Inc., Kansas City, MO
Serenity Janitorial Cleaning Services, Kansas City, KS
Shine On Window Cleaning Services, Overland Park, KS
Spicc & Span Cleaning Services, Grandview, MO
Spotless Windows, Kansas City, MO
Star-Brite Cleaning, Independence, MO
Tesco, Olathe, KS
Tier One Property Services, LLC, Kansas City, MO
Unlimited Building Maintenance, Lenexa, KS
US SBA, Kansas City, MO
Woodley Building Maintenance, Kansas City, MO
Wrightway Tile Cleaning, Inc., Kansas City, MO
Xtreme Clean 88, Lenexa, KS

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mockc.edu.
Bid Request Number - 6903 - Concrete Ready Mix
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 per year
Number of Bids Sent to Companies - 20

Concrete to be ordered as needed for the period 1/1/13 to 12/31/13
Evaluation was made based on the cost per cubic yard of concrete.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Penny's Concrete, Inc.</td>
<td>Shawnee Mission, KS</td>
<td>$109.90 a</td>
</tr>
<tr>
<td>Geiger Ready Mix Company</td>
<td>Leavenworth, KS</td>
<td>113.25</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Dupulis Redi-Mix Concrete, Greenwood, MO
Ellsworth Ready Mix, Inc., Ellsworth, KS
Fordyce Concrete, Overland Park, KS
Greenleaf Construction Company, Inc., Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Holcim, Inc., Kansas City, MO
Kincaid Ready Mix, Overland Park, KS
Limpus Quarries, Inc., Harrisonville, MO
Lytle Construction, Inc., Lee's Summit, MO
MBEconnect.com, Overland Park, KS
McConnell & Associates, North Kansas City, MO
Mid-America Minority Supplier Development Council, Kansas City, MO
Tri-County Concrete, Olathe, KS
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
Bid Request Number - 6910 - Integrated Security System Maintenance  
Source of Funding - General  
Total Amount of Bid Award - $31,500.00  
Number of Bids Sent to Companies - 23

*Award based on labor rates & estimated hours (300 regular hours & 50 overtime hours per year)*

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>C &amp; C Group</td>
<td>Lenexa, KS</td>
<td>$31,500.00 a</td>
</tr>
<tr>
<td>Ted Systems</td>
<td>Shawnee, KS</td>
<td>39,375.50</td>
</tr>
<tr>
<td>Cam-Dex Security Corporation</td>
<td>Kansas City, KS</td>
<td>45,000.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

- ADT Security Services, Inc., Kansas City, MO  
- American Digital Security, Liberty, MO  
- American Indian Enterprise & Business Council, Kansas City, MO  
- Asian American Chamber of Commerce of Kansas City, Overland Park, KS  
- Black Chamber of Commerce, Kansas City, MO  
- Black Economic Union, Kansas City, MO  
- CI3, Lenexa, KS  
- Computer Networks Solutions, Inc., St. Joseph, MO  
- FSC, Inc., Kansas City, KS  
- Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO  
- Ingersoll Rand Security & Safety, Olathe, KS  
- MBEconnect.com, Overland Park, KS  
- Mid-America Minority Supplier Development Council, Kansas City, MO  
- R. F. Fisher Electric, Kansas City, KS  
- Securitas Systems, Kansas City, MO  
- Siemens Building Technologies, Inc., Lenexa, KS  
- Simplex Grinnell, Lenexa, KS  
- SKC Electric, Lenexa, KS  
- US SBA, Kansas City, MO  
- Wornall Secure Business Solutions, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mckc.edu.
Bid Request Number - 6911 - Detention Pond Fence
Source of Funding - Maintenance & Repair
Total Amount of Bid Award - $14,450.00
Number of Bids Sent to Companies - 22

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acme Fence Company, Inc.</td>
<td>Grandview, MO</td>
<td>$14,450.00</td>
</tr>
<tr>
<td>Guier Fencing Company</td>
<td>Blue Springs, MO</td>
<td>15,985.00</td>
</tr>
<tr>
<td>Kansas City Fence &amp; Guardrail Corporation</td>
<td>Smithville, MO</td>
<td>16,248.50</td>
</tr>
<tr>
<td>Pyramid Fence Company, LLC</td>
<td>Napoleon, MO</td>
<td>16,652.00</td>
</tr>
<tr>
<td>U.S. Fence Company of Kansas City</td>
<td>Shawnee Mission, KS</td>
<td>17,963.00</td>
</tr>
<tr>
<td>Premier Fence KC, LLC</td>
<td>Grain Valley, MO</td>
<td>18,503.50</td>
</tr>
<tr>
<td>Mac's Fence, Inc.</td>
<td>Kansas City, KS</td>
<td>19,550.00</td>
</tr>
<tr>
<td>Broski Fence</td>
<td>Kansas City, MO</td>
<td>20,136.50</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Baer Custom Fence & Deck, Independence, MO
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
D & K Fence, Wellsville, KS
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Leavenworth Fence Company, Leavenworth, KS
M & R Custom Fence, Independence, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Roy & Son Fencing, Lee's Summit, MO
Specialty Concepts Fences, Inc., Raytown, MO
The Precision Company, Independence, MO
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
BID RECOMMENDATIONS
For items Over $10,000

Bid Request Number - 6912 - Gasoline & Diesel Fuel
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 annually
Number of Bids Sent to Companies - 20

Unleaded gasoline and red-dyed diesel for the period 1/1/13 to 12/31/15
Evaluation was made based on the cost per gallon, including delivery, of 2 types of fuel to Blue River, Longview and Maple Woods.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFA Oil Company</td>
<td>Harrisonville, MO</td>
<td>$6.218</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Black Chamber of Commerce, Kansas City, MO
Berwick Cooperative Oil Company, Sabetha, KS
BHA Tex, Inc., Raytown, MO
Black Economic Union, Kansas City, MO
Consolidated Fuel Oil Company, Leawood, KS
Decker Oil Company, St. Marys, KS
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Knotty Pine Oil Company, Holton, KS
Lybarger Oil, Inc., Garnett, KS
Maher Oil Company, Kansas City, MO
MBEconnect.com, Overland Park, KS
McAnany Oil Company, Olathe, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midwest Fuels, LLC, Kansas City, MO
Saco Petroleum, Inc., North Kansas City, MO
Taylor Oil Company, Wellsville, KS
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mssou.edu.
Bid Request Number - 6913 - Microscopes
Source of Funding - Enhancement Grant/Perkins/General
Total Amount of Bid Award - $ 24,984.66
Number of Bids Sent to Companies - 23

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheerin Scientific Company, Inc.</td>
<td>Lenexa, KS</td>
<td>$24,984.66</td>
</tr>
<tr>
<td>Hitschfel Instruments, Inc.</td>
<td>St. Louis, MO</td>
<td>$29,724.77</td>
</tr>
<tr>
<td>A. Daigger &amp; Company</td>
<td>Vernon Hills, IL</td>
<td>$36,579.44</td>
</tr>
<tr>
<td>Ken-A-Vision</td>
<td>Kansas City, MO</td>
<td>NE</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Bingham Enterprises, Leawood, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Carolina Biological, Burlington, NC
Cynmar Corporation, Carlinville, IL
Endure Medical, Inc., Cumming, GA
Fisher Scientific, Hanover Park, IL
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Laboratory Supply Company, Lee's Summit, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Nebraska Scientific, Omaha, NE
Optics Planet, Northbrook, IL
Paraco Scientific, Westland, MI
Sargent-Welch/VWR, Arlington Heights, IL
US SBA, Kansas City, MO
Ward's Natural Science, Rochester, NY

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mckc.edu.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: January 17, 2013
ITEM & FILE NO.: 4.3
CATEGORY: Business and Finance

SUBJECT: General Agreements

REASON FOR BOARD CONSIDERATION: ☒ APPROVAL
□ ACCEPTANCE
□ INFORMATION
ENCLOSURE(S) Resolution

BACKGROUND:
MCC administration has approved the following agreements.

Cerner Corporation ("Cerner"): Renewal of Cerner’s Academic Education Application Service Provider Agreement and Cerner ASP Schedule No. 1 under which Cerner provides a system to support MCC-PVHSI’s academic health professions program curricula with remote system hosting and management, implementation, orientation, ongoing education, curriculum planning, course integration, and a clinical electronic health record system. The term of the agreement begins January 1, 2013 and automatically renews for successive one (1) year periods. MCC shall pay Cerner $19,200.00 for the term of January 1, 2013 through December 31, 2013.

Department of Convention and Entertainment Facilities – City of Kansas City, Missouri: MCC will contract with the City of Kansas City, Missouri under an agreement to rent the Grand Ballroom and other meeting space in the Kansas City Convention Center for MCC-Foundation’s 2013 Five Star Gala Event scheduled for April 21, 2013. MCC shall pay the City of Kansas City, Missouri an amount not expected to exceed $7,150.00.

Excipio Consulting, LLC ("Excipio"): Additional Statement of Work under existing Consulting Services Agreement in which Excipio will provide services to MCC for Component IV – Data Center and Telecommunications Evaluation and Migration. Excipio will provide a comprehensive assessment of the three (3) data center options, to include an evaluation of the relative benefits and risks of each option, the expected costs of the data center and telecommunications changes, and high level migration plan designs. The term of this Additional Statement of Work will begin upon signature, and services will commence approximately fourteen (14) days thereafter. Services will conclude approximately nine (9) weeks thereafter. The total amount due to Excipio under this Additional Statement of Work is $67,300.00, and the total amount to be paid to Excipio under the Consulting Services Agreement will now be $94,050.00.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving the agreements.

INITIATOR: Tuesday L. Stanley
BOARD ACTION DATE: January 17, 2013
EFFECTIVE DATE: January 17, 2013
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with businesses under which Metropolitan Community College will receive certain services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the agreements listed below are hereby approved;

<table>
<thead>
<tr>
<th>Business</th>
<th>Services</th>
<th>Amount</th>
<th>Agreement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cerner Corporation</td>
<td>Renewal of Academic Education Services</td>
<td>$19,200.00</td>
<td>01/01/13-12/31/13</td>
</tr>
<tr>
<td>Department of Convention</td>
<td>2013 MCC Five Star Gala Event Space</td>
<td>$7,150.00</td>
<td>04/21/2013</td>
</tr>
<tr>
<td>And Entertainment Facilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(City of Kansas City, Missouri)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excipio Consulting, LLC</td>
<td>Continued Development of Planned MCC IT</td>
<td>$67,300.00</td>
<td>Upon Signature</td>
</tr>
<tr>
<td></td>
<td>Systems Redesign</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said agreements for and on behalf of Metropolitan Community College and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.
The following sole source purchases are being submitted for approval.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Item</th>
<th>Vendor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100,380.00</td>
<td>Vertical Machining Center (3)</td>
<td>Haas Factory Outlet</td>
<td>BTC</td>
</tr>
<tr>
<td>$ 53,742.00</td>
<td>Blackboard Analytic Software</td>
<td>Blackboard, Inc.</td>
<td>Districtwide</td>
</tr>
<tr>
<td>$ 40,966.50</td>
<td>Distribution Transformer Trainers</td>
<td>Innovative Education Systems</td>
<td>BTC</td>
</tr>
<tr>
<td>$ 11,580.00</td>
<td>Cisco Switches</td>
<td>Sigmanet</td>
<td>BTC</td>
</tr>
</tbody>
</table>

The following purchases utilizing competitively bid contracts available to MCC are being submitted for approval.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Item</th>
<th>Vendor</th>
<th>Location</th>
<th>Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>$13,925.08</td>
<td>Server</td>
<td>CDW-G</td>
<td>Districtwide</td>
<td>NJPA</td>
</tr>
<tr>
<td>$23,432.00</td>
<td>Desktop Computers (29)</td>
<td>World Wide Technology</td>
<td>Penn Valley</td>
<td>State of Missouri</td>
</tr>
</tbody>
</table>

The following purchase is being made after receiving quotes from the only two authorized resellers available to higher education institutions in the state of Missouri.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Item</th>
<th>Vendor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>$10,440.00</td>
<td>Autodesk License Renewal</td>
<td>Mid-West CAD, Inc.</td>
<td>Districtwide</td>
</tr>
</tbody>
</table>

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees approve these sole source and contract purchases.
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE:</th>
<th>January 17, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>4.5</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>* Surplus Property</td>
<td>CATEGORY:</td>
<td>Business and Finance</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☐ APPROVAL □ ACCEPTANCE □ INFORMATION</td>
<td>ENCLOSURE(S)</td>
<td></td>
</tr>
</tbody>
</table>

The following items, no longer needed by MCC, are being submitted for approval to sell.

**Maple Woods**

Calculators (7)

**Penn Valley**

Projectors (11)
Cameras (2)
Sound Mixer

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees declare these items as surplus and approve that they may be sold.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>January 17, 2013</td>
<td>January 17, 2013</td>
</tr>
</tbody>
</table>
# AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE:</th>
<th>January 17, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>4.6</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>&quot;Memberships&quot;</td>
<td>CATEGORY:</td>
<td>Business and Finance</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td></td>
<td>ENCLOSURE(S):</td>
<td>Resolution</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☑ APPROVAL</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ ACCEPTANCE</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ INFORMATION</td>
<td></td>
</tr>
</tbody>
</table>

**BACKGROUND:**

Metropolitan Community College administration has approved renewing its membership with the following organization.

**Missouri Community College Association (MCCA):** MCCA is a membership organization dedicated to professional development and advocacy for community college students, faculty, staff, administrators, and trustees. All twelve Missouri community colleges are members of MCCA, which provides advocacy with stakeholders by providing one strong voice for all of Missouri’s community colleges, educational activities that support student learning and professional development, information and resource sharing, opportunities for networking that facilitate interactions among the Association’s diverse membership, and unity among all of Missouri’s community colleges. The Missouri Community College Association is governed by the Presidents/Chancellors Council. This group is comprised of the president or chancellor of each of Missouri’s community colleges, who meet on a monthly basis. The Council sets agendas to advance the mission of community colleges throughout the state. For July 1, 2013 through December 31, 2013 MCC’s membership dues are $28,145.05.

**RECOMMENDATION:**

The Chancellor recommends that the Board of Trustees adopt the resolution to renew institutional membership with this organization.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>January 17, 2013</td>
<td>January 17, 2013</td>
</tr>
</tbody>
</table>
RESOLUTION

WHEREAS, the Board of Trustees of The Junior College District of Metropolitan Kansas City, Missouri recognizes the importance of institutional membership in organizations that serve as advocates for community colleges;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the membership listed below is hereby approved;

<table>
<thead>
<tr>
<th>Organization</th>
<th>Membership Period</th>
<th>Membership Dues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Missouri Community College Association</td>
<td>07/01/13 – 12/31/13</td>
<td>$28,145.05</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be, and they are hereby, authorized to submit membership renewal for and on behalf of The Junior College District of Metropolitan Kansas City, Missouri.
**AGENDA ITEM BACKGROUND**

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: January 17, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 6.1</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Allied Health Agreements</td>
<td>CATEGORY:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Curriculum and Instruction</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td></td>
<td>ENCLOSURE(S)</td>
</tr>
<tr>
<td></td>
<td>☐ APPROVAL</td>
<td>Resolution</td>
</tr>
<tr>
<td></td>
<td>☐ ACCEPTANCE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>☐ INFORMATION</td>
<td>Summary</td>
</tr>
</tbody>
</table>

**BACKGROUND:**

**ALLIED HEALTH AGREEMENTS:** Students in allied health programs at MCC-Penn Valley take part of their clinical training at health-related and educational institutions. The administration has made arrangements for this learning experience at the institutions listed on the summary page.

**RECOMMENDATION:**

The Chancellor recommends that the Board of Trustees adopt the resolution approving these contracts or agreements.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul D. Long</td>
<td>January 17, 2013</td>
<td>January 17, 2013</td>
</tr>
</tbody>
</table>
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved the allied health programs, which require certain affiliations with health-related and educational institutions for the provision of clinical experience for program participants;

NOW, THEREFORE, BE IT RESOLVED, that subject to approval by the Chancellor, written agreements be, and are hereby, approved with those institutions listed on the summary page and incorporated herein; and

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be, and are hereby, authorized to execute said agreements which shall be incorporated by reference to this resolution and made part of the files of the District.
## Allied Health Clinical Agreements

<table>
<thead>
<tr>
<th>Institution/Agency</th>
<th>Location</th>
<th>Program(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARC Physical Therapy+</td>
<td>Overland Park, Kansas</td>
<td>Physical Therapist Assistant</td>
</tr>
<tr>
<td>Center for Behavioral Medicine (owned and operated by the Missouri Department of Mental Health)</td>
<td>Kansas City, Missouri</td>
<td>Practical Nursing, Professional Nursing</td>
</tr>
<tr>
<td>North Kansas City School District</td>
<td>North Kansas City, Missouri</td>
<td>Occupational Therapy Assistant, Practical Nursing, Professional Nursing</td>
</tr>
<tr>
<td>Seasons Care Center</td>
<td>Kansas City, Missouri</td>
<td>Certified Nursing Assistant, Restorative Aide, CMT, Insulin Administration, Level I Medication Aide</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
SUBJECT: *Client Agreements
REASON FOR BOARD CONSIDERATION: ☑ APPROVAL ☐ ACCEPTANCE ☐ INFORMATION
DATE: January 17, 2013
ITEM & FILE NO.: 6.2
CATEGORY: Curriculum and Instruction
ENCLOSURE(S) Resolution

BACKGROUND:

Metropolitan Community College administration has approved entering into the following agreements under which MCC shall provide the described services.

General Motors: MCC-IWI will develop a 24-hour Towveyer course for client and deliver the training to six groups of six employees each. To meet specific client training requirements, MCC-IWI will purchase a technical software upgrade for the instructor’s computer, the cost of which shall be reimbursed to MCC-IWI by the client. The client shall pay MCC a total sum up to $29,700.00 (course development at $10,113.00; six course trainings totaling $17,400.00, and technical software upgrade at $2,187.00). Services will commence on or after January 1, 2013 and end on or before June 30, 2013.

Harley-Davidson Motor Company: MCC-IWI will deliver employee candidate assessment testing services to client to be billed pursuant to the 2013 Harley-Davidson Assessment Price List. Services shall be provided at MCC-BTC through the period January 1, 2013 through December 31, 2013. The client shall pay MCC a sum up to $11,000.00 for the services.

Tamko Roofing Products (“Tamko”): MCC-IWI will deliver three NIMS ICS training courses to Tamko employees. Services shall be provided at Tamko’s facility in Phillipsburg, Kansas, will commence on or after December 1, 2012, and complete by December 31, 2012. Tamko shall pay MCC a sum up to $10,240.00 for the services.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving entering into the Client Agreements.

INITIATOR: Tuesday L. Stanley
BOARD ACTION DATE: January 17, 2013
EFFECTIVE DATE: January 17, 2013
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with businesses, agencies, and educational institutions under which Metropolitan Community College will provide certain services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the agreements listed below are hereby approved;

<table>
<thead>
<tr>
<th>Institution</th>
<th>Items/Services</th>
<th>Amount</th>
<th>Agreement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Motors</td>
<td>Towveyor Training</td>
<td>$29,700.00</td>
<td>01/01/13-06/30/13</td>
</tr>
<tr>
<td>Harley-Davidson Motor Company</td>
<td>Assessment Testing</td>
<td>$11,000.00</td>
<td>01/01/13-12/31/13</td>
</tr>
<tr>
<td>Tamko Roofing Products</td>
<td>NIMS ICS Training</td>
<td>$10,240.00</td>
<td>12/01/12-12/31/12</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said agreements for and on behalf of Metropolitan Community College and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.
BACKGROUND:

Metropolitan Community College administration contracts with area companies to provide services for MCC, its clients and/or students.

B.E. Education, LLC (“BEE”): Agreement of Contracted Services under which BEE, a provider of health care training programs, will provide various services for the MCC-IWI non-credit health care training program, including development, outreach, student recruitment, training, and course instruction. Services shall commence on January 1, 2013 and will be completed on December 31, 2013. MCC shall pay BEE an amount up to $48,000.00 for its services, and BEE will also receive 17% of any total amount invoiced for open enrollment courses or customized client contract sales it successfully solicits for the District which are entered into by the District.

DLG Solutions (“DLG”): Agreement of Contracted Services under which DLG, a soldering training provider, will provide Solder Certification and Recertification Training for Honeywell FM&T as part of MCC-IWI’s services contract #16429 with Honeywell FM&T. Services shall commence on or after January 1, 2013, and will continue until December 31, 2013. MCC will pay DLG an amount not to exceed $21,120.00.

R&E Automated Systems, LLC (“R&E”): Agreement of Contracted Services under which R&E, a UT weld training provider, will provide one senior UT trainer to provide training and support the project team at Ford Motor Company’s Kansas City Assembly Plant. All of UT’s expenses will be reimbursed through Ford’s Missouri Customized Training Program funds. The amount to be paid by MCC to R&E is estimated to be no more than $32,592.00, which includes 50 hours per week for six weeks of training plus the trainer’s travel expenses. Services shall commence on or after January 1, 2013, and will continue until December 31, 2013.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving entering into the Contracted Services Agreements.
Workforce Performance Improvement ("WPI"): Agreement of Contracted Services under which WPI, a controls training provider, will provide Next Gen III training to Ford Motor Company’s employees at Ford’s Kansas City Assembly Plant. All of WPI’s expenses will be reimbursed through Ford’s Missouri Customized Training Program funds. The amount to be paid by MCC to WPI is estimated to be no more than $15,375.00, which includes 14 days of training plus travel expenses. Services shall commence on or after January 7, 2013, and will continue until January 25, 2013.
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with various agencies, companies, and institutions to provide training and related services to MCC, its clients and/or students;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the Contracted Services Agreements listed below are hereby approved;

<table>
<thead>
<tr>
<th>Business or Agency</th>
<th>Services</th>
<th>Amount</th>
<th>Agreement Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.E. Education, LLC</td>
<td>Health Care Training Program Services</td>
<td>$48,000.00</td>
<td>01/01/13-12/31/13</td>
</tr>
<tr>
<td>DLG Solutions</td>
<td>Solder Certification and Recertification Training</td>
<td>$21,120.00</td>
<td>01/01/13-12/31/13</td>
</tr>
<tr>
<td>R&amp;E Automated Systems, LLC</td>
<td>UT Training Program Services</td>
<td>$32,592.00</td>
<td>01/01/13-12/31/13</td>
</tr>
<tr>
<td>Workforce Performance Improvement</td>
<td>Next Gen III Program Training</td>
<td>$15,375.00</td>
<td>01/07/13-01/25/13</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said Contracted Services Agreements for and on behalf of Metropolitan Community College and that such Contracted Services Agreements be incorporated by reference to this resolution and made a part of the files of the District.