1. General Functions

1.1 The meeting was called to order by President David L. Disney at 6:47 p.m. The meeting was held at MCC-Maple Woods, 2601 NE Barry Road, Kansas City, Missouri.

1.2 Roll Call

Present:  David L. Disney, President
          Mariann Tow, Vice President
          Robert H Martin, Trustee
          Trent M. Skaggs, Trustee
          Richard C. Tolbert, Trustee
          Christopher R. Whiting, Trustee

          Mark S. James, Chancellor

1.3 Welcome of Guests and Staff Members

1.4 Communication

1.5 Board of Trustee Business

1.5.1 CONSENT AGENDA

Approval of the consent agenda means that all items appearing in the minutes that have asterisks (*) were adopted by one single motion. Each item on the Board agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and adopted.

It was moved by Trustee Tow and seconded by Trustee Tolbert that the consent agenda for September 27, 2012 be approved.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, Tow and Whiting
NAYS: None
ABSTENTIONS: None

*1.5.2 APPROVAL OF MINUTES

The Board of Trustees approved the minutes of the regular meeting and the work session held on August 16, 2012.
*1.5.3 WORK SESSION OCTOBER 11, 2012
The Board of Trustees approved the October 11, 2012 work session to be held at 5:30 p.m. at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.

1.5.4 LODGING: AMENDMENTS TO THE BOARD OF TRUSTEES BYLAWS
Amendments to the Board of Trustees Bylaws were lodged. The proposed amendments are on pages 9-30.

1.6 Reports

1.6.1 CHANCELLOR’S REPORT
Merna Saliman welcomed the Board to the Maple Woods campus and introduced Dawn Hatterman, associate dean, who shared information about the 13th Annual Storytelling Celebration.

2. Administration

*2.1 ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES
The Board of Trustees approved the acceptance of funds from external sources as reported in the resolution on page 34.

3. Personnel

*3.1 PROFESSIONAL PERSONNEL RECOMMENDATIONS
The Board of Trustees approved the professional personnel recommendations listed on pages 36-48.

3.2 EMPLOYEE INSURANCE BENEFITS
It was moved by Trustee Martin and seconded by Trustee Tow that the Board of Trustees adopt the resolution approving the employee benefits program which is detailed on page 51. The resolution is on page 50.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tow, and Whiting
NAYS: Tolbert
ABSTENTIONS: None

3.3 EMPLOYEE 403(b)/457(b) PROVIDER
It was moved by Trustee Whiting and seconded by Trustee Tow that the Board of Trustees adopt a resolution approving VALIC as the MCC 403(b) Plan, 457(b) Plan and Employer 403(b) for retirees provider. The resolution is on page 53.
Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, Tow, and Whiting
NAYS: None
ABSTENTIONS: None

4. Business and Finance

4.1 TREASURER’S REPORT
It was moved by Trustee Martin and seconded by Trustee Tow that the Board of Trustees adopt a resolution approving the disbursements for the month of August 2012. The resolutions and related documents may be found on pages 55-60.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, Tow, and Whiting
NAYS: None
ABSTENTIONS: None

4.2 BIDS
It was moved by Trustee Tow and seconded by Trustee Whiting that the Board of Trustees adopt the resolution and approve the lowest acceptable bids meeting specifications. The resolution and bids are on pages 62-74.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, Tow, and Whiting
NAYS: None
ABSTENTIONS: None

4.3 PUBLIC HEARING GENERAL FUND LEVY
It was moved by Trustee Tow and seconded by Trustee Martin that the Board of Trustees recess the regular meeting and move into a public hearing to entertain discussion of the levy. The public notice is on page 76.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, Tow, and Whiting
NAYS: None
ABSTENTIONS: 

President Disney asked for comments from the public. Hearing none, President Disney then asked for comments from the administration and the Board of Trustees. Trustee Tolbert stated that he is normally inclined to vote no on tax increases, but because the MCC administration has met recent financial challenges without employee layoffs, he will vote yes.
It was moved by Trustee Martin and seconded by Trustee Tow that the public hearing be closed and that the regular Board meeting be reconvened.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, Tow, and Whiting
NAYS: None
ABSTENTIONS:

4.4 GENERAL FUND LEVY
It was moved by Trustee Tow and seconded by Trustee Tolbert that the Board of Trustees adopt the resolution authorizing the general operating levy for 2012-2013 at $0.2349 on the $100 assessed valuation. The resolution is on page 78.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, Tow, and Whiting
NAYS: None
ABSTENTIONS:

4.5 GENERAL AGREEMENTS
It was moved by Trustee Tolbert and seconded by Trustee Tow that the Board of Trustees approve entering into the agreements listed in the resolution on page 81.

Motion carried by the following vote:

AYES: Trustees Disney, Martin, Skaggs, Tolbert, Tow, and Whiting
NAYS: None
ABSTENTIONS: None

*4.6 SOLE SOURCE PURCHASES/CONTRACT PURCHASES
The Board of Trustees approved the sole source and contract purchases listed on page 82.

*4.7 SURPLUS PROPERTY
The Board of Trustees declared the items listed on page 83 as surplus and approved that they may be sold.

*4.8 JOB RETENTION TRAINING TAXABLE CERTIFICATES: HARLEY DAVIDSON MOTOR COMPANY OPERATIONS, INC PROJECT
The Board of Trustees authorized delivery of the Job Retention Training Taxable Certificates (Harley-Davidson Motor Company Operations, Inc. Project), Series 2012 as detailed in the resolution on pages 85-87.
*4.9 NEW JOBS TRAINING TAXABLE CERTIFICATES: HOOVER UNIVERSAL, INC. PROJECT
The Board of trustees authorized delivery of the Industrial New Jobs Training Taxable Certificates (Hoover Universal, Inc. Project), Series 2012 as detailed in the resolution on pages 89-91.

*4.10 MEMBERSHIPS.
The Board of Trustees approved renewal of the institutional memberships listed in the resolution on page 93.

5. Physical Facilities

*5.1 LEASES AND SUBLEASES
The Board of Trustees approved the lease agreements listed in the resolution on page 96.

6. Curriculum and Instruction

*6.1 ALLIED HEALTH AGREEMENTS
The Board of Trustees adopted a resolution approving the allied health agreements listed in the summary. The resolution and summary are on pages 98-99.

*6.2 CLIENT AGREEMENTS
The Board of Trustees approved the client agreements listed in the resolution on page 102.

*6.3 CONTRACTED SERVICES AGREEMENTS
The Board of Trustees approved the contracted services agreements listed in the resolution on page 104.

7. Student Personnel Services
8. Community Services
9. Unfinished Business
10. New Business
11. Public Hearing
12. Adjournment

12.1 The meeting was adjourned at 7:09 p.m.

Date Approved, 11/15/12
Respectfully submitted,

Cynthia K. Johnson, Secretary to the Board of Trustees
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: September 27, 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 1.5.1</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>Consent Agenda</td>
<td>CATEGORY:</td>
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<td></td>
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<td>Board of Trustee Business</td>
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<td>REASON FOR BOARD CONSIDERATION:</td>
<td>□ APPROVAL □ ACCEPTANCE □ INFORMATION</td>
<td>ENCLOSURE(S)</td>
</tr>
</tbody>
</table>

BACKGROUND:

Agenda items of a routine nature will be marked with an asterisk (*) located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the consent agenda items for September 27, 2012.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
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</thead>
<tbody>
<tr>
<td>Mark S. James</td>
<td>September 27, 2012</td>
<td>September 27, 2012</td>
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</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES

FROM: CHANCELLOR

DATE: September 27, 2012

ITEM & FILE NO.: 1.5.2

SUBJECT: *Approval of Minutes

CATEGORY: Board of Trustee Business

REASON FOR BOARD CONSIDERATION:

☐ APPROVAL

☐ ACCEPTANCE

☐ INFORMATION

ENCLOSURE(S)

Minutes

BACKGROUND:

The minutes of the regular meeting and work session of the Board of Trustees for August 16, 2012 are submitted for approval.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees approve the minutes of August 16, 2012.

INITIATOR:

Mark S. James

BOARD ACTION DATE:

September 27, 2012

EFFECTIVE DATE:

September 27, 2012
**AGENDA ITEM BACKGROUND**

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
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<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>1.5.3</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Work Session</td>
<td>CATEGORY:</td>
<td>Board of Trustee Business</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☐ APPROVAL</td>
<td>☐ ACCEPTANCE</td>
<td>☐ INFORMATION</td>
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<td>ENCLOSE(S)</td>
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**BACKGROUND:**

A work session of the Board of Trustees will be held October 11, 2012, 5:30 p.m. at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.

**RECOMMENDATION:**

The Chancellor recommends that the Board of Trustees approve the October 11, 2012 work session.

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<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
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</thead>
<tbody>
<tr>
<td>Mark S. James</td>
<td>September 27, 2012</td>
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</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  DATE: September 27, 2012
FROM: CHANCELLOR  ITEM & FILE NO.: 1.5.4
SUBJECT: Lodging: Amendments to the Board of Trustees Bylaws  CATEGORY: Board of Trustees Business

BACKGROUND:
Under the Bylaws of the Board of Trustees as adopted on October 17, 1974 and last revised on April 13, 2000, the board has the power under Section 1.50000 Amendment to Bylaws 1.50010 Amendment of Bylaws to revise, repeal, or add to the Bylaws, or any part or parts thereof, by an affirmative vote of two-thirds (2/3) of the board at any regular meeting of the board duly convened; provided, however, that the proposed amendment shall have been presented in writing at the previous regular meeting of the board.

In order to align the Bylaws with policy revisions, it is recommended the following sections of the Bylaws be revised/reeled.

Lodge  Section 1.05020 Public Name  Revise

Section 1.05020 Public Name under which the public name of the community college system shall be the “Metropolitan Community College.” This public name shall be used in all instances except where the statutory name of the district is legally required, e.g., in publication of legal notices and in the execution of contracts and other legal documents. It is hereby proposed that the Board of Trustees revise Section 1.05020 Public Name accordingly.

Lodge  Section 1.05030 Board Name  Revise

Section 1.05030 Board Name under which the board of trustees shall be known as the “Board of Trustees of The Junior College District of Metropolitan Kansas City, Missouri” (herein sometimes referred to as “the board”). It is hereby proposed that the Board of Trustees revise Section 1.05030 Board Name accordingly.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the lodging of the amendments to the Bylaws of the Board of Trustees.

INITIATOR:  BOARD ACTION DATE:  EFFECTIVE DATE:
Mark James  September 27, 2012  September 27, 2012
Lodge Section 1.10020 Authority Revise

Section 1.10020 Authority under which the board is described as a political subdivision of the state and derives its authority from the General Assembly of the State of Missouri. Every act of the board shall conform to the constitution, statutes, and court decisions of the state and federal governments and the regulations issued pursuant thereto. It is hereby proposed that the Board of Trustees revise Section 1.10020 Authority accordingly.

Section 1.10020 Authority under which the board is charged by the state with the responsibility of providing community college instruction, according to the standards prescribed by the district; establishment and operation of the campus(es) within the district; and the custody of and responsibility for the property of the district and the management and control of said district. It is hereby proposed that the Board of Trustees revise Section 1.10020 Authority accordingly.

Lodge Section 1.10040 Qualification of Candidates Revise

Section 1.10040 Qualification of Candidates under which Candidates for the office of trustee shall be citizens of the United States, at least twenty-one (21) years of age, who have been voters of the district and subdistrict at least one (1) full year next preceding the election. Candidates shall file their declarations of candidacy as required by Section 115.127, R.S.Mo. Elected trustees shall serve for terms of six (6) years each. It is hereby proposed that the Board of Trustees revise Section 1.10040 Qualification of Candidates accordingly.

Lodge Section 1.10080 Appeal Board Revise

Section 1.10080 Appeal Board under which the board shall sit as an appeal board of decisions as required by law. Otherwise, decisions of the chancellor of the district, or his/her designee, after the matter in question has proceeded through proper channels, as described in the policies, regulations, and procedures of the district, are final. Any person entitled to an appeal to the board as provided herein shall request a hearing before the board of trustees by writing the chancellor, who shall promptly advise the board thereof. It is hereby proposed that the Board of Trustees revise Section 1.10080 Appeal Board accordingly.

Lodge Section 1.10090 (5) Duties and Responsibilities of the Board Revise

Section 1.10090 (5) Duties and Responsibilities of the Board under which the board shall appoint, upon nomination of the chancellor, other administrative officers of the district and all administrative and faculty employees, and take appropriate actions concerning retention or dismissal of such personnel, upon recommendation of the chancellor and in accordance with established due process. It is hereby proposed that the Board of Trustees revise Section 1.10090 (5) Duties and Responsibilities of the Board accordingly.
Lodge  Section 1.20030 (1) Secretary  Revise

Section 1.20030 (1) Secretary under which the secretary shall provide written notification of all concerned of regular and special meetings of the board and post notice of all meetings at the appropriate location, mailing copies to those persons and entities who have requested notice, including media outlets. It is hereby proposed that the Board of Trustees revise Section 1.20030 (1) Secretary accordingly.

Lodge  Section 1.20030 (2) Secretary  Revise

Section 1.20030 (2) Secretary under which the secretary shall transmit the board agenda and a copy of the minutes of the previous meeting to the board and such other persons as the board may designate. It is hereby proposed that the Board of Trustees revise Section 1.20030 (2) Secretary accordingly.

Lodge  Section 1.20030 (5) Secretary  Revise

Section 1.20030 (5) Secretary under which the secretary shall prepare and maintain for the board an indexed compilation of all bylaws and amendments thereto; and a copy of all policies of the board and all amendments thereto, the whole of which shall be known as the board policies of the Metropolitan Community College. It is hereby proposed that the Board of Trustees revise Section 1.20030 (5) Secretary accordingly.

Lodge  Section 1.20030 (8) Secretary  Repeal

Section 1.20030 (8) Secretary under which the secretary shall give such public notices of board actions as may be required by statutes, bylaws or resolutions of the board. It is hereby proposed that the Board of Trustees repeal Section 1.20030 (8) Secretary accordingly.

Lodge  Section 1.20050 (5) Executive Officer  Revise

Section 1.20050 (5) Executive Officer under which the executive officer shall make recommendations to the board for the appointment, management, supervision, and discharging of all employees other than administrative and faculty personnel. It is hereby proposed that the Board of Trustees revise Section 1.20050 (5) Executive Officer accordingly.

Lodge  Section 1.25010 Standing Committees  Revise

Section 1.25010 Standing Committees under which this section shall be marked as intentionally left blank. It is hereby proposed that the Board of Trustees revise Section 1.25010 Standing Committees accordingly.
Section 1.30020 Regular Meetings under which regular meetings of the board shall be held once each month, on a day and hour to be determined at the organizational meeting. A regular meeting may, however, be set for another date and time or waived by a majority of the board. Board meetings shall be held in the Board Room, 3200 Broadway, Kansas City, Missouri, or at such other places and manner within the district as the board shall determine and as otherwise permitted by law. It is hereby proposed that the Board of Trustees revise Section 1.30020 Regular Meetings accordingly.

Section 1.30030 Special Meetings under which special meetings shall be called by the president of the board, or upon written request by three (3) trustees, or by the chancellor when approved by the president of the board. Such written request must be received by the secretary at least forty-eight (48) hours in advance, unless board action is required sooner, in which case the president of the board may waive this notice requirement. It is hereby proposed that the Board of Trustees revise Section 1.30030 Special Meetings accordingly.

Section 1.30030 Special Meetings under which matters to be considered at any special meeting shall be confined to those stated in the notice of such special meeting and for which purposes such special meeting has been called. It is hereby proposed that the Board of Trustees revise Section 1.30030 Special Meetings accordingly.

Section 1.30040 Executive Sessions under which executive sessions (closed meetings) shall pertain to legal actions, causes of action, or litigation involving the district; leasing, purchase or sale of real estate; hiring, firing, disciplining or promoting a particular employee; and such other matters as are permitted by law. It is hereby proposed that the Board of Trustees revise Section 1.30040 Executive Sessions accordingly.

Section 1.35010 Notice of Meetings under which board members, representatives of the news media (including newspapers, radio, and television stations), and such other persons as the board may designate, shall be notified in writing by the secretary of the time, place, and purposes of all regular and special meetings, and the agenda shall ordinarily be posted at the administrative center offices not less than seventy-two (72) hours in advance of regular meetings and twenty-four (24) hours in advance of special meetings. No such written notices shall be required if any special meeting is held pursuant to action of the board taken at any public meeting. In the event that it is necessary to meet on shorter notice because of an emergency, which shall be stated in the notice, such notice as is otherwise practicable shall be given. It is hereby proposed that the Board of Trustees revise Section 1.35010 Notice of Meetings accordingly.
Section 1.35020 (2) Agenda under which items of a routine nature placed on the agenda will be marked with an asterisk (*) located immediately before the item on the agenda. These items will constitute the consent agenda. Upon request of any board member, any such item shall be removed as a consent item. All items so marked and not requested to be removed shall, upon a single motion of any board member, seconded by any other board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted. It is hereby proposed that the Board of Trustees revise Section 1.35020 (2) Agenda accordingly.

Section 1.35030 Appearances Before the Board under which the president of the board reserves the right to fix such time limits on presentations as he or she deems appropriate to the occasion and to limit the number of persons who appear before the board on a given issue. The board, by majority vote, may extend such limits as it deems appropriate. It is hereby proposed that the Board of Trustees revise Section 1.35030 Appearances Before the Board accordingly.

Section 1.40010 Open Meetings under which all regular and special board meetings are open to the public provided, however, that upon majority vote of trustees present, and as otherwise permitted by law, certain matters may be taken up in executive session at which members of the public shall not be present. It is hereby proposed that the Board of Trustees revise Section 1.40010 Open Meetings accordingly.

Section 1.40010 Open Meetings under which public votes and public records shall be open to the public for inspection and duplication and minutes of closed meetings shall be provided upon request as provided by law. It is hereby proposed that the Board of Trustees revise Section 1.40010 Open Meetings accordingly.

Section 1.40020 Order of Business under which the order of business shall be as follows:

1. General Functions
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome of Guests and Staff Members
   1.4 Communications
   1.5 Board of Trustee Business
      1.5.1 Consent Agenda
      1.5.2 Approval of Minutes
1.5.3 Work Session Approval
1.6 Reports
2. Administration
3. Personnel
4. Business and Finance
5. Physical Facilities
6. Curriculum and Instruction
7. Students
8. Community Services
9. Unfinished Business
10. New Business
11. Public Hearing
12. Adjournment

It is hereby proposed that the Board of Trustees revise Section 1.40020 Order of Business accordingly.

Lodge Section 1.40030 Minutes of Meetings Revise

Section 1.40030 Minutes of Meetings under which minutes are public records. The Minute Book, a permanent record of all district board legislation, shall be open to inspection by any citizen of the district and shall be kept on file at the administrative center offices as a permanent official record of all transactions of the board. Minutes and votes of closed meetings shall be kept and recorded as required by law. It is hereby proposed that the Board of Trustees revise Section 1.40030 Minutes of Meetings accordingly.

Lodge Section 1.40050 Voting Requirements Revise

Section 1.40050 Voting Requirements under which the voting shall be voice except that a roll call may be required for resolutions and all other questions whenever requested by a trustee. Roll call votes will be taken to go into and out of closed meetings and to record the votes of the board during a closed meeting. Roll call votes will be taken to go into and out of closed meetings and to record the votes of the board during a closed meeting. It is hereby proposed that the Board of Trustees revise Section 1.40050 Voting Requirements accordingly.

Lodge Section 1.40060 Action by Resolution Revise

Section 1.40060 Action by Resolution under which any exercise of the general powers of the board of trustees, which includes the following, shall be by resolution:

(1) Fixing and determining educational policy and curriculum.

(2) Appointing and fixing the compensation and term of office of the chancellor and other officers of the district.
(3) Adopting terms and conditions of employment of all district personnel and fixing compensation specifically or under general schedules.

(4) Granting power to appoint and employ other officers, agents, and employees, and fixing general terms and conditions of such employment.

(5) Fixing and determining tuition rates and other fees.

(6) Entering into contracts and agreements.

(7) Any proceedings for eminent domain.

(8) Establishment of policy.

(9) Appointment of special committees.

(10) Appointment of trustee to fill vacancy on board. (See Section 1.10060).

It is hereby proposed that the Board of Trustees revise Section 1.40060 Action by Resolution accordingly.

Lodge Section 1.40070 (2) (a) Action by Motion Revise

Section 1.40070 (2) (a) Action by Motion under which the board shall serve as a final adjudicating agency where called for by these bylaws. It is hereby proposed the Board of Trustees revise Section 1.40070 (2) (a) Action by Motion accordingly.
BY-LAWS OF THE BOARD OF TRUSTEES

Adopted: Board of Trustees
          October 17, 1974

Revised:  December 16, 1976

Revised:  October 20, 1977

Revised:  July 12, 1979

Revised:  December 13, 1979

Revised:  July 17, 1980

Revised:  December 15, 1983

Revised:  March 15, 1984

Revised:  September 20, 1984

Revised:  April 13, 2000
BYLAWS OF THE BOARD OF TRUSTEES

1.05000 LEGAL STATUS

1.05010 Legal Name of the District

The official name of the district, established under and by virtue of the law of the State of Missouri, shall be "The Junior College District of Metropolitan Kansas City, Missouri" (herein sometimes referred to as "the district").

1.05020 Public Name

The public name of the community college system shall be "The the Metropolitan Community Colleges." This public name shall be used in all instances except where the statutory name of the district is legally required, e.g., in publication of legal notices and in the execution of contracts and other legal documents.

1.05030 Board Name

The board of trustees shall be known as the "Board of Trustees of The Metropolitan Community Colleges The Junior College District of Metropolitan Kansas City, Missouri" (herein sometimes referred to as "the board").

1.05040 District Seal

The district shall have a seal, the form and design of which shall be adopted by the board and the custody of which shall be with the Secretary to the board.

1.10000 ORGANIZATION

1.10010 Composition

The board of trustees consists of six members elected in accordance with the laws of the State of Missouri.

1.10020 Authority

The board is an agency a political subdivision of the state and derives its authority from the General Assembly of the State of Missouri. Every act of the board shall conform to the constitution, statutes, and court decisions of the state and federal governments and the regulations issued pursuant thereto.
The board is charged by the state with the responsibility of providing community college instruction for residents within the district who are qualified for admission, according to the standards prescribed by the district; establishment and operation of the campus(es) within the district; and the custody of and responsibility for the property of the district and the management and control of said district.

1.10030 Elections

Qualified voters within the district shall vote only in the subdistricts in which they reside. An election within the subdistrict shall be held on the first Tuesday in April every even numbered year. Voters in affected subdistricts will be notified of the opening and closing dates for candidates desiring to run for office. The first elections in said subdistricts were held as follows:

<table>
<thead>
<tr>
<th>Subdistrict</th>
<th>First Election</th>
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<tbody>
<tr>
<td>1</td>
<td>1976</td>
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<tr>
<td>2</td>
<td>1978</td>
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<tr>
<td>3</td>
<td>1974</td>
</tr>
<tr>
<td>4</td>
<td>1976</td>
</tr>
<tr>
<td>5</td>
<td>1978</td>
</tr>
<tr>
<td>6</td>
<td>1974</td>
</tr>
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Subsequent elections shall be held every six years after the prior election.

1.10040 Qualification of Candidates

Candidates for the office of trustee shall be citizens of the United States, at least twenty-one (21) years of age, who have been voters of the district and subdistrict at least one (1) full year next preceding the election. Candidates shall file their declarations of candidacy as required by RSMo Section 115.127, R.S.Mo. Elected trustees shall serve for terms of six (6) years each.

1.10050 Oath of Office

Newly elected members of the board shall qualify by taking the following oath of office prescribed by Article VII, Section II, of the Constitution of Missouri:

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Missouri and that I will faithfully and impartially discharge the duties of trustee in and for The Junior College District of Metropolitan Kansas City, Missouri, to the best of my ability, according to law, so help me God."

Date

Signature
1.10055 Absences from Meetings

Any member of the board failing to attend the meetings of the board for three (3) consecutive regular meetings, unless excused by the board for reasons satisfactory to the board, shall be deemed to have vacated the seat; and the secretary of the board shall certify that fact to the board. The vacancy shall be filled as other vacancies occurring in the board.

1.10060 Vacancies

Any vacancy occurring on the board shall be filled by appointment by the remaining members of the board by majority vote, and the trustee so appointed shall hold office until the next election held by the junior college district when a trustee shall be elected for the unexpired term.

1.10070 Authority of Members

Individual members of the board shall have power and authority only when acting formally as members of the board in session or when entrusted by the board with specific and definite assignments.

1.10080 Appeal Board

The board shall sit as an appeal board from any of decisions as required by law. Otherwise, decisions of the chancellor of the district, or his/her designee, after the matter in question has proceeded through proper channels, as described in the policies, regulations, and procedures of the district, are final. Any student, employee, or citizen of the district desiring to so person entitled to an appeal to the board as provided herein shall request a hearing before the board of trustees by writing the chancellor, who shall promptly advise the board thereof.

1.10090 Duties and Responsibilities of the Board

The board, responsible to the citizens of the district and sensitive to their hopes, ambitions, and needs, shall have the legislative responsibility of formulating broad public policy for community college education in the district. As the policy making body of the district, the board shall be charged with the oversight and control of the district.

The formulation and adoption of written policies shall constitute the basic method by which the board exercises this leadership in the operation of the district. The board shall appoint a chancellor as its chief executive officer with full authority and responsibility for the operation of the district, in compliance with the bylaws and policies of the board.

Without limiting the powers granted to the board by the state, and subject to lawful and applicable rules and regulations, board responsibilities are as follows:
(1) Select and appoint the chancellor of the district who shall be the executive officer of the board, through whom the board exercises its control of the district and to whom all other administrators, employees, agents, and professional consultants of the district shall be responsible.

(2) Adopt and periodically review a statement of philosophy, mission, and goals, which clarifies basic educational mission and educational responsibilities of the district.

(3) Establish broad general policies for the governance of the district and hold the chancellor accountable for administering them.

(4) Consider and take appropriate action on recommendations of the chancellor in matters of uniform policy relating to the welfare of the district, such as admission and retention of students, student conduct, curricular offerings, academic freedom and responsibility, academic standards, academic calendar, governance, tuition and fees, financial management, salary schedules and general personnel policies, due process, and confidentiality of records.

(5) Appoint, upon nomination of the chancellor, other administrative officers of the district and all administrative and faculty employees, and take appropriate actions concerning retention or dismissal of such personnel, upon recommendation of the chancellor and in accordance with established due process.

(6) Employ a general counsel, district auditor, and other agents as required, and fix their qualifications and compensation.

(7) Adopt an annual budget to finance the operation of the district in accordance with the statutes of Missouri and lawful and applicable regulations.

(8) Approve district expenditures and contracts in accordance with board purchasing, personnel, leasing, and construction policies.

(9) Provide required personnel, physical facilities, and means of financial support to carry out the goals and objectives of the district.

(11) Review and take action on matters relating to site selection and physical plant development.

(12) Consider communications and requests from citizens and organizations of the district on matters of policy, administration, and other items of public concern affecting the district.

(13) Appraise the efficiency of district operations and evaluate the educational program.
(14) Refer all matters concerning the district directly to the chancellor for study and recommendation before such matters are considered by the board.

(15) Inform the public concerning the progress and needs of the district, its educational programs, and its financial status, and accurately account to the public for receipts and expenditures.

(16) Fill any vacancy occurring on the board by a majority vote of the remaining members of the board (see Section 1.10060).

(17) Perform such other duties as may be prescribed by law and act directly in matters not covered by specific law or policy.

1.15000 OFFICERS

1.15010 Titles

The officers of the board shall be a president and a vice president who shall be members of the board, and a secretary and treasurer, who may be, but need not be, members of the board.

Whenever the board shall elect a nontrustee as a secretary or treasurer, such officers shall report to the board through the chancellor as chief executive officer of the board.

1.15020 Selection

The election of board officers shall be held biennially at the organizational meeting of the board in May following the election of board members.

1.15030 Terms of Office

The president and vice president of the board shall be elected to such offices by the board for a term of two years and assume office immediately upon election and shall hold office until their respective successors shall be elected and shall have qualified. The secretary and the treasurer shall serve at the pleasure of the board. In case of a vacancy in any office, such vacancy shall be filled as soon as practicable by the board of trustees.

1.20000 DUTIES AND RESPONSIBILITIES OF OFFICERS

1.20010 President

(1) Preside at all meetings and decide on questions of order as well as the right to vote.

(2) Appoint members and designate chairpersons of all special committees approved by the board.
(3) Execute all contracts approved by the board and other official documents legally requiring the signature of the president of the board, such as warrants, general obligation and revenue bonds, and public notices of elections.

(4) Call special meetings of the board as required.

(5) Represent the board at meetings of trustee organizations to which the district belongs.

(6) Perform any other duty formally assigned by the board, or by legislative enactment.

1.20020

Vice President

(1) Perform all duties of the president of the board in the absence or disability of the president.

(2) Discharge such other functions as the president of the board may grant from time to time.

(3) Serve as an ex-officio member of the MCC Foundation Board.

1.20030

Secretary

(1) Provide written notification of all concerned of regular and special meetings of the board and post notice of all meetings at the appropriate location, mailing copies to those persons and entities who have requested notice, including media outlets.

(2) Transmit the board agenda and a copy of the minutes of the previous meeting to the board and such other persons as the board may designate and post at the administrative center prior to an ensuing meeting.

(3) Record, prepare, and distribute to all members of the board the minutes of all regular and special meetings of the board.

(4) Retain custody of the official Seal of the district, affix it to official documents, and attest the same by signature.

(5) Prepare and maintain for the board an indexed compilation of all bylaws and amendments thereto; and a copy of all policies of the board and all amendments thereto, the whole of which shall be known as the board policies of the Metropolitan Community Colleges.

(6) Advise the board of any communications which require consideration and action by the board.
(7) Receive declarations of candidacy from candidates for the office of trustee.

(8) Give such public notices of board actions as may be required by statutes, bylaws or resolutions of the board.

(9) Secure the results of district elections from the appropriate officials and properly record and report same to the board.

(10) Perform such other duties as may be assigned by the chancellor and the board, or required by law.

Treasurer

(1) Cause to be kept current, complete, accurate, and legal records of all district money collected and expended.

(2) Disburse district funds only upon the proper order and authorization from the board.

(3) Notify the chancellor promptly of all funds received, the source and nature of such funds, and arrange for the deposit of such funds to the appropriate accounts of the district.

(4) Account for all money received and for all money paid out when so requested by the board or required by law.

(5) Invest the district's surplus funds, if any, in lawful investments.

(6) Cause to be published annually a statement of revenue, expenditures, and fund balances as of the end of the fiscal year.

(7) Prepare such other reports and perform such duties as the chancellor or board may from time to time direct.

Executive Officer

The chancellor of the district shall be the executive officer of the board through which the board carries out its program and exercises its policies. The chancellor may delegate to subordinate officers of the district such powers as he/she may deem desirable to be exercised under her/his supervision and direction.

Within the framework of policies adopted by the board, the chancellor shall exercise discretionary authority in carrying out responsibilities of the position and shall perform the following functions:

(1) Inform the board of all actions taken under authority granted by it.
Perform all executive functions of the board, such as: (1) prepare the agenda for board meetings; (2) conduct official correspondence of the board; (3) issue its orders; (4) prepare contracts and other documents; (5) provide for the custody of all records, proceedings, and documents of the board and assume responsibility for making them available for public inspection; and (6) ensure funds are adequately bonded at district expense to protect the district from loss sustained through fraudulent or dishonest acts or any act of omission performed in the line of official duty.

Advise the board in all areas of policy and make recommendations on all matters that affect the district before action is taken by the board.

Make recommendations to the board for the appointment, retention, or dismissal of administrators and faculty of the district.

Make recommendations to the board for the appointment, management, supervision, and discharging of all employees other than administrative and faculty personnel.

Prepare and submit to the board an annual budget and administer the board approved budget.

Provide for the formulation of all reports as may be required by the board and by local, state and national agencies.

Formulate and promulgate regulations and procedures designed to implement board policies.

Represent the district to the community by interpreting the district program to the public, parents, the press, and community organizations.

Execute all documents pursuant to authority granted to the chancellor by the board.

Prepare and submit to the board an annual report of the operation of the district, including recommendations for the immediate and long-range development of the district.

Serve as the official channel for all contacts between staff members and the board.

Act as the district officer and educational leader of the district, responsible for the organizational structure of the district and for all executive and administrative duties in connection with the operation of the district.

Propose the long-range shape and form of district programs, recommending to the board from time to time such changes in programs and services as he/she deems desirable to fulfill the stated philosophy and goals of the district.
(15) Establish district objectives consistent with the board approved philosophy and goals, and provide for evaluation of all personnel and programs in accordance with the stated objectives.

(16) Recommend to the board site location and site utilization, and direct the development of the district building program.

(17) Participate in community college programs at the local, state, and national level by representing the district at meetings of all organizations to which the district belongs and other related organizations.

(18) Review legislation providing assistance to the district and report the substance thereof to the board.

(19) Attend all board meetings, except when the terms of the chancellor's employment are under consideration.

(20) Designate, subject to board approval, an administrative officer of the district to serve as acting chancellor in the chancellor's place and stead during absences.

(21) Perform such other duties as may be assigned or granted by the board or required by law.

1.25000 COMMITTEES

1.25010 Standing Committees

**Intentionally left blank.**

1.25020 Special Committees

The board may establish from time to time special committees to deal with specific problems. Committee members and their chairpersons shall be appointed by the president of the board. The president of the board and the chancellor shall be ex officio members of all committees. Moreover, any trustee shall have the right to participate without vote at any committee meeting, and shall upon request be given the same notices and information as the committee members. All committees shall keep records of their actions and submit the same as a recommendation for consideration and action by the board at a regular meeting.

1.30000 KINDS OF MEETINGS

1.30010 Organizational Meeting

The organizational meeting of the board shall be held biennially in connection with the first regular meeting in May following the election of board members. The specific business before this meeting shall be the election of officers and the determination of the regular meeting schedule of the board.
1.30020  Regular Meetings

Regular meetings of the board shall be held once each month, on a day and hour to be determined at the organizational meeting. A regular meeting may, however, be set for another date and time or waived by a majority of the board. Board meetings shall be held in the Board Room, 3200 Broadway, Kansas City, Missouri, or at such other places and manner within the district as the board shall determine and as otherwise permitted by law.

1.30030  Special Meetings

Special meetings shall be called by the president of the board, or upon written request by three (3) trustees, or by the chancellor when approved by the president of the board. Such written request must be received by the secretary at least forty-eight (48) hours in advance of any such requested meeting, unless board action is required sooner, in which case the president of the board may waive this notice requirement.

Matters to be considered at any special meeting shall be confined to those stated in the notice of such special meeting and for which purposes such special meeting has been called, except by unanimous consent of the entire board.

1.30040  Executive Sessions

Executive sessions (closed meetings) shall pertain to legal actions, causes of action, or litigation involving the district; leasing, purchase or sale of real estate; hiring, firing, disciplining or promoting a particular employee; welfare cases of identifiable individuals; software codes for electronic data processing; individually identifiable personnel records; and other records that are protected from disclosure by RSMo610.021 and such other matters as are permitted by law.

1.35000  PREPARATION FOR MEETINGS

1.35010  Notice of Meetings

Board members, representatives of the news media (including newspapers, radio, and television stations), and such other persons as the board may designate, shall be notified in writing by the secretary of the time, place, and purposes of all regular and special meetings, and the agenda shall ordinarily be posted at the administrative center offices not less than seventy-two (72) hours in advance of regular meetings and twenty-four (24) hours in advance of special meetings. No such written notices shall be required if any special meeting is held pursuant to action of the board taken at any public meeting. In the event that it is necessary to meet on shorter notice because of an emergency, which shall be stated in the notice, such notice as is otherwise practicable shall be given.

1.35020  Agenda

(1)  The agenda shall be prepared by the chancellor and its contents presented by her/him for board consideration at each meeting. Items that are not on the agenda may be considered unless objected to by any trustee present.
(2) Such items **Items** of a routine nature placed on the agenda will be marked with an asterisk (*) located immediately before the item on the agenda. These items will constitute the consent agenda. Upon request of any board member, any such item shall be removed as a consent item. All items so marked and not requested to be removed shall, upon a single motion of any board member, seconded by any other board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted.

1.35030 **Appearances Before the Board**

The order of business of any regular meeting shall include an opportunity for the public to address the board on any item of business which is included on the agenda.

Furthermore, any individual or group may petition the board on any subject not on the agenda that lies within the board’s jurisdictional authority. The applicant for such a hearing shall file with the chancellor a written request, together with the question or topic for discussion or presentation, at least four (4) days prior to a regular meeting of the board.

The president of the board reserves the right to fix such time limits on presentations as he or she deems appropriate to the occasion and may to limit the number of persons who appear before the board on a given issue. The board, by majority vote, may extend such limits as it deems appropriate.

Except in emergencies, the board shall not attempt to decide upon any question before examining and evaluating any information any person requests the board to consider. The chancellor of the district shall be given an opportunity to examine and evaluate all such information and to recommend action before the board makes a decision.

1.40000 **CONDUCT OF MEETINGS**

1.40010 **Open Meetings**

All regular and special board meetings are open to the public provided, however, that upon majority vote of trustees present, and as otherwise permitted by law, certain matters may be taken up in executive session at which members of the public shall not be present.

Public votes and public records shall be open to the public for inspection and duplication and minutes of closed meetings shall be provided upon request as provided by law.

1.40020 **Order of Business**

1. **General Functions**
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome of Guests and Staff Members
   1.4 Communications
   1.5 Board of Trustee Business
       1.5.1 Consent Agenda
1.40030  Minutes of Meetings

The minutes of regular and special meetings shall record the name of the trustee making a motion, the name of the trustee seconding it, and the vote, attributing each "yea" and "nay" vote, or abstinence if not voting, to the individual trustee. A trustee may also have the reasons for her/his vote recorded in the minutes if he/she so requests at the time of voting.

These minutes are public records. The Minute Book, a permanent record of all district board legislation, shall be open to inspection by any citizen of the district and shall be kept on file at the administrative center offices as a permanent official record of all transactions of the board. **Minutes and votes of closed meetings shall be kept and recorded as required by law.**

1.40040  Quorum

A majority of the board shall constitute a quorum for the transaction of business at regular and special meetings. A smaller number may call the roll, record the names of absentees, and adjourn to meet at a specified future time.

1.40050  Voting Requirements

An affirmative vote of a majority of all trustees present at regular and special meetings shall be required for the passage of any motion, except (1) in accordance with the statutes no contract shall be let, teacher employed or dismissed, or bill approved unless a majority of the whole board shall vote therefor; and (2) where otherwise provided by these bylaws.

The voting shall be voice except that a roll call may be required for resolutions and all other questions whenever requested by a trustee. **Roll call votes will be taken to go into and out of closed meetings and to record the votes of the board during a closed meeting.**

The president of the board, or other presiding officer, shall have a vote upon all questions and may engage in general discussion.
A member abstaining from voting shall be regarded as voting on the prevailing side unless he/she shall request that it be entered in the minutes that he/she abstained from voting.

1.40060

**Action by Resolution**

Any exercise of the general powers of the board of trustees, and as delineated in the statute which includes the following, shall be by resolution:

1. Fixing and determining educational policy and curriculum.
2. Appointing and fixing the compensation and term of office of the chancellor and other officers of the district.
3. Adopting terms and conditions of employment of all district personnel and fixing compensation specifically or under general schedules.
4. Granting power to appoint and employ other officers, agents, and employees, and fixing general terms and conditions of such employment.
5. Fixing and determining tuition rates and other fees.
6. Entering into contracts and agreements.
7. Any proceedings for eminent domain.
8. Establishment of policy.
9. Appointment of special committees.
10. Appointment of trustee to fill vacancy on board. (See Section 1.10060)

1.40070

**Action by Motion**

Generally, all other action taken by the board and not falling in the categories listed in Section 1.40060 will be by motion of the board and passed by majority vote at a regular or special meeting. This would include the following:

1. Appointing members of the administrative and academic teaching staffs in accordance with general schedules fixing compensation and terms of employment.

2. Acting upon routine approvals of the board at a regular or special meeting. This would include the following:

   (a) Serving as a final adjudicating agency for students, employees, and citizens on matters of policy and policy interpretation where called for by these bylaws.
(b) Considering communications and requests from citizens and organizations on matters of policy, administration, and other items of public concern affecting the district.

(c) Maintaining continuous oversight of the district.

(d) Adopting rules of order.

(e) Extending time limits for appearances before the board by members of the public.

1.40080 Lodging and Adoption of Policy

No matter of policy shall be submitted to the board for approval or placed on a regular or special meeting agenda for action by the board unless it has been presented in writing at a previous regular meeting of the board. This rule may be waived only by the unanimous consent of those board members present and voting at the meeting when any such proposed action is contemplated.

The adoption of policy requires the affirmative vote of a majority of the board.

1.40090 Revision of Board Policies

Editorial changes or revisions of existing approved board policies necessitated by subsequent board action shall become effective immediately and shall be appropriately identified and distributed.

1.45000 PARLIAMENTARY AUTHORITY

1.45010 Parliamentary Authority

Except as they may be in conflict with the bylaws heretofore set forth, Robert's Rules of Order, Newly Revised Edition shall constitute the parliamentary authority of the board.

1.50000 AMENDMENTS TO BYLAWS

1.50010 Amendments of Bylaws

These bylaws, or any part or parts thereof, may be revised, repealed or added to by an affirmative vote of two-thirds (2/3) of the board at any regular meeting of the board duly convened, provided, however, that the proposed amendment shall have been presented in writing at the previous regular meeting of the board. They shall become effective immediately upon approval.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
SUBJECT: Chancellor’s Report

DATE: September 27, 2012
ITEM & FILE NO.: 1.6.1
CATEGORY: Reports

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☒ INFORMATION
ENCLOSURE(S)

BACKGROUND:

The responsibilities of the Chancellor of Metropolitan Community College make it desirable to present reports to the Board of Trustees.

RECOMMENDATION:

Chancellor James will report on current matters of interest.

INITIATOR:
Mark S. James

BOARD ACTION DATE: 
EFFECTIVE DATE: 
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: September 27, 2012</th>
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</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 2.1</td>
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<tr>
<td>SUBJECT:</td>
<td>*Acceptance of Funds from External Sources</td>
<td>CATEGORY: Administration</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☑ APPROVAL ☐ ACCEPTANCE ☐ INFORMATION</td>
<td>ENCLOSURE(S): Resolution</td>
</tr>
</tbody>
</table>

**BACKGROUND:**
The applications for funds from external sources cited below have been approved by the agencies indicated.

**Missouri Arts Council: Storytelling Program – MCC-MW:** Funding supports the Storytelling Program that culminates in the annual November four-day series of events at over 100 community sites. The funds may be used for any program activity. MCC has been a recipient of Missouri Arts Council funds for nine consecutive years. The grant award is $4,692 and the grant period is July 1, 2012 - June 30, 2013. No match is required.

**Missouri Department of Higher Education (MDHE) - Broadband Technology Opportunity: Public Computer Centers - Pathways to Broadband Access and Technology Education at Missouri's Community Colleges (Revision) – Districtwide:** In September 2010, MCC received a subrecipient award along with seven other Missouri community colleges, through the MDHE prime award from the U.S. Department of Commerce: Federal Telecommunications and Information Administration to establish or expand 23 public computer centers in targeted areas. With the original MCC award of $2,128,281, MCC has established six public computer centers and provided thousands of hours of free internet access and basic computer literacy training, as well as CompTIA training to approximately 10,000 people. Ozark Technical College was an initial subrecipient but withdrew from the project leaving their funds available for application and dispersal among the existing community colleges. MCC has been awarded an additional $96,333 to increase the hours of PCC operation and to take PCC services out into the community. An in-kind match of salaries and equipment in the amount of $20,229 is required. The total award is $2,224,614 with a required in-kind match of salaries and equipment of $581,646. The grant term remains September 1, 2010 - August 30, 2013.

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees approve the resolution accepting funds from external sources.

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<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
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<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>September 27, 2012</td>
<td>September 27, 2012</td>
</tr>
</tbody>
</table>
U.S. Department of Labor: Employment and Training Administration, U.S. Small Business Administration and U.S. Economic Development Administration: Jobs and Innovation Accelerator Challenge: MCC-Districtwide: Revision Two – In November 2011 MCC received a subaward to the grant jointly submitted by Mid-America Regional Council, Full Employment Council and the UMKC Center for Innovation: KC SourceLink. MCC has provided curriculum development and employer relations services under that subaward. Last month the Board of Trustees approved a revision whereby MCC will provide additional services that include technical training for small businesses in information technology or advanced manufacturing for $30,000. MCC has been awarded another $13,000 (no required match) for instructor certification so a lab at the MCC-Southland Training Center in Belton can become a regional Institute of Printed Circuits (IPC) Training and Certification Center. MCC has provided IPC solder training to Honeywell FM&T for many years and IPC designation should attract local clients as workers currently travel to Chicago, IL or Cleveland, OH for IPC training. The original award was $87,500 and with this revision (two) the new total award is $130,500. The grant period remains the same, October 1, 2011 – September 30, 2013.

U.S. Department of Labor: Employment and Training Administration – Trade Adjustment Assistance Community College Career Training Grant Program – Missouri Manufacturing Workforce Innovation Networks (MoManufacturingWINs) – MCC-Districtwide – For a second year, the U.S. Department of Labor partnered with the U.S. Department of Education on grants that focus on developing effective, innovative training opportunities for dislocated workers impacted by the Trade Adjustment Act that will in turn benefit other community college students. MCC made application as part of a consortium of nine Missouri community and technical colleges. The consortium approach will improve the delivery of education and career training programs resulting in skills, degrees, and certificates that prepare program participants for employment in high-wage, high-skill occupations. Curriculum development and delivery will include multiple innovative methods such as stackable credentials, breaking time and place barriers, accelerated learning and learn and earn strategies. Consortium colleges will adopt common manufacturing credentialing standards for both credit and non-credit training which would apply to certificate and degree programs in Machine Tool, Welding and Industrial Technology.

The consortium received the maximum $15,000,000 award with MCC's subrecipient allocation being $1,885,668. This is a four-year grant period with an anticipated start date of October 1, 2012. There is no cash or in-kind match requirement.
RESOLUTION

WHEREAS, the Board of Trustees of The Junior College District of Metropolitan Kansas City, Missouri has approved the submission of applications for funds from external sources as follows:

<table>
<thead>
<tr>
<th>Applications and Units Participating</th>
<th>Amount</th>
<th>Matching</th>
<th>Funding Source &amp; Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>CASH</td>
</tr>
<tr>
<td>Jobs and Innovation Accelerator Challenge – MCC-Districtwide</td>
<td>$13,000</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>MoManufacturingWINs - MCC-Districtwide</td>
<td>$1,885,668</td>
<td>$0</td>
<td>$0</td>
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</table>

NOW, THEREFORE, BE IT RESOLVED, that funding from these external source are accepted;

BE IT FINALLY RESOLVED, that subject to final approval by the Chancellor, the proper officers of the Board and District be, and they are hereby, authorized to execute agreements for and on behalf of The Junior College District of Metropolitan Kansas City, Missouri with the appropriate agencies for acceptance of funds.
# AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
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<th>DATE: September 27, 2012</th>
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<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 3.1</td>
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<tr>
<td>SUBJECT:</td>
<td><em>Professional Personnel Recommendations</em></td>
<td>CATEGORY: Personnel</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>□ APPROVAL</td>
<td>ENCLOSURE(S): Professional Personnel Recommendations</td>
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<td></td>
<td>□ ACCEPTANCE</td>
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<tr>
<td></td>
<td>□ INFORMATION</td>
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</table>

## BACKGROUND:

The following summary highlights the personnel recommendations for the month:

A. Administrator - New  
B. Administrator - Revised  
C. Full-Time Faculty – Probationary – Revised  
D. Full-Time Faculty – Probationary – Emergency Hire – Limited Duration – Returning  
E. Full-Time Faculty – Probationary – Emergency Hire – Limited Duration – New  
F. Special Contract Faculty – New  
G. Special Contract Faculty – Emergency Hire – Limited Duration – New  
H. Professional Early Retirement  
I. Professional Resignation

All policies, regulations and procedures for employment of personnel, including affirmative action, have been followed.

## RECOMMENDATION:

The Chancellor recommends that the Board of Trustees approve the professional personnel recommendations.

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<thead>
<tr>
<th>INITIATOR:</th>
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<th>EFFECTIVE DATE</th>
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<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>September 27, 2012</td>
<td>September 27, 2012</td>
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<tr>
<td>Name</td>
<td>Anticipated Location</td>
<td>Position</td>
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<tr>
<td>Lightfoot, Douglas B.</td>
<td>Administrative Center</td>
<td>Director of Physical Facilities</td>
</tr>
</tbody>
</table>
A. BACKGROUND

Lightfoot, Douglas B. Olathe, Kansas earned a Bachelor of Science degree in Applied Management from Grand Canyon University, Phoenix, Arizona in 2001. Mr. Lightfoot worked as full-time facility manager for Peoria Unified School District, Peoria, Arizona from 1987 to 1995; as full-time facilities management operations coordinator for Metropolitan Community College, Omaha, Nebraska from 2001 to 2005; and as full-time operations & maintenance supervisor for Shawnee Mission USD 512, Shawnee Mission, Kansas from 2005 to 2012.
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Length of Contract</th>
<th>Effective Date</th>
<th>Salary Range</th>
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<tbody>
<tr>
<td>Goos, Karen D.</td>
<td>Longview</td>
<td>Administrator</td>
<td>09 months</td>
<td>10/08/2012</td>
<td>II</td>
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<tr>
<td>Name</td>
<td>Location</td>
<td>Position</td>
<td>Length of Contract</td>
<td>Effective Date</td>
<td>Salary Range</td>
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<tr>
<td>Khani, Shareen</td>
<td>Penn Valley</td>
<td>Nursing Instructor</td>
<td>170 duty days</td>
<td>08/01/2012</td>
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<td>Name</td>
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<td>Position</td>
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</tr>
<tr>
<td>Lee, Donald</td>
<td>Penn Valley</td>
<td>Mathematics Instructor</td>
<td>85 days</td>
<td>08/20/2012</td>
<td>III</td>
</tr>
<tr>
<td>Name</td>
<td>Anticipated Location</td>
<td>Position</td>
<td>Length of Contract</td>
<td>Effective Date</td>
<td>Salary Range</td>
</tr>
<tr>
<td>-----------------</td>
<td>----------------------</td>
<td>----------------------</td>
<td>--------------------</td>
<td>----------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Mikolajcik, John J.</td>
<td>Longview</td>
<td>Speech Instructor</td>
<td>172 days</td>
<td>08/16/2012</td>
<td>III</td>
</tr>
<tr>
<td>Spence, Julia M.</td>
<td>Longview</td>
<td>Sociology Instructor</td>
<td>172 days</td>
<td>08/16/2012</td>
<td>III</td>
</tr>
</tbody>
</table>
Mikolajcik, John J., Lee’s Summit, Missouri earned a Bachelor of Arts degree in Sociology from Kansas Wesleyan University, Salina, Kansas in 2010; and a Master of Arts in Communication from Valdosta State University, Valdosta, Georgia in 2012. Mr. Mikolajcik worked as part-time graduate research assistant and assistant director of debate for Valdosta State University, Valdosta, Georgia from 2010 to 2012.

Spence, Julia M., Kansas City, Missouri earned an Associate of Arts degree from Metropolitan Community College, Kansas City, Missouri in 1994; a Bachelor’s of Administration degree in Administration of Justice with a minor in History, and a Master of Arts degree in Sociology from University of Missouri - Kansas City, Kansas City, Missouri in 1997 and 2004 respectively. Ms. Spence worked as part-time faculty for Johnson County Community College, Overland Park, Kansas from 2004 to 2012; and as part-time faculty for Metropolitan Community College, Kansas City, Missouri from 2008 to 2012.
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Length of Contract</th>
<th>Effective Date</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alford, Kathy</td>
<td>Penn Valley – HSI</td>
<td>Nursing Instructor – ADN</td>
<td>170 days</td>
<td>08/20/2012</td>
<td>III</td>
</tr>
<tr>
<td>Paige, Charlotte M.</td>
<td>Penn Valley – HSI</td>
<td>Nursing Instructor – ADN</td>
<td>170 days</td>
<td>08/20/2012</td>
<td>III</td>
</tr>
</tbody>
</table>
F. BACKGROUND

Alford, Kathy, Independence, Missouri, earned a Bachelor of Science degree in Nursing from Boston College, Chestnut Hill, Massachusetts in 2000; a Master of Science degree in Nursing and a Master of Business Administration degree from University of Mary, Bismarck, South Dakota in 2011 and 2012 respectively. Ms. Alford worked full-time as a registered nurse for St. Luke’s Hospital, Kansas City, Missouri from 2001 to 2002; as full-time registered nurse for Mount Auburn Hospital, Cambridge, Massachusetts from 2003 to 2004; full-time as registered nurse for Truman Medical Center, Kansas City, Missouri from 2005 to 2012; part-time as assistant patient care manager for Truman Medical Center, Kansas City, Missouri from 2011 to 2012; and as part-time faculty for Metropolitan Community College, Kansas City, Missouri from 2010 to 2012.

Paige, Charlotte M., Lee’s Summit, Missouri, earned an Associate in Arts degree from Metropolitan Community College, Kansas City, Missouri in 2003; a Bachelor of Science degree in Nursing and a Master of Science degree in Nursing from Graceland University, Lamoni, Iowa in 2005 and 2012 respectively. Ms. Paige worked full-time as registered nurse for Independent Regional Health Center, Independence, Missouri in 2005; as full-time registered nurse for Lee’s Summit Hospital from 2005 to 2006; as full-time education coordinator for John Knox Village, Lee’s Summit, Missouri from 2010 to 2011; as part-time certified nursing assistant for John Knox Village, Lee’s Summit, Missouri from 1996 to 2005; part-time as registered nurse for Saint Luke’s East Hospital, Lee’s Summit, Missouri in 2010; and part-time as seasonal clinical coordinator for Metropolitan Community College, Kansas City, Missouri in 2012.
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Length of Contract</th>
<th>Effective Date</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yanez, Angela L.</td>
<td>Penn Valley – HSI</td>
<td>Nursing Instructor - PN</td>
<td>68 days</td>
<td>08/21/2012</td>
<td>II</td>
</tr>
</tbody>
</table>
Yanez, Angela L., Gladstone, Missouri, earned a Bachelor of Science degree in Nursing from Rockhurst University, Kansas City, Missouri, in 1986. Ms. Yanez worked full-time as admissions nurse, education, case manager for Preferred Hospice of Lexington, Lexington, Missouri from 2008 to 2011; as part-time field nurse for Ascera Care Hospice, Kansas City, Missouri from 2001 to 2003; as part-time field nurse for Kendallwood Hospice, Riverside, Missouri from 2003 to 2008; as part-time education nurse for Regional Hospice of Liberty, Liberty, Missouri from 2008 to 2009; and as part-time faculty for Metropolitan Community College, Kansas City, Missouri from 2011 to 2012.
<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Position</th>
<th>Length of Service</th>
<th>Effective Date</th>
<th>Incentive Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacek, Deborah A.</td>
<td>Administrative Center</td>
<td>Systems Analyst II</td>
<td>25 years</td>
<td>09/30/2012</td>
<td>85%</td>
</tr>
<tr>
<td>O'Connell, John R.</td>
<td>Longview</td>
<td>Physical Education Instructor</td>
<td>22 years</td>
<td>12/31/2012</td>
<td>82%</td>
</tr>
<tr>
<td>Allen, Jeffrey L.</td>
<td>Maple Woods</td>
<td>Facility Services Superintendent</td>
<td>23 years</td>
<td>10/31/2012</td>
<td>83%</td>
</tr>
<tr>
<td>Cougill, Debra A.</td>
<td>Maple Woods</td>
<td>Administrative Assistant - Level V</td>
<td>13 years</td>
<td>09/30/2012</td>
<td>75%</td>
</tr>
<tr>
<td>Claar, Deborah C.</td>
<td>Penn Valley</td>
<td>Speech Instructor</td>
<td>24 years</td>
<td>12/31/2012</td>
<td>84%</td>
</tr>
<tr>
<td>Cota, Gene F.</td>
<td>Penn Valley</td>
<td>Biology Instructor</td>
<td>27 years</td>
<td>12/31/2012</td>
<td>85%</td>
</tr>
<tr>
<td>Name</td>
<td>Location</td>
<td>Position</td>
<td>Length of Service</td>
<td>Effective Date</td>
<td></td>
</tr>
<tr>
<td>------------------</td>
<td>---------------</td>
<td>-----------------------------------------------</td>
<td>-------------------</td>
<td>----------------</td>
<td></td>
</tr>
<tr>
<td>Schumann, Pamela A.</td>
<td>Penn Valley</td>
<td>Surgical Technology Instructor</td>
<td>08 Months</td>
<td>09/21/2012</td>
<td></td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
SUBJECT: Employee Insurance Benefits
DATE: September 27, 2012
ITEM & FILE NO.: 3.2
CATEGORY: Personnel
REASON FOR BOARD CONSIDERATION: □ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S): Resolution
Rate Summary-Employee only

BACKGROUND:

The MCC employee benefits program provides coverage of medical, dental, vision and basic life insurance coverage for all full-time employees. Employees may participate in all of these plans, and have the option to purchase dependent medical, dental, vision, life and supplemental life.

A recommendation is being made to continue the medical contract with Blue Cross/Blue Shield and the life insurance contract with USAble for the 2012 benefit year. The Blue Cross/Blue Shield contracts will renew with a rate increase of 11% with current plan design options. Contracts for dental and vision will continue with Delta Dental of Missouri and with Vision Service Plan. Delta Dental will renew with a rate increase of 1.69% for the 2013 calendar year. All contracts will run from January 1, 2013 through December 31, 2013.

The District shall, for the balance of the 2013 fiscal year, contribute on behalf of each full-time employee enrolled in a qualified plan, a maximum monthly total for health, dental, and vision as reflected on the chart below:

<table>
<thead>
<tr>
<th>Plan Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>755.74/month</td>
</tr>
<tr>
<td>Employee+Spouse/Domestic Partner</td>
<td>973.39/month</td>
</tr>
<tr>
<td>Employee+Children/Nondependent Children</td>
<td>916.52/month</td>
</tr>
<tr>
<td>Employee+Family/Domestic Partner &amp; Nondependent Children</td>
<td>1,229.34/month</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt a resolution approving the employee insurance benefits program.

INITIATOR: Tuesday Stanley
BOARD ACTION DATE: September 27, 2012
EFFECTIVE DATE: September 27, 2012
RESOLUTION

WHEREAS, the Board of Trustees desires to make medical, dental, life and vision insurance programs available to full-time employees of the Metropolitan Community College; and

WHEREAS, the renewal rates quoted by the existing carriers for medical, dental, vision and life insurance carriers are competitive; and

WHEREAS, the medical insurance program through Blue Cross/Blue Shield provides desirable coverage at a competitive price for eligible employees and dependents of the Metropolitan Community Colleges;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that written agreements be and are hereby approved between The Junior College District of Metropolitan Kansas City, Missouri, and USAble Life Insurance, Blue Cross/Blue Shield, Delta Dental Plan of Missouri, and Vision Service Plan;

BE IT FURTHER RESOLVED that the proper officers of the Board and District be and they are hereby, authorized to execute said agreements and applications for and on behalf of The Junior College District of Metropolitan Kansas City, Missouri; and

BE IT FINALLY RESOLVED that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.
THE METROPOLITAN COMMUNITY COLLEGES
Insurance Program

Rates Effective January 1, 2013

<table>
<thead>
<tr>
<th>Medical Insurance</th>
<th>2009/2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blue Cross/Blue Shield HMO</td>
<td>454.30</td>
<td>536.07</td>
<td>562.34</td>
<td>624.20</td>
</tr>
<tr>
<td>Blue Cross Blue Shield PPO1</td>
<td>471.32</td>
<td>556.16</td>
<td>583.41</td>
<td>647.59</td>
</tr>
<tr>
<td>Blue Cross Blue Shield PPO2</td>
<td>397.79</td>
<td>469.39</td>
<td>492.39</td>
<td>546.55</td>
</tr>
<tr>
<td>BCBS – High Deductible Health Plan</td>
<td>327.78</td>
<td>386.78</td>
<td>405.73</td>
<td>450.36</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vision Care</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Vision Service Plan</td>
<td></td>
<td>9.22</td>
<td>9.22</td>
<td>9.22</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dental Care</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Delta Dental Plan of Missouri</td>
<td></td>
<td>31.87</td>
<td>31.87</td>
<td>32.83</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Life Insurance</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>USAble Life Insurance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Basic Life per $1,000 of coverage)</td>
<td>.31</td>
<td>.31</td>
<td>.31</td>
<td>.31</td>
</tr>
<tr>
<td>(AD&amp;D)</td>
<td>.02</td>
<td>.02</td>
<td>.02</td>
<td>.02</td>
</tr>
</tbody>
</table>

Benefit year was on the fiscal year through December 31, 2009 and moved to a calendar year beginning January 1, 2010.

The Supplemental Life Insurance premium varies by age grouping and is available at employee expense.

Dependent Dental, Vision, and Life Insurance programs will continue to be available at employee expense.

Dependent Health Coverage is available on a multi-tier rate structure with MCC paying a portion of the cost for the funded plan.
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: September 27, 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 3.3</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>Employee 403(b) Plan, 457(b) Plan, Employer 403(b) Plan for Retirees Provider</td>
<td>CATEGORY: Personnel</td>
</tr>
</tbody>
</table>

REASON FOR BOARD CONSIDERATION:
- [X] APPROVAL
- [ ] ACCEPTANCE
- [ ] INFORMATION
- ENCLOSURE(S): Resolution

BACKGROUND:

MCC contracted with CBIZ Financial Solutions, Inc. in March of 2012 to conduct a comprehensive evaluation of MCC’s 403(b) Plan, 457(b) Plan and Employer 403(b) for retirees in order to complete a Request for Proposal for a single provider. The RFP results were presented to the Chancellor’s Cabinet for review and discussion. After reviewing several proposals, two vendors were selected for interview by the Chancellor’s Cabinet through shared governance resulting in a recommendation for a single provider.

A recommendation is being made to select VALIC as MCC’s sole 403(b)/457(b) vendor to provide administrative, record keeping, and investment custodial services for the MCC 403(b) and 457(b) Plans. A single vendor is expected to improve participant education, reduce participant expenses and administrative time, focus on simplifying the enrollment process and improve retirement outcomes for MCC employees.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt a resolution approving VALIC as the MCC 403(b) Plan, 457(b) Plan and Employer 403(b) for retirees provider effective January 1, 2013.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>September 27, 2012</td>
<td>September 27, 2012</td>
</tr>
</tbody>
</table>
RESOLUTION

WHEREAS, the Board of Trustees desires to select a single provider for administrative, record keeping, and investment custodial services for MCC’s 403(b) Plan, 457(b) Plan, and Employer 403(b) for retirees Plan in order to improve participant education, reduce participant expenses and administrative time, simplify the enrollment process and improve retirement outcomes for MCC employees; and

WHEREAS, the Board of Trustees desires to select VALIC as the sole Employee 403(b) Plan, 457(b) Plan and Employer 403(b) for retirees Plan provider for Metropolitan Community College;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that VALIC is hereby selected as the sole Employee 403(b) Plan, 457(b) Plan and Employer 403(b) for retirees Plan provider for Metropolitan Community College; and

BE IT FURTHER RESOLVED that Board Trustees hereby authorizes the District to enter into a written agreement between Metropolitan Community College and VALIC for said services; and

BE IT FINALLY RESOLVED that the proper officers of the Board and District be and are hereby authorized to execute said agreement for and on behalf of Metropolitan Community College and that such agreement shall be incorporated by reference to this resolution and made a part of the files of the District.
AGENDA ITEM BACKGROUND

TO:        BOARD OF TRUSTEES  DATE: September 27, 2012
FROM:      CHANCELLOR           ITEM & FILE NO.: 4.1
SUBJECT:   Treasurer’s Report   CATEGORY:  Business and Finance

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☒ INFORMATION

ENCLOSURE(S)
Cash and Investment Summary
Check Register

BACKGROUND:
The Treasurer’s Report includes the cash and investment summary and check register reflecting disbursements for the month of August 2012 and the monthly financial reports and operational budget summary for the month of August 2012. This report is submitted for Board action in accordance with Board Policy.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt a resolution approving the disbursements for the month of August 2012.

INITIATOR:      BOARD ACTION DATE:  EFFECTIVE DATE:
Tuesday L. Stanley  September 27, 2012  September 27, 2012
RESOLUTION

RESOLVED, that the actions of Tuesday Stanley, Treasurer, in disbursing the following funds of Metropolitan Community College is hereby approved and ratified as the acts of the Board of Trustees.

2900947

August 2012

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>UMB Bank</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>$18,859,928</td>
<td>Checks/Direct Deposits 202908-203591/14114-14415</td>
</tr>
<tr>
<td>Payroll</td>
<td>$2,919,458</td>
<td>Checks/Direct Deposits/ACH 64828-64928/503470-505902</td>
</tr>
<tr>
<td>Payroll Taxes</td>
<td>$986,388</td>
<td>ACH</td>
</tr>
<tr>
<td>Financial Aid &amp; Refunds</td>
<td>$6,512,093</td>
<td>Checks/Direct Deposits 5236330-5240918</td>
</tr>
<tr>
<td>Financial Aid &amp; Refunds</td>
<td>$416,773</td>
<td>ACH Credit Card reimbursements</td>
</tr>
<tr>
<td>Procurement Cards</td>
<td>$57,737</td>
<td>ACH</td>
</tr>
<tr>
<td>Utilities</td>
<td>$309,175</td>
<td>ACH</td>
</tr>
<tr>
<td>Credit Card Processing Fees</td>
<td>$24,531</td>
<td>ACH</td>
</tr>
<tr>
<td>Bank Analysis Service Charge</td>
<td>$4,472</td>
<td>ACH</td>
</tr>
<tr>
<td>TOTAL DISBURSEMENTS</td>
<td>$30,090,555</td>
<td></td>
</tr>
</tbody>
</table>
## METROPOLITAN COMMUNITY COLLEGE
### Operational Funds Budget Summary
#### August 31, 2012

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Budget 7/31/2012</th>
<th>Adjustments</th>
<th>Budget 8/31/2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>General &amp; Special Projects Fund</td>
<td>$ 109,023,374</td>
<td>$ -</td>
<td>$ 109,023,374</td>
</tr>
<tr>
<td>Institute for Workforce Innovation</td>
<td>4,383,091</td>
<td>-</td>
<td>4,383,091</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>113,406,465</td>
<td>-</td>
<td>113,406,465</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General &amp; Special Projects Fund</td>
<td>109,237,954</td>
<td>-</td>
<td>109,237,954</td>
</tr>
<tr>
<td>Institute for Workforce Innovation</td>
<td>4,209,963</td>
<td>-</td>
<td>4,209,963</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>113,447,917</td>
<td>-</td>
<td>113,447,917</td>
</tr>
</tbody>
</table>

| Revenues Over (Under) Expenditures   | (41,452)         | -           | (41,452)         |
| Fund Transfer (To) From              | 53,305           | -           | 53,305           |
| Change in Fund Balance               | $ 11,853         | $ -         | $ 11,853         |
## Metropolitan Community College
### Cash Investment Summary
#### August 31, 2012

<table>
<thead>
<tr>
<th>INVESTMENT DESCRIPTION</th>
<th>INSURED/ COLLATERAL</th>
<th>PURCHASED FROM</th>
<th>PURCHASE DATE</th>
<th>YIELD RATE</th>
<th>PAR AMOUNT</th>
<th>COST</th>
<th>MATURITY DATE</th>
<th>NOTATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Govt Agency - Fed National Mortgage Assn.*</td>
<td>n/a</td>
<td>UMB</td>
<td>09/22/11</td>
<td>0.140%</td>
<td>$1,000,000</td>
<td>$1,004,872</td>
<td>09/24/12</td>
<td>Note 3</td>
</tr>
<tr>
<td>Govt Agency - Fed National Mortgage Assn.</td>
<td>n/a</td>
<td>UMB</td>
<td>03/05/12</td>
<td>0.300%</td>
<td>$2,000,000</td>
<td>$2,006,050</td>
<td>09/27/12</td>
<td>Note 2</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp*</td>
<td>n/a</td>
<td>UMB</td>
<td>12/19/11</td>
<td>0.850%</td>
<td>$3,000,000</td>
<td>$3,020,857</td>
<td>11/14/12</td>
<td>Note 5</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>02/22/12</td>
<td>0.200%</td>
<td>$2,500,000</td>
<td>$2,512,625</td>
<td>11/14/12</td>
<td>Note 9</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>01/06/12</td>
<td>0.400%</td>
<td>$2,000,000</td>
<td>$2,009,678</td>
<td>12/12/12</td>
<td>Note 6</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>02/27/12</td>
<td>0.425%</td>
<td>$3,000,000</td>
<td>$3,003,750</td>
<td>02/27/13</td>
<td>Note 8</td>
</tr>
<tr>
<td>Govt Agency - Fed Home Loan Mortgage Corp</td>
<td>n/a</td>
<td>UMB</td>
<td>05/06/12</td>
<td>0.360%</td>
<td>$3,000,000</td>
<td>$3,008,500</td>
<td>05/23/12</td>
<td>Note 10</td>
</tr>
<tr>
<td>Govt Agency - Fed National Mortgage Assn.*</td>
<td>n/a</td>
<td>UMB</td>
<td>07/17/12</td>
<td>0.400%</td>
<td>$4,000,000</td>
<td>$4,000,000</td>
<td>07/17/13</td>
<td>Note 7</td>
</tr>
</tbody>
</table>

**TOTAL INVESTMENTS**

<table>
<thead>
<tr>
<th>TYPE</th>
<th>INSURED/ COLLATERAL</th>
<th>BANK</th>
<th>ACCOUNT</th>
<th>RATE</th>
<th>AMOUNT</th>
<th>MCC Books</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repurchase Agreement</td>
<td>(note 1)</td>
<td>UMB</td>
<td>Main Deposit</td>
<td>0.10%</td>
<td>$24,404,493</td>
<td>18,544,535</td>
</tr>
</tbody>
</table>

**TOTAL CASH & INVESTMENTS (Bank)** $58,904,493

**TOTAL CASH & INVESTMENTS (MCC)** $53,044,535

### Cash & Investments Portfolio

- **Govt Agencies:** $34,500,000, 59%
- **Repurchase Agreements:** $24,404,493, 41%

### Investments by Maturity Date

- **1 months:** $3,000,000, 9%
- **3 months:** $5,500,000, 16%
- **4 months:** $2,000,000, 6%
- **9 months:** $3,000,000, 9%
- **11 months:** $4,000,000, 13%

- **11 months:** $2,000,000, 9%
Notes:
Note 1 - Collateral held at the Federal Reserve
Note 3 - Federal National Mortgage Assn. Maturity 9/24/12 - 0.14
Note 4 - Callable Security - Federal Home Loan Mortgage Corp. Callable 5/22/13 - 0.416. Yield to Maturity 5/22/15 - 0.54
Note 5 - Callable Security - Federal Home Loan Mortgage Corp. Callable 11/14/12 - 0.85. Yield to Maturity 11/14/16 - 1.477
Note 6 - Callable Security - Federal Home Loan Mortgage Corp. Callable 12/12/12 - 0.40. Yield to Maturity 12/12/14 - 0.75
Note 7 - Callable Security - Federal National Mortgage Assn. Callable 7/17/13 - 0.40. Yield to Maturity 7/17/15 - 0.53
Note 8 - Callable Security - Federal Home Loan Mortgage Corp. Callable 2/27/13- 0.425. Yield to Maturity 2/27/15 - 0.508
Note 9 - Callable Security - Federal Home Loan Mortgage Corp. Callable 11/14/12 - 0.200. Yield to Maturity 11/14/14 - 0.693
Note 12 - Callable Security - Federal Home Loan Mortgage Corp. Callable 5/23/13 - 0.40. Yield to Maturity 11/23/15 - 0.655

* Unexpended Plant Fund Investments
** This amount does not reflect outstanding checks and deposits/withdrawals in transit
### THE METROPOLITAN COMMUNITY COLLEGE
General & Special Projects Fund Revenue and Expenditures
Two months ended August 31, 2012 compared to August 31, 2011

<table>
<thead>
<tr>
<th></th>
<th>FY 2013 Original Annual Budget</th>
<th>FY 2013 Current Annual Budget</th>
<th>Monthly Activity</th>
<th>Year to Date (YTD)</th>
<th>FY 2012 Original Annual Budget</th>
<th>FY 2012 Actual Results (Unaudited)</th>
<th>Monthly Activity</th>
<th>Year to Date (YTD)</th>
<th>Percent to 2012 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Tuition and Fees</td>
<td>43,737,428</td>
<td>43,737,428</td>
<td>5,266,663</td>
<td>23,364,846</td>
<td>53.4%</td>
<td>$49,553,173</td>
<td>45,315,136</td>
<td>5,517,535</td>
<td>23,498,152</td>
</tr>
<tr>
<td>State Aid</td>
<td>27,387,385</td>
<td>27,387,385</td>
<td>2,984,052</td>
<td>4,708,104</td>
<td>17.2%</td>
<td>$29,853,592</td>
<td>29,906,758</td>
<td>2,300,826</td>
<td>4,781,652</td>
</tr>
<tr>
<td>Federal, State, Local Grants &amp; Contracts</td>
<td>3,420,369</td>
<td>3,420,369</td>
<td>73,158</td>
<td>156,148</td>
<td>4.0%</td>
<td>$3,386,409</td>
<td>3,223,772</td>
<td>67,655</td>
<td>132,992</td>
</tr>
<tr>
<td>State and County Taxes</td>
<td>30,985,556</td>
<td>30,985,556</td>
<td>367,392</td>
<td>482,390</td>
<td>1.6%</td>
<td>$31,233,801</td>
<td>30,819,215</td>
<td>201,553</td>
<td>419,752</td>
</tr>
<tr>
<td>Investment Income</td>
<td>50,000</td>
<td>50,000</td>
<td>10,792</td>
<td>53,573</td>
<td>107.1%</td>
<td>$150,000</td>
<td>44,138</td>
<td>8,601</td>
<td>11,602</td>
</tr>
<tr>
<td>Other Income</td>
<td>3,442,636</td>
<td>3,442,636</td>
<td>417,515</td>
<td>1,327,913</td>
<td>38.6%</td>
<td>$3,997,217</td>
<td>3,981,035</td>
<td>394,444</td>
<td>1,347,012</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$109,023,374</td>
<td>$109,023,374</td>
<td>$8,475,772</td>
<td>$30,933,511</td>
<td>27.6%</td>
<td>$117,805,992</td>
<td>$113,290,054</td>
<td>$8,578,814</td>
<td>$30,181,162</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional</td>
<td>47,188,845</td>
<td>47,209,457</td>
<td>2,505,233</td>
<td>4,997,353</td>
<td>10.6%</td>
<td>$50,022,924</td>
<td>45,505,803</td>
<td>2,736,311</td>
<td>5,303,926</td>
</tr>
<tr>
<td>Academic Support</td>
<td>13,012,173</td>
<td>13,099,273</td>
<td>915,793</td>
<td>1,751,984</td>
<td>13.5%</td>
<td>$12,794,385</td>
<td>12,740,471</td>
<td>842,351</td>
<td>1,584,613</td>
</tr>
<tr>
<td>Student Services</td>
<td>12,779,346</td>
<td>12,655,690</td>
<td>885,850</td>
<td>1,550,790</td>
<td>12.2%</td>
<td>$12,179,053</td>
<td>11,905,547</td>
<td>967,285</td>
<td>1,492,528</td>
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<tr>
<td>Plant Operation and Maintenance</td>
<td>12,067,543</td>
<td>12,066,396</td>
<td>1,262,563</td>
<td>1,605,263</td>
<td>13.3%</td>
<td>$12,644,843</td>
<td>11,781,199</td>
<td>793,425</td>
<td>1,248,588</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>22,321,948</td>
<td>22,418,618</td>
<td>1,418,972</td>
<td>3,311,992</td>
<td>14.8%</td>
<td>$24,637,501</td>
<td>26,943,825</td>
<td>1,712,722</td>
<td>3,485,815</td>
</tr>
<tr>
<td>Scholarships and Fellowships</td>
<td>1,562,355</td>
<td>1,562,355</td>
<td>458,132</td>
<td>501,871</td>
<td>32.1%</td>
<td>$1,487,951</td>
<td>1,387,711</td>
<td>519,017</td>
<td>543,737</td>
</tr>
<tr>
<td>Public Service</td>
<td>305,944</td>
<td>306,195</td>
<td>16,981</td>
<td>40,029</td>
<td>13.1%</td>
<td>$450,311</td>
<td>359,814</td>
<td>28,157</td>
<td>48,058</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$109,237,954</td>
<td>$109,237,954</td>
<td>$7,463,624</td>
<td>$13,759,902</td>
<td>12.6%</td>
<td>$114,216,968</td>
<td>$111,024,370</td>
<td>$7,589,268</td>
<td>$13,697,662</td>
</tr>
</tbody>
</table>
### THE METROPOLITAN COMMUNITY COLLEGE
Auxiliary Enterprises Fund Revenues and Expenditures
Two months ended August 31, 2012 compared to August 31, 2011

<table>
<thead>
<tr>
<th>Fiscal Year 2013</th>
<th>Fiscal Year 2012</th>
<th>Revenue</th>
<th>Expense</th>
<th>Net Income</th>
<th>Net Income %</th>
<th>Revenue</th>
<th>Expense</th>
<th>Net Income</th>
<th>Net Income %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bookstore</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Budget</td>
<td></td>
<td>9,981,440</td>
<td>8,774,370</td>
<td>$1,207,070</td>
<td>12.1%</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Monthly</td>
<td></td>
<td>4,196,604</td>
<td>2,849,911</td>
<td>$1,346,693</td>
<td>32.1%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Actual YTD</td>
<td></td>
<td>4,231,378</td>
<td>2,878,290</td>
<td>$1,353,088</td>
<td>32.0%</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Broadway Plaza</strong></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Budget</td>
<td></td>
<td>385,000</td>
<td>314,883</td>
<td>$50,117</td>
<td>13.7%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monthly</td>
<td></td>
<td>28,471</td>
<td>11,516</td>
<td>$16,955</td>
<td>59.6%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Actual YTD</td>
<td></td>
<td>56,940</td>
<td>14,031</td>
<td>$42,909</td>
<td>75.4%</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Northland Human Services</strong></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Budget</td>
<td></td>
<td>305,000</td>
<td>360,204</td>
<td>$(54,204)</td>
<td>-17.7%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monthly</td>
<td></td>
<td>25,968</td>
<td>21,987</td>
<td>$3,981</td>
<td>18.5%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Actual YTD</td>
<td></td>
<td>53,937</td>
<td>28,754</td>
<td>$25,183</td>
<td>46.7%</td>
<td></td>
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<tr>
<td><strong>Recreation Centers</strong></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Budget</td>
<td></td>
<td>825,500</td>
<td>782,097</td>
<td>$43,403</td>
<td>5.3%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monthly</td>
<td></td>
<td>65,899</td>
<td>70,526</td>
<td>$(4,627)</td>
<td>-7.0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Actual YTD</td>
<td></td>
<td>111,478</td>
<td>123,062</td>
<td>$(11,584)</td>
<td>-10.4%</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Food Service</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Budget</td>
<td></td>
<td>-</td>
<td>17,081</td>
<td>$(17,081)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monthly</td>
<td></td>
<td>-</td>
<td>8,466</td>
<td>$(8,466)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Actual YTD</td>
<td></td>
<td>-</td>
<td>9,748</td>
<td>$(9,748)</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td><strong>Pioneer</strong></td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Budget</td>
<td></td>
<td>590,000</td>
<td>380,161</td>
<td>$209,839</td>
<td>36.6%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monthly</td>
<td></td>
<td>49,081</td>
<td>16,481</td>
<td>$32,600</td>
<td>66.4%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Actual YTD</td>
<td></td>
<td>98,282</td>
<td>21,275</td>
<td>$76,987</td>
<td>78.3%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Parking Garage</strong></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Budget</td>
<td></td>
<td>145,650</td>
<td>-</td>
<td>$145,650</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Monthly</td>
<td></td>
<td>12,137</td>
<td>-</td>
<td>$12,137</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Actual YTD</td>
<td></td>
<td>24,275</td>
<td>-</td>
<td>$24,275</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL AUXILIARY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>12,168,235</td>
<td>10,462,171</td>
<td>$1,706,084</td>
<td>14.0%</td>
<td>Annual Budget</td>
<td>12,213,590</td>
<td>10,628,796</td>
<td>$1,584,794</td>
<td>13.0%</td>
</tr>
<tr>
<td>Expense</td>
<td>4,015,722</td>
<td>2,882,997</td>
<td>$1,132,725</td>
<td>28.2%</td>
<td>Monthly</td>
<td>4,379,140</td>
<td>2,978,887</td>
<td>$1,400,253</td>
<td>32.0%</td>
</tr>
<tr>
<td>Net Income</td>
<td>4,309,486</td>
<td>3,091,833</td>
<td>$1,217,653</td>
<td>28.3%</td>
<td>Actual YTD</td>
<td>4,576,270</td>
<td>3,075,160</td>
<td>$1,501,110</td>
<td>32.8%</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: September 27, 2012
ITEM & FILE NO: 4.2

SUBJECT: Bids: 6871, 6872, 6873, 6875, 6878, 6880, 6881
CATEGORY: Business and Finance

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)
Resolution
Bid Recommendations

BACKGROUND:

The bids requested during the past month that were in excess of $10,000 are summarized below for the Board’s approval.

<table>
<thead>
<tr>
<th>BID #</th>
<th>DESCRIPTION</th>
<th>LOCATION</th>
<th>FUND SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>6871</td>
<td>Trash Can Liners</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6872</td>
<td>Toilet Tissue</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6873</td>
<td>Roll Towels</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6875</td>
<td>Custodial Services</td>
<td>AC/BP/FS/PI</td>
<td>General</td>
</tr>
<tr>
<td>6878</td>
<td>Boiler &amp; Valve Repairs</td>
<td>PV</td>
<td>General</td>
</tr>
<tr>
<td>6880</td>
<td>Interior Signage - Enrollment Services</td>
<td>PV</td>
<td>General</td>
</tr>
<tr>
<td>6881</td>
<td>Ice Melt Products</td>
<td>DW</td>
<td>General</td>
</tr>
</tbody>
</table>

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees adopt a resolution approving the lowest acceptable bids meeting specifications.

INITIATOR: Tuesday L. Stanley
BOARD ACTION DATE: September 27, 2012
EFFECTIVE DATE: September 27, 2012
RESOLUTION

WHEREAS, bids for material needs and/or services of Metropolitan Community College (the "District") have been solicited in accordance with District Policies, Regulations and Procedures, with applicable Federal and State laws and with the requirements of the Missouri Coordinating Board for Higher Education, and such bids have now been tabulated and presented to the District's Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of the District's Chancellor, the following awards are made to bidders (or, if so indicated, to the lowest responsible in-District or Missouri bidders whose bids are within District established variance guidelines) complying with the specifications as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Bid No.</th>
<th>Successful Bidder</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trash Can Liners Districtwide</td>
<td>6871</td>
<td>Central Poly Corporation</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Linden, NJ</td>
<td></td>
</tr>
<tr>
<td>Toilet Tissue Districtwide</td>
<td>6872</td>
<td>Nu-Life Laboratories, Inc.</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prairie Village, KS</td>
<td></td>
</tr>
<tr>
<td>Roll Towels Districtwide</td>
<td>6873</td>
<td>Clayton Paper &amp; Distribution, Inc.</td>
<td>&gt; $10,000 annually</td>
</tr>
<tr>
<td></td>
<td></td>
<td>St. Joseph, MO</td>
<td></td>
</tr>
<tr>
<td>Custodial Services AC/BP/FS/PI</td>
<td>6875</td>
<td>Riteway Maintenance &amp; Supply, LLC</td>
<td>$328,487.58</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kansas City, MO</td>
<td></td>
</tr>
<tr>
<td>Boiler &amp; Valve Repairs Penn Valley</td>
<td>6878</td>
<td>North Point Boiler &amp; Combustion</td>
<td>$60,482.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kansas City, MO</td>
<td></td>
</tr>
<tr>
<td>Interior Signage - Enrollment Services Penn Valley</td>
<td>6880</td>
<td>3Fire Creative</td>
<td>$14,559.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kansas City, MO</td>
<td></td>
</tr>
<tr>
<td>Ice Melt Products Districtwide</td>
<td>6881</td>
<td>Nu-Life Laboratories, Inc.</td>
<td>$16,326.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prairie Village, KS</td>
<td></td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the District's Chancellor cause to be executed purchase orders and to take appropriate action incident to the foregoing awards.
Bid Request Number - 6871 - Trash Can Liners
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 annually
Number of Bids Sent to Companies - 35

Award based on cost of estimated annual quantities of four sizes & types of can liners

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Poly Corporation</td>
<td>Linden, NJ</td>
<td>$14,400.00 a</td>
</tr>
<tr>
<td>Industrial Soap Company</td>
<td>St. Louis, MO</td>
<td>15,954.00</td>
</tr>
<tr>
<td>Interboro Packaging Corporation</td>
<td>Montgomery, NY</td>
<td>16,010.00</td>
</tr>
<tr>
<td>Controlled Environment Products</td>
<td>North Kansas City, MO</td>
<td>16,280.40</td>
</tr>
<tr>
<td>Dyna Pak Corporation</td>
<td>Lawrenceburg, TN</td>
<td>16,508.00</td>
</tr>
<tr>
<td>All American Poly</td>
<td>Piscataway, NJ</td>
<td>16,646.00</td>
</tr>
<tr>
<td>Royal Papers, Inc.</td>
<td>Lenexa, KS</td>
<td>17,335.80</td>
</tr>
<tr>
<td>Interboro Packaging Corporation</td>
<td>Montgomery, NY</td>
<td>17,572.00</td>
</tr>
<tr>
<td>Hillyard, Inc.</td>
<td>Kansas City, MO</td>
<td>18,607.00</td>
</tr>
<tr>
<td>Clayton Paper &amp; Distribution, Inc.</td>
<td>St. Joseph, MO</td>
<td>18,924.80</td>
</tr>
<tr>
<td>Masscco Maintenance Supply Company</td>
<td>North Kansas City, MO</td>
<td>19,109.60</td>
</tr>
<tr>
<td>Fresh N Clean</td>
<td>Freeport, FL</td>
<td>19,606.00</td>
</tr>
<tr>
<td>Regal Distributing</td>
<td>Lenexa, KS</td>
<td>20,559.40</td>
</tr>
<tr>
<td>Davis Safety Supply</td>
<td>Kansas City, MO</td>
<td>20,914.00</td>
</tr>
<tr>
<td>Heartland Solutions</td>
<td>Grain Valley, MO</td>
<td>21,091.00</td>
</tr>
<tr>
<td>AmSan</td>
<td>Olathe, KS</td>
<td>21,112.00</td>
</tr>
<tr>
<td>Staples</td>
<td>Kansas City, MO</td>
<td>25,353.00</td>
</tr>
<tr>
<td>Betty Mills Company</td>
<td>San Mateo, CA</td>
<td>31,045.00</td>
</tr>
<tr>
<td>Interboro Packaging Corporation</td>
<td>Montgomery, NY</td>
<td>NE</td>
</tr>
<tr>
<td>Interboro Packaging Corporation</td>
<td>Montgomery, NY</td>
<td>NE</td>
</tr>
<tr>
<td>Interboro Packaging Corporation</td>
<td>Montgomery, NY</td>
<td>NE</td>
</tr>
<tr>
<td>Unipak</td>
<td>Brooklyn, NY</td>
<td>NE</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

ABS Support, Liberty, MO
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Magic Distributors, Overland Park, KS
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midwest Contract Services, Kansas City, MO
Plaza Maintenance, Raytown, MO
Rangel Distributors, Kansas City, MO
Riteway Maintenance & Supply, Kansas City, MO
State Chemical, Cleveland, OH
Tri-Lateral Sales, Inc., Kansas City, MO
US SBA, Kansas City, MO

a=Recommended Vendor
*In Dist/MO Preference
NE=Net Equal
Watco Resources, Inc., Kansas City, MO
Xpedx, Olathe, KS
Zep Manufacturing Company, Riverside, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mckc.edu.
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6872 - Toilet Tissue
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 annually
Number of Bids Sent to Companies - 39

Award based on cost of a case of product fitting current dispensers

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nu-Life Laboratories, Inc.</td>
<td>Prairie Village, KS</td>
<td>$15.81 a</td>
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<tr>
<td>Nu-Life Laboratories, Inc.</td>
<td>Prairie Village, KS</td>
<td>18.41</td>
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<tr>
<td>Controlled Environment Products</td>
<td>North Kansas City, MO</td>
<td>19.16</td>
</tr>
<tr>
<td>Royal Papers, Inc.</td>
<td>Lenexa, KS</td>
<td>20.58</td>
</tr>
<tr>
<td>Nu-Life Laboratories, Inc.</td>
<td>Prairie Village, KS</td>
<td>20.61</td>
</tr>
<tr>
<td>Industrial Soap Company</td>
<td>St. Louis, MO</td>
<td>21.06</td>
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<tr>
<td>Hillyard, Inc.</td>
<td>Kansas City, MO</td>
<td>22.83</td>
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<tr>
<td>Staples</td>
<td>Kansas City, MO</td>
<td>22.89</td>
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<tr>
<td>Fresh N Clean</td>
<td>Freeport, IN</td>
<td>23.00</td>
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<tr>
<td>Massco Maintenance Supply Company</td>
<td>North Kansas City, MO</td>
<td>23.90</td>
</tr>
<tr>
<td>Regal Distributors</td>
<td>Lenexa, KS</td>
<td>25.00</td>
</tr>
<tr>
<td>Central Poly Corporation</td>
<td>Linden, NJ</td>
<td>25.66</td>
</tr>
<tr>
<td>AmSan</td>
<td>Olathe, KS</td>
<td>27.88</td>
</tr>
<tr>
<td>Davis Safety Supply</td>
<td>Kansas City, MO</td>
<td>38.10</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

ABS Support, Liberty, MO
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Clean It All, Raytown, MO
Creative Christians, Kansas City, MO
Five Diamonds, Kansas City, MO
Heartland Solutions, Grain Valley, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
JSI, LLC, Grandview, MO
Lawson Products, Kansas City, MO
Magic Distributors, Overland Park, KS
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midwest Contract Services, Kansas City, MO
Plaza Maintenance, Raytown, MO
POW Janitorial Services, LLC, Kansas City, MO
Rangel Distributors, Kansas City, MO
Riteway Maintenance & Supply, Kansas City, MO
Riteway Maintenance & Supply, Overland Park, KS
State Chemical, Cleveland, OH
Tri-Lateral Sales, Inc., Kansas City, MO

a=Recommended Vendor
*=In Dist./MO Preference
NE=Not Equal
US SBA, Kansas City, MO
Watco Resources, Inc., Kansas City, MO
Wrightway Tile Cleaning, Inc., Kansas City, MO
Xpedx, Olathe, KS
Zep Manufacturing Company, Riverside, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6873 - Roll Towels
Source of Funding - General
Total Amount of Bid Award - Expected to exceed $10,000 annually
Number of Bids Sent to Companies - 39

Award based on cost of a case of product fitting current dispensers or factoring in cost of replacing an estimated 400 dispensers where needed

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clayton Paper &amp; Distribution, Inc.</td>
<td>St. Joseph, MO</td>
<td>$ 21.44 a</td>
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<tr>
<td>Staples</td>
<td>Kansas City, MO</td>
<td>23.16</td>
</tr>
<tr>
<td>Royal Papers, Inc.</td>
<td>Lenexa, KS</td>
<td>29.00</td>
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<tr>
<td>Hillyard, Inc.</td>
<td>Kansas City, MO</td>
<td>30.79</td>
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<tr>
<td>Davis Safety Supply</td>
<td>Kansas City, MO</td>
<td>51.89</td>
</tr>
<tr>
<td>Nu-Life Laboratories, Inc.</td>
<td>Prairie Village, KS</td>
<td>5,616.73</td>
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<tr>
<td>Nu-Life Laboratories, Inc.</td>
<td>Prairie Village, KS</td>
<td>5,618.41</td>
</tr>
<tr>
<td>Industrial Soap Company</td>
<td>St. Louis, MO</td>
<td>6,031.96</td>
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<tr>
<td>AmSan</td>
<td>Olathe, KS</td>
<td>7,922.16</td>
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<tr>
<td>Controlled Environment Products</td>
<td>North Kansas City, MO</td>
<td>10,016.18</td>
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<tr>
<td>Central Poly Corporation</td>
<td>Linden, NJ</td>
<td>12,025.70</td>
</tr>
<tr>
<td>Fresh N Clean</td>
<td>Freeport, IN</td>
<td>12,428.00</td>
</tr>
<tr>
<td>Massco Maintenance Supply Company</td>
<td>North Kansas City, MO</td>
<td>16,818.00</td>
</tr>
<tr>
<td>Regal Distributors</td>
<td>Lenexa, KS</td>
<td>NE</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

ABS Support, Liberty, MO
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Clean It All, Raytown, MO
Creative Christians, Kansas City, MO
Five Diamonds, Kansas City, MO
Heartland Solutions, Grain Valley, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
JSI, LLC, Grandview, MO
Lawson Products, Kansas City, MO
Magic Distributors, Overland Park, KS
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midwest Contract Services, Kansas City, MO
Plaza Maintenance, Raytown, MO
POW Janitorial Services, LLC, Kansas City, MO
Rangel Distributors, Kansas City, MO
Riteway Maintenance & Supply, Kansas City, MO
Riteway Maintenance & Supply, Overland Park, KS
State Chemical, Cleveland, OH
Tri-Lateral Sales, Inc., Kansas City, MO

a=Recommended Vendor
*In Dist/MO Preference
NE=Not Equal
US SBA, Kansas City, MO
Watco Resources, Inc., Kansas City, MO
Wrightway Tile Cleaning, Inc., Kansas City, MO
Xpedx, Olathe, KS
Zep Manufacturing Company, Riverside, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mockc.edu.
Bid Request Number - 6875 - Custodial Services
Source of Funding - General
Total Amount of Bid Award - $328,487.58
Number of Bids Sent to Companies - 32

Award based on cleaning estimated square footages at each site for a three-year period

Administrative Center, Broadway Plaza, Facility Services, Pioneer

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Riteway Maintenance &amp; Supply, LLC</td>
<td>Kansas City, MO</td>
<td>$328,487.58</td>
</tr>
<tr>
<td>Woodley Building Maintenance</td>
<td>Raytown, MO</td>
<td>453,337.85</td>
</tr>
<tr>
<td>Diverse Facilities Solutions</td>
<td>Oakland Park, FL</td>
<td>475,355.22</td>
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<tr>
<td>PCI2</td>
<td>Kansas City, MO</td>
<td>501,567.61</td>
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<tr>
<td>Satellite Janitorial Company</td>
<td>Kansas City, MO</td>
<td>523,187.84</td>
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<tr>
<td>Midwest Contract Services</td>
<td>Kansas City, MO</td>
<td>528,128.40</td>
</tr>
<tr>
<td>Source Building Services</td>
<td>Lenexa, KS</td>
<td>529,824.37</td>
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<tr>
<td>Clean it All, LLC</td>
<td>Raytown, MO</td>
<td>546,197.70</td>
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<tr>
<td>Harvard</td>
<td>Lenexa, KS</td>
<td>550,883.56</td>
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<td>ISS Facility Services</td>
<td>Kansas City, MO</td>
<td>615,387.21</td>
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<tr>
<td>Amaris Corporation</td>
<td>Kansas City, MO</td>
<td>625,692.77</td>
</tr>
<tr>
<td>Crystal Clean Enterprise, Inc.</td>
<td>Grandview, MO</td>
<td>1,037,641.11</td>
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</table>

Bid requests were also sent to the following companies/organizations:

American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
City Wide Maintenance, Kansas City, MO
Clean It All, Kansas City, MO
Cleaning Up, LLC, Lenexa, KS
Complete Building Maintenance Services, Kansas City, MO
Creative Christians, Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Immaculate Enterprises, Kansas City, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Mundo Corporation, Inc., Kansas City, MO
One Way Cleaning, Grandview, MO
POW, Kansas City, MO
SSC Service Solutions, Knoxville, TN
Star-Brite Building Maintenance, LLC, Independence, MO
US SBA, Kansas City, MO
WFF Facility Services, St. Louis, MO

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Evaluated

September 27, 2012
This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
Bid Request Number - 6878 - Boiler & Valve Repairs
Source of Funding - General
Total Amount of Bid Award - $60,482.00
Number of Bids Sent to Companies - 27

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Point Boiler &amp; Combustion</td>
<td>Kansas City, MO</td>
<td>$60,482.00</td>
</tr>
<tr>
<td>Lippert Mechanical</td>
<td>Kansas City, MO</td>
<td>63,563.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Fire Sprinkler Corporation, Mission, KS
American Indian Enterprise & Business Council, Kansas City, MO
American Boiler, North Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Associated Mechanical/Locke Equipment, Olathe, KS
BCI Mechanical, Gardner, KS
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
CDI Industrial Mechanical Contractors, Kansas City, KS
Corless Mechanical, Inc., Harrisonville, MO
Donaldson Mechanical, Inc., Kansas City, MO
Douglas Pump Service, Inc., Overland Park, KS
Environmental Mechanical Service, Inc., Olathe, KS
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Luevano Hart Construction, LLC, Kansas City, MO
Martin Mechanical Corporation, Kansas City, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Rand Construction Company, Kansas City, MO
Reliable Mechanical Services, Inc., Kearney, MO
Siemens Industry, Inc., Lenexa, KS
Stanger Industries, Kansas City, MO
The Waldinger Corporation, Kansas City, MO
TMS, Inc., Kansas City, KS
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
Bid Request Number - 6880 - Interior Signage - Enrollment Services
Source of Funding - General
Total Amount of Bid Award - $14,559.00
Number of Bids Sent to Companies - 29

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
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<tbody>
<tr>
<td>3Fire Creative</td>
<td>Kansas City, MO</td>
<td>$14,559.00 a</td>
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<tr>
<td>KC Sign Express</td>
<td>Overland Park, KS</td>
<td>17,648.00</td>
</tr>
<tr>
<td>Star Signs, LLC</td>
<td>Lawrence, KS</td>
<td>20,000.00</td>
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<tr>
<td>Creative Impressions</td>
<td>Norcross, GA</td>
<td>NE</td>
</tr>
<tr>
<td>See More Signs</td>
<td>Kansas City, MO</td>
<td>NE</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

1 Stop Sign & Safety, Inc., Jackson, MS
2/90 Signs, Leawood, KS
A S I - Modulex, Kansas City, KS
AllSigns, LLC, Topeka, KS
American Indian Enterprise & Business Council, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Association of General Contractors, Columbia, MO
BA Designs, LLC, Kansas City, MO
Builder's Association, Kansas City, MO
Contract Merchandising Services, Lenexa, KS
Dodge Reports, Kansas City, MO
Hilton Displays, Greenville, SC
Infinity Sign Systems, Blue Springs, MO
Infinity Sign Systems, Independence, MO
LTD Signs & Graphics, Kansas City, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Minority Contractor's Association of Kansas City, Kansas City, MO
Missouri iSqft Plan Room, Lenexa, KS
NAWIC, Kansas City, MO
Reed Construction Data, Norcross, GA
Serographics Sign System, Minneapolis, MN
The Van Hoozer Group, Kansas City, KS
United Sign, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.

a=Recommended Vendor
*=In Dist/MO Preference
NE=Not Equal
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6881 - Ice Melt Products
Source of Funding - General
Total Amount of Bid Award - $16,326.50
Number of Bids Sent to Companies - 42

Parking Lot/Roadways De-Icer, 50 lb Rock Salt

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nu-Life Laboratories, Inc.</td>
<td>Prairie Village, KS</td>
<td>$5,004.00</td>
</tr>
<tr>
<td>Clayton Paper &amp; Distribution</td>
<td>St. Joseph, MO</td>
<td>5,088.00</td>
</tr>
<tr>
<td>John Deere Landscapes</td>
<td>Cleveland, OH</td>
<td>10,248.00</td>
</tr>
</tbody>
</table>

Sidewalk De-Icer, 50 lb Bags, MorGro or Ice Fighter Plus

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nu-Life Laboratories, Inc.</td>
<td>Prairie Village, KS</td>
<td>$3,561.00</td>
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<tr>
<td>John Deere Landscapes</td>
<td>Cleveland, OH</td>
<td>4,155.00</td>
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</table>

Bulk De-Icer, Truckload, Rock Salt

<table>
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<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nu-Life Laboratories, Inc.</td>
<td>Prairie Village, KS</td>
<td>$1,788.50</td>
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<tr>
<td>Cargill Deicing Technology</td>
<td>North Olmsted, OH</td>
<td>2,242.24</td>
</tr>
<tr>
<td>John Deere Landscapes</td>
<td>Cleveland, OH</td>
<td>2,802.80</td>
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</table>

100% Potassium Chloride Pellets, 50 lb Bags

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nu-Life Laboratories, Inc.</td>
<td>Prairie Village, KS</td>
<td>$5,973.00</td>
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<tr>
<td>Clayton Paper &amp; Distribution</td>
<td>St. Joseph, MO</td>
<td>7,017.00</td>
</tr>
<tr>
<td>John Deere Landscapes</td>
<td>Cleveland, OH</td>
<td>7,314.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Indian Enterprise & Business Council, Kansas City, MO
American Midwest Distributors, LLC, North Kansas City, MO
AmSan, Kansas City, MO
Asian American Chamber of Commerce of Kansas City, Overland Park, KS
Aztec Building Maintenance, Wichita, KS
Boresow Chemical Company, Olathe, KS
Burtin & Associates, Inc., Kansas City, MO
Continental Research Corporation, St. Louis, MO
Dale Brothers, Kansas City, KS
Davis Supply Company, Kansas City, MO

a=Recommended Vendor
*=In Dist/ MO Preference
NFA Not Equal
BID RECOMMENDATIONS
For Items Over $10,000

Ewing Irrigation, Olathe, KS
Ferguson Enterprises, Kansas City, MO
Gardn-Wise Distributors, Inc., Wichita, KS
Grainger, Inc., Kansas City, MO
Greenleaf Construction Company, Kansas City, MO
Hillyard, Inc., Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
KC Sanitary Supply Company, Kansas City, MO
Lesco, Inc., Cleveland, OH
Logistical Resource Solutions, Inc., St. Louis, MO
Massco Business Products, North Kansas City, MO
MBEconnect.com, Overland Park, KS
Mid-America Distribution, Olathe, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
North American Salt, Overland Park, KS
Packaging & More, Kansas City, KS
Planters Seed Company, Kansas City, MO
Plaza Maintenance Products, Raytown, MO
Q4 Industries, Overland Park, KS
Riteway Maintenance & Supply, Overland Park, KS
Satellite Janitorial Company, Kansas City, MO
Scotwood Industries, Shawnee Mission, KS
St. Joseph Agri Services, St. Joseph, MO
Tri Star Seed Company, Spring Hill, KS
US SBA, Kansas City, MO
Xpedx, Olathe, KS
Zep Manufacturing Company, Riverside, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mccckc.edu.
# Agenda Item Background

**TO:** BOARD OF TRUSTEES  
**FROM:** CHANCELLOR  
**DATE:** September 27, 2012  
**ITEM & FILE NO.:** 4.3  
**CATEGORY:** Business and Finance

### Subject: Public Hearing General Fund Levy

<table>
<thead>
<tr>
<th>REASON FOR BOARD CONSIDERATION:</th>
<th>APPROVAL</th>
<th>ACCEPTANCE</th>
<th>INFORMATION</th>
<th>ENCLOSURE(S)</th>
</tr>
</thead>
</table>

**BACKGROUND:**

With the enactment of Section 67.110, RSMo, each political subdivision is required to hold a public hearing on the proposed tax rates prior to final adoption so that citizens of the community may be heard. The annual budget, which was approved at the June 14, 2012 meeting of the Board of Trustees, requires tax revenue of Thirty Million Nine Hundred Eighty Five Thousand and Five Hundred and Fifty Six Dollars ($30,985,556).

In order to obtain this amount, the tax levy required is estimated to be Twenty-Three and Forty-Nine One Hundredths Cents ($0.2349). This information was included in the notice of a hearing which was published in *The Kansas City Star* on September 18, 2012.

### Status:

Any individual or group wishing to speak on the proposed tax rates will be recognized at this time. Under Item 4.4 the Board will be requested to set the levy at Twenty-Three and Forty-Nine One Hundredths Cents ($0.2349) for general operations.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>September 27, 2012</td>
<td>September 27, 2012</td>
</tr>
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</table>
NOTICE OF PUBLIC HEARING ON PROPOSED RATE
OF TAXES FOR THE JUNIOR COLLEGE DISTRICT
OF METROPOLITAN KANSAS CITY, MISSOURI

Notice is hereby given to those persons resident within The Junior College District of Metropolitan Kansas City, Missouri, hereinafter described as The Metropolitan Community College, that a public hearing shall be held on September 27, 2012, commencing at 6:30 p.m. at MCC Maple Woods at 2601 N.E. Barry Road, Kansas City, Missouri, for the purpose of enabling citizens to be heard concerning the proposed rate of taxes for said Metropolitan Community College.

In accordance with the provisions of Section 67.110, RSMo, 2000 the following information is submitted:

1. The assessed valuation by category of real and personal tangible property of said Metropolitan Community College for fiscal year 2012-2013 is estimated as follows:
   (a) Real estate $ 9,957,536,133
   (b) Personal property $ 2,545,421,329

2. The assessed valuation by category of real and personal tangible property of said Metropolitan Community College for the preceding fiscal year is as follows:
   (a) Real estate $ 9,959,565,403
   (b) Personal property $ 2,568,942,840

3. The amount of revenue required to be provided from the property tax as set forth in the annual budget adopted by the Board of Trustees of said Metropolitan Community College for the rate to be levied is as follows:

   General operating revenue $30,985,556

4. The amount of revenue estimated for 2012-13 for new construction and improvements is projected at $119,454.

5. The estimated tax rate proposed to be set for taxation is as follows:

   General operating levy $0.2349 cents per $100.00 assessed valuation

By order of the Board of Trustees of Metropolitan Community College, this 17th day of September, 2012.

David L. Disney
President, Board of Trustees
Cynthia K. Johnson
Secretary, Board of Trustees
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: September 27, 2012
ITEM & FILE NO.: 4.4

SUBJECT: General Fund Levy
CATEGORY: Business and Finance

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S):
Resolution

BACKGROUND:

Funds for operation of the District are partially secured through a tax levy. The property tax levy rate has been calculated in compliance with Article X, Section 22 of the Missouri Constitution and Section 137.073 RSMo. The rate was determined to be Twenty-Three and Forty-Nine One Hundredths Cents ($0.2349) per One Hundred Dollars ($100) assessed valuation based on instructions furnished to the District by the State Auditors Office.

Section 67.110 RSMo, requires that the District hold a public hearing on the proposed tax rate. The law states that the notice of the meeting must be published in at least one newspaper of general circulation or posted in at least three public places, at least seven days prior to the specified date of the hearing. As reported in item 4.3 the District has complied with this requirement.

The Notice of Public Hearing on Proposed Rate of Taxes was based and published on final assessed valuation figures for Jackson, Clay, Cass and Platte counties. It is up only marginally from last year--$0.2349 (from $0.2335).

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt a resolution authorizing the general operating levy for 2012-2013.

INITIATOR: Tuesday L. Stanley
BOARD ACTION DATE: September 27, 2012
EFFECTIVE DATE: September 27, 2012
RESOLUTION

WHEREAS, the Board of Trustees of the Metropolitan Community College (the District) estimates the amount of general funds required to operate the District for the ensuing year (July 1, 2012 through June 30, 2013) to be Thirty Million Nine Hundred Eighty Five Thousand and Five Hundred and Fifty Six Dollars ($30,985,556), such general funds being in addition to state aid, tuition, and other nontax receipts; and

WHEREAS, the Board estimates the rate of taxation required to raise such amount of general funds to be approximately Twenty-Three and Forty-Nine One Hundredths Cents ($0.2349) per One Hundred Dollars ($100.00) assessed valuation;

NOW, THEREFORE, BE IT RESOLVED, that there hereby be established the General Operating Levy for 2012-2013 of Twenty Three and Forty-Nine One Hundredths Cents ($0.2349) on the One Hundred Dollars ($100.00) assessed valuation, and the proper officers of the Board and District be and they are hereby authorized to notify the proper officers of Cass, Clay, Platte and Jackson Counties, State of Missouri, of the general operating levy for 2012-2013 set by this resolution.
TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
SUBJECT: General Agreements

BACKGROUND:

Metropolitan Community College administration has approved entering into the following agreements under which MCC shall receive the described services.

CBIZ Financial Solutions, Inc. (“CBIZ”): Consulting Services Agreement under which CBIZ will provide fiduciary and non-fiduciary services to MCC with respect to MCC’s 457(b) and 403(b) retirement plans. Fiduciary services shall include the development of a recommended portfolio, a review of the fund lineup for diversified asset class coverage and recommended investment options to fill gaps if necessary, preparation of semi-annual investment due diligence reports and presentation of the same to the retirement plan committee, and preparation of an investment detail report summarizing its analysis of alternatives to funds recommended for replacement. Non-fiduciary services shall include plan governance, an annual plan management review, plan sponsor services, fee and expense documentation, and vendor interface. This is a one (1) year agreement beginning upon the date of CBIZ’s acceptance and may be renewed for two (2) additional one (1) year periods. MCC will not compensate CBIZ under this agreement and CBIZ will not charge plan participants for any individualized services that may be provided to participants. CBIZ will receive indirect compensation of $3,000.00 per month from the selected plan vendor, which shall originate from the expenses charged by the mutual fund/insurance carrier sponsors associated with MCC’s plans.

Excipio Consulting, LLC (“Excipio”): Consulting Services Agreement under which MCC will retain Excipio to assist in the development and management of MCC’s planned Request for Proposal with regard to the consolidation and centralization of servers and storage, the redesign of the network to adapt to new server and storage architecture, a wireless site survey, and telecommunications contract options. Excipio will solicit the RFP to up to four (4) service providers, provide a financial analysis and evaluate and make recommendations based upon the service providers’ responses. The term of the agreement will begin upon signature, and services will commence within fourteen (14) days thereafter. Services will conclude approximately ten (10) weeks thereafter, and the total amount due to Excipio under the agreement is $26,750.00.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees adopt the resolution approving entering into the foregoing General Agreements.
Noel-Levitz, Inc.: Additional services requested under existing Memorandum of Agreement dated November 22, 2011 via Work Order #1 dated August 6, 2012. Noel-Levitz shall provide a two-day, on-site Strategic Enrollment Consultation to provide a progress review and recommendations for action orientation and next steps in order to assist the strategic enrollment development plan of MCC. Services shall be provided from August 6, 2012 through December 15, 2012. MCC shall pay the contractor an amount of $12,000.00, plus actual travel and subsistence expenses incurred by contractor.
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with businesses, agencies, and educational institutions under which Metropolitan Community College will receive certain services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the agreements listed below are hereby approved;

<table>
<thead>
<tr>
<th>Business</th>
<th>Services</th>
<th>Amount</th>
<th>Agreement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CBIZ Financial Solutions, Inc.</td>
<td>Fiduciary and Non-fiduciary services for MCC’s 457(b) and 403(b) retirement plans</td>
<td>No fee</td>
<td>Acceptance-One Year</td>
</tr>
<tr>
<td>Excipio Consulting, LLC</td>
<td>Development and management of planned Request for Proposal for MCC IT systems</td>
<td>$26,750.00</td>
<td>Signature-Twelve Weeks</td>
</tr>
<tr>
<td>Noel-Levitz, Inc.</td>
<td>Strategic Enrollment Consultation</td>
<td>$12,000.00</td>
<td>08/06/12-12/15/12    + travel expenses</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be, and are hereby, authorized to execute said agreements for and on behalf of Metropolitan Community College and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.
The following sole source purchases are being submitted for approval.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Item</th>
<th>Vendor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>$42,060.01</td>
<td>Maintenance Renewal</td>
<td>Perceptive Software</td>
<td>DW</td>
</tr>
<tr>
<td>$33,350.00</td>
<td>Three-Dimensional Printing System</td>
<td>Depco, LLC</td>
<td>BTC</td>
</tr>
<tr>
<td>$27,900.00</td>
<td>Read &amp; Write Software License</td>
<td>Texthelp, Inc.</td>
<td>DW</td>
</tr>
<tr>
<td>$10,000.00</td>
<td>Labor/Insight System</td>
<td>Burning Glass International</td>
<td>DW</td>
</tr>
</tbody>
</table>

The following purchases utilizing competitively bid contracts available to MCC are being submitted for approval.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Item</th>
<th>Vendor</th>
<th>Location</th>
<th>Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>$139,694.09</td>
<td>MoHealthWINs Virtualization Equipment</td>
<td>CDW-G</td>
<td>BTC</td>
<td>National IPA Tech Solutions</td>
</tr>
<tr>
<td>$ 59,502.68</td>
<td>Desktop Computers (76)</td>
<td>World Wide Technology</td>
<td>LV</td>
<td>State of Missouri</td>
</tr>
<tr>
<td>$30,983.40</td>
<td>Mailroom Equipment/Maintenance Agreement</td>
<td>Pitney Bowes</td>
<td>PV</td>
<td>State of Missouri</td>
</tr>
<tr>
<td>$11,859.23</td>
<td>MoHealthWINs Warranties/Service</td>
<td>CDW-G</td>
<td>BTC</td>
<td>National IPA Tech Solutions</td>
</tr>
</tbody>
</table>

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees approve these sole source and contract purchases.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  DATE: September 27, 2012
FROM: CHANCELLOR  ITEM & FILE NO.: 4.7

SUBJECT: * Surplus Property

CATEGORY: Business and Finance

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION

ENCLOSURE(S)

The following items, no longer needed by MCC, are being submitted for approval to sell.

Penn Valley

Floor Scrubber
Lateral File Cabinet
Vertical File Cabinets (5)
Miscellaneous Chairs

Maple Woods

Autoclave
Exam Table

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees declare these items as surplus and approve that they may be sold.

INITIATOR:
Tuesday L. Stanley

BOARD ACTION DATE:
September 27, 2012

EFFECTIVE DATE:
September 27, 2012
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  
FROM: CHANCELLOR  
DATE: September 27, 2012  
ITEM & FILE NO.: 4.8  
CATEGORY: Business and Finance  

SUBJECT:  
*Job Retention Training Taxable Certificates - Harley-Davidson Motor Company Operations, Inc. Project

REASON FOR BOARD CONSIDERATION:  
[ ] APPROVAL  
[ ] ACCEPTANCE  
[ ] INFORMATION  
ENCLOSURE(S):  
Resolution

BACKGROUND:

The attached Resolution authorizes the delivery of the Job Retention Training Taxable Certificates (Harley-Davidson Motor Company Operations, Inc. Project), Series 2012, in an amount not to exceed $1,653,000. The Series 2012 Certificates will fund, on a pay-as-you-go basis, the costs of training for Harley-Davidson Motor Company Operations, Inc. (“Harley”). The Resolution authorizes District representatives to finalize and execute the necessary agreements relating to the project.

Harley manufactures and distributes motorcycles, accessories and general merchandise via independent dealers. Harley is a Wisconsin corporation, which has been in business over 100 years. Harley is expected to retain 577 jobs for this Project, at their facility in Kansas City, Missouri. These jobs have been maintained since 2002 with the exception of two months in 2009. Harley will make a capital investment of $2.37 million on new equipment purchases, equipment upgrades, a new training room and lighting upgrades at the site.

Harley plans to train employees in the following areas: leadership training, continuous improvement, quality, safety, soft skills and skill assessments. Training will occur at the company site in Kansas City, Missouri and other sites in the region, including the BTC.

The College has issued five issues of jobs training certificates for Harley, most recently $2,153,000 in retained jobs training certificates in 2005 to provide training for 952 retained jobs.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the subject resolution.

NITIATOR:  
Tuesday L. Stanley  
BOARD ACTION DATE: September 27, 2012  
EFFECTIVE DATE: September 27, 2012
RESOLUTION

RESOLUTION DETERMINING HARLEY-DAVIDSON MOTOR COMPANY OPERATIONS, INC. (THE "EMPLOYER") ELIGIBILITY FOR PARTICIPATION IN THE MISSOURI COMMUNITY COLLEGE RETAINED JOBS TRAINING PROGRAM AND THAT THE REVENUES PROVIDED IN THE PROGRAM AGREEMENT ARE SUFFICIENT TO SECURE THE FAITHFUL PERFORMANCE OF OBLIGATIONS INCURRED UNDER THE PROGRAM AGREEMENT; APPROVING A PROGRAM AGREEMENT WITH THE EMPLOYER, APPROVING THE DELIVERY OF RETAINED JOBS TRAINING TAXABLE CERTIFICATES, SERIES 2012 IN THE PRINCIPAL AMOUNT NOT TO EXCEED $1,653,000, IN ORDER TO PROVIDE FUNDS TO PAY THE COSTS OF SUCH HERIN DESCRIBED PROJECT; AUTHORIZING THE EXECUTION AND DELIVERY OF THE TRUST INDENTURE BETWEEN THE DISTRICT AND UMB BANK, N.A. AS TRUSTEE; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION WITH THE DELIVERY OF SAID CERTIFICATES; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE DELIVERY OF SAID CERTIFICATES.

WHEREAS, The Junior College District of Metropolitan Kansas City, Missouri (the "District") is a body corporate and political subdivision of the State of Missouri, organized and existing under the Revised Statutes of Missouri, as amended; and

WHEREAS, the District is authorized pursuant to Sections 178.760 through and including 178.764 of the Revised Statutes of Missouri, as amended (the "Act"), to enter into agreements with employers located within the state to provide education and training of workers for existing jobs in stable industries (as defined by the Act) within the State of Missouri; and

WHEREAS, pursuant to the Act and as approved by directive of the Director of the Missouri Department of Economic Development by memorandum dated January 4, 2006, a community college district may enter into an agreement with an employer for payment of program costs under the Act, on a pay as you go basis, without the issuance and sale of bond certificates; and

WHEREAS, Harley-Davidson Motor Company Operations, Inc. (the "Employer"), is a Wisconsin corporation duly organized and existing and authorized to conduct business in the state of Missouri, and has made application to the District to participate in a job retention training program permitted by the Act; and

WHEREAS, funds are needed to pay the cost of the training, and to purchase equipment, materials and supplies to be provided in connection therewith (collectively referred to herein as the "Project," and more specifically described in the Program Agreement (hereinafter defined), and the Board of Trustees of the District hereby finds and determines that it is desirable and in the best interests of the District that the District approve an agreement to provide funds to the Employer on a pay as you go basis for costs of the Project evidenced by
the delivery of Retained Jobs Training Taxable Certificates, Series 2012 (Harley-Davidson Motor Company Operations, Inc. Project) in the aggregate principal amount not to exceed $1,653,000 (the "Certificates"); and

WHEREAS, the Board of Trustees of the District further finds and determines that it is necessary and desirable in connection with the financing of the Project and the delivery of the Certificates that the District enter into certain agreements, and that the District take certain other actions and approve the execution of certain other documents as herein provided;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MISSOURI, AS FOLLOWS:

Section 1. Determination of Eligibility and Sufficiency of Revenues. The District hereby determines that the Employer is eligible to participate in the Missouri Community College Retained Jobs Training Program and that the amount of revenues provided pursuant to the Program Agreement (as hereinafter defined) are sufficient in amount to secure the faithful performance of the obligations under the Program Agreement.

Section 2. Approval of Delivery of the Certificates. The District hereby approves the delivery of Retained Jobs Training Taxable Certificates, Series 2012 (Harley-Davidson Motor Company Operations, Inc. Project), in the aggregate principal amount not to exceed $1,653,000, for the purpose of providing funds to the Employer on a pay as you go basis to pay the costs of the Project. The Certificates shall not bear interest, shall be payable in such manner and on such dates in accordance with the Act, and be in such denominations, in such forms, subject to such transfer restrictions and shall be executed and delivered in such manner subject to such provisions, covenants and agreements, as are set forth in the Indenture (as hereinafter defined).

Section 3. Limited Obligations. The Certificates shall be limited obligations payable solely from disbursements from the Community College Retained Jobs Training Fund established pursuant to the Act, subject to appropriations from the State and such other revenues and receipts received by the District pursuant to the herein authorized Indenture and Program Agreement. The Certificates shall not constitute a debt or liability of the District or any political subdivision of the State of Missouri and the Certificates shall not constitute an indebtedness within the meaning of any constitutional or statutory debt limitation or restriction.

Section 4. Authorization of Documents. The District is hereby authorized to enter into the following agreements (the "Transaction Documents"), in substantially the form presented to and reviewed by the Board of Trustees of the District at this meeting and attached to this Resolution (a copy of which shall be filed in the records of the District), with such changes therein as shall be approved by the officers of the District executing such documents, such officers, signatures thereon being conclusive evidence of their approval thereof.

(a) Program Agreement (the "Program Agreement") between the District and the Employer, pursuant to which training services shall be provided to the Employer as permitted by the Act (attached hereto as Exhibit A); and
(b) Trust Indenture (the "Indenture"), between the District and the trustee named therein (the "Trustee"), pursuant to which the District shall pledge and assign the revenues and receipts received pursuant to the Act and Program Agreement to the Trustee for the payment of Project training costs incurred by the Employer on a pay as you go basis, upon the terms and conditions as set forth in said form of Indenture (attached hereto as Exhibit B).

Section 5. Execution of Documents. The District is hereby authorized to enter into and the President or the Vice President and Secretary of the Board of Trustees or the Chancellor or any Vice Chancellor of the District are hereby authorized and directed to execute and deliver, for and on behalf of and as the act and deed of the District, the Certificates, the Program Agreement, the Indenture and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

Section 6. Further Authority. The District shall, and the officers, agents and employees of the District are hereby authorized and directed to, take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution, and to carry out, comply with and perform the duties of the District with respect to the Program Agreement and the Indenture.

Section 7. Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Board of Trustees of the District.

PASSED AND ADOPTED by the Board of Trustees of The Junior College District of Metropolitan Kansas City, Missouri this 27th day of September, 2012.

(SEAL)

President of the Board of Trustees

ATTEST:

Secretary
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: September 27, 2012
ITEM & FILE NO.: 4,9

SUBJECT: *New Jobs Training Taxable Certificates - Hoover Universal Inc. Project

CATEGORY: Business and Finance

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)
Resolution

BACKGROUND:

The attached Resolution authorizes the delivery of the Industrial New Jobs Training Taxable Certificates (Hoover Universal, Inc. Project), Series 2012, in an amount not to exceed $1,166,000 to provide funds to pay costs of training for Hoover Universal, Inc. on a pay-as-you-go basis. The Resolution authorizes District representatives to finalize and execute the necessary documents in connection with the Hoover Universal, Inc. project.

Hoover Universal, Inc. is a supplier of automotive components, including automobile seats. Hoover Universal, Inc. currently produces F150 seats for Ford and recently launched production of Malibu seats for General Motors. 365 total eligible new jobs will be established for this Project. The training funds will be devoted to training materials and supplies. Training instructors will be provided by the employer at the site of the new jobs, at the company’s newly constructed facility at 4101 NW Mattox, Riverside, Missouri. In addition to the new jobs, 146 existing employees will be relocated from Kansas City to Riverside.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the subject resolution.

INITIATOR:
Tuesday L. Stanley

BOARD ACTION DATE: September 27, 2012
EFFECTIVE DATE: September 27, 2012
RESOLUTION

RESOLUTION DETERMINING ELIGIBILITY OF HOOVER UNIVERSAL, INC. (THE "EMPLOYER") FOR PARTICIPATION IN THE MISSOURI COMMUNITY COLLEGE NEW JOBS TRAINING PROGRAM, APPROVING A PROGRAM AGREEMENT WITH THE EMPLOYER AND FINDING THAT THE REVENUES PROVIDED IN THE PROGRAM AGREEMENT ARE SUFFICIENT TO SECURE THE FAITHFUL PERFORMANCE OF OBLIGATIONS INCURRED THEREUNDER, APPROVING THE DELIVERY OF INDUSTRIAL NEW JOBS TRAINING TAXABLE CERTIFICATES, SERIES 2012 IN THE PRINCIPAL AMOUNT NOT TO EXCEED $1,166,000, IN ORDER TO PROVIDE FUNDS ON A PAY-AS-YOU-GO BASIS TO PAY THE PROGRAM COSTS OF SUCH HEREFIN DESCRIBED PROJECT; AUTHORIZING THE EXECUTION AND DELIVERY OF THE TRUST INDENTURE BETWEEN THE DISTRICT AND THE TRUSTEE; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION WITH SUCH PROJECT; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH SUCH PROJECT.

WHEREAS, The Junior College District of Metropolitan Kansas City, Missouri (the "District") is a body corporate and political subdivision of the State of Missouri, organized and existing under the Revised Statutes of Missouri, as amended; and

WHEREAS, the District is authorized pursuant to Sections 178.892 through and including 178.896 of the Revised Statutes of Missouri, as amended (the "Act"), to enter into agreements with employers located within the state to train employees for New Jobs (as defined by the Act); and

WHEREAS, Hoover Universal, Inc. (the "Employer"), is authorized to conduct business under the laws of the state of Missouri, and has submitted an application to the District to participate in a job training program permitted by the Act; and

WHEREAS, funds are needed to pay the cost of the training, and to purchase equipment, materials and supplies to be provided in connection therewith (collectively referred to herein as the "Project," and more specifically described in the Program Agreement (hereinafter defined), and the Board of Trustees of the District hereby finds and determines that it is desirable and in the best interests of the District that the District approve the delivery, on a pay-as-you-go basis, of not to exceed the principal amount of $1,166,000 Industrial New Jobs Training Taxable Certificates, Series 2012 (Hoover Universal, Inc. Project) (the "Certificates"), for the purpose of providing funds to pay the costs of the Project; and

WHEREAS, the Board of Trustees of the District further finds and determines that it is necessary and desirable in connection with the financing of the Project and the delivery of the Certificates that the District enter into certain agreements, and that the District take certain other actions and approve the execution of certain other documents as herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MISSOURI, AS FOLLOWS:

Section 1. Determination of Eligibility and Sufficiency of Revenues. The District hereby determines that the Employer is eligible to participate in the Missouri Community College New Jobs Training Program and that the
amount of revenues provided pursuant to the Program Agreement (as hereinafter defined) are sufficient in amount to secure the faithful performance of the obligations under the Program Agreement.

Section 2. Approval of Delivery of the Certificates. Conditioned upon receipt of project approval ("State Approval") by the Missouri Department of Economic Development or appropriate government body, the District hereby approves the delivery to the Employer of Industrial New Jobs Training Taxable Certificates, Series 2012 (Hoover Universal, Inc. Project), to reflect amounts for which requisitions have been submitted and subsequently paid, not to exceed the aggregate principal amount of $1,166,000, in one or more series for the purpose of providing funds to pay the costs of the Project on a pay-as-you-go basis. The Certificates shall contain such terms, be in such forms, be subject to such transfer restrictions and be delivered in such manner, subject to the provisions, covenants and agreements, as are set forth in the Indenture (as hereinafter defined).

Section 3. Limited Obligations. The Certificates and the interest thereon shall be limited obligations payable solely from disbursements from the Community College Job Training Fund established pursuant to the Act, subject to appropriations from the State and such other revenues and receipts received by the District pursuant to the herein authorized Indenture and Program Agreement. The Certificates shall not constitute a debt or liability of the District or any political subdivision of the State of Missouri and the Certificates shall not constitute an indebtedness within the meaning of any constitutional or statutory debt limitation or restriction.

Section 4. Authorization of Documents. The District is hereby authorized to enter into the following agreements (the "Transaction Documents"), in substantially the form presented to and reviewed by the Board of Trustees of the District at this meeting and attached to this Resolution (a copy of which shall be filed in the records of the District), with such changes therein as shall be approved by the officers of the District executing such documents, such officers, signatures thereon being conclusive evidence of their approval thereof.

(a) Program Agreement (the "Program Agreement") between the District and the Employer, pursuant to which training services shall be provided to the Employer as permitted by the Act (attached hereto as Exhibit A); and

(b) Trust Indenture (the "Indenture"), between the District and the trustee named therein (the "Trustee"), pursuant to which the Certificates shall be delivered and the District shall pledge and assign the revenues and receipts received pursuant to the Act and Program Agreement to the Trustee for the benefit of and security of the owners of the Certificates upon the terms and conditions as set forth in said form of Indenture (attached hereto as Exhibit B).

Section 5. Execution of Documents. The officers of the District are hereby authorized to negotiate and the District is hereby authorized to enter into and the President or the Vice President of the Board of Trustees or the Chancellor or any Vice Chancellor and the Secretary of the District are hereby authorized and directed to execute and deliver, for and on behalf of and as the act and deed of the District, the Transaction Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution all on such final terms and provisions as the officers executing the documents may deem advisable, the determination by such officer of the advisability of any such action to be conclusively evidenced by his or her signature on the Transaction Documents.

Section 6. Additional Documents. The District acknowledges that the Employer has participated in unrelated Missouri incentive program transactions and that King Hershey has served as the employer’s local Missouri
counsel on such independent transactions, which have been concluded. The Board of Trustees consents to King Hershey representing the District on the new jobs training program, and authorizes King Hershey as bond counsel for the District, and Piper Jaffray & Co. as financial advisor for the District, to proceed with the preparation or review of the additional documents and proceedings necessary to deliver the Series 2012 Certificates as described above, in compliance with and in accordance with the Act and this Resolution.

Section 7. Further Authority. The District shall, and the officers, agents and employees of the District are hereby authorized and directed to, take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution, and to carry out, comply with and perform the duties of the District with respect to the Program Agreement and the Indenture.

Section 8. Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Board of Trustees of the District.

PASSED AND ADOPTED by the Board of Trustees of The Junior College District of Metropolitan Kansas City, Missouri this 27th day of September, 2012.

(SEAL)

President of the Board of Trustees

ATTEST:

Secretary
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  
FROM: CHANCELLOR  
SUBJECT: *Memberships  
DATE: September 27, 2012  
ITEM & FILE NO.: 4.10  
CATEGORY: Administration  
REASON FOR BOARD CONSIDERATION: ☑ APPROVAL  ☐ ACCEPTANCE  ☐ INFORMATION  
ENCLOSURE(S): Resolution

BACKGROUND:

Metropolitan Community College administration has approved renewing its membership with the following organizations.

The Higher Learning Commission (HLC): HLC is an independent corporation and one of two commission members of the North Central Association of Colleges and Schools (NCA), which is one of six regional institutional accreditors in the United States. HLC accredits degree-granting post-secondary educational institutions in the North Central region. Additionally, HLC creates and maintains relationships with the federal government and other organizations such as state departments of education and other accrediting agencies with broader communities dependent on the quality of higher learning received in accredited colleges and universities. Accreditation assures that the institution meets or exceeds minimum standards of quality, assists institutions in determining acceptability of transfer credits, enables graduates to sit for certification examinations, and provides a basis for determining eligibility for federal student assistance as students must attend an accredited institution to apply for federal grants or loans. MCC’s institutional dues for fiscal year 2013 are $12,682.50

American Association of Community Colleges (AACC): AACC is the primary advocacy organization for the nation’s community colleges. AACC promotes community colleges by providing a national voice and advocacy for the community college mission, serves as a national information resource, facilitates collaboration among AACC stakeholders and offers leadership and career development opportunities. MCC’s institutional membership dues are $14,610 for the 2013 calendar year.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees adopt the resolution to renew institutional membership with these organizations.

INITIATOR:  
Tuesday L. Stanley  
BOARD ACTION DATE: September 27, 2012  
EFFECTIVE DATE: September 27, 2012
RESOLUTION

WHEREAS, the Board of Trustees of The Junior College District of Metropolitan Kansas City, Missouri recognizes the importance of institutional membership in organizations that serve as advocates for community colleges;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the memberships listed below are hereby approved;

<table>
<thead>
<tr>
<th>Organization</th>
<th>Membership Period</th>
<th>Membership Dues</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Higher Learning Commission</td>
<td>7/1/12 – 6/31/13</td>
<td>$12,682.50</td>
</tr>
<tr>
<td>American Association of Community Colleges</td>
<td>1/1/13 – 12/31/13</td>
<td>$14,610.00</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be, and they are hereby, authorized to submit membership renewal for and on behalf of The Junior College District of Metropolitan Kansas City, Missouri.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: September 27, 2012
ITEM & FILE NO.: 5.1

SUBJECT: *Leases and Subleases
CATEGORY: Physical Facilities

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S): Resolution

BACKGROUND:

Metropolitan Community College Administration has approved the following agreements under which MCC shall lease available space in order to generate revenue and/or for which it may receive certain services.

Educational Opportunity Center (“EOC”): MCC desires to continue leasing from 3521 Baltimore, LLC office space located at 3100 Main, Kansas City, Missouri in order that the EOC, as one of the Federal Trio Programs, may operate its program off-site, separate from MCC, its fiscal agent, as required under program guidelines. MCC shall lease 2,650 square foot from September 1, 2012 through August 31, 2015; such three-year period is part of the new four-year approved funding cycle for the program. MCC shall pay $12.50 per square foot or $2,760.41 per month for an annual cost of $33,125, which remains at the same cost as the previous lease.

Kansas City Metropolitan Crime Commission (“KCMCC”): KCMCC desires to lease additional space at MCC-Penn Valley Pioneer campus in order to operate its Second Chance Program. Effective September 1, 2012, KCMCC will add 246 square foot of space, known as Room 205, to its current sublease and pay at $123 per month through December 31, 2012, the end of the current sublease.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving entering into the Leases.

INITIATOR:
Tuesday Stanley

BOARD ACTION DATE: September 27, 2012
EFFECTIVE DATE: September 27, 2012
Missouri Valley Joint Apprentice Training Committee ("MVJATC"): MVJATC desires to lease Rooms BTC NA 109, BTC NA 121, and BTC NA 124, totaling 2,048 square foot for general instruction purposes. MVJATC previously leased 2,062 square foot of space in the MCC-BTC campus center, and desires to relocate to the north annex building. Under the lease, MCC agrees to allow MVJATC to establish a pole field and erect eight utility poles on a mutually agreed upon location for use in MVJATC’s program. MVJATC will continue to share the use of its equipment with MCC-BTC and will continue to provide opportunities to MCC-BTC’s lineman program graduates for direct placement into its apprenticeship program. The cost per square foot is $11.36 for the initial term and will be adjusted annually for any increase in the Consumer Price Index for all Urban Consumers for the Kansas City Metropolitan Area. The annual lease amount for the first year will be $23,265.24 and the lease term begins August 15, 2012 and ends August 14, 2014.
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with various businesses and institutions whereby Metropolitan Community College will lease available space in order to generate revenue;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the leases listed below are hereby approved;

<table>
<thead>
<tr>
<th>Business</th>
<th>Space</th>
<th>Amount</th>
<th>Agreement Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Opportunity</td>
<td>3100 Main, Kansas City Center</td>
<td>$33,125.00</td>
<td>09/01/12-08/31/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Yearly</td>
<td></td>
</tr>
<tr>
<td>Kansas City Metropolitan Pioneer</td>
<td>Room 205</td>
<td>$492.00</td>
<td>09/01/12-12/31/12</td>
</tr>
<tr>
<td>Crime Commission</td>
<td></td>
<td>Four Months</td>
<td></td>
</tr>
<tr>
<td>Missouri Valley Joint</td>
<td>BTC NA 109,121,124</td>
<td>$23,265.24</td>
<td>08/15/12-08/14/14</td>
</tr>
<tr>
<td>Apprentice Training Committee</td>
<td></td>
<td>Yearly</td>
<td></td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said leases for and on behalf of Metropolitan Community College and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: September 27, 2012
ITEM & FILE NO.: 6.1

SUBJECT: *Allied Health Agreements
CATEGORY: Curriculum and Instruction

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S):
Resolution
Summary

BACKGROUND:

Allied Health Agreements: Students in allied health programs at MCC-Penn Valley take part of their clinical training at health-related and educational institutions. The administration has made arrangements for this learning experience at the institutions listed on the summary page.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees adopt a resolution approving these contracts or agreements.

INITIATOR: Paul D. Long
BOARD ACTION DATE: September 27, 2012
EFFECTIVE DATE: September 27, 2012
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved the allied health programs, which require certain affiliations with health-related and educational institutions for the provision of clinical experience for program participants;

NOW, THEREFORE, BE IT RESOLVED, that subject to approval by the Chancellor, written agreements be, and are hereby, approved with those institutions listed on the summary page and incorporated herein; and

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and they are hereby authorized to execute said agreements which shall be incorporated by reference to this resolution and made part of the files of the District.
### Allied Health Clinical Agreements

<table>
<thead>
<tr>
<th>Institution/Agency</th>
<th>Location</th>
<th>Program</th>
</tr>
</thead>
</table>
| Belton Regional Medical Center  
Formerly d/b/a Research Belton Hospital | Belton, MO        | Certified Nursing Assistant  
Restorative Aid, CMT, Insulin Administration, Level I Medication Aid  
Health Information Technology – Coding – Medical Transcription, Occupational Therapy Assistant, Phlebotomy, Physical Therapist Assistant, Practical Nursing, Radiologic Technology, Surgical Technology |
| Serese Cannon, DDS | Kansas City, MO   | Dental Assisting                                                         |
| Dermatology Skin & Cancer Center | Leawood, KS       | Surgical Technology                                                      |
| Midwest Division –LSH, LLC  
d/b/a Lee’s Summit Medical Center | Lee’s Summit, MO  | Emergency Medical Technology-Paramedic,  
Health Information Technology – Coding – Medical Transcription, Occupational Therapy Assistant, Perioperative, Phlebotomy, Physical Therapist Assistant, Practical Nursing, Professional Nursing, Radiologic Technology, Surgical Technology |
| Score One for Health | Kansas City, MO   | Professional Nursing                                                     |
| Wilshire at Lakewood    | Lee’s Summit, MO  | Practical Nursing                                                        |
BACKGROUND:

Metropolitan Community College administration has approved entering into the following agreements under which MCC shall provide the described services.

Ford Motor Company: MCC-IWI will provide up to 450 hours of consulting services to assist with the new product launch at Ford Motor Company. Services shall be provided at Ford Motor Company from September 1, 2012 through December 31, 2012 and the client shall pay MCC an amount of $47,250.00.

Greater KC LINC, Inc., a/k/a LINCWorks, a non-profit Local Investment Commission: MCC-IWI will provide bundled training and job placement services to participants of the Missouri Work Assistance Initiative who are referred through LINCWorks and its partnering organizations. Services shall be provided at various locations from July 1, 2012 through June 30, 2013 and the client shall pay MCC an amount not to exceed $315,000.00.

Honeywell FM&T: MCC-IWI will provide various assessments to up to 100 candidates for employment at Honeywell FM&T. Services shall be provided at MCC-BTC from August 7, 2012 through June 30, 2013 and the client shall pay MCC an amount of $59,800.00.

Magna Cosma: MCC-IWI will provide eight (8) separate leadership training courses, with up to twelve (12) participants in each course. Services shall be provided at MCC-BTC from September 15, 2012 through October 31, 2012 and the client shall pay MCC an amount of $12,320.00.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving entering into the Client Agreements.

INITIATOR:
Mark S. James

BOARD ACTION DATE:
September 27, 2012

EFFECTIVE DATE:
September 27, 2012
Magna Cosmas/LMV Automotive Systems: MCC-IWI is proposing to contract with Magna Cosmas/LMV Automotive Systems to offer robotic welding system training to LMV employees. Subject to final negotiations and legal approval, services will be delivered at MCC-BTC from October 1, 2012 through December 20, 2012 and all such equipment needs shall be provided by LMV and housed at MCC-BTC.
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with businesses, agencies, and educational institutions under which Metropolitan Community College will provide certain services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the agreements listed below are hereby approved;

<table>
<thead>
<tr>
<th>Institution</th>
<th>Items/Services</th>
<th>Amount</th>
<th>Agreement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ford Motor Company</td>
<td>Consulting</td>
<td>$47,250.00</td>
<td>09/01/12-12/31/12</td>
</tr>
<tr>
<td>Greater KC LINC, Inc.</td>
<td>Training and Job Placement</td>
<td>$315,000.00</td>
<td>07/01/12-06/30/13</td>
</tr>
<tr>
<td>Honeywell FM&amp;T</td>
<td>Assessment Testing</td>
<td>$59,800.00</td>
<td>08/07/12-06/30/13</td>
</tr>
<tr>
<td>Magna Cosma</td>
<td>Leadership Training</td>
<td>$12,320.00</td>
<td>09/15/12-10/31/12</td>
</tr>
<tr>
<td>Magna Cosma/LMV Automotive Systems</td>
<td>Robotic Welding System Training</td>
<td>To Be Negotiated</td>
<td>10/01/12-12/20/12</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said agreements for and on behalf of Metropolitan Community College and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  DATE: September 27, 2012
FROM: CHANCELLOR  ITEM & FILE NO.: 6.3
SUBJECT: *Contracted Services Agreements  CATEGORY: Curriculum and Instruction

REASON FOR BOARD CONSIDERATION:

☒ APPROVAL  ☒ ACCEPTANCE  ☐ INFORMATION  ENCLOSURE(S)  Resolution

BACKGROUND:

Metropolitan Community College administration contracts with area companies to provide services for MCC, its clients and/or students.

Management Strategies Group, safety training provider: Management Strategies Group will provide OSHA/EHS training services as requested by MCC-IWI for both open enrollment and contract training courses. Services shall be provided from July 1, 2012 through June 30, 2013. MCC shall pay the contractor a not-to-exceed amount of $12,000.00, which shall be recovered under the open enrollment classes or contracts that MCC-IWI sells.

Mustardseed Cultural & Environmental Services, LLC, safety training provider: Mustardseed Cultural & Environmental Services, LLC will provide OSHA/EHS customized course design and training services as requested by MCC-IWI for both open enrollment and contract training courses. Services shall be provided from August 15, 2012 through June 30, 2013. MCC shall pay the contractor a not-to-exceed amount of $12,000.00, which shall be recovered under the open enrollment classes or contracts that MCC-IWI sells.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees adopt the resolution approving entering into the Contracted Services Agreements.

INITIATOR:  BOARD ACTION DATE:  EFFECTIVE DATE:
Mark James.  September 27, 2012  September 27, 2012
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with various agencies, companies, and institutions to provide training and related services to MCC, its clients and/or students;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the agreements listed below is hereby approved:

<table>
<thead>
<tr>
<th>Business or Agency</th>
<th>Services</th>
<th>Amount</th>
<th>Agreement Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management Strategies Group</td>
<td>OSHA/EHS Training</td>
<td>$12,000.00</td>
<td>07/01/12-06/30/13</td>
</tr>
<tr>
<td>Mustardseed Cultural &amp; Environmental Services, LLC</td>
<td>OSHA/EHS Customized Course Design and Training</td>
<td>$12,000.00</td>
<td>08/15/12-06/30/13</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said agreements for and on behalf of Metropolitan Community College and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.