1. General Functions

1.1 The meeting was called to order by Vice President Mariann Tow at 6:50 p.m. The meeting was held at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.

1.2 Roll Call

Present:  Mariann Tow, Vice President
          Robert H Martin, Trustee
          Trent M. Skaggs, Trustee
          Richard C. Tolbert, Trustee
          Christopher R. Whiting, Trustee
          Mark S. James, Chancellor

1.3 Welcome of Guests and Staff Members

1.4 Communication

1.5 Board of Trustee Business

1.5.1 CONSENT AGENDA
 Approval of the consent agenda means that all items appearing in the minutes that have asterisks (*) were adopted by one single motion. Each item on the Board agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and adopted.

It was moved by Trustee Martin and seconded by Trustee Tolbert that the consent agenda for July 12, 2012 be approved.

Motion carried by the following vote:

AYES:  Trustees Martin, Skaggs, Tolbert, Tow and Whiting
NAYS:  None
ABSTENTIONS: None

*1.5.2 APPROVAL OF MINUTES
 The Board of Trustees approved the minutes of the regular meeting and the work session held on June 14, 2012 and the minutes of the special meeting held on June 21, 2012.
*1.5.3 WORK SESSION AUGUST 16, 2012
The Board of Trustees approved the August 16, 2012 work session to be held at 5:30 p.m. at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.

*1.5.4 BOARD OF TRUSTEES ABSENCE
The Board excused the absence of Christopher R. Whiting from the June 14, 2012 meeting and Richard C. Tolbert from the June 21, 2012 meeting.

2. Administration

*2.1 APPLICATIONS FOR FUNDS FROM EXTERNAL SOURCES
The Board of Trustees approved the applications for funds from external sources. The summary of projects is on page 10.

3. Personnel

*3.1 PROFESSIONAL PERSONNEL RECOMMENDATIONS
The Board of Trustees approved the professional personnel recommendations listed on pages 12-15.

4. Business and Finance

4.1 BIDS
It was moved by Trustee Martin and seconded by Trustee Whiting that the Board of Trustees adopt the resolution and approve the lowest acceptable bids meeting specifications. The resolution and bids are on pages 17-21.

Motion carried by the following vote:

AYES: Trustees Martin, Skaggs, Tolbert, Tow, and Whiting
NAYS: None
ABSTENTIONS: None

*4.2 SOLE SOURCE PURCHASES
The Board of Trustees approved the sole source and contract purchases listed on page 22.

*4.3 SURPLUS PROPERTY
The Board of Trustees declared the items listed on page 23 as surplus and approved that they may be sold.

*4.4 GENERAL AGREEMENTS
The Board of Trustees approved the general agreements listed in the resolution on page 26.

*4.5 INTERCOLLEGIATE ATHLETIC INSURANCE
The Board of Trustees adopted a resolution approving athletic insurance policies with the carriers listed in the resolution on page 28.
5. Physical Facilities

6. Curriculum and Instruction

*6.1 ALLIED HEALTH AGREEMENTS
The Board of Trustees adopted a resolution approving the allied health agreements listed in the summary. The resolution and summary are on pages 30-31.

*6.2 CLIENT AGREEMENTS
The Board of Trustees approved the client agreements listed in the resolution on page 33.

7. Student Personnel Services
8. Community Services
9. Unfinished Business
10. New Business
11. Public Hearing
12. Adjournment

12.1 The meeting was adjourned at 6:52 p.m.

Date Approved, 

Respectfully submitted,

[Signature]

Cynthia K. Johnson; Secretary to the Board of Trustees
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: July 12, 2012
ITEM & FILE NO.: 1.5.1
SUBJECT: Consent Agenda
CATEGORY: Board of Trustee Business
REASON FOR BOARD CONSIDERATION: ☑ APPROVAL ☐ ACCEPTANCE ☐ INFORMATION
ENCLOSURE(S)

BACKGROUND:

Agenda items of a routine nature will be marked with an asterisk (*) located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the consent agenda items for July 12, 2012.

INITIATOR: Mark S. James
BOARD ACTION DATE: July 12, 2012
EFFECTIVE DATE: July 12, 2012
## AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE:</th>
<th>July 12, 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>1.5.2</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Approval of Minutes</td>
<td>CATEGORY:</td>
<td>Board of Trustee Business</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☒ APPROVAL</td>
<td>ENCLOSURE(S)</td>
<td>Minutes</td>
</tr>
<tr>
<td></td>
<td>□ ACCEPTANCE</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ INFORMATION</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## BACKGROUND:

The minutes of the regular meeting and work session of the Board of Trustees for June 14, 2012 and the minutes of the special meeting of the Board of Trustees for June 21, 2012 are submitted for approval.

## RECOMMENDATION:

The Chancellor recommends that the Board of Trustees approve the minutes of June 14 and June 21, 2012.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark S. James</td>
<td>July 12, 2012</td>
<td>July 12, 2012</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO:        BOARD OF TRUSTEES
FROM:      CHANCELLOR
SUBJECT:   *Work Session

DATE:      July 12, 2012
ITEM & FILE NO.: 1.5.3
CATEGORY:  Board of Trustee Business

REASON FOR BOARD CONSIDERATION:

☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)

BACKGROUND:

A work session of the Board of Trustees will be held August 16, 2012, 5:30 p.m. at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees approve the August 16, 2012 work session.

INITIATOR:                        BOARD ACTION DATE:          EFFECTIVE DATE:
Mark S. James                     July 12, 2012              July 12, 2012
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: July 12, 2012
ITEM & FILE NO.: 1.5.4

SUBJECT: Board of Trustees Absence
CATEGORY: Board of Trustee Business

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)

BACKGROUND:

According to the by-laws of the Board of Trustees, 1.10055 Absences from Meetings, any member of the board failing to attend the meetings of the Board for three (3) consecutive regular meetings, unless excused by the Board for reasons satisfactory to the Board, shall be deemed to have vacated the seat.

The following board member has asked to be excused:

Christopher R. Whiting – June 14, 2012
Richard C. Tolbert – June 21, 2012

RECOMMENDATION:
Christopher R. Whiting be excused from attending the June 14, 2012 Board of Trustees meeting and Richard C. Tolbert the June 21, 2012 meeting.

INITIATOR:                           BOARD ACTION DATE:  EFFECTIVE DATE:
                                    July 12, 2012          July 12, 2012
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE:</th>
<th>July 12, 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>2.1</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Applications for Funds from External Sources</td>
<td>CATEGORY:</td>
<td>Administration</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td></td>
<td>ENCLOSURE(S)</td>
<td>Summary of Projects</td>
</tr>
</tbody>
</table>

BACKGROUND:

Below is a summary of applications for funds from external sources. If funded, the acceptance of funds will be submitted for approval at a subsequent meeting.

U.S. Department of Education: Upward Bound Math-Science Program – MCC-Penn Valley: The program is designed to strengthen math and science skills of participating high school students. The goal is to help students recognize and develop their potential to excel in math and science and to encourage them to pursue postsecondary degrees and ultimately careers in math and science professions. Funds would cover salaries and benefits for a program manager, academic advisor and administrative support as well as classroom materials and field trip expenses. The amount requested is $1,000,000 with a grant period of August 2012 - July 2017. No match is required.

Bank of America Charitable Foundation: Neighborhood Builder Award – Learning Spaces – MCC-Penn Valley: Funds are being requested to purchase Learning Spaces hardware and software. The web based program uses cameras located in student labs throughout the HSI to capture student performance and then allows playback for assessment and feedback. This program will replace the current system being used at the HSI which is antiquated and high maintenance. The amount requested is $200,000 and if funded would need to be expended between October 2012 - September 2013. No match is required.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the applications for funds from external sources.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>July 12, 2012</td>
<td>July 12, 2012</td>
</tr>
</tbody>
</table>

Missouri Department of Higher Education: Nursing Education Incentive Program – MCC-Penn Valley: The state of Missouri has established funds to increase the physical and educational capacity of nursing education programs. MCC currently turns away qualified applicants for the Association Degree in Nursing (ADN) program due to the shortage of clinical rotation opportunities. MCC is making application to cover the salary of a nursing clinical coordinator to work full-time to identify and implement strategies to increase clinical sites within both public and private service areas. Funds would also cover office equipment and travel expenses for the coordinator. The grant request is for $95,548 with an anticipated grant term of August 2012 - July 2013. No match is required.

Mid-America Regional Council: Waste Reduction, Reuse and Recycling Grant Program – MCC-Districtwide: The program funds projects that repurpose or recycle materials to reduce the amount going into a landfill. MCC is proposing to purchase 75 outdoor receptacles to collect recyclable material and divert placement into the trash. The grant request is for $45,000 and would run from January 1, 2013 - December 31, 2013. The 20 percent required in-kind match will be met through campus environmental campaign efforts and salaries for facilities personnel to process the recyclables.
# SUMMARY OF PROJECTS
REQUEST FOR FUNDS FROM EXTERNAL SOURCES

<table>
<thead>
<tr>
<th>Applications and Units Participating</th>
<th>Amount</th>
<th>Matching</th>
<th>Funding Source &amp; Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Cash</td>
<td>In-Kind</td>
</tr>
<tr>
<td>Upward Bound Math-Science – MCC-Penn Valley</td>
<td>$1,000,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Learning Spaces – MCC- Penn Valley</td>
<td>$200,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Nursing Education Incentive Program – MCC-Penn Valley</td>
<td>$95,548</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Recycling Program – MCC-Districtwide</td>
<td>$45,000</td>
<td>$0</td>
<td>$9,000</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: July 12, 2012
ITEM & FILE NO.: 3.1
SUBJECT: *Professional Personnel Recommendations
CATEGORY: Personnel

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)
Professional Personnel Recommendations

BACKGROUND:

The following summary highlights the personnel recommendations for the month:

A. Administrator – New
B. Faculty – Probationary – Revised
C. Professional Early Retirement

All policies, regulations and procedures for employment of personnel, including affirmative action, have been followed.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the professional personnel recommendations.

INITIATOR:
Tuesday L. Stanley

BOARD ACTION DATE: July 12, 2012
EFFECTIVE DATE: July 12, 2012
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Length of Contract</th>
<th>Effective Date</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson, Melinda J.</td>
<td>Penn Valley</td>
<td>Associate Dean of Student Development</td>
<td>12 months</td>
<td>07/01/2012</td>
<td>I</td>
</tr>
</tbody>
</table>
A. BACKGROUND

Johnson, Melinda J., Raytown, Mo. earned a Bachelor of Science degree in Education with a major in Elementary Education from Missouri Western State University, St. Joseph, Missouri in 1996; and a Master of Science in Education with a major in College Student Development & Administration degree from University of Wisconsin La Crosse, La Crosse, Wisconsin in 2001. Ms. Johnson served as full-time coordinator of residential life for Missouri Western State College, St. Joseph, Missouri from 1996 to 1999; as full-time student programming organization/agency advisor for University of Nebraska at Omaha, Omaha, Nebraska from 2001 to 2003; and as full-time coordinator of campus life and leadership and as academic advisor for Metropolitan Community College, Kansas City, Missouri from 2003 to 2007 and 2007 to 2012 respectively.
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Length of Contract</th>
<th>Effective Date</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parrish, Amy D.</td>
<td>Penn Valley</td>
<td>Nursing Instructor</td>
<td>09 months</td>
<td>08/20/2012</td>
<td>III</td>
</tr>
</tbody>
</table>
### C. PROFESSIONAL EARLY RETIREMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Position</th>
<th>Length of Service</th>
<th>Effective Date</th>
<th>Incentive Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson, Terri S.</td>
<td>Penn Valley</td>
<td>Student Financial Aid</td>
<td>15 years</td>
<td>07/31/2012</td>
<td>75%</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: July 12, 2012
ITEM & FILE NO.: 4.1
SUBJECT: Bids: 6842, 6863, 6864, 6865
CATEGORY: Business and Finance
REASON FOR BOARD CONSIDERATION: ☒ APPROVAL ☐ ACCEPTANCE ☐ INFORMATION
ENCLOSURE(S) Resolution Bid Recommendations

BACKGROUND:

The bids requested during the past month that were in excess of $10,000 are summarized below for the Board’s approval.

<table>
<thead>
<tr>
<th>BID #</th>
<th>DESCRIPTION</th>
<th>LOCATION</th>
<th>FUND SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>6842</td>
<td>Caps, Gowns, Tasses &amp; Regalia</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6863</td>
<td>Print Shop Supplies</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6864</td>
<td>IBM Hardware &amp; Software Maintenance Renewal</td>
<td>DW</td>
<td>General</td>
</tr>
<tr>
<td>6865</td>
<td>Storage Manager Software Maintenance Renewal</td>
<td>DW</td>
<td>General</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt a resolution approving the lowest acceptable bids meeting specifications.

INITIATOR: Tuesday L. Stanley
BOARD ACTION DATE: July 12, 2012
EFFECTIVE DATE: July 12, 2012
RESOLUTION

WHEREAS, bids for material needs and/or services of Metropolitan Community College (the "District") have been solicited in accordance with District Policies and Procedures, with applicable Federal and State laws and with the requirements of the Missouri Coordinating Board for Higher Education, and such bids have now been tabulated and presented to the District's Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of the District's Chancellor, the following awards are made to bidders (or, if so indicated, to the lowest responsible in-District or Missouri bidders whose bids are within District established variance guidelines) complying with the specifications as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Bid No.</th>
<th>Successful Bidder</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caps, Gowns, Tassels &amp; Regalia</td>
<td>6842</td>
<td>Jostens</td>
<td>$14,360.85</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td>Olathe, KS</td>
<td></td>
</tr>
<tr>
<td>Print Shop Supplies</td>
<td>6863</td>
<td>Chameleon Solutions</td>
<td>$20,731.53</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td>Blue Springs, MO</td>
<td></td>
</tr>
<tr>
<td>IBM Hardware &amp; Software Maintenance Renewal</td>
<td>6864</td>
<td>Champion Solutions Group</td>
<td>$126,418.00</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td>Boca Raton, FL</td>
<td></td>
</tr>
<tr>
<td>Storage Manager Software Maintenance Renewal</td>
<td>6865</td>
<td>Zones, Inc.</td>
<td>$20,657.30</td>
</tr>
<tr>
<td>Districtwide</td>
<td></td>
<td>Auburn, WA</td>
<td></td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the District's Chancellor cause to be executed purchase orders and to take appropriate action incident to the foregoing awards.
Bid Request Number - 6842 - Caps, Gowns, Tassels & Regalia
Source of Funding - General
Total Amount of Bid Award - $14,360.85
Number of Bids Sent to Companies - 25

Award based on estimated annual cost of student gowns, caps and tassels and rental costs for faculty and staff regalia

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jostens</td>
<td>Olathe, KS</td>
<td>$14,360.85</td>
</tr>
<tr>
<td>Jostens</td>
<td>Olathe, KS</td>
<td>19,627.70</td>
</tr>
<tr>
<td>Oak Hall Cap &amp; Gown</td>
<td>Salem, VA</td>
<td>21,725.00</td>
</tr>
<tr>
<td>KC Balfour/Willisie Company</td>
<td>Overland Park, KS</td>
<td>NE</td>
</tr>
<tr>
<td>Oak Hall Cap &amp; Gown</td>
<td>Salem, VA</td>
<td>NE</td>
</tr>
<tr>
<td>School Traditions</td>
<td>Fulton, SD</td>
<td>NE</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Bordon International, Port Chester, NY
Calumet Carton Company, South Holland, IL
Corevision Group, Kansas City, MO
Graduation Supplies, Inc., White Oak, TX
Herf-Jones, Inc., Indianapolis, IN
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
J Hartley Company, Inc., Columbus, IN
MBEconnect.com, Overland Park, KS
Michael Sutter Company, Heber City, UT
Mid-America Minority Supplier Development Council, Kansas City, MO
Miles Kedex Company, Westminster, MA
Milestone, Inc., Monroe, CT
Milligan's, Brewton, AL
Performa Creative, Kansas City, KS
RSW Group, Bothell, WA
Simco Caps & Gowns, Countryside, IL
Trinity Imaging, Inc., Independence, MO
University Cap & Gown, Lawrence, MA
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.

a=Recommended Vendor
*=In Dist/ MO Preference
NE=Not Equal
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6863 - Print Shop Supplies
Source of Funding - General
Total Amount of Bid Award - $ 20,731.53
Number of Bids Sent to Companies - 18

Award based on the cost of 48 regularly-purchased items at estimated annual quantities

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chameleon Solutions</td>
<td>Blue Springs, MO</td>
<td>$ 20,731.53</td>
</tr>
<tr>
<td>K-B Litho Supply Company</td>
<td>Kansas City, MO</td>
<td>NE</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

- A-1 Office Equipment, Inc., Kansas City, KS
- Black Chamber of Commerce, Kansas City, MO
- Black Economic Union, Kansas City, MO
- Enovations Graphics, Kansas City, MO
- Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
- MBEconnect.com, Overland Park, KS
- Mid-America Minority Supplier Development Council, Kansas City, MO
- Miller Cooper, Merriam, KS
- Nexpress, Rochester, NY
- Presstek, Kansas City, KS
- Printing Equipment Company, St. Louis, MO
- Printing Equipment, Las Vegas, NV
- US SBA, Kansas City, MO
- Valley Litho Supply, Rice Lake, WI
- Western Printing Equipment Company, Lincoln, CA
- Xpedx, Olathe, KS

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
Bid Request Number - 6864 - IBM Hardware & Software Maintenance Renewal
Source of Funding - General
Total Amount of Bid Award - $126,418.00
Number of Bids Sent to Companies - 27

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Champion Solutions Group</td>
<td>Boca Raton, FL</td>
<td>$126,418.00</td>
</tr>
<tr>
<td>World Wide Technology</td>
<td>Maryland Heights, MO</td>
<td>184,303.30</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Agilysys, Alpharetta, GA
AOS Global Solutions, Overland Park, KS
ASAP Software, Buffalo Grove, IL
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
CDW Government, Inc., Vernon Hills, IL
Compuwave, Ventura, CA
E&I Consortium, Jericho, NY
Eagle Software, Salina, KS
eGlobe Solutions, Inc., Edmonds, WA
En Pointe Technologies, Gardena, CA
Gov Connection, Merrimack, NH
HiEd, Inc., Richardson, TX
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Integrated Solutions Group, Lenexa, KS
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midwave, Eden Prairie, MN
Missouri Office Systems & Supplies, Kansas City, MO
Multiwave, Walnut, CA
Network Integration Services, Olathe, KS
SHI, Piscataway, NJ
Structure Wise, Inc., St. Louis, MO
Tallgrass Technologies, Lenexa, KS
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
Bid Request Number - 6865 - Storage Manager Software Maintenance Renewal
Source of Funding - General
Total Amount of Bid Award - $20,657.30
Number of Bids Sent to Companies - 28

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zones, Inc.</td>
<td>Auburn, WA</td>
<td>$20,657.30</td>
</tr>
<tr>
<td>CDW Government, Inc.</td>
<td>Shelton, CT</td>
<td>20,955.50</td>
</tr>
<tr>
<td>World Wide Technology</td>
<td>Maryland Heights, MO</td>
<td>22,587.80</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Agilysys, Alpharetta, GA
AOS Global Solutions, Overland Park, KS
ASAP Software, Buffalo Grove, IL
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Champion Solutions Group, Boca Raton, FL
Compuwave, Ventura, CA
E&I Consortium, Jericho, NY
Eagle Software, Salina, KS
eGlobe Solutions, Inc., Edmonds, WA
En Pointe Technologies, Gardena, CA
Gov Connection, Merrimack, NH
HiEd, Inc., Richardson, TX
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Integrated Solutions Group, Lenexa, KS
MBEconnect.com, Overland Park, KS
Mid-America Minority Supplier Development Council, Kansas City, MO
Midwave, Eden Prairie, MN
Missouri Office Systems & Supplies, Kansas City, MO
Multiwave, Walnut, CA
Network Integration Services, Olathe, KS
SHI, Piscataway, NJ
Structure Wise, Inc., St. Louis, MO
Tallgrass Technologies, Lenexa, KS
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
The following sole source purchases are being submitted for approval.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Item</th>
<th>Vendor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>$124,740.00</td>
<td>HVAC Controls – North Annex</td>
<td>Control Service Company</td>
<td>BTC</td>
</tr>
<tr>
<td>$106,627.83</td>
<td>Annual Subscription Service</td>
<td>TouchNet</td>
<td>Districtwide</td>
</tr>
<tr>
<td>$ 85,186.00</td>
<td>Oracle License True Up (2nd Payment)</td>
<td>Oracle</td>
<td>Districtwide</td>
</tr>
<tr>
<td>$ 60,806.00</td>
<td>Annual Membership Assessment</td>
<td>MOBIUS</td>
<td>Districtwide</td>
</tr>
<tr>
<td>$ 15,290.00</td>
<td>Nursing Database Renewal</td>
<td>ProQuest</td>
<td>Districtwide</td>
</tr>
<tr>
<td>$ 14,400.00</td>
<td>Annual Courier Delivery Stops</td>
<td>MOBIUS</td>
<td>Districtwide</td>
</tr>
<tr>
<td>$ 10,864.00</td>
<td>Apple iMac Computers (8)</td>
<td>Apple, Inc.</td>
<td>Longview</td>
</tr>
</tbody>
</table>

The following purchases utilizing competitively bid contracts available to MCC are being submitted for approval.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Item</th>
<th>Vendor</th>
<th>Location</th>
<th>Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 14,130.50</td>
<td>Netbooks (50)</td>
<td>World Wide Technology</td>
<td>PI</td>
<td>State of Missouri</td>
</tr>
</tbody>
</table>

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees approve these sole source and contract purchases.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>July 12, 2012</td>
<td>July 12, 2012</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  DATE: July 12, 2012
FROM: CHANCELLOR  ITEM & FILE NO.: 4.3
SUBJECT: * Surplus Property  CATEGORY: Business and Finance

REASON FOR BOARD CONSIDERATION:
- [ ] APPROVAL
- [ ] ACCEPTANCE
- [x] INFORMATION
ENCLOSURE(S)

The following items, no longer needed by MCC, are being submitted for approval to sell.

**Blue River**

Cigarette Urns (17)

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees declare these items as surplus and approve that they may be sold.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>July 12, 2012</td>
<td>July 12, 2012</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE:</th>
<th>July 12, 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>4.4</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>General Agreements</td>
<td>CATEGORY:</td>
<td>Business &amp; Finance</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>□ APPROVAL □ ACCEPTANCE □ INFORMATION</td>
<td>ENCLOSURE(S):</td>
<td>Resolution</td>
</tr>
</tbody>
</table>

BACKGROUND:

Metropolitan Community College administration has approved entering into the following agreements under which MCC shall receive the described services.

Direct Messenger Service, Inc: MCC wishes to continue its relationship with Direct Messenger Service, Inc. for courier services between all MCC locations on a daily basis and other destinations within the Kansas City metropolitan area on an as-needed basis. For all services performed between MCC locations, MCC shall pay the DMS approximately $31,920 per year, plus 2.5¢ per pound and for all other destinations MCC shall pay DMS in accordance with the pricing schedule dated June 7, 2012. The agreement began July 1, 2012 and will continue through June 30, 2015, with an option to renew for two additional one-year periods.

LLMGW, LLC-Linda Washburn: MCC wishes to continue its relationship with LLMGW, LLC-Linda Washburn, coordinator for the Career Education Consortium, which is a partnership between MCC and the following school districts: Center, Grandview, Hickman Mills, Independence, Lee’s Summit, and Raytown. Ms. Washburn’s salary totals $70,982.16, of which MCC pays $11,830.36. The agreement began July 1, 2012 and will be completed June 30, 2013.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving entering into the General Agreements.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>July 12, 2012</td>
<td>July 12, 2012</td>
</tr>
</tbody>
</table>
Pelofsky & Associates: MCC wishes to continue its relationship with Pelofsky & Associates in regards to assistance in grant development and submission due to the volume of grants available and due during the 2012 summer. MCC shall pay Pelofsky $10,000 per month, which shall be based on submission of deliverables on or before the due dates. The agreement begins July 25, 2012 and ends September 24, 2012.

The Legacy Group Online: MCC wishes to continue its relationship with The Legacy Group Online in regards to expanding its strategies for inclusion and diversity by maximizing its existing resources, implementing enrollment planning sessions, developing student and professional development, and designing recruiting events. The Legacy Group will advise, coach, and assist in the execution of MCC-Penn Valley's efforts around enrollment, retention, inclusion, and diversity through workshops and the development of strategies and initiatives. The consultant will also assist at the district-level in developing a program focused on creating a welcoming, respectful, and civil workplace and learning environment. Services shall begin on August 1, 2012 and terminate on July 31, 2013. MCC shall pay consultant a total amount of $80,000, of which one-half shall be paid through Penn Valley funding and one-half shall be paid through district-wide funding.
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with businesses, agencies, and educational institutions under which Metropolitan Community College will receive certain services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the agreements listed below are hereby approved;

<table>
<thead>
<tr>
<th>Business</th>
<th>Services</th>
<th>Amount</th>
<th>Agreement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Messenger</td>
<td>Courier Services</td>
<td>$31,920 + 2.5¢ per #</td>
<td>07/01/12-06/30/15</td>
</tr>
<tr>
<td>Service, Inc.</td>
<td></td>
<td>+ Various Rates</td>
<td></td>
</tr>
<tr>
<td>LLMGW, LLC</td>
<td>CEC Coordinator</td>
<td>$11,830.36</td>
<td>07/01/12-06/30/13</td>
</tr>
<tr>
<td>Linda Washburn</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pelofsky &amp; Associates</td>
<td>Grant Development</td>
<td>$20,000</td>
<td>07/25/12-09/24/12</td>
</tr>
<tr>
<td></td>
<td>and Submission</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Legacy Group</td>
<td>Identification, Development</td>
<td>$80,000</td>
<td>08/01/12-07/31/13</td>
</tr>
<tr>
<td>Online</td>
<td>of Strategies for Welcoming</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Inclusive Learning and</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Workplace Environment</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said agreements for and on behalf of Metropolitan Community College and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
SUBJECT: *Intercollegiate Athletic Insurance

DATE: July 12, 2012
ITEM & FILE NO.: 4.5
CATEGORY: Business and Finance

BACKGROUND:
MCC provides basic and catastrophic injury insurance coverage for all MCC intercollegiate athletes, trainers, and coaches. The teams include approximately 236 players and 12 coaches per year and include: baseball, basketball, cross country, softball, soccer, and volleyball. Carriers selected and approved in 2011 were Bollinger Insurance and First Agency, Inc. Renewal information has been received for 2012 from Bollinger Insurance on the basic plan with no rate increase and from First Agency, Inc. for the catastrophic plan with a 5% increase of $200 with a policy change as there will not be a Heart/Circulatory rider on the renewal because the underwriting company no longer offers this benefit. The plan year for both policies is August 1, 2012 – August 1, 2013. The basic plan is a secondary policy.

MCC administration reviewed the renewal rates and information and has recommended to the Chancellor to renew the following plans.

<table>
<thead>
<tr>
<th>Plan Type</th>
<th>Carrier</th>
<th>Underwriter</th>
<th>Premium</th>
<th>Lines of Coverage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic (secondary)</td>
<td>Bollinger Insurance</td>
<td>Monumental Life</td>
<td>$28,625</td>
<td>• $25,000 maximum per claim&lt;br&gt;• AD&amp;D&lt;br&gt;• Excess medical expense ($25K)&lt;br&gt;• Expended medical&lt;br&gt;• HMO/PPO Coordination&lt;br&gt;• Pre-existing&lt;br&gt;• 2 year coverage per claim&lt;br&gt;• $500 disappearing deductible</td>
</tr>
<tr>
<td>Catastrophic (excess after basic plan)</td>
<td>First Agency, Inc.</td>
<td>Guarantee Trust Life</td>
<td>$4,205</td>
<td>• $25,000 deductible&lt;br&gt;• $1,000,000 maximum medical expense benefit&lt;br&gt;• $500,000 maximum cash benefit&lt;br&gt;• 20 year coverage per claim</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the insurance policies with the listed carriers.

INITIATOR: Dr. Tuesday Stanley
BOARD ACTION DATE: July 12, 2012
EFFECTIVE DATE: July 12, 2012
RESOLUTION

WHEREAS, the Board of Trustees desires to provide athletic insurance coverage to student athletes, trainers and coaches of Metropolitan Community College; and

WHEREAS, acceptable renewal rates were received with administration recommending the following plans:

<table>
<thead>
<tr>
<th>Plan Type</th>
<th>Carrier</th>
<th>Underwriter</th>
<th>Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic</td>
<td>Bollinger</td>
<td>Monumental Life</td>
<td>$28,625</td>
</tr>
<tr>
<td>(secondary)</td>
<td>Insurance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Catastrophic</td>
<td>First Agency, Inc.</td>
<td>Guarantee Trust Life</td>
<td>$4,205</td>
</tr>
<tr>
<td>(excess after basic plan)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that written agreements be and are hereby approved with Bollinger Insurance and First Agency, Inc.; and

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said agreements for and on behalf of The Junior College District of Metropolitan Kansas City, Missouri.
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: July 12, 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 6.1</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Allied Health Agreements</td>
<td>CATEGORY:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Curriculum and Instruction</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☒ APPROVAL</td>
<td>ENCLOSURE(S)</td>
</tr>
<tr>
<td></td>
<td>☐ ACCEPTANCE</td>
<td>Resolution</td>
</tr>
<tr>
<td></td>
<td>☐ INFORMATION</td>
<td>Summary</td>
</tr>
</tbody>
</table>

BACKGROUND:

Allied Health Agreements: Students in allied health programs at MCC-Penn Valley take part of their clinical training at health-related and educational institutions. The administration has made arrangements for this learning experience at the institutions listed on the summary page.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt a resolution approving these contracts or agreements.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul D. Long</td>
<td>July 12, 2012</td>
<td>July 12, 2012</td>
</tr>
</tbody>
</table>
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved the allied health programs, which require certain affiliations with health-related and educational institutions for the provision of clinical experience for program participants;

NOW, THEREFORE, BE IT RESOLVED, that subject to approval by the Chancellor, written agreements be, and are hereby, approved with those institutions listed on the summary page and incorporated herein; and

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and they are hereby authorized to execute said agreements which shall be incorporated by reference to this resolution and made part of the files of the District.
Allied Health Clinical Agreements

<table>
<thead>
<tr>
<th>Institution/Agency</th>
<th>Location</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blessings Hospital</td>
<td>Quincy, IL</td>
<td>Occupational Therapy Assistant, Physical Therapist Assistant</td>
</tr>
<tr>
<td>Carondolet Health</td>
<td>Kansas City, MO</td>
<td>Central Service Supply Tech, Certified Nursing Assistant, Restorative Aid, CMT, Insulin Administration, Level I Medication Aid, Emergency Medical Technology – Paramedic, Health Information Technology – Coding, Medical Transcription, Occupational Therapy Assistant, Physical Therapist Assistant, Phlebotomy, Practical Nursing, Professional Nursing, Radiologic Technology, Surgical Technology</td>
</tr>
<tr>
<td>Children’s TLC</td>
<td>Kansas City, MO</td>
<td>Occupational Therapy Assistant</td>
</tr>
<tr>
<td>John Fitzgibbon Memorial Hospital</td>
<td>Marshall, MO</td>
<td>Occupational Therapy Assistant, Physical Therapist Assistant</td>
</tr>
<tr>
<td>Northport Health Services of of Missouri, LLC d/b/a/ Pleasant Hill Health and Rehabilitation Center</td>
<td>Tuscaloosa, AL</td>
<td>Central Service Supply Tech, Certified Nursing Assistant, Restorative Aid, CMT, Insulin Administration, Level I Medication Aid, Practical Nursing, Professional Nursing</td>
</tr>
<tr>
<td>Tara Therapy, LCC</td>
<td>Orchard Park, NY</td>
<td>Occupational Therapy Assistant, Physical Therapist Assistant</td>
</tr>
<tr>
<td>Visiting Nurse Association</td>
<td>Kansas City, MO</td>
<td>Practical Nursing, Professional Nursing</td>
</tr>
<tr>
<td>Westside Rehabilitation</td>
<td>Laurie, MO</td>
<td>Physical Therapist Assistant</td>
</tr>
<tr>
<td>Wyandotte County Special Education Cooperative</td>
<td>Kansas City, KS</td>
<td>Occupational Therapy Assistant, Physical Therapist Assistant</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: July 12, 2012
ITEM & FILE NO.: 6.2
SUBJECT: *Client Agreements
CATEGORY: Curriculum and Instruction
REASON FOR BOARD CONSIDERATION:

☑ APPROVAL
☑ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)
Resolution

BACKGROUND:

Metropolitan Community College administration has approved entering into the following agreements under which MCC shall provide the described services.

Kansas City’s Partnership for Regional Educational Preparation (PREP KC): Memorandum of Understanding under which PREP-KC will dedicate grant funds, technical assistance, and strategic guidance in support of MCC-PV Health Sciences Acceleration Academy. A co-hort group will consist of thirty-six students from participating school districts, which may include the Kansas City, Missouri School District, Center, Alta Vista, and others as determined by MCC and PREP-KC. The term began February 1, 2012 and will end January 31, 2013. In this second year of the program, PREP-KC will provide MCC grant funding in a total amount of $138,200.

Metropolitan Community College: Client Agreement under which MCC-IWI will provide up to 136 hours of consulting for the Metropolitan Community College Call Center. Services will be based on the continual improvement project to audit current processes and recommend improvements, which will include observation of call center activity, review of existing data and available tools, a findings report, and recommendations. Services shall be provided at the call center and IWI offices from July 2, 2012 through December 31, 2012. MCC shall pay IWI up to $14,280.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving entering into the Client Agreements.

INITIATOR:
Mark James

BOARD ACTION DATE: July 12, 2012
EFFECTIVE DATE: July 12, 2012
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with businesses, agencies, and educational institutions under which Metropolitan Community College will provide certain services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that the agreements listed below are hereby approved;

<table>
<thead>
<tr>
<th>Institution</th>
<th>Items/Services</th>
<th>Amount</th>
<th>Agreement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PREP-KC</td>
<td>Health Sciences Acceleration</td>
<td>$138,200</td>
<td>02/01/12-01/31/13</td>
</tr>
<tr>
<td></td>
<td>Academy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MCC</td>
<td>Call Center Consulting</td>
<td>$14,280</td>
<td>07/02/12-12/31/12</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said agreements for and on behalf of Metropolitan Community College and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.