BOARD OF TRUSTEES
Metropolitan Community College
Regular Meeting – via Conference Call

July 14, 2011

1. General Functions

1.1 The meeting was called to order by President David L. Disney at 5:30 p.m. The meeting was held at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.

1.2 Roll Call

Present: David L. Disney, President
         Robert H. Martin, Trustee
         Richard C. Tolbert, Trustee
         Mark S. James, Chancellor

The following were present telephonically:
         Jeffrey A. Grubb, Vice President
         J. Robert Ashcroft, Trustee
         Mariann Tow, Trustee

1.3 Welcome of Guests and Staff Members

1.4 Communications

1.5 Board of Trustee Business

1.5.1 CONSENT AGENDA

Approval of the consent agenda means that all items appearing in the minutes that have asterisks (*) were adopted by one single motion. Each item on the Board agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and adopted.

Trustee Martin asked that items 2.5 Charter School – Academic Probation and 4.2 Sole Source Purchases/Contract Purchases be removed from the consent agenda.

It was moved by Trustee Grubb and seconded by Trustee Martin that the consent agenda for July 14, 2011 be approved as revised.

Motion carried by the following vote:

AYES: Trustees Ashcroft, Disney, Grubb, Martin, Tolbert, and Tow
NAYS: None
ABSTENTIONS: None
*1.5.2 APPROVAL OF MINUTES
The Board of Trustees approved the minutes of the regular meeting and work session held on June 16, 2011.

*1.5.3 WORK SESSION AUGUST 11, 2011
The Board of Trustees approved the August 11, 2011 work session to be held at 5:30 p.m. at the MCC Administrative Center, 3200 Broadway, Kansas City, Missouri.

2. Administration

*2.1 APPLICATION FOR FUNDS FROM EXTERNAL SOURCES
The Board of Trustees approved the applications for funds from external sources. The summary of projects is on page 10.

*2.2 ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES
The Board of Trustees approved the acceptance of funds from external sources as reported in the resolution on page 12.

*2.3 REVISION OF BOARD POLICIES - LODGING
The Board of Trustees approved the lodging of revisions to Board Policy 3.40040 Dismissal of Faculty and lodging of a new Board Policy 1.60010 Indemnification. The lodged revised policy and lodged new policy are on pages 14-23.

2.4 REVISION OF BOARD POLICIES - NEW
It was moved by Trustee Tow and seconded by Trustee Ashcroft that the Board of Trustees adopt a resolution approving a new Board Policy 5.10030 Tobacco - Free. The resolution and Board Policy may be found on pages 25-26.

Motion carried by the following vote:

AYES: Trustees Ashcroft, Disney, Grubb and Tow
NAYS: Trustees Martin and Tolbert
ABSTENTIONS: None

Trustee Tolbert asked that the minutes reflect that he voted nay due to lack of an alternate location for those who smoke and cost of enforcement.

2.5 CHARTER SCHOOL ACADEMIC PROBATION
It was moved by Trustee Martin and seconded by Trustee Tolbert that the Board of Trustees adopt the resolution that the proper officers of the Board and District be authorized to place the KIPP Endeavor Academy charter school on probation and require completion of a school improvement plan. The resolution may be found on page 28.
Motion carried by the following vote:

AYES: Trustees Ashcroft, Disney, Grubb, Martin, Tolbert, and Tow
NAYS: None
ABSTENTIONS: None

3. Personnel

*3.1 PROFESSIONAL PERSONNEL RECOMMENDATIONS
The Board of Trustees approved the professional personnel recommendations listed on pages 30-40.

4. Business and Finance

4.1 BIDS
It was moved by Trustee Martin and seconded by Trustee Ashcroft that the Board of Trustees adopt the resolution approving the lowest acceptable bids meeting specifications. The resolution and bids are on pages 42-47.

Motion carried by the following vote:

AYES: Trustees Ashcroft, Disney, Grubb, Martin, Tolbert, and Tow
NAYS: None
ABSTENTIONS: None

4.2 SOLE SOURCE PURCHASES/CONTRACT PURCHASES
It was moved by Trustee Martin and seconded by Trustee Tolbert that the Board of Trustees approve the sole source purchases and contract purchases listed on pages 48-49.

Motion carried by the following vote:

AYES: Trustees Ashcroft, Disney, Grubb, Martin, Tolbert, and Tow
NAYS: None
ABSTENTIONS: None

*4.3 CAMPUS FOOD SERVICE
The Board of Trustees adopted a resolution approving an agreement with Elite Cuisine, LLC to provide campus food service. The resolution is on page 51.

*4.4 GENERAL AGREEMENTS
The Board of Trustees adopted a resolution approving the general agreements listed in the resolution on page 54.

5. Physical Facilities
6. Curriculum and Instruction

*6.1 ALLIED HEALTH AGREEMENTS
The Board of Trustees adopted a resolution approving the allied health agreements listed in the summary. The resolution and summary are on pages 56-57.

*6.2 CLIENT AGREEMENTS
The Board of Trustees approved the client agreements listed in the resolution on page 59.

*6.3 CONTRACTED SERVICES AGREEMENTS
The Board of Trustees adopted the resolution approving the contracted service agreements. The resolution is on page 61.

7. Student Personnel Services
8. Community Services
9. Unfinished Business
10. New Business
11. Public Hearing
12. Adjournment

12.1 The meeting was adjourned at 6:10 p.m.

Date Approved, 8/11/2011
Respectfully submitted,

Cynthia K. Johnson, Secretary to the Board of Trustees
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  
FROM: CHANCELLOR  
DATE: July 14, 2011  
ITEM & FILE NO.: 1.5.1

SUBJECT: Consent Agenda  
CATEGORY: Board of Trustee Business

REASON FOR BOARD CONSIDERATION:

☑ APPROVAL  
☐ ACCEPTANCE  
☐ INFORMATION  
ENCLOSURE(S)

BACKGROUND:
Agenda items of a routine nature will be marked with an asterisk (*) located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the consent agenda items for July 14, 2011.

INITIATOR:  
Mark S. James  
BOARD ACTION DATE:  
July 14, 2011  
EFFECTIVE DATE:  
July 14, 2011
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES

FROM: CHANCELLOR

DATE: July 14, 2011

ITEM & FILE NO.: 1.5.2

SUBJECT: *Approval of Minutes

CATEGORY: Board of Trustee Business

REASON FOR BOARD CONSIDERATION: ☒ APPROVAL

☐ ACCEPTANCE

☐ INFORMATION

ENCLOSURE(S): Minutes

BACKGROUND:
The minutes of the regular meeting and work session of the Board of Trustees for June 16, 2011 are submitted for approval.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the minutes of June 16, 2011.

INITIATOR: Mark S. James

BOARD ACTION DATE: July 14, 2011

EFFECTIVE DATE: July 14, 2011
AGENDA ITEM BACKGROUND

<table>
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<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE:</th>
<th>July 14, 2011</th>
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<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>1.5.3</td>
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<tr>
<td>SUBJECT:</td>
<td>*Work Session</td>
<td>CATEGORY:</td>
<td>Board of Trustee Business</td>
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<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☑ APPROVAL ☐ ACCEPTANCE ☐ INFORMATION</td>
<td>ENCLOSURE(S)</td>
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BACKGROUND:
A work session of the Board of Trustees will be held August 11, 2011, 5:30 p.m. at the MCC-Administrative Center, 3200 Broadway, Kansas City, Missouri.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the August 11, 2011 work session.

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<td>Mark S. James</td>
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**AGENDA ITEM BACKGROUND**

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<th>TO:</th>
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<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 2.1</td>
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<tr>
<td>SUBJECT:</td>
<td>*Applications for Funds from External Sources</td>
<td>CATEGORY: Administration</td>
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<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
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<td>ENCLOSURE(S): Summary of Projects</td>
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<td>□ APPROVAL</td>
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<td>□ ACCEPTANCE</td>
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<td>□ INFORMATION</td>
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**BACKGROUND:**
Below is a summary of applications for funds from external sources. If funded, the acceptance of funds will be submitted for approval at a subsequent meeting.

**Storytelling Program - MCC-MW**—Storytelling events reach approximately 26,000 people through workshops and events held throughout the year culminating in an annual Storytelling Celebration in November. The week-long event features a diverse line-up of regional and national storytellers that take the art of the spoken word to over 100 sites throughout the greater Kansas City area. Each year, MCC makes application to multiple foundation and grant sources and several fundraising events are held to secure the funds for program activities. The following proposals are being prepared for the 2012 Storytelling program.

**National Endowment for the Arts (NEA) Art Works Program**—The Art Works program supports art projects that meet the highest standards of excellence, public engagement with diverse and excellent art, lifelong learning in the arts, and the strengthening of communities through the arts. MCC is requesting funding for the entire cost of all calendar year 2012 program activities which include: personnel, travel, teller fees, marketing, workshop materials and evaluation activities. The amount requested is $90,000. The grant period would be January 1, 2012 – December 31, 2012. No match is required.

**Pepsi-Cola: Pepsi Refresh Project**—Through the community funding branch of Pepsi-Cola, funding is being requested to support storyteller stipends, workshop materials and marketing costs. The amount requested is $25,000. The grant period would be January 1, 2012 – December 31, 2012. No match is required.

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees approve the application for funds from an external source.

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<tr>
<td>Tuesday L. Stanley</td>
<td>July 14, 2011</td>
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</table>
Storytelling Program - MCC-MW - Continued

National Storytelling Network: Brimstone Award for Applied Storytelling – If awarded, grant funds would support social media costs to develop a comprehensive web page and a Facebook page to help promote the year long activities. The amount requested is $5,000. The grant period would be January 1, 2012 – December 31, 2012. No match is required.

U.S. Employment and Training Administration, U.S. Small Business Administration and U.S. Economic Development Administration: Jobs and Innovation Accelerator Challenge: MCC-Districtwide – MCC would be a subrecipient to the grant being jointly submitted by Mid-America Regional Council, Full Employment Council and the UMKC Center for Innovation: KC SourceLink. There are three elements of the grant: 1) economic development through promotion of innovation, collaboration and competitiveness; 2) education, training, and job placement assistance in occupations and/or industries that have high-growth potential for which employers are using H-1B visas to hire foreign workers; and 3) foster entrepreneurship, attract investment, strengthen competitiveness, and create well paying 21st century jobs among small businesses. For MCC, grant funds would cover approximately $150,000 in student tuition for information technology and advanced manufacturing courses, $60,000 for curriculum development, and $50,000 for a half-time job developer to place students with employers. The total amount MCC would receive is approximately $260,000. The grant period would be January 1, 2012 – December 31, 2013. An in-kind match of $92,000 in curriculum related services is being committed.

Prime Health Foundation: HSI Thrift Store – MCC-PV – The store is operated by Collaboration Works with the assistance of a volunteer and MCC personnel. Opening in August, the store will sell new and gently used durable medical equipment and some over-the-counter products (i.e. diabetic test strips, baby diapers, baby formula) to the uninsured and underinsured. This funding would be used for inventory and creation of an online catalog. The requested amount is $50,000. The grant period would be January 1, 2012 through December 31, 2012. No match is required.
### SUMMARY OF PROJECTS
REQUEST FOR FUNDS FROM EXTERNAL SOURCES

<table>
<thead>
<tr>
<th>Applications and Units Participating</th>
<th>Amount</th>
<th>Matching</th>
<th>Funding Source &amp; Period</th>
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<tbody>
<tr>
<td></td>
<td>Cash</td>
<td>In-Kind</td>
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<tr>
<td>HSI Thrift Store – MCC-PV</td>
<td>$50,000</td>
<td>$0</td>
<td>Prime Health Foundation – January 1, 2012 – December 31, 2012</td>
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AGENDA ITEM BACKGROUND

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<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>2.2</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Acceptance of Funds from External Sources</td>
<td>CATEGORY:</td>
<td>Administration</td>
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<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☒ APPROVAL</td>
<td>ENCLOSURE(S)</td>
<td>Resolution</td>
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<td>☐ ACCEPTANCE</td>
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BACKGROUND:
The applications for funds from the external sources cited below have been approved by the agencies indicated.

Missouri Department of Higher Education – Default Prevention - MCC-KC – The District has been awarded a grant from the Missouri Department of Higher Education for $25,000 to partially fund the salary and benefits of the Default Prevention Coordinator who supports students throughout the student loan lifecycle. MCC’s U.S. Department of Education Cohort Default Rate will be positively affected. The grant period is July 1, 2011 - June 30, 2012. An MCC match of approximately $48,475 is committed to fund the remaining salary and benefits.

U.S. Health and Human Resources and Services Administration: Scholarships for Disadvantaged Students – MCC-Penn Valley Health Science Institute – MCC has been awarded $64,114 in scholarship funds for MCC nursing students. Recipients must be economically disadvantaged according to the U.S. Health and Human Services poverty table or educationally disadvantaged based on factors such as being a first generation college student, recent GED completer, or attendance at a high school with a low graduation rate. No funds will be granted to MCC, but rather MCC would be the pass through entity. The grant period is July 1, 2011 – June 30, 2012 with possible annual renewals.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the resolution accepting funds from external sources.

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RESOLUTION

WHEREAS, the Board of Trustees of The Junior College District of Metropolitan Kansas City, Missouri has approved the submission of applications for funds from the following external sources:

<table>
<thead>
<tr>
<th>Applications and Units Participating</th>
<th>Amount</th>
<th>Matching</th>
<th>Funding Source &amp; Period</th>
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<tbody>
<tr>
<td>Nursing Scholarships for Disadvantaged Students – MCC-Penn Valley</td>
<td>$64,114 (student scholarships)</td>
<td>$0</td>
<td>$0</td>
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NOW, THEREFORE, BE IT RESOLVED, that funding from these external source is accepted;

BE IT FINALLY RESOLVED, that subject to final approval by the Chancellor, the proper officers of the Board and District be, and they are hereby, authorized to execute agreements for and on behalf of The Junior College District of Metropolitan Kansas City, Missouri with the appropriate agencies for acceptance of funds.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  DATE: July 14, 2011
FROM: CHANCELLOR  ITEM & FILE NO.: 2.3
SUBJECT: *Revision of Board Policies - Lodging  CATEGORY: Administration

REASON FOR BOARD CONSIDERATION:

☐ APPROVAL  ☑ ACCEPTANCE  ☐ INFORMATION  ENCLOSURE(S):

Board Policies

BACKGROUND:
The chancellor has undertaken as an ongoing project; the compiling, revising, and updating of the total system of District Policies and Procedures. The proposed revision and policy have been developed by the Chancellor’s Policy Review Committee, which includes representatives of the shared governance groups, and has been successfully lodged with the Chancellor’s Cabinet.

3.40040 BP Dismissal of Faculty - Revised
It is recommended that this policy be revised. This proposed revision will provide a more structured response to the dismissal of faculty.

1.60010 BP Indemnification - New
It is recommended that this proposal become policy. This proposed policy will provide protection to individual trustees, officers, employees, and agents of MCC when performing within the scope of their employment.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the lodging of the proposed policies.

INITIATOR: Mark S. James
BOARD ACTION DATE: July 14, 2011
EFFECTIVE DATE: July 14, 2011
PROPOSED
METROPOLITAN COMMUNITY COLLEGE
BOARD POLICY

3.40040 BP

DISMISSAL OF FACULTY

3.40040 BP

I. Preliminary Procedures Process

In the exceptional event that cause occurs to dismiss a full-time faculty member from his/her employment and there is no other satisfactory means of bringing the faculty member's performance or behavior within acceptable standards, including conduct governed by district policies and procedures or any guidelines or regulations promulgated by the district, the appropriate dean will cause the matter to be discussed with the faculty member in person. At any time during this process the faculty member will have the option to have a colleague present, consistent with the procedures established by the college. The faculty member will be informed in writing with a detailed statement of charges of the nature of the evidence upon which any charges are based and under which the administration intends to take action. The dean will also advise the faculty member of his/her rights by copy of this policy.

II. Reason for Suspension or Dismissal

Suspension or Dismissal of a faculty member who has completed the probationary period or dismissal of a probationary faculty member during the term of his/her contract shall be for cause and in accordance with existing law and district policy.

The following exemplify grounds, as defined by applicable law, by which a faculty member may be suspended or dismissed; provided, however, that this list is not exclusive, and other conduct may warrant charges calling for suspension or dismissal.

A. Physical or mental condition which incapacitates precludes the faculty member from instruction/association with students which cannot be reasonably accommodated without undue hardship upon the district (removal for such cause shall not deprive a faculty member of his/her accumulated sick leave);

B. Conduct by which a faculty member takes improper advantage of his/her position to the detriment of a student or an employee for personal gain.

C. Insubordination, demonstrated by a willful, chronic, and/or neglectful failure to follow reasonable and lawful directive(s).
D. Violation of, or failure to obey, the published policies, regulations, and procedures of the district and/or federal and state laws applicable to the district and its employees and/or students.

E. Excessive or unreasonable absence from performance of duties.

F. Conviction of a felony or a crime involving moral turpitude.

G. Sexual harassment, which shall be governed by 3.30010 BP and 3.30010 DR. as governed by board policy.

H. Incompetency, including chronic failure to meet the standards of the Board of Trustees, in relation to the learning environment.

I. Conduct which subjects students or employees to harm or wrongdoing, which materially damages the reputation and/or credibility of the district.

II. III. Actions by the Chancellor-President

A. Whenever the chancellor campus president after due consultation with the campus president, shall determine that cause exists for a faculty member to be suspended or dismissed, the Chancellor campus president shall direct the director of human resources and risk management to so advise notify ensure the faculty member and is provided a written statement with reasonable particularity of the grounds for the suspension or dismissal shall be communicated in writing to the faculty member by the director of human resources and risk management with reasonable particularity. The faculty member shall be advised that, if he/she so requests, a hearing shall be conducted at a specified time and place to determine whether the faculty member should be suspended or removed from the faculty position for the ground(s) stated.

B. The faculty member may shall be advised that, if he/she if the faculty member so requests, within ten (10) calendar working days of receipt of the grounds charges for dismissal, have a hearing shall be conducted at a specified time and place to determine whether the faculty member should be suspended or removed from the faculty position for the ground(s) stated.

B. Progressive discipline, including, but not limited to, suspension, is encouraged where appropriate; however, the chancellor may determine to proceed with dismissal without pursuing lesser sanctions if the chancellor believes that dismissal is appropriate given the circumstances of the situation.

C. Unless exigent circumstances warrant otherwise and such a determination is made by the chancellor, No faculty member shall be suspended or dismissed until after a timely hearing, if the faculty member shall have timely if requested a hearing. If a hearing is not requested in a timely fashion, the chancellor shall institute the recommended sanction (suspension or (dismissal) and report same to the Board of Trustees for official action at its next regular meeting for official action.
III. IV. Administrative Leave

A. In order to prevent harm to members of the district or to protect district property or facilities or preserve records or the integrity of an on-going investigation, the appropriate district official may deem it necessary or advisable to place a faculty member on paid administrative leave. Examples of such circumstances might include, but are not limited to, the existence of credible evidence relating to physical harm or sexual misconduct, performance of sensitive job duties, or being under the influence of alcohol or controlled substances.

B. In each case of administrative leave the faculty member shall be provided a written statement regarding the nature of the allegations and the limitations or restrictions imposed. Paid administrative leave is not a disciplinary sanction, but is undertaken in the best interest of the district and/or faculty member.

III. V. Hearing

A. A faculty member may request a hearing on the recommendation of suspension or dismissal before a hearing committee. Written notice of the request for a hearing shall be filed by the faculty member with the director of human resources department and risk management within seven ten (10) working days after notification of the faculty member by the director of personnel of the recommendation of suspension or dismissal. The hearing committee shall provide opportunity for testimony and evidence written and oral argument by both the faculty member and the chancellor (or the—chancellor's—designee) president or the president's designee, their witnesses, and representatives.

1. Current students and employees of the district shall be subject to attendance subpoena if called by either the faculty member or the chancellor president and the Board of Trustees shall reasonably attempt to secure their presence. Failure to appear and/or cooperate at the request of the Board of Trustees shall subject any such student or employee to disciplinary action.

2. The faculty member and chancellor president shall be entitled to have counsel or some other an employee advisor present. Counsel may advise their respective clients but shall not be entitled to participate in the hearing.

3. The chancellor president shall have the burden of proof, which burden shall be preponderance of the evidence and not proof beyond a reasonable doubt.

B. The hearing committee shall be constituted of three-three (3) five (5) working days of the faculty member's filing a request for a hearing and shall consist of three non-probationary faculty members who shall be, if possible, from teaching disciplines other than that of the faculty member requesting the hearing. One member of the Hearing Committee shall be appointed by chancellor, the second member shall be appointed by the faculty member requesting the hearing; and the third member shall be selected by the District Academic Senate. a non-probationary faculty member selected by the faculty member who is the subject of the dismissal, a non-probationary faculty member who is selected by the district academic senate, a non-probationary faculty member selected by the
vice chancellor of academic affairs from a list of no less than three (3) and no more than five (5) non-probationary faculty members provided by the academic senate executive committee of Academic Affairs, and two (2) administrators, one (1) selected by the vice chancellor of administrative services and student development and the other selected by the vice chancellor of academic affairs. The hearing committee shall elect a chairperson who shall be responsible for the orderly conduct of the hearing.

C. In setting the date of the hearing, the director of human resources department and risk management shall coordinate with the members of the hearing committee and the faculty member. While the faculty member may request more time to prepare a defense, the hearing shall ordinarily commence not later than twenty one (21) calendar working days following the faculty member's filing request for a hearing (unless such twenty-first day falls on a day when the district is not open, in which case the hearing shall commence on the next working day thereafter).

D. All of the hearing evidence shall be duly recorded and a transcript thereof shall be available at district expense to the faculty member and the chancellor president.

E. The hearing committee shall render a decision in writing stating the reasons for its determination and identifying the evidence it relied on and prepare written findings of fact and recommended action. Said decision shall be submitted within ten (10) working days of the conclusion of the hearing to the faculty member and the chancellor president.

F. The faculty member and the chancellor or president shall have the right to appeal the decision of the hearing committee to the board chancellor. Said appeal shall be in writing, shall state the grounds therefore, and shall be filed with the secretary to the board chancellor within five (5) working days of the receipt of the decision. The board chancellor shall review the record of the case consisting of the charge(s) against the faculty member, the transcript of the hearing, and the written decision of the hearing committee and shall render a decision which decision shall be final.

G. If an appeal is not timely filed in a timely manner, the decision of the hearing committee shall be instituted implemented by the chancellor and shall be communicated to the Board of Trustees at its next regular meeting for official action.

H. The faculty member shall have the right to appeal the decision of the chancellor to the board. Said appeal shall be in writing, shall state the grounds therefore, and shall be filed with the secretary to the board within five (5) calendar working days of the receipt of the chancellor's decision. The board shall review the record of the case consisting of the charge(s) against the faculty member, the transcript of the hearing, the written decision of the hearing committee, and the decision of the chancellor and shall render its decision, which decision shall be final.

I. Except for such simple announcements as may be required concerning the time for the hearing and a final decision, public statements about the case by the faculty member and personnel of the district shall be avoided, except as may be necessary to comply with the law or a lawfully issued subpoena.
IV. Announcements

Except for such simple announcement as may be required concerning the time for the hearing and a final decision, public statements about the case by the faculty member and personnel of the district shall be avoided, except as may be necessary to comply with the law or a lawfully issued subpoena.

The chancellor shall formulate and approve suspension and dismissal regulations consistent with the foregoing policy, such regulations to be followed in all cases of suspension or dismissal. In the event, however, of a conflict as between this policy and the regulations, this policy shall prevail.

Reference: 3.30010BP
            3.30010DR

Originated by: Chancellor’s Office

Date: May 10, 2011
PROPOSED

METROPOLITAN COMMUNITY COLLEGE

BOARD POLICY

3.40040 BP

DISMISSAL OF FACULTY

3.40040 BP

I. Preliminary Process

In the exceptional event that cause occurs to dismiss a full-time faculty member from his/her employment and there is no other satisfactory means of bringing the faculty member's performance or behavior within acceptable standards, including conduct governed by district policies and procedures or any guidelines or regulations promulgated by the district, the appropriate dean will cause the matter to be discussed with the faculty member in person. At any time during this process the faculty member will have the option to have a colleague present, consistent with the procedures established by the college. The faculty member will be informed in writing with a detailed statement of charges of the nature of the evidence upon which any charges are based and under which the administration intends to take action. The dean will also advise the faculty member of his/her rights by copy of this policy.

II. Reason for Dismissal

Dismissal of a faculty member who has completed the probationary period or dismissal of a probationary faculty member during the term of his/her contract shall be for cause and in accordance with existing law and district policy.

The following exemplify grounds, as defined by applicable law, by which a faculty member may be dismissed; provided, however, that this list is not exclusive and other conduct may warrant charges calling for dismissal.

A. Physical or mental condition, which precludes the faculty member from instruction/association with students.

B. Conduct by which a faculty member takes improper advantage of his/her position to the detriment of a student or an employee or for personal gain.
C. Insubordination, demonstrated by a willful, chronic and/or neglectful failure to follow reasonable and lawful directive(s).

D. Violation of, or failure to obey, the published policies, regulations, and procedures of the district and/or federal and state laws applicable to the district and its employees and/or students.

E. Excessive or unreasonable absence from performance of duties.

F. Conviction of a felony or a crime involving moral turpitude.

G. Sexual harassment, as governed by board policy.

H. Incompetency, including chronic failure to meet the standards of the Board of Trustees, in relation to the learning environment.

I. Conduct which subjects students or employees to harm or wrongdoing, which materially damages the reputation and/or credibility of the district.

III. Actions by the President

A. Whenever the campus president shall determine that cause exists for a faculty member to be dismissed, the campus president shall ensure that the faculty member is provided a written statement of the grounds for the dismissal with reasonable particularity.

B. The faculty member may, if the faculty member so requests, within ten (10) working days of receipt of the charges for dismissal, have a hearing be conducted at a specified time and place to determine whether the faculty member should be removed from the faculty position for the ground(s) stated.

C. No faculty member shall be dismissed until after a timely hearing, if requested. If a hearing is not requested in a timely fashion, the chancellor shall institute the recommended sanction (dismissal) and report same to the Board of Trustees for official action at its next regular meeting.

IV. Administrative Leave

A. In order to prevent harm to members of the district or to protect district property or facilities or preserve records or the integrity of an on-going investigation, the appropriate district official may deem it necessary or advisable to place a faculty member on paid administrative leave. Examples of such circumstances might include, but are not limited to, the existence of credible evidence relating to physical harm or sexual misconduct, performance of sensitive job duties, or being under the influence of alcohol or controlled substances.
B. In each case of administrative leave the faculty member shall be provided a written statement regarding the nature of the allegations and the limitations or restrictions imposed. Paid administrative leave is not a disciplinary sanction, but is undertaken in the best interest of the district and/or faculty member.

V. Hearing

A. A faculty member may request a hearing on the recommendation of dismissal before a hearing committee. Written notice of the request for a hearing shall be filed by the faculty member with the human resources department within ten (10) working days after notification of the recommendation of dismissal. The hearing committee shall provide opportunity for testimony and evidence by both the faculty member and the campus president or the president’s designee, their witnesses, and representatives.

1. Current students and employees of the district shall be subject to subpoena if called by either the faculty member or the president and the Board of Trustees shall reasonably attempt to secure their presence. Failure to appear and/or cooperate at the request of the Board of Trustees shall subject any such student or employee to disciplinary action.

2. The faculty member and president shall be entitled to have counsel or an employee advisor present. Counsel may advise their respective clients, but shall not be entitled to participate in the proceedings.

3. The president shall have the burden of proof, which burden shall be preponderance of the evidence and not proof beyond a reasonable doubt.

B. The hearing committee shall be constituted within five (5) working days of the faculty member’s filing a request for a hearing and shall consist of a non-probationary faculty member selected by the faculty member who is the subject of the dismissal, a non-probationary faculty member who is selected by the district academic senate, a non-probationary member selected by the vice chancellor of academic affairs from a list of no less than three (3) and no more than five (5) non-probationary faculty members provided by the academic senate executive committee, and two (2) administrators, one (1) selected by the vice chancellor of administrative services and student development and the other selected by the vice chancellor of academic affairs. The hearing committee shall elect a chairperson who shall be responsible for the orderly conduct of the hearing.

C. In setting the date of the hearing, the human resources department shall coordinate with the members of the hearing committee and the faculty member. While the faculty member may request more time to prepare a defense, the hearing shall ordinarily commence not later than
twenty-one days (21) working days following the faculty member’s filing a request for a hearing.

D. All of the hearing evidence shall be duly recorded and a transcript thereof shall be available at district expense to the faculty member and the president.

E. The hearing committee shall render a decision and prepare written findings of fact and recommended action. Said decision shall be submitted within ten (10) working days of the conclusion of the hearing to the faculty member and president.

F. The faculty member or president shall have the right to appeal the decision of the hearing committee to the chancellor. Said appeal shall be in writing, shall state the grounds therefore, and shall be filed with the chancellor within five (5) working days of the receipt of the decision. The chancellor shall review the record of the case consisting of the charge(s) against the faculty member, the transcript of the hearing, and the written decision of the hearing committee and shall render a decision.

G. If an appeal is not filed in a timely manner, the decision of the hearing committee shall be implemented by the chancellor and shall be communicated to the Board of Trustees at its next regular meeting for official action.

H. The faculty member shall have the right to appeal the decision of the chancellor to the Board of Trustees. Said appeal shall be in writing, shall state the grounds therefore, and shall be filed with the secretary to the Board of Trustees within five (5) working days of the receipt of the chancellor’s decision. The Board of Trustees shall review the record of the case consisting of the charge(s) against the faculty member, the transcript of the hearing, the written decision of the hearing committee, and the decision of the chancellor and shall render its decision, which decision shall be final.

I. Except for such simple announcements as may be required concerning the time for the hearing and final decision, public statements about the case by the faculty member and personnel of the district shall be avoided, except as may be necessary to comply with the law or a lawfully issued subpoena.

Originated by: Chancellor’s Office

Date: April 8, 2011

Revisions: May 10, 2011 CPRC
PROPOSED

METROPOLITAN COMMUNITY COLLEGE

BOARD POLICY

1.60010 BP

INDEMNIFICATION

1.60010 BP

To the full extent permitted by law and not otherwise provided for by any other form of insurance or indemnity from any other source whatsoever, the Board of Trustees shall indemnify, defend, and hold harmless its current and former officers, agents, individual trustees, and employees from and against any and all personal liabilities, claims, demands, actions, debts, legal proceedings, and attorneys' fees arising out of, claim on account of, or in any manner related to any act or omission occurring within such officer, agent, individual trustee, or employee's scope of employment, including, but not limited to, any claims for punitive or exemplary damages. This policy will not apply to conduct that is deliberately harmful or otherwise grossly inconsistent with district policy or the employee's professional duties in the opinion and at the sole discretion of the Board of Trustees.

The Board of Trustees shall not indemnify, defend, or hold harmless current or former district officer(s), agent(s), individual trustee(s), and employee(s) for claims arising from any action filed by said person(s) or with respect to any legal proceedings in which the Board of Trustees and such individual shall have interests adverse each to the other in any litigation.

Originated by: Chancellor's Office

Date: February 8, 2011

Revisions: March 17, 2011 CPRC
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE:</th>
<th>July 14, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>2.4</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>Revision of Board Policies - Approval</td>
<td>CATEGORY:</td>
<td>Administration</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td></td>
<td>ENCLOSURE(S):</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>○ APPROVAL</td>
<td>Resolution</td>
</tr>
<tr>
<td></td>
<td></td>
<td>○ ACCEPTANCE</td>
<td>Board Policy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>○ INFORMATION</td>
<td></td>
</tr>
</tbody>
</table>

BACKGROUND:
The chancellor has undertaken as an ongoing project; the compiling, revising, and updating of the total system of District Policies and Procedures. The proposed policy has been developed by the Chancellor’s Policy Review Committee, which includes representatives of the shared governance groups. The chancellor requests that the Board of Trustees waive the thirty-day lodging requirement in order that MCC may become tobacco-free on August 1, 2011.

510030 BP Tobacco-Free - New
It is recommended that the proposed item become policy. This proposed policy will create a smoke free environment at MCC both inside and outside.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees approve the proposed policy.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark S. James</td>
<td>July 14, 2011</td>
<td>July 14, 2011</td>
</tr>
</tbody>
</table>
RESOLUTION

WHEREAS, the Board of Trustees believes it is in the best interest of the District to generate a new policy defining smoking and tobacco for non-use and advertising purposes in order that MCC may become tobacco-free;

BE IT FINALLY RESOLVED, that the proper officers of the Board and District hereby approve adoption of BP 5.10030, Tobacco-Free Policy.
PROPOSED
METROPOLITAN COMMUNITY COLLEGE
BOARD POLICY

5.10030 BP

TOBACCO-FREE

5.10030 BP

The Metropolitan Community College (the college) is committed to providing a safe and healthy environment for all students, employees, contractors, and visitors. As a result of this commitment, the use, advertising, or sponsorship of tobacco and tobacco substitute products, excluding cessation products, on all campus premises, leased property, and college-owned vehicles is prohibited, with no exceptions. This policy applies to all students, employees, tenants, subtenants, contractors, and visitors.

I. Definitions

A. Smoking means inhaling, exhaling, burning, carrying, or possessing any lighted tobacco product, including cigarettes, cigars, pipe tobacco, and any other lighted tobacco products.

B. Tobacco use means the personal use of any tobacco product, whether intended to be lighted or not, which shall include smoking, as defined above, the use of an electronic cigarette, or any other device intended to simulate smoking and the use of smokeless tobacco, including snuff, chewing tobacco, smokeless pouches, any other form of loose-leaf, smokeless tobacco, and the use of unlit cigarettes, cigars, and pipe tobacco.

II. Advertising

With the exception of advertising in a newspaper, magazine, or similar publication that is not produced by the college, no tobacco-related advertising or sponsorship shall be permitted on college property or at college-sponsored events. No tobacco-related advertising or sponsorship shall appear in any publications produced by the college or by a club or association authorized by the college. For purposes of this policy, the term tobacco-related applies to the use of a brand or corporate name, trademark, logo, symbol, motto, or selling message identifiable with any brand of tobacco products or company which manufactures tobacco products.

Originated by: Chancellor's Office

Date: March 4, 2011 CPRC

Revisions: April 22, 2011 Chancellor's Office
Revisions: May 9, 2011 Chancellor’s Office
Revisions: May 10, 2011 CPRC
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: July 14, 2011</th>
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</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 2.5</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Charter School-Academic Probation</td>
<td>CATEGORY:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Physical Facilities</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☐ APPROVAL</td>
<td>ENCLOSURE(S)</td>
</tr>
<tr>
<td></td>
<td>☐ ACCEPTANCE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>☐ INFORMATION</td>
<td></td>
</tr>
</tbody>
</table>

BACKGROUND:

KIPP Endeavor Academy - MCC as sponsor of the KIPP Endeavor Academy and consistent with Missouri law commissioned a comprehensive School Site Review to access the status of the school’s performance and governance. The Site Review has been completed and reviewed by the MCC charter school liaison and MCC administration and has been transmitted to the Board of Trustees. Based on the findings of unsatisfactory performance set out in the School Site Review it is recommended that the board place the charter on probation and require the completion of a school improvement plan to be monitored by the MCC charter school liaison.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees adopt the resolution approving the charter school probation and completion of a school improvement plan.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark S. James</td>
<td>July 14, 2011</td>
<td>July 14, 2011</td>
</tr>
</tbody>
</table>
RESOLUTION

WHEREAS, the Board of Trustees believes MCC, as a sponsor of a charter school, has the right to require said charter school to be academically responsible in order to best serve its students;

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to place a charter school on probation and require completion of a school improvement plan.
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: July 14, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 3.1</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Professional Personnel Recommendations</td>
<td>CATEGORY: Personnel</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☑ APPROVAL</td>
<td>ENCLOSURE(S)</td>
</tr>
<tr>
<td></td>
<td>☐ ACCEPTANCE</td>
<td>Professional Personnel</td>
</tr>
<tr>
<td></td>
<td>☐ INFORMATION</td>
<td>Recommendations</td>
</tr>
</tbody>
</table>

BACKGROUND:

The following summary highlights the personnel recommendations for the month:

A. Administrator - New
B. Faculty Probationary - Returning
C. Faculty Non Probationary – Revised
D. Faculty Probationary - New
E. Faculty Probationary – Emergency Hire - Limited Duration – New
F. Special Contract Faculty - New
G. Professional Early Retirement

All policies, regulations and procedures for employment of personnel, including affirmative action, have been followed.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees approve the professional personnel recommendations.

INITIATOR: Tuesday L. Stanley
BOARD ACTION DATE: July 14, 2011
EFFECTIVE DATE: July 14, 2011
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Salary Range</th>
<th>Effective Date</th>
<th>Length of Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Londré, Tristan G.</td>
<td>Administrative Center</td>
<td>Director of Career Education</td>
<td>II</td>
<td>07/01/2011</td>
<td>12 months</td>
</tr>
<tr>
<td>Hatterman, Dawn M.</td>
<td>Maple Woods</td>
<td>Associate Dean</td>
<td>I</td>
<td>07/01/2011</td>
<td>12 months</td>
</tr>
</tbody>
</table>
A. BACKGROUND

Londré, Tristan G., Lee’s Summit, Missouri earned a Bachelor of Arts degree with a double major in Mathematics and Philosophy; with a minor in Physics; a Master of Arts degree in Mathematics; and a Doctorate of Philosophy degree in Mathematics from the University of Missouri – Kansas City, Kansas City, Missouri in 1989, 1991 and 1997 respectively. Dr. Londré worked full-time as a teacher for Hyman Brand Hebrew Academy, Overland Park, Kansas from 1996 to 2000; and as full-time faculty from 2000 to 2009 and administrative intern from 2009 to present for Metropolitan Community College, Kansas City, Missouri; as part-time instructor for Johnson County Community College, Overland Park, Kansas from 1997 to 2000; and as a part-time graduate teaching instructor/lecturer for the University of Missouri – Kansas City, Kansas City, Missouri from 1989 to 1998.

Hatterman, Dawn M., Kansas City, Missouri earned a Bachelor of Science degree in Interpersonal Communication from Nebraska Wesleyan University, Lincoln, Nebraska in 1986 and Master of Arts degree in Liberal Studies from the University of Missouri – Kansas City, Kansas City, Missouri in 2004. Ms. Hatterman worked full-time as a Marketing Assistant for HealthCare Communication, Lincoln, Nebraska from 1985 to 1988; as Assistant Director of Admissions, for Kansas Wesleyan University, Salina, Kansas from 1988 to 1990; as College Relations Coordinator, Academic Advisor and as Registrar for Metropolitan Community College, Kansas City, Missouri from 1990 to present; and as part-time Interim Evening College Coordinator in 1992, for Metropolitan Community College, Kansas City, Missouri.
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Length of Contract</th>
<th>Effective Date</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wells Jr., Gordon E.</td>
<td>Penn Valley</td>
<td>Paralegal Instructor</td>
<td>09 months</td>
<td>08/22/2011</td>
<td>III</td>
</tr>
<tr>
<td>Name</td>
<td>Anticipated Location</td>
<td>Position</td>
<td>Length of Contract</td>
<td>Effective Date</td>
<td>Salary Range</td>
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</tr>
<tr>
<td>Montuori, Chad P.</td>
<td>Maple Woods</td>
<td>Foreign Language Instructor</td>
<td>9 months</td>
<td>08/22/2011</td>
<td>IV</td>
</tr>
<tr>
<td>Name</td>
<td>Anticipated Location</td>
<td>Position</td>
<td>Length of Contract</td>
<td>Effective Date</td>
<td>Salary Range</td>
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</tr>
<tr>
<td>Collins, Sarah K.</td>
<td>Longview</td>
<td>Speech Instructor</td>
<td>172 days</td>
<td>08/18/2011</td>
<td>III</td>
</tr>
</tbody>
</table>
Collins, Sarah K., Lawton, Oklahoma, earned a Bachelor of Arts degree in Communications with a minor in Language Arts from Cameron University, Lawton, Oklahoma in 2006 and a Master of Arts degree in SCDA: Interpersonal and Public Communication from Central Michigan University, Mt. Pleasant, Michigan in 2009. Ms. Collins worked part-time as a Graduate Assistant Speech and Debate Coach for Central Michigan University, Mt. Pleasant, Michigan from 2006 to 2008; as adjunct Speech Instructor for Central Texas College, Fort Sill, Oklahoma from 2010 to 2011; and as adjunct professor for Cameron University, Lawton, Oklahoma from 2010 to 2011.
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Length of Contract</th>
<th>Effective Date</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson, Jennifer B.</td>
<td>Longview</td>
<td>Mathematics Instructor</td>
<td>172 days</td>
<td>08/18/2011</td>
<td>III</td>
</tr>
<tr>
<td>El-Sherif, Ahmed N.</td>
<td>Penn Valley</td>
<td>Chemistry Instructor</td>
<td>172 days</td>
<td>08/18/2011</td>
<td>III</td>
</tr>
</tbody>
</table>
E. BACKGROUND

Johnson, Jennifer B., Kingsville, Missouri, earned a Bachelor of Science degree in Education with a major in Mathematics Functional from University of Central Missouri, Warrensburg, Missouri in 1999 and a Master of Arts degree in Education with a concentration in Teaching and Learning from Avila University, Kansas City, Missouri in 2009. Ms. Johnson worked as full-time mathematics teacher for Hickman Mills High School, Kansas City, Missouri from 1999 to 2002; as adjunct mathematics instructor for Johnson County Community College, Overland Park, Kansas from 2001 to 2010; and as part-time instructor for Metropolitan Community College, Kansas City, Missouri from 2002 to present.

El-Sherif, Ahmed N., Leawood, Kansas, earned a Bachelor of Science degree from Ain Shams University, Cairo, Egypt in 1978; and a Master of Science degree in Chemistry from Arkansas State University, Jonesboro, Arkansas in 1983. Mr. El-Sherif worked full-time as a Lab Manager for Wizard Laboratory, Sacramento, California from 1983 to 1989; full-time as a Senior Scientist for Eagle Pitcher Chemsyn, Lenexa, Kansas from 1989 to 1993; and full-time as Chief Executive Officer for Beta Chem Laboratory, Lenexa, Kansas from 1993 to 2010; as a part-time instructor for Arkansas State University, Jonesboro, Arkansas from 1981 to 1983; and as a part-time instructor for Metropolitan Community College, Kansas City, Missouri from 2007 to present.
<table>
<thead>
<tr>
<th>Name</th>
<th>Anticipated Location</th>
<th>Position</th>
<th>Length of Contract</th>
<th>Effective Date</th>
<th>Salary Range</th>
</tr>
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<tbody>
<tr>
<td>Curry, Tracy L.</td>
<td>Maple Woods</td>
<td>Learning Center Instructor</td>
<td>210 days</td>
<td>07/05/2011</td>
<td>III</td>
</tr>
</tbody>
</table>
F. BACKGROUND

Curry, Tracy L., Lee’s Summit, Missouri, earned a Bachelor of Arts degree in English Literature from Central Missouri State University, Warrensburg, Missouri in 1989; and a Master of Arts degree in Human Relations, University of Oklahoma, Norman, Oklahoma in 1994. Ms. Curry worked full-time as Coordinator of Recruitment, Scholarships, and Marketing for State Fair Community College, Sedalia, Missouri from 1998 to 2001; as full-time Marketing Director as Communications Coordinator for Xceligent, Inc., Independence, Missouri from 2001 to 2004 and 2009 to 2011; and as part-time professor for the University of Missouri – Kansas City, Kansas City, Missouri from 2004 to 2009.
G. PROFESSIONAL EARLY RETIREMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Position</th>
<th>Length of Service</th>
<th>Effective Date</th>
<th>Incentive Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shelton, Kenneth A.</td>
<td>Business &amp; Technology</td>
<td>Maintenance Mechanic</td>
<td>22 years</td>
<td>07/31/2011</td>
<td>57%</td>
</tr>
<tr>
<td>Weston, Pamela J.</td>
<td>Longview</td>
<td>Business Office Supervisor</td>
<td>23 years</td>
<td>07/31/2011</td>
<td>83%</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  DATE: July 14, 2011
FROM: CHANCELLOR  ITEM & FILE NO.: 4.1
SUBJECT: Bids: 6770, 6771, 6772, 6774, 6775  CATEGORY: Business and Finance

REASON FOR BOARD CONSIDERATION:

☐ APPROVAL  ENCLOSEMENT(S)
☐ ACCEPTANCE Resolution
☐ INFORMATION Bid Recommendations

BACKGROUND:

The bids requested during the past month that were in excess of $10,000 are summarized below for the Board’s approval.

<table>
<thead>
<tr>
<th>BID #</th>
<th>DESCRIPTION</th>
<th>LOCATION</th>
<th>FUND SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>6770</td>
<td>HVAC - Enrollment Services</td>
<td>Penn Valley</td>
<td>MCC Bond Issuance</td>
</tr>
<tr>
<td>6771</td>
<td>Hot Water Heater Replacement</td>
<td>Longview</td>
<td>Maintenance &amp; Repair</td>
</tr>
<tr>
<td>6772</td>
<td>Harness Beams - Lineman Technician Program</td>
<td>Business &amp; Technology</td>
<td>General</td>
</tr>
<tr>
<td>6774</td>
<td>Building Exteriors Maintenance &amp; Repairs</td>
<td>Districtwide</td>
<td>Maintenance &amp; Repair/MCC Bond Issuance</td>
</tr>
<tr>
<td>6775</td>
<td>Aluminum Storefront &amp; Entrance - Enrollment Services</td>
<td>Penn Valley</td>
<td>MCC Bond Issuance</td>
</tr>
</tbody>
</table>

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees adopt a resolution approving the lowest acceptable bids meeting specifications.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>July 14, 2011</td>
<td>July 14, 2011</td>
</tr>
</tbody>
</table>
RESOLUTION

WHEREAS, bids for material needs and/or services of Metropolitan Community College (the "District") have been solicited in accordance with District Policies, Regulations and Procedures, with applicable Federal and State laws and with the requirements of the Missouri Coordinating Board for Higher Education, and such bids have now been tabulated and presented to the District's Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of the District's Chancellor, the following awards are made to bidders (or, if so indicated, to the lowest responsible in-District or Missouri bidders whose bids are within District established variance guidelines) complying with the specifications as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Bid No.</th>
<th>Successful Bidder</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>HVAC - Enrollment Services Penn Valley</td>
<td>6770</td>
<td>Edwards McDowell, Inc. North Kansas City, MO</td>
<td>$110,800.00</td>
</tr>
<tr>
<td>Hot Water Heater Replacement Longview</td>
<td>6771</td>
<td>Lexington Plumbing Kansas City, MO</td>
<td>$37,160.00</td>
</tr>
<tr>
<td>Harness Beams - Lineman Technician Program Business &amp; Technology</td>
<td>6772</td>
<td>Buckingham Manufacturing Company Binghamton, NY</td>
<td>$20,825.00</td>
</tr>
<tr>
<td>Building Exteriors Maintenance &amp; Repairs Districtwide</td>
<td>6774</td>
<td>MTS Contracting, Inc. North Kansas City, MO</td>
<td>$275,800.00</td>
</tr>
<tr>
<td>Aluminum Storefront &amp; Entrance - Enrollment Services Penn Valley</td>
<td>6775</td>
<td>JPI Glass Kansas City, MO</td>
<td>$87,339.00</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the District's Chancellor cause to be executed purchase orders and to take appropriate action incident to the foregoing awards.
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6770 - HVAC - Enrollment Services
Source of Funding - MCC Bond Issuance
Total Amount of Bid Award - $110,800.00
Number of Bids Sent to Companies - 16

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edwards McDowell, Inc.</td>
<td>North Kansas City, MO</td>
<td>$110,800.00</td>
</tr>
<tr>
<td>Central States Contracting Services, Inc.</td>
<td>Kansas City, KS</td>
<td>117,350.00</td>
</tr>
<tr>
<td>Tinmaster, Inc.</td>
<td>Kansas City, MO</td>
<td>119,075.00</td>
</tr>
<tr>
<td>Donaldson Mechanical, Inc.</td>
<td>Lee's Summit, MO</td>
<td>137,320.00</td>
</tr>
<tr>
<td>The Wilson Group, Inc.</td>
<td>Greenwood, MO</td>
<td>166,032.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Cornerstone, Kansas City, MO
Design Mechanical, Kansas City, KS
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Luevano Hart Construction, LLC, KC, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Business Development Council, Kansas City, MO
Piping Concepts, Kansas City, MO
RUF Construction Company, Shawnee Mission, KS
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.

a-Recommended Vendor
*In Dist/IO Preference
NE=Not Equal
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6771 - Hot Water Heater Replacement
Source of Funding - Maintenance & Repair
Total Amount of Bid Award - $37,160.00
Number of Bids Sent to Companies - 20

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lexington Plumbing</td>
<td>Kansas City, MO</td>
<td>$37,160.00</td>
</tr>
<tr>
<td>Design Mechanical</td>
<td>Kansas City, KS</td>
<td>38,599.00</td>
</tr>
<tr>
<td>Rand Construction Company</td>
<td>Kansas City, MO</td>
<td>40,362.00</td>
</tr>
<tr>
<td>Foley Company</td>
<td>Kansas City, MO</td>
<td>43,700.00</td>
</tr>
<tr>
<td>The Wilson Group, Inc.</td>
<td>Greenwood, MO</td>
<td>45,488.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

American Boiler, Kansas City, MO
Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Central States Contracting Services, Inc., Kansas City, KS
Cornerstone, Kansas City, MO
Donaldson Mechanical, Inc., Lee's Summit, MO
Falcon Contracting, Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Kiway Contractors, Kansas City, MO
Luevano Hart Construction, LLC, KC, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Business Development Council, Kansas City, MO
RUF Construction Company, Shawnee Mission, KS
Tinmaster, Inc., Kansas City, MO
US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6772 - Harness Beams - Lineman Technician Program
Source of Funding - General
Total Amount of Bid Award - $20,825.00
Number of Bids Sent to Companies - 15

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buckingham Manufacturing Company</td>
<td>Binghamton, NY</td>
<td>$20,825.00 a</td>
</tr>
<tr>
<td>PowerTel &amp; Associates</td>
<td>St. Joseph, MO</td>
<td>$21,504.80</td>
</tr>
<tr>
<td>J.L. Matthews Company, Inc.</td>
<td>Ft Worth, TX</td>
<td>$25,300.00</td>
</tr>
<tr>
<td>HD Supply Utilities</td>
<td>North Kansas City, MO</td>
<td>$28,750.00</td>
</tr>
<tr>
<td>Wise Safety &amp; Environmental</td>
<td>Lenexa, KS</td>
<td>$38,000.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

- Black Chamber of Commerce, Kansas City, MO
- Black Economic Union, Kansas City, MO
- Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
- Kriz Davis, St. Joseph, MO
- Kriz Davis, Topeka, KS
- MBConnect.com, Overland Park, KS
- Mid-America Minority Business Development Council, Kansas City, MO
- Stanion Wholesale Electric Company, Kansas City, KS
- Stanion Wholesale Electric Company, Emporia, KS
- US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6774 - Building Exteriors Maintenance & Repairs
Source of Funding - Maintenance & Repair/MCC Bond Issuance
Total Amount of Bid Award - $275,800.00
Number of Bids Sent to Companies - 21

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTS Contracting, Inc.</td>
<td>North Kansas City, MO</td>
<td>$275,800.00 a</td>
</tr>
<tr>
<td>Greenleaf Construction Company</td>
<td>Kansas City, MO</td>
<td>399,447.00</td>
</tr>
<tr>
<td>McTech Corporation</td>
<td>Kansas City, MO</td>
<td>515,707.82</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

- Black Chamber of Commerce, Kansas City, MO
- Black Economic Union, Kansas City, MO
- Bruner Contracting Company, Kansas City, MO
- Chamberlin Contracting, Kansas City, MO
- Diggs Construction, LLC, Kansas City, MO
- Falcon Contracting, Kansas City, MO
- Fox Lee Construction, Kansas City, MO
- Haren Laughlin Restoration, Lenexa, KS
- Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
- Hoffman Cortes, Kansas City, MO
- Jackson Builders, Kansas City, MO
- Kiway Contractors, Kansas City, MO
- MBEconnect.com, Overland Park, KS
- Mid-America Minority Business Development Council, Kansas City, MO
- RUF Construction Company, Shawnee Mission, KS
- Sunflower Construction, DeSoto, KS
- The Wilson Group, Inc., Greenwood, MO
- US SBA, Kansas City, MO

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mcckc.edu.

a-Recommended Vendor
*-In Dist/MO Preference
NE=Not Equal
BID RECOMMENDATIONS
For Items Over $10,000

Bid Request Number - 6775 - Aluminum Storefront & Entrance - Enrollment Services
Source of Funding - MCC Bond Issuance
Total Amount of Bid Award - $87,339.00
Number of Bids Sent to Companies - 19

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>JPI Glass</td>
<td>Kansas City, MO</td>
<td>$87,339.00</td>
</tr>
<tr>
<td>A2MG, Inc.</td>
<td>Kansas City, MO</td>
<td>133,315.00</td>
</tr>
<tr>
<td>Caman Construction</td>
<td>Kansas City, MO</td>
<td>140,267.00</td>
</tr>
</tbody>
</table>

Bid requests were also sent to the following companies/organizations:

Black Chamber of Commerce, Kansas City, MO
Black Economic Union, Kansas City, MO
Bruner Contracting Company, Kansas City, MO
Builders' Steel, Kansas City, MO
C S I General Contractors, Kansas City, MO
Chamberlin Contracting, Kansas City, MO
Diggs Construction, LLC, Kansas City, MO
Hispanic Chamber of Commerce of Greater Kansas City, Kansas City, MO
Kiway Contractors, Kansas City, MO
MBEconnect.com, Overland Park, KS
Mid-America Minority Business Development Council, Kansas City, MO
MoKen Glass, Kansas City, MO
MTS Contracting, Inc., North Kansas City, MO
Southtown Glass, Grandview, MO
US SBA, Kansas City, MO
Westport Glass, Kansas City, KS

This bid request was advertised in the Pulse Legal Publication, Dos Mundos, Kansas City Star and The Call and also posted on www.mccckc.edu.
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE: July 14, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.: 4.2</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>* Sole Source Purchases/Contract Purchases</td>
<td>CATEGORY: Business and Finance</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td></td>
<td>ENCLOSURE(S)</td>
</tr>
<tr>
<td>[ ] APPROVAL</td>
<td>□ ACCEPTANCE</td>
<td></td>
</tr>
<tr>
<td>□ INFORMATION</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following sole source purchases are being submitted for approval.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Item</th>
<th>Vendor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>$155,560.00</td>
<td>Radiology Information System</td>
<td>Cerner</td>
<td>H S I</td>
</tr>
<tr>
<td>$93,166.24</td>
<td>AIX Software/Hardware Maintenance Renewal</td>
<td>Champion Solutions Group</td>
<td>Districtwide</td>
</tr>
<tr>
<td>$59,222.00</td>
<td>Annual Membership Assessment</td>
<td>MOBIUS Consortium</td>
<td>Districtwide</td>
</tr>
<tr>
<td>$43,305.00</td>
<td>3D Printer</td>
<td>Computer Aided Technology, Inc.</td>
<td>Hallmark Cards</td>
</tr>
<tr>
<td>$40,868.00</td>
<td>HVAC Controls - Enrollment Services</td>
<td>Control Service Company</td>
<td>Penn Valley</td>
</tr>
<tr>
<td>$38,525.00</td>
<td>CO₂ Laser System</td>
<td>Prism Sales</td>
<td>Hallmark Cards</td>
</tr>
<tr>
<td>$27,734.40</td>
<td>Fluid Waste Management System</td>
<td>Stryker Instruments</td>
<td>H S I</td>
</tr>
<tr>
<td>$21,762.00</td>
<td>Intraoral Digital Imaging System</td>
<td>Patterson Dental</td>
<td>H S I</td>
</tr>
<tr>
<td>$17,995.00</td>
<td>Ultrasound</td>
<td>Sound Eklinc</td>
<td>Maple Woods</td>
</tr>
<tr>
<td>$16,000.00</td>
<td>Digital Foil Printer</td>
<td>Impress Systems</td>
<td>Hallmark Cards</td>
</tr>
<tr>
<td>$14,695.00</td>
<td>Nursing Research Database Renewal</td>
<td>ProQuest, LLC</td>
<td>Penn Valley</td>
</tr>
</tbody>
</table>

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees approve these sole source and contract purchases.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>July 14, 2011</td>
<td>July 14, 2011</td>
</tr>
</tbody>
</table>
$ 14,476.00  Sociological Collection Database Renewal  EBSCO Information Services  Districtwide

$ 14,250.96  Courier Service – Interlibrary Loan Materials Pickup & Delivery  MOBIUS Consortium  Districtwide

$ 13,125.00  CNC Mill  Cybrid Systems  Hallmark Cards

$ 12,862.00  FTE, Adjusted Location, Base Dues  Higher Learning Commission  Districtwide

$ 12,000.00  Survey Instrument License/Annual Fee  Smarter Services  Districtwide

The following purchases utilizing competitively bid contracts available to MCC are being submitted for approval.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Item</th>
<th>Vendor</th>
<th>Location</th>
<th>Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 24,558.00</td>
<td>Computers (30)</td>
<td>World Wide Technology</td>
<td>BTC</td>
<td>State of Missouri</td>
</tr>
<tr>
<td>$ 12,072.00</td>
<td>Netbooks (50)</td>
<td>CDW-G</td>
<td>Pioneer</td>
<td>National IPA Tech Solutions</td>
</tr>
<tr>
<td>$ 10,008.92</td>
<td>SmartNet Renewal</td>
<td>World Wide Technology</td>
<td>Districtwide</td>
<td>State of Missouri</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE:</th>
<th>July 14, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>4.3</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>*Campus Food Service</td>
<td>CATEGORY:</td>
<td>Business &amp; Finance</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td></td>
<td>ENCLOSURE(S):</td>
<td>Resolution</td>
</tr>
</tbody>
</table>

**BACKGROUND:**

Metropolitan Community College requires the services of a food service management company to provide retail food service at each of its campuses.

On February 25, 2011, a request for proposals was issued with a response deadline of April 28, 2011. RFP’s were distributed to 16 food service management companies. Proposals were received from four (4) of the companies. After reviewing the proposals, the selection committee, consisting of both campus and Administrative Center personnel, invited the four companies to make oral presentations to the committee. After the interview process, the committee selected Elite Cuisine, LLC to provide retail food service operations at each of its campuses. The initial term of the agreement will begin on or about July 1, 2011 and continue through June 30, 2014 with the option to renew for two additional one-year periods.

**RECOMMENDATION:**
The Chancellor recommends that the Board of Trustees approve Elite Cuisine, LLC to provide campus food service for Metropolitan Community College.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>July 14, 2011</td>
<td>July 14, 2011</td>
</tr>
</tbody>
</table>
RESOLUTION

WHEREAS, The Junior College District of Metropolitan Kansas City, Missouri has requested proposals for campus food service; and

WHEREAS, Elite Cuisine, LLC has been recommended by the selection committee to provide retail food service;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of The Junior College District of Metropolitan Kansas City, Missouri approve the agreement with Elite Cuisine, LLC for campus food service subject to final approval by the Chancellor and the District legal counsel; and

BE IT FINALLY RESOLVED, that such agreement shall be incorporated by reference to this resolution and made a part of the files of the District.
# AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO:</th>
<th>BOARD OF TRUSTEES</th>
<th>DATE:</th>
<th>July 14, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>CHANCELLOR</td>
<td>ITEM &amp; FILE NO.:</td>
<td>4.4</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td><em>General Agreements</em></td>
<td>CATEGORY:</td>
<td>Business and Finance</td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION:</td>
<td>☑ APPROVAL</td>
<td>ENCLOSURE(S)</td>
<td>Resolution</td>
</tr>
<tr>
<td>☐ ACCEPTANCE</td>
<td>☐ INFORMATION</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## BACKGROUND:
MCC administration has approved the following agreements:

**Blanchard Training and Development, Incorporated dba The Ken Blanchard Companies** - Recognizing that the growth and success of an organization is closely connected to its management competencies, the chancellor has mandated that a system-wide management training process be developed as an integral part of the supervisory culture at MCC. Effective management training can foster improved productivity, performance, morale, and a reduction in liability.

As part of this management training process, MCC wishes to expand leadership training opportunities for its officers, deans, division chairs, and supervisory staff at all levels. Situational leadership training by the The Ken Blanchard Companies, which builds competencies in behavioral management skills, has been selected as the cornerstone of this effort. Services will entail two Situational Leadership® II Programs for officers and directors. MCC shall pay Blanchard a total amount of $25,563, which includes expenses related to travel and materials.

**Blanchard Training and Development, Incorporated dba The Ken Blanchard Companies** - MCC wishes to expand leadership training opportunities for its administrative staff and has determined that as part of this effort, MCC employees should become certified trainers through The Ken Blanchard Companies. This will enable MCC to provide ongoing training to all levels of supervisory staff with more flexibility and more economically than having the vendor provide the service on a continuing basis. MCC shall pay Blanchard a total amount of $29,411.95, which includes expenses related to travel and materials.

## RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving the General Agreements.

<table>
<thead>
<tr>
<th>INITIATOR:</th>
<th>BOARD ACTION DATE:</th>
<th>EFFECTIVE DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday L. Stanley</td>
<td>July 14, 2011</td>
<td>July 14, 2011</td>
</tr>
</tbody>
</table>
Graceland University - MCC wishes to continue into the second year its relationship with Graceland University under which MCC pays sixty percent of the salary and benefits for a full-time faculty member of the Gleazer School of Education to serve as a visiting professor of education at MCC-Blue River in a non-tenure tract position. The faculty member shall be deemed an employee of Graceland and Graceland shall be responsible for payment of salary and benefits to said faculty member. The faculty member will teach six credit hours per fall and spring semester and coordinate the Teacher Education Program. Services shall begin August 1, 2011 and be completed by July 31, 2012. MCC shall pay the University a total amount of $36,829.

Great Plains Energy Services Incorporated - MCC shall provide the following customized courses to Kansas City Power & Light, through its holding company Great Plains Energy Services Incorporated, for employees enrolled in its apprenticeship program: Introduction to Technical Mathematics, Machine Print Reading, Machine Tool I, Machine Tool II, Principles of Physics, Programmable Logic Controls I, and Variable Speed Motor Drive & Controls. Services shall be provided at KCPL’s Pin Oaks site and the Business & Technology Campus. The agreement will begin upon full signature and will continue for five years. Great Plains will pay MCC a total amount of $83,519.

Linda Washburn - MCC wishes to continue its relationship with Linda Washburn, coordinator for the Career Education Consortium, which is a partnership between MCC and the following school districts: Center, Grandview, Hickman Mills, Independence, Lee’s Summit, and Raytown. The agreement will begin August 1, 2011 and be completed July 31, 2012. Ms. Washburn’s salary of $70,982 is shared by all parties; MCC shall pay one-sixth as its contribution or $11,830.33.
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with businesses under which Metropolitan Community College will receive certain services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that, subject to final approval by the Chancellor, the agreement listed below is hereby approved;

<table>
<thead>
<tr>
<th>Business</th>
<th>Services</th>
<th>Amount</th>
<th>Agreement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Ken Blanchard</td>
<td>Leadership Training</td>
<td>$25,536.00</td>
<td>06/10/11-07/28/11</td>
</tr>
<tr>
<td>Companies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Ken Blanchard</td>
<td>Leadership Training Certification</td>
<td>$29,411.95</td>
<td>06/10/11-Open</td>
</tr>
<tr>
<td>Companies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graceland University</td>
<td>Gleazer School of Education</td>
<td>$36,829.00</td>
<td>08/01/11-07/31/12</td>
</tr>
<tr>
<td></td>
<td>Faculty Member</td>
<td>60% share</td>
<td></td>
</tr>
<tr>
<td>KCPL</td>
<td>Customized Courses for</td>
<td>$83,519.00</td>
<td>Signatures-2016</td>
</tr>
<tr>
<td></td>
<td>Apprenticeship Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Linda Washburn</td>
<td>Career Education Consortium</td>
<td>$11,830.33</td>
<td>08/01/11-07/31/12</td>
</tr>
<tr>
<td></td>
<td>Coordinator</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said agreement for and on behalf of Metropolitan Community College and that such agreement shall be incorporated by reference to this resolution and made a part of the files of the District.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: July 14, 2011
ITEM & FILE NO.: 6.1

SUBJECT: *Allied Health Agreements
CATEGORY:
Curriculum and Instruction

REASON FOR BOARD CONSIDERATION:
☐ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)
Resolution
Summary

BACKGROUND:

Allied Health Agreements:
Students in allied health programs at MCC-Penn Valley take part of their clinical training at health-related and educational institutions. The administration has made arrangements for this learning experience at the institutions listed on the summary page.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt a resolution accepting these contracts or agreements.

INITIATOR: Paul D. Long
BOARD ACTION DATE: July 14, 2011
EFFECTIVE DATE: July 14, 2011
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved the allied health programs, which require certain affiliations with health-related and educational institutions for the provision of clinical experience for program participants;

NOW, THEREFORE, BE IT RESOLVED, that subject to approval by the Chancellor, written agreements be, and are hereby, approved with those institutions listed on the summary page and incorporated herein;

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and they are hereby authorized to execute said agreements which shall be incorporated by reference to this resolution and made part of the files of the District.
**Allied Health Clinical Agreements:**

<table>
<thead>
<tr>
<th>Institution/Agency</th>
<th>Location</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Stroke Foundation</td>
<td>Mission, KS</td>
<td>Occupational Therapy Assistant, Physical Therapist Assistant</td>
</tr>
<tr>
<td>Kansas City Free Health Clinic</td>
<td>Kansas City, MO</td>
<td>Dental Assisting, Health Information Technology-Coding, Medical Transcription, Health Unit Coordinator, Phlebotomy, Professional Nursing</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
SUBJECT: *Client Agreements
DATE: July 14, 2011
ITEM & FILE NO.: 6.2
CATEGORY: Curriculum and Instruction

BACKGROUND: MCC administration has negotiated the following agreements under which MCC shall provide the described services.

General Motors: MCC shall provide General Motors a thirty-two hour Control Logix training course for up to three groups of six employees maximum. Services, which will be provided at the Business & Technology Campus, will begin August 1, 2011 and will be completed by September 30, 2011. The client shall pay MCC $4,000 per group for a total amount of $12,000.

Honeywell FM&T: MCC shall provide Honeywell FM&T solder certification and recertification training. Services, which are being provided at the client’s facility, began July 1, 2011 and will be completed by December 31, 2011. Each certification course will be billed at $4,000; each recertification course will be billed at $2,400. The client shall pay MCC a total amount of $50,000.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving the Client Agreements.

INITIATOR: Paul Long
BOARD ACTION DATE: July 14, 2011
EFFECTIVE DATE: July 14, 2011
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with businesses under which Metropolitan Community College will provide certain services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that, subject to final approval by the Chancellor, the agreements listed below are hereby approved;

<table>
<thead>
<tr>
<th>Business</th>
<th>Services</th>
<th>Amount</th>
<th>Agreement Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Motors</td>
<td>Control Logix Training</td>
<td>$12,000</td>
<td>08/01/11-09/30/11</td>
</tr>
<tr>
<td>Honeywell FM&amp;T</td>
<td>Solder Certification and</td>
<td>$50,000</td>
<td>07/01/11-12/31/11</td>
</tr>
<tr>
<td></td>
<td>Recertification Training</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$4,000 and $2,400 each, respectively</td>
<td></td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be and are hereby authorized to execute said agreements for and on behalf of Metropolitan Community College and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.
AGENDA ITEM BACKGROUND:

TO: BOARD OF TRUSTEES
FROM: CHANCELLOR
DATE: July 14, 2011
ITEM & FILE NO.: 6.3

SUBJECT: * Contracted Services Agreements
CATEGORY: Curriculum and Instruction

REASON FOR BOARD CONSIDERATION:

☑ APPROVAL
☐ ACCEPTANCE
☐ INFORMATION
ENCLOSURE(S)
Resolution

BACKGROUND:
Metropolitan Community College contracts with area companies to provide services for MCC clients.

DLG Solutions, consulting services: DLG Solutions shall provide up to 486 hours of solder certification/recertification training to employees of Honeywell FM&T. Services began July 1, 2011 and will continue through December 31, 2011. MCC shall pay the contractor $55 per hour, not to exceed $26,730 and MCC shall be compensated for such costs through Client Agreement #16291 with Honeywell FM&T.

Unique Concepts, Inc., metal finish training: Unique Concepts, Inc. shall provide up to 125 hours of PDR, or paintless dent repair, training to employees of Ford Motor Company. Services began June 13, 2011 and ended June 20, 2011. MCC shall pay the contractor $134.10 per hour, not to exceed $16,762.50 and MCC shall be reimbursed for such costs through Ford’s Missouri Customized Training Program funds.

RECOMMENDATION:
The Chancellor recommends that the Board of Trustees adopt the resolution approving the Amendment to the Contracted Services Agreements.

INITIATOR: Paul Long
BOARD ACTION DATE: July 14, 2011
EFFECTIVE DATE: July 14, 2011
RESOLUTION

WHEREAS, the Board of Trustees has heretofore approved that administration enter into agreements with various agencies, companies, and institutions to provide training and related services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees that, subject to final approval by the Chancellor, the agreement listed below is hereby approved;

<table>
<thead>
<tr>
<th>Business or Agency</th>
<th>Services</th>
<th>Amount</th>
<th>Agreement Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>DLG Solutions</td>
<td>Solder Certification/Recertification Training</td>
<td>$26,730.00</td>
<td>07/01/11-12/31/11</td>
</tr>
<tr>
<td>Unique Concepts, Inc.</td>
<td>PDR Training</td>
<td>$16,762.50</td>
<td>06/13/11-06/20/11</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the proper officers of the Board and District be, and are hereby, authorized to execute said agreements for and on behalf of Metropolitan Community College, and that such agreements shall be incorporated by reference to this resolution and made a part of the files of the District.