Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Section A: Student Information

STUDENT NAME: ____________________________ MCC ID#: ____________________________

STREET ADDRESS: ____________________________

CITY: ____________________________ STATE: ___________ ZIP: ____________________________

HOME PHONE: ____________________________ CELL OR ALTERNATE PHONE NUMBER: ____________________________

STUDENT’S DATE OF BIRTH: ____________________________ STUDENT’S EMAIL ADDRESS: ____________________________

Section B: Family Information– Number of Household Members and Number in College

**Please check your dependency status as determined by the FAFSA and complete the following information:**

**Dependent** - If Dependent, list in the chart below the people in the Parents’ Household. Include:

- The student.
- The parents (including a stepparent) even if the student doesn’t live with the parents.
- The parents’ other children if the parents will provide more than half of the children’s support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards even if a child does not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of the other person’s support and will continue to provide more than half of that person’s support through June 30, 2017.

**Independent** - If Independent, list in the chart below the people in the Student’s Household. Include:

- The student.
- The student’s spouse, if the student is married.
- The student’s or spouse’s children if the student or spouse will provide more than half of the children’s support from July 1, 2016, through June 30, 2017, even if a child does not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of the other person’s support and will continue to provide more than half of that person’s support through June 30, 2017.

<table>
<thead>
<tr>
<th>Full Name of all Household Members</th>
<th>Age</th>
<th>Relationship to Student</th>
<th>List College or University household member is enrolled In at Least Half Time between July 1, 2016 and June 30, 2017 and the state in which the college is located, leave blank if not enrolled</th>
<th>Will student be Enrolled at Least Half Time? (Yes or No)</th>
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<tbody>
<tr>
<td>Must meet qualifications listed above to be included in household</td>
<td></td>
<td></td>
<td>Metropolitan Community College, MO</td>
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</tbody>
</table>

If more space is needed, provide a separate page with the student’s name and ID number at the top.

**Number in College:** Include above information about, any household member (excluding parents) who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2016 and June 30, 2017, include the name and location of the college. We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

V1 – FAV1DW/FAV1NW
Section C: Tax Filers – Complete this section if you or spouse or parents filed a 2015 tax return

Instructions: The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further documentation is needed to verify 2015 income information that was transferred into the student’s FAFSA using the IRS DRT if that information was not changed by the FAFSA filer. The instructions apply to each parent included in the household (if dependent) and to the student and spouse (if married). Notify the financial aid office if the student or spouse or parents filed separate IRS income tax returns for 2015 or had a change in marital status after December 31, 2015.

Check all that apply:

☐ The parents have used the IRS DRT (Data Retrieval Tool) in FAFSA on the Web to transfer 2015 IRS income tax return information into the student’s FAFSA.

☐ The student has used the IRS DRT (Data Retrieval Tool) in FAFSA on the Web to transfer 2015 IRS income tax return information into the student’s FAFSA.

☐ The parents are unable or choose not to use the IRS DRT in FAFSA on the Web, and instead will provide the school a 2015 IRS Tax Return Transcript(s).
If the parents filed separate 2015 IRS income tax returns, 2015 IRS Tax Return Transcripts must be provided for both.

_____ Check here if a 2015 IRS Tax Return Transcript is provided for Parent 1.

_____ Check here if a 2015 IRS Tax Return Transcript is provided for Parent 2.

☐ The student/spouse is unable or chooses not to use the IRS DRT in FAFSA on the Web, and instead will provide the school a 2015 IRS Tax Return Transcript(s).
If the student and spouse filed separate 2015 IRS income tax returns, 2015 IRS Tax Return Transcripts must be provided for both.

_____ Check here if a 2015 IRS Tax Return Transcript is provided for Student.

_____ Check here if a 2015 IRS Tax Return Transcript is provided for Spouse.

A 2015 IRS Tax Return Transcript may be obtained through the:

- Online Request - Go to www.IRS.gov, under the Tools heading on the IRS homepage, click “Get a Tax Transcript.” Click on “Get Transcript by MAIL.” Make sure to request the “Return Transcript” and NOT the “Account Transcript.”
- Telephone Request - 1-800-908-9946
- Paper Request Form - IRS Form 4506T-EZ or IRS Form 4506-T

In most cases, for electronic tax return filers, 2015 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2–3 weeks after the 2015 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2015 paper IRS income tax returns, the 2015 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6-8 weeks after the 2015 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.
Section D: NON-FILERS – Complete this section only if you or spouse or parents did not file a 2015 return.

The instructions and certifications below apply to each parent included in the household (if dependent) and to student and spouse (if married). Complete this section if the parents will not file and are not required to file a 2015 income tax return with the IRS. And/or complete this section if the student and spouse will not file and are not required to file a 2015 income tax return with the IRS.

Check all that apply:

☐ Parent 1 was not employed and had no income earned from work in 2015.
☐ Parent 2 was not employed and had no income earned from work in 2015.

☐ One or both parents were employed in 2015 and have listed below the names of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is provided. [Provide copies of all 2015 IRS W-2 forms issued to the parents by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

☐ The student was not employed and had no income earned from work in 2015.
☐ The student’s spouse was not employed and had no income earned from work in 2015.

☐ The student and/or spouse were employed in 2015 and have listed below the names of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is provided. [Provide copies of all 2015 IRS W-2 forms issued to the student and spouse by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>Student/Spouse Annual Amount Earned in 2015</th>
<th>Parent(s) Annual Amount Earned in 2015</th>
<th>IRS W-2 Provided?</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABC’s Auto Body Shop (example)</td>
<td>$4,500.00</td>
<td></td>
<td>Yes</td>
</tr>
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<tr>
<td>Total Amount of Income Earned From Work in 2015</td>
<td>$</td>
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</table>

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Note: We may require you to provide documentation from the IRS that indicates a 2015 IRS income tax return was not filed with the IRS.

Section E: Certification and Signatures

Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA (if dependent) must sign and date.

Print Student’s Name _______________________________ Student’s ID Number _______________________________

Student’s Signature _______________________________ Date _______________________________

Parent’s Signature _______________________________ Date _______________________________

WARNING: If you purposely give false or misleading information you may be fined, sent to prison, or both.