

**ARTICULATION AGREEMENT  
BETWEEN  
METROPOLITAN COMMUNITY COLLEGES  
AND  
CENTRAL METHODIST UNIVERSITY**

This formal articulation agreement is made and entered into by Central Methodist University, hereinafter referred to as CMU, and the Metropolitan Community Colleges, hereinafter referred to as MCC. By entering into this agreement, MCC and CMU express our mutual commitment to serve students in the Kansas City metropolitan area by providing high quality educational programs and services.

**PREAMBLE**

WHEREAS CMU is recognized as an institution that provides a quality education; and

WHEREAS CMU wishes to extend its program offerings into the Kansas City region and thereby establish itself as a four-year institution choice for students seeking baccalaureate degrees from that area; and

WHEREAS MCC offers a variety of academic programs, including an arts and science program, as well as applied science programs, to help prepare its students for successful transfer to four-year colleges or universities; and

WHEREAS MCC wishes to further strengthen its college transfer and other programs by closer collaboration with CMU; and

Whereas both CMU and MCC believe in providing educational opportunities for their students and in increasing educational attainment for citizens of Missouri;

NOW THEREFORE CMU AND MCC agrees as follows:

**PURPOSE**

These two institutions seek to assist students in making a seamless transfer from the associate to the baccalaureate degree by clarifying transfer policies and procedures between programs and to increase opportunities for student access to and success in higher education. Both institutions recognize the value in completion of the Associate degrees as the first two years of a baccalaureate degree prior to transfer. Participation in this agreement requires commitment on the part of the student and both institutions involved.

Any MCC student who has earned an Associate of Arts or Associate of Arts in Teaching Degree is guaranteed that CMU will accept 42 hours of the general education, and additional coursework (not developmental) that counts toward the Associate of Arts degrees. In addition, CMU will work with students who have earned an Associate of Science or Associate of Applied Science or

other degree to ensure acceptance of coursework toward the appropriate degree, as applicable, and outlined in an articulation agreement. Central Methodist University is a signatory to the statewide 42 hour block agreement, the AA transfer, and AAT transfer agreements.

## **CONDITIONS OF TRANSFER**

### **Section I: Admissions and Matriculation**

MCC students maintaining continuous enrollment under this agreement will be afforded the same treatment and protection as CMU native students enrolled under a specific catalog.

Criteria for acceptance into CMU will be the same for transfer as for native students.

Upon request of students, MCC will provide verification of completed courses to CMU through its Admissions/Registration Office and/or Registrar Office.

MCC students who have completed an Associate degree will transfer and have full acceptance into their designated CMU program. This acceptance is contingent upon students following the guidelines of the program and conditions of this articulation agreement

CMU will provide transfer students from MCC access to financial aid, advising, and other student services on the same basis as native students.

CMU will apply the same academic progress and graduation standards to students who transferred from MCC as those applied to native students.

MCC and CMU will cooperatively develop, regularly review, and update advisement materials. This will enable students to meet the terms of this agreement and transfer to CMU with maximum ease.

MCC will publicize the existence of the articulation agreement and the dual admissions opportunity.

MCC will provide CMU with reports and aggregate data on students who are close to completion for promotional, advising, and research purposes.

### **Section II: Dual Admission**

The dual admission program allows students attending MCC the opportunity to declare their intentions to transfer to CMU. Preferably, this is done early in their academic career to afford them the most benefit from the program. The community college and the university will work with the student to further his/her degree to pursue a portion of a total degree from either and/or both institutions.

As admitted and degree seeking student at a community college, the student is encouraged to finish an Associate of Science (AS), Associate of Applied Science (AAS), Associate of Arts

(AA), or Associate of Arts-Teaching (AAT) degree before transferring to Central Methodist University; furthermore, this agreement provides the opportunity for the MCC student who may transfer to CMU prior to earning an associate degree to transfer credits earned at CMU back to MCC to complete their degree (see Reverse Transfer).

### **Section III: Transfer of Credit**

There is no maximum number of credit hours that will be accepted by CMU from MCC to be applied to the Baccalaureate Degree. CMU does require 36 hours of upper divisional coursework toward graduation and 30 hours of the last 36 hours toward residency requirement; however:

- MCC transfer students who have completed the AA or AAT, upon acceptance into the program at CMU, will have junior standing and be considered as having fulfilled their freshman and sophomore university requirements, unless otherwise required for a particular program of study.
- MCC students who have completed the 42 credit hours of Missouri's general education competency-based curriculum will be accepted as having fulfilled CMU's lower division general education requirements.

Representatives of the advisement staffs of MCC and CMU will develop and annually review Articulation Agreements that will provide information on programs and requirements. The Articulation Agreements are a part of this agreement and provide degree opportunities covered by this agreement.

### **Section IV: Reverse Transfer Agreement**

Students at CMU may transfer credits for course work earned at CMU to MCC for the purpose of completing requirements for an associate degree.

Students at MCC must have completed a minimum of 42 credit hours at 100 level or above at MCC to qualify for the reverse transfer agreement.

Students who have met the above requirement, MCC will treat hours submitted for reverse transfer as if they were earned at MCC.

The reverse transfer authority is intended to allow MCC students who may transfer to CMU prior to achieving their associate degree the advantage of completing such a degree pending their further efforts toward obtaining a baccalaureate degree.

Each institution will communicate to students who qualify for the joint admissions agreement the benefits of completing an associate's degree and the opportunities for reverse transfer.

MCC will encourage the students to send a transcript for the purpose of completing requirements for an associate's degree, at which time, CMU will provide official transcript to MCC at no cost to the MCC student.

## **Section V: Joint Responsibilities**

Each institution will exchange information within legal guidelines about specific students with the goal of making students aware of scholarship, financial aid, student success, and the potential to satisfy degree requirements by transferring coursework between both institutions.

Each institution will grant student access to library facilities, athletic facilities, student events, and student performances in accordance with the student access policies of each institution.

Except as otherwise provided herein, each institution will be responsible for its own costs related to the performance of the obligations undertaken to fulfill this agreement.

Separate academic records for students will be maintained by each institution, but information from those records, to the extent permitted by law, will be exchanged to facilitate performance of the terms of the Agreement. This exchange will occur on a semester basis.

Each institution will honor the catalog in force at the time of the student's initial enrollment provided the student remains continuously enrolled at either institution and this joint admissions agreement remains in effect.

## **Section VI: Program Plan**

Focused program agreements will be incorporated as addenda to this agreement. Each will specify student degree course plan and credit transfer requirements. Such addenda will be effective when signed by the Chief Academic Officer of each institution.

## **TERMS OF AGREEMENT**

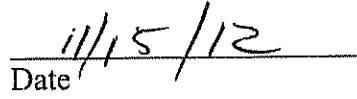
This agreement is made and entered into the academic year 2012-13 and remains in effect unless changed in writing by mutual agreement of both institutions. Both institutions hereby indicate full agreement to the terms and conditions included above and the honoring of course, program and other requirements outlined in the Articulation Agreements attached as appendices to this agreement. The agreement may be amended at any time with the approval of both institutions and is subject to review every five years to assure currency with the respective degree requirements. Should either institution desire to discontinue this agreement, advance written notification of two years will be required.

**SIGNATURES:**

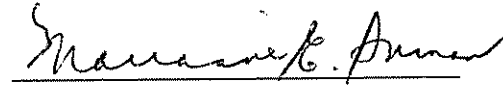
Metropolitan Community Colleges (MCC) and Central Methodist University (CMU) hereby enter into this articulation agreement leading from the Associate Degrees to the Baccalaureate degrees by affixing signatures of the chief executive officers of both institutions.



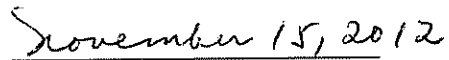
Mark James  
Chancellor  
Metropolitan Community Colleges



Date



Marianne E. Inman, Ph.D.  
President  
Central Methodist University



Date