

# CAREER PATHFINDER

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There are several areas in the library that contain information relevant to career planning. This pathfinder will direct you to where this information is located.

The dewey numbers 331.702 and 371.42 pertain to careers and vocational guidance.

*Note the following titles on the second floor of the library.*

331.702

**Opportunities in...**- a series of books on a variety of careers including sports medicine, pharmacy, psychology, etc. Information provided includes educational requirements, salaries, and job search strategies.

Look up an area of interest in the online catalog (WILO) by typing in a subject. For example, look under the heading Medicine-- Vocational Guidance for books on careers in the health industry. Note that many titles are found in the 600s with the other medical books.

*Some titles in the reference section pertaining to careers include:*

Ref. 331.128 B63w

**What Color is Your Parachute?**

Ref. 331.702 C18ci (13 vols.)

**Career Information Center**

Ref. 331.702 F24b-4

**Best Jobs for the 21<sup>st</sup> Century**

For a list of career **web sites** go to the library home page and click on Web Links. Click on Careers.

<http://www.bls.gov/oco>

**Occupational Outlook Handbook**

Information on jobs, including education needed, earnings, and job prospects.

<http://www.bls.gov>

**Handbook of U.S. Labor Statistics**

Includes employment statistics and projections.

\*Ask the reference librarian about our Online Databases that index magazines, newspapers, and career encyclopedias.

Online Database

**CIS-Career Information System**

Explore careers, schools, financial aid, etc.

Online Database

**Facts on File: Ferguson's Career Guidance Center**

Comprehensive information on a variety of careers. Includes links to additional resources.



For information on colleges and universities look up the subject: Universities and colleges-United States--Directories in the online catalog (WILO). Most of the titles can be found in Ref. 378. Also, look up specific schools such as, nursing schools under the subject: Nursing schools--United States.

*Some titles in the reference section pertaining to colleges and universities include:*

Ref. 378 P44f  
**Peterson's 4 Year Colleges**

Ref. 378.73 B561  
**Black American Colleges and Universities**

Ref. 378.73 C68  
**The College Blue Book** (6 vol. set)

Local college catalogs are by the atlas stand in the Reference Area.

*Some of the titles on local businesses include:*

Ref. 338.7 In4  
**Ingram's Business Directory of Kansas City**

Kauffman Library  
**Kansas City Business Journal Top 25 Lists.**

Periodicals contain current information on careers including job openings, internships, schools, and training opportunities.

Professional journals and newspapers contain classified ads. Consult the **Encyclopedia of Associations** Ref. 060.03 En1e for a list of professional associations and their publications.

*Examples of periodicals on local and national businesses include:*

**Kansas City Star** newspaper  
Career section in front of Sunday classifieds and Tuesday Business section

**Ingrams**  
Magazine chronicles Kansas City business scene.

**Business Journal**  
Weekly newspaper covering Kansas City businesses.

Online database  
**Small Business Resource Center**  
Resources include sample business plans, how to guides, articles and websites.

Online database  
**Business & Company Resource Center**  
Contains detailed company and industry news and information.

Online database  
**Lexis-Nexis**--Information on local, national and international businesses

Information on resumes and interviewing can be found in the areas of 650.14.

Check out the Career Center in CC233. Videos, books, CD ROM and Internet resources are available to help the student with career and college plans.