Minutes

Attendees: Kristy Bishop, Cynthia Sexton Proctor, Melissa Giese, Karen Moore, Mindy McCallum, Jill Kingsbury, Mary Northrup, Mickey McCloud, Melissa Eaton, Doug Fishel, Michael Headley, Leo Hirner, Dave Oehler

Approval of Minutes
The minutes were approved.

Vice Chancellor for Academic Affairs & Technology Report
No report

IRB Report
- Due to concerns about the proliferation of surveys at MCC, a survey policy draft had been created. This policy was reviewed and it was recommended to add examples of certain surveys that were excluded. Exclusions included faculty classroom surveys, course evaluations, and faculty Senate surveys. The policy will be forwarded to the Policy Committee.

HLC Committee Report
No report

Survey Reports
- Noel-Levitz results are in.
  - Kristy presented the results of the 10 questions that the DACC added to the survey. We need to decide if we will keep these for 2016 or change.
  - One question emerged for discussion, “I know where to go when I have a concern, issue, or problem.” Students were the least satisfied with this question.
  - Students did report satisfaction to the diversity questions that were added.
- SENSE (Survey of Entering Student Engagement)
  - The SENSE surveys were administered the 4th and 5th week of the semester. All surveys have been collected and are awaiting analysis. Results will be available to MCC in March 2015. 99 of 117 classes (85%) participated.
- CCSSE (Community College Survey of Student Engagement)
  - CCSSE will be given in class spring 2015. The faculty component is online and will be done around February. Student surveys will be done March through April. This is the 3rd time we will have participated. The previous years were 2007 and 2009.
  - We need to decide if we will be adding supplemental questions. Questions must be submitted to CSSSE for review by 12/5/14 for consideration.
  - We need to decide if we will be doing oversampling. Oversampling has been done in the past. COLL 100 was suggested, however it was determined that it would interfere with curriculum as they only meet 1 time a week. FOCUS classes were also suggested. Melissa will follow up with Ben Wolfe.
MCC Open Pathway Improvement Project Report

- The following disciplines have all met about assessment results: EDUC, READ, ENGL, MATH, MUSI, and SOCI.
- Upcoming meetings are being scheduled with BSAD, COMM, LIBR, ART, GEOL, ANTH, CHEM, and BIOL.
- AUTO, ETECH, HIMUM, and VETT CTE programs will be presenting to officers this fall.
- Meetings are being arranged to discuss Discipline Review with the 2nd cohort (ANTH, CHEM, GEOL, PHIL, SOCI, PSYC). Presentations to the officers will be in spring 2015.

Higher Learning Commission Update

- The MCC Summer Symposium is July 17th, 2015 at Penn Valley.
- The Annual Conference is in Chicago, IL, March 28-31, 2015.
- HLC site visit by Peer Review Team will be November 16-17, 2015.

Assessment Reports

- Kristy presented a document showing which General Education outcomes have been assessed and the percentage of students who met or exceeded standards.
- It was noted that the percentage for READ and SPDR was very low due to combination of the two disciplines. It was suggested to split out the data by discipline.
- We have not assessed Communication, Receptive skills – 3, nor Communication, Productive skills – 1 and 2. We should decide if we want to keep all outcomes or replace some. The general education outcomes document was developed to be dynamic.

Proposals for new assessment or survey requests

- DACCC has a new blog. It was decided that the blog would be best utilized to tell stories about what is happening related to assessment. This will be a place where we can post pictures of symposiums and assessment conferences.
- A link can be created for the minutes on the Assessment website. The assessment definition will be added.
- The blog will be added as an agenda item monthly.

Campus Reports

- A list of current membership was passed around for updates.
- BR – Kim Glackin has submitted proposals to conferences about GRIT.
- BT – No report
- LV – met on the 29th. Updates on HOPE and FOCUS were discussed. The committee is administering a student survey in-class to gather feedback on student activities.
- MW – they are looking at a process related to a 2 year schedule. Topics covered were course patterns, blocks, study cohorts, and learning communities. They are also looking at work place skills.
- PV – No report
- MO Health Wins – No report

Assessment is: “gathering, interpreting, and acting on information to improve student learning”.
• FOCUS Grant – No report

**Old Business**

• Melissa Giese put our definition of assessment on the webpage. The second culture of assessment question was altered to be more inclusive. The “Career and Technical programs” was removed from the end. See below.

• A planning document was created to show priorities this year. The document already shows many things we have already accomplished.

**New Business**

• Next meeting: 3 PM on November 13, 2014 in **PV CC503**.

The meeting was adjourned.

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**Culture of Assessment Focus Questions:**

1. From your perspective, how important does MCC consider dissemination of student assessment reports and studies for encouraging student assessment activities?
2. To what extent does MCC use student assessment information in making decisions or changes?
3. MCC College personnel have a common understanding of the meaning of the term student assessment. **Assessment is:** “gathering, interpreting, and acting on information to improve student learning”.

*Assessment is: “gathering, interpreting, and acting on information to improve student learning”.*