

METROPOLITAN COMMUNITY COLLEGE

BOARD POLICY

3.25110 BP

SUMMER ASSIGNMENT FOR FACULTY

3.25110 BP

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| Reference: | Appendix D, IIG | Regular Full Time Faculty Schedule of Salary and Conditions |
| | 3.05040 | Placement of Faculty in Disciplines |
| | 3.25100 | Retirement |
| | 3.05115 | Qualifications for Teaching Courses |

- I. Summer assignments for faculty are extensions of existing contracts to be paid at the salary rate for the succeeding academic year.
- II. A full summer load for instructional faculty shall be 9 work units or 35 clock hours per week for non-instructional faculty.
- III. Assignments shall be made to continuing regular full time faculty, qualified early retired employees and part time faculty. Special assignments shall be included in the initial assignment. The order of assignment shall be:
 - A. Faculty in the discipline at the college of record with less than 6 work units during the preceding summer Up to 6 work units
 - B. Other faculty in the discipline at the college of record Up to 6 work units
 - C. Faculty in the discipline at other district colleges with less than 6 work units during the preceding summer Up to 6 work units including any assignment at the college of record
 - D. Faculty in the discipline at other district colleges Up to 6 work units including any assignment at the college of record
 - E. Faculty in the discipline at the college of record with less than 9 work units during the preceding summer Up to 3 additional work units
 - F. Faculty in the discipline at other district colleges with less than 9 work units during the preceding summer Up to 3 additional work units
 - G. Faculty in the discipline at the college of record Up to 3 additional work units

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| H. | Qualified faculty at the college of record | Up to 6 work units |
| I. | Qualified faculty at other district colleges district colleges | Up to 6 work units including any assignments at the college of record |
| J. | Qualified faculty at the college of record | Up to 3 additional work units |
| K. | Qualified faculty at other district colleges | Up to 3 additional work units |
| L. | Early retired faculty and administrators retiring with nonprobationary faculty status | Greater of 6 work units or one course |
| M. | Early retired MCC employees without nonprobationary status | Greater of 6 work units or one course |
| N. | Qualified faculty | Up to 3 work units overload |
| O. | Part time faculty | Greater of 6 work units or one course |

Adopted: Board of Trustees
March 13, 1975

Revised: July 15, 1999

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(Editorial Corrections 7/10/06)