

METROPOLITAN COMMUNITY COLLEGE

DISTRICT REGULATION

3.25040 DR

EMPLOYEE ORGANIZATIONS

3.25040 DR

In accordance with the board policy, the vice chancellor of administrative services will receive all requests for recognition of employee organizations and coordinate preparations for their presentation to the board.

The following guidelines will be adhered to:

- I. A new organization wishing to be recognized by the board will present its request in writing to the vice chancellor of administrative services by October 1.
- II. The request will be accompanied by the following which will be kept throughout the year.
 - A. Constitution (after first year amendments and revisions only) and/or bylaws.
 - B. The name, the segment of personnel represented, the names of all officers, the names of all other persons authorized to represent the organization, and the mailing address of the organization.
 - C. The number of district employees who are potential members.
 - D. A statement that the organization will permit membership without regard to race, color, creed, national origin, or sex.
- III. Organizations previously recognized will need to report only changes in material previously submitted. A form will be provided each recognized organization by the vice chancellor of administrative services.
- IV. Recognition of an employee organization is not intended for the purpose of collective bargaining.

Approved: Chancellor
April 1, 1975
(Editorial Corrections 7/10/06)