

METROPOLITAN COMMUNITY COLLEGE

DISTRICT REGULATION

3.15040 DR

CHAIRPERSONS

3.15040 DR

Reference: 3.35010 DR Evaluation of Employees

In order to provide effective instructional management for the programs and services offered by the campuses, each college president will submit to the chancellor for approval appropriate campus division chairperson system which reflects the instructional characteristics of the campus. Such division chairperson systems will conform to the following:

- (1) Organization. The deans of instructional services may be assisted in implementing the instructional programs of the campus by division chairpersons. Division chairpersons will be directly responsible to a dean for the operation of instructional units. Through the evaluation system, the division chairperson will also be responsible to a dean for the operation of instructional units. Through the evaluation system, the division chairperson will also be responsible to the members of the unit. In the development of the division chairperson system, or revision thereof, opportunity will be provided for review and input by faculty, administrators, and other appropriate employees without the approval of the chancellor no division shall be established with less than 12 full time equivalent faculty.
- (2) Responsibility. The division chairperson is responsible for the academic and administrative leadership of the unit. Each division chairperson position will have an approved position description.
- (3) Selection. Division chairpersons will be appointed by the president of the campus. The selection process will conform to the procedure.
- (4) Evaluation. Division chairperson will be evaluated annually as their professional effectiveness and compatibility with the purposes of the campuses of which they are members. The evaluation process will conform to the procedure.
- (5) Compensation. Compensation for division chairpersons will be in accordance with Faculty Special Assignments Salary Schedule.

Approved: Chancellor
July 19, 1977

Effective January 1, 1978
Revised: April 4, 1978
(Editorial Corrections 7/10/06)