

METROPOLITAN COMMUNITY COLLEGE

BOARD POLICY

4.10170 BP

EXTERNAL FUNDS

4.10170 BP

There are programs funded, in whole or in part, by federal assistance and other programs sponsored by various associations which have been, are, and most likely will continue to be available to the district.

It is recognized that it is in the best interest of the district, its students and constituents, to participate selectively in many of these programs; but it is also recognized that many such programs require matching funds from the district, impose continuing obligations upon the district, and many have certain features or requirements which shall be carefully studied and investigated before the district makes its determination to apply or not to apply for participation. Therefore, the following will apply:

- (1) In those cases where applications or proposals in no way constitute a contract or in any other manner become binding upon the district, and do not impose upon the district any obligation not generally or specifically provided for in the budget, the chancellor shall, at his discretion, prepare and submit applications or proposals to the funding agency. If such applications or proposals are approved by the funding agency, the funds shall be accepted only by action of the board.
- (2) In those cases where applications or proposals do constitute contracts and are binding upon the district but do not impose upon the district any obligation not generally or specifically provided for in the budget, the chancellor shall, at his discretion, prepare such applications or proposals. Normally, such applications and proposals will be submitted to the board for approval before they are forwarded to the funding agency. In the event of emergency, however, the chancellor may submit such applications to the funding agency prior to obtaining prior approval from the board, in which event the application shall be submitted to the board at its next regular meeting for ratification.
- (3) In all instances where applications or proposals impose upon the district obligations not generally or specifically provided for in the budget, or involve long-term commitments on the part of the district, such applications or proposals shall not be submitted to the funding agency **without the board's prior approval**. Furthermore, if such applications or proposals are approved by the funding agency, the funds shall be accepted only by action of the board.

- (4) Notwithstanding the foregoing, the chancellor in his discretion may prepare and submit applications or proposals for external funds so long as the amount of the funds requested do not exceed \$5,000.00 and so long as such applications and proposals do not impose upon the district any obligation not generally or specifically provided for in the budget. As provided in paragraph one, if such applications or proposals are approved by the funding agency, the funds shall be accepted only by action of the board.

In all instances when preliminary proposals are to be made to participate in any such programs, federally sponsored or otherwise, such proposals shall be prepared and submitted in the name of the district, although in any program which shall be restricted to or primarily affect one or more of the district's colleges the proposal may also reflect the name of the college and that all such proposals shall be signed on behalf of the district by the chancellor or his designee.

Adopted: Board of Trustees  
October 17, 1974

Revised: October 15, 1981