

METROPOLITAN COMMUNITY COLLEGE

DISTRICT PROCEDURE

2.05112 DP

PERSONAL PROTECTIVE EQUIPMENT (PPE)

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In compliance with state statutes, federal regulations, and OSHA standards as a best practice, faculty, students and employees will follow safety rules in classrooms, laboratories, shops and equipment operation and will wear and/or use the appropriate personal protective equipment (PPE) required for the activity being performed.

It should be noted that career and technical programs may have specific additional safety guidelines that are governed by program handbooks.

I. Definition

Personal protective equipment (PPE) refers to protective clothing, helmets, goggles, safety glasses or other garments or equipment designed to protect the wearer's body from injury and to minimize exposure to various chemicals, air borne contaminants, and equipment.

II. Safety Instruction

- A. Faculty members will provide students, in laboratory and shop classes, oral and written instruction in general safety, eye safety, and emergency procedures and require these students to sign a laboratory safety agreement. These signed lab agreements will be retained by the division for three (3) calendar years after expiration (end of the course term it was signed).
- B. Where appropriate the district shall provide safety training for employees to include information on the different types of PPE, how it should be maintained, when it should be replaced and the importance of proper fit. Employees will also be provided with the required PPE.
- C. Faculty, supervisors and appropriate administrators will insure that signs are posted in all laboratories and shops and on all equipment requiring the use of PPE.

III. Use of Personal Protective Equipment (PPE)

Every employee, student, and visitor will wear appropriate PPE including industrial quality eye protective devices (meeting ANSI Z87.1-1968 standards) when participating in or observing any activity involving exposure to the following hazards:

- (1) Molten metal and other molten materials.
- (2) Milling, sawing, turning, shaping, cutting, grinding, polishing, or stamping of solid materials.
- (3) Heat treatment, tempering, or kiln firing of any metal or other materials.
- (4) Gas welding, electric arc welding, or any other form of welding processes.
- (5) Repair or servicing of any vehicle.
- (6) Caustic or explosive materials, hot liquid or solids, or injurious radiation.
- (7) Using cleaning chemicals and using other chemicals at MCC locations where PPE is recommended per the content label.
- (8) Operation of grounds related machinery such as lawn mowers, weed eaters, etc. and while conducting such work by hand with tree trimmers, chainsaws, etc.
- (9) For Construction – to assist with alleviating dust issues during demolition as well as for any tours being conducted in a construction area.

Approved: Chancellor
January 11, 1977
Revised: June 11, 1985
Revised: February 14, 2006
Revised: April 10, 2017